

**REGULAR MEETING OF COUNCIL OF THE CORPORATION OF  
THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE  
COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION  
COMPLEX, MANITOUWADGE, ONTARIO, ON THURSDAY,  
SEPTEMBER 26, 2013, AT THE HOUR OF 7:00 p.m.**

**AGENDA**

**01 CALL TO ORDER**

**02 PECUNIARY INTEREST**

**03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR  
MEETINGS**

**01** Minutes of the Special Meeting held on September 3, 2013.

**02** Minutes of the Regular Meeting held on September 11, 2013

**04 DEPUTATIONS**

None.

**05 DISBURSEMENTS**

**01** Statement of Disbursement Sheet #2013-14 for \$229,529.16

**06 CORRESPONDENCE**

**01** Copy of correspondence submitted to The Honourable K. Wynne, Premier of Ontario, from Joanne L. McMillin, City Clerk, City of Kenora, dated September 18, 2013, regarding Provincial Ban of Flying Lanterns,

**02** Correspondence from The Honourable David Oraziotti, Minister of Natural Resources, to His Worship John MacEachern, Mayor, dated September 12, 2013,

# AGENDA

SEPTEMBER 26, 2013

regarding our delegation at the 2013 Annual Conference of the Association of Municipalities of Ontario (AMO) in Ottawa, August 2013.

- 03 Correspondence from John McClelland, Regional Operations Officer, Northwestern Region, Ministry of Transportation, dated September 16, 2013, to Cecile Kerster, Municipal Manager Clerk, regarding Caramat Industrial Road.
- 04 Correspondence from Mr. Dennis Purcell, Chair, Bancroft & Hastings Highlands Disaster Relief Committee, dated September 2013, addressed to Mayor and Council, seeking funding support as a result of flooding earlier this year.

## 07 PETITIONS

None.

## 08 BY-LAWS

None.

## 09 NEW BUSINESS

- 01 Trial Balance by Department for the period ending August 31, 2013.
- 02 Appointment of Council member to sit on the Nuclear Waste Community Liaison Committee.
- 03 Proclamation: Fire Prevention Week October 6-12, 2013, "Prevent Kitchen Fires – Get Cookin' with Fire Safety!"

## 10 OLD BUSINESS

None.

**11 REPORTS AND COMMITTEES**

- 01** Minutes of Meetings: Northeastern Superior Mayors Group, held on August 12, 2013.
- 02** Report to Council as submitted by Mayor MacEachern regarding his attendance to the Association of Municipalities (AMO) Conference held in Ottawa in August, 2013.
- 03** Superior North Emergency Medical Service (EMS) 2012 Municipal Report for the Township of Manitouwadge.

**12 MOTIONS AND NOTICES OF MOTION**

None.

**13 RESOLUTION TO GO INTO CLOSED SESSION**

- personal matters about an identifiable individual, including municipal or local board employees.

**14 ADJOURNMENT**

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**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, MANITOUWADGE, ONTARIO ON TUESDAY, SEPTEMBER 3, 2013 AT THE HOUR OF TIME 9:00 A.M.**

**PRESENT:** Mayor John MacEachern  
Councillor Connie Hunter  
Councillor Donna Jaunzarins  
Councillor Sheldon Plummer

<b>AGENDA</b>	
Item No.:	03-01
Meeting Date:	2013/09/03
	D M Y

**ABSENT:** Councillor Natalie Labbé

**STAFF:** Cecile Kerster, Municipal Manager Clerk  
Owen Cranney, Fire Chief/Building/Airport Manager

**PUBLIC:** 0

**01 CALL TO ORDER**

**RESOLUTION NO. 2013-274**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** the Special Meeting commenced at the hour of 9:00 a.m.

**CARRIED**

**02 DISCLOSURE OF INTEREST:**

None.

**03 DISCUSSION ITEM:**

- 01** Administration Report #FBA2013-04, Float Training Operation Location Update on Request For Proposal – Costs, submitted by Owen Cranney, Fire Chief/Building/Airport Manager.

**RESOLUTION NO. 2013-275**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**WHEREAS:** Council is in receipt of Administration Report #2013-04, as submitted by Owen Cranney, Fire Chief/Building/Airport Manager, regarding Confederation College's Request for Proposal, "#13-JW-0716 Float Training Operation Location Progress and Submission investment requirements.

**RESOLVED THAT:** upon conclusion of Council's review and discussions held herein, Council directs Staff as follows:

- 1) Council approve the commitment of the funds up to an amount of \$50,000.00, to be used to provide docking and fuel services to fulfill the requirements of the RFP contract should it be awarded to the Township of Manitouwadge. These funds would be secured from Reserve Fund Account #3-1-1000-13117 – Infrastructure Improvements, as directed by the Treasurer; and the Township proceed with the Submission of an RFP to Confederation College Float Training Operation Location;

- 2) And Further: that the replacement of these funds, be budgeted for in 2014;
- 3) Council chooses not to pursue proposal #13-JW-0716;
- 4) Direction as provided by Council:

**CARRIED**

**04 ADJOURNMENT:**

**RESOLUTION NO. 2013-276**

Moved by: Councillor Plummer

Seconded by: Councillor Hunter

**RESOLVED THAT:** the Special Meeting adjourn at the hour of 9:16 a.m.

**CARRIED**

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Mayor John MacEachern

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Cecile Kerster, Municipal Manager Clerk

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, MANITOUWADGE, ONTARIO ON WEDNESDAY, SEPTEMBER 11, 2013, AT THE HOUR OF 7:00 P.M.**

**PRESENT:** Councillor Connie Hunter  
Councillor Donna Jaunzarins  
Councillor Sheldon Plummer

AGENDA	
Item No.	03-02
Meeting Date:	20109113
	D M Y

**ABSENT:** Mayor John MacEachern  
Councillor Natalie Labbé

**STAFF:** Cecile Kerster, Municipal Manager Clerk  
Paula McCloskey, Director of Community Services  
Omer Collin, Public Works Superintendent

**PUBLIC:** 4

**01 CALL TO ORDER**

**RESOLUTION NO. 2013-277**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** the Regular Meeting commence at the hour of 7:01 p.m.

**CARRIED**

**02 PECUNIARY INTEREST**

None.

**03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR MEETINGS**

**01** Minutes of the Regular Meeting held on August 14<sup>th</sup>, 2013

**RESOLUTION NO. 2013-278**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** the Minutes of the Regular Meeting of August 14, 2013 are adopted as circulated.

**CARRIED**

**02** Minutes of the Special Meeting held on August 16<sup>th</sup>, 2013

**RESOLUTION NO. 2013-279**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** the Minutes of the Special Meeting of August 16, 2013 are adopted as circulated.

**CARRIED**

**04 DEPUTATIONS**

None.

**05 DISBURSEMENTS**

- 01 Statement of Disbursement Sheet #2013-13 for \$501,923.02

**RESOLUTION NO. 2013-280**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** Disbursement Sheet No. 2013-13 for Five Hundred and One Thousand, Nine Hundred and Twenty-Three Dollars and Two Cents (\$501,923.02), for the period ending September 6, 2013, as provided to Council for information purposes only.

**CARRIED**

**06 CORRESPONDENCE**

- 01 Copy of Correspondence from Michael Mantha, MPP Algoma-Manitoulin, addressed to The Honourable Michael Gravelle, MNDM, regarding Maintenance of Highway 625 (Caramat Road).
- 02 Invitation to attend Grand Opening of the Manitouwadge Learning Centre at their new location, Hallmark Square, Unit #11.
- 03 Correspondence to Cecile Kerster, Municipal Manager Clerk, from Melanie Muncaster, Manager, Program Services, Northern Ontario Heritage Fund Corporation, regarding application for funding Airport Infrastructure Upgrades.
- 04 Correspondence to Mayor MacEachern, from Madeleine Meilleur, Minister of Community Safety and Correctional Services, regarding our community volunteering to host evacuees in 2013.
- 05 Correspondence to Mayor MacEachern, from The Honourable David Oraziotti, Minister of Natural Resources, dated August 13, 2013, regarding MNR 3 year transformation plan.
- 06 Correspondence to Mayor and Council, from The Corporation of the Township of Baldwin, seeking support regarding provincially mandated services and their costs thereto.
- 07 Correspondence from Fred Hahn, President, CUPE Ontario, regarding Child Care Worker & Early Childhood Educator Appreciation Day, October 30<sup>th</sup>, 2013.

**RESOLUTION NO. 2013-281**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** correspondence items 06-01 to and 06-07 be received and filed and that Agenda Items 06-02, 06-03, 06-05, 06-06 be returned to Council under New Business for the meeting of September 11, 2013.

**CARRIED**

**07 PETITIONS**

None.



**08 BY-LAWS**

- 01 Being a By-law to authorize** the execution of the Terms of Reference for the newly formed “Nuclear Waste Community Liaison Committee”.

**RESOLUTION NO. 2013-282**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**RESOLVED THAT: Being a by-law to authorize** the execution of the Terms of Reference for the newly formed “Nuclear Waste Community Liaison Committee”, be read a first and second time.

**CARRIED**

**RESOLUTION NO. 2013-283**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT: Being a by-law to authorize** the execution of the Terms of Reference for the newly formed “Nuclear Waste Community Liaison Committee”, be read a third time, passed and numbered as **By-law No. 2013-12**.

**CARRIED**

- 02 Being a By-law to authorize** The Corporation of the Township of Manitowadge to enter into a Lease Agreement with the Nuclear Waste Management Organization for the lease of office space at 1 Mississauga Drive.

**RESOLUTION NO. 2013-284**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**RESOLVED THAT: Being a by-law to authorize** The Corporation of the Township of Manitowadge to enter into a Lease Agreement with the Nuclear Waste Management Organization for the lease of office space at 1 Mississauga Drive, be read a first and second time.

**CARRIED**

**RESOLUTION NO. 2013-285**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT: Being a by-law to authorize** The Corporation of the Township of Manitowadge to enter into a Lease Agreement with the Nuclear Waste Management Organization for the lease of office space at 1 Mississauga Drive, be read a third time, passed and numbered as **By-law No. 2013-13**.

**CARRIED**

**09 NEW BUSINESS**

- 01 Proclamation: “Prevent Kitchen Fires - Fire Safety Week”, October 6-12, 2013.**

Clerk requested that this item be pulled from the Agenda and returned for the next Regular Council Meeting on September 26, 2013. Approved by all present.

- 02 Attendees for the Northwestern Ontario Regional Conference, to be held in Thunder Bay on September 25, 26 & 27, 2013, as provided by N.O.M.A.**

**RESOLUTION NO. 2013-286**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** Council is in receipt of the Northwestern Ontario Regional Conference "Tentative Agenda", as proposed by N.O.M.A. and currently scheduled for September 26 thru to 27, Victoria Inn, Thunder Bay, Ontario.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of this discussion, Council approves the attendance of:

Councillor Sheldon Plummer

**CARRIED**

- 03** Administration Report No. CS2013-04, submitted by Paula McCloskey, dated September 5, 2013, regarding a request from the Manitowadge Curling Club for Ice in upcoming season.

**RESOLUTION NO. 2013-287**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** Council is in receipt of Administration Report No. #CS2013-04, dated September 5, 2013, as submitted by Paula McCloskey, Director of Community Services, regarding a request from the Manitowadge Curling Club for Ice from November 1, 2013 to March 31, 2014.

**THEREFORE, BE IT RESOLVED THAT:** upon the conclusion of this discussion, Council directs Staff to apply the following option as provided:

1.  Approve the September 1<sup>st</sup>, 2013 request from the Manitowadge Curling Club to provide ice for the period of November 1<sup>st</sup>, 2013 to March 31<sup>st</sup>, 2014, for a fee of \$7,204.43 in accordance with Council's 2013 User fee rates.
2.  Approve Ice Time for the Curling club for January-March 2013 only, at a cost of \$4,322.65.
3.  Approve neither of the above options.

**CARRIED**

- 04** Correspondence Item 06-02:  
Invitation to attend Grand Opening of the Manitowadge Learning Centre at their new location, Hallmark Square, Unit #11.

Councillor Sheldon Plummer will attend.

- 05** Correspondence Item 06-03:  
Correspondence to Cecile Kerster, Municipal Manager Clerk, from Melanie Muncaster, Manager, Program Services, Northern Ontario Heritage Fund Corporation, regarding application for funding Airport Infrastructure Upgrades.

Discussion item only.

- 06** Correspondence Item 06-05:  
Correspondence to Mayor MacEachern, from The Honourable David Oraziotti, Minister of Natural Resources, dated August 13, 2013, regarding MNR 3 year transformation plan.

Discussion item only.

- 07 Correspondence Item 06-06:  
Correspondence to Mayor and Council, from The Corporation of the Township of Baldwin, seeking support regarding provincially mandated services and their costs thereto.

Discussion item only.

10 OLD BUSINESS

None.

11 REPORTS AND COMMITTEES

- 01 Minutes of Meetings: Manitouwadge Public Library Board, held on June 3<sup>rd</sup>, 2013.

**RESOLUTION NO. 2013-288**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** Council is in receipt of the Minutes of Meeting from the Manitouwadge Public Library Board, held on June 3<sup>rd</sup>, 2013, which are accepted as received.

**CARRIED**

12 MOTIONS AND NOTICES OF MOTION

None.

13 RESOLUTION TO GO INTO CLOSED SESSION

- the security of the property of the municipality or local board.
- personal matters about an identifiable individual, including municipal or local board employees
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**RESOLUTION NO. 2013-289**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**WHEREAS** Section 239(4) of the Municipal Act, 2001, S.O. 2001, C.25 provided that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting; **NOW THEREFORE BE IT RESOLVED THAT:** this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- the security of the property of the municipality or local board.
- personal matters about an identifiable individual, including municipal or local board employees.
- a proposed or pending acquisition or disposition of land by the municipality or local board.
- labour relations or employee negotiations.

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- a matter in respect of which a council, board, committee or other body may hold a meeting to be closed under another Act.
- a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the Council is designated as head of the institution for the purposes of that Act.
- a meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied
  - the meeting is held for the purpose of educating or training the members
  - at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

**CARRIED**

**RESOLUTION NO. 2013-290**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** the meeting is hereby declared to be open to the public.

**CARRIED**

**RESOLUTION NO. 2013-290**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** Council previously approved By-law No. 2013-04, being a By-law to establish interim control provisions for the Township of Manitouwadge, to prohibit the establishment of environmental treatment structures and facilities associated with historical contamination resulting or emanating from contamination on the 75 Manitou Road West property, for an interim period of one year in order to allow for the completion of a planning study on the potential regulation of these uses, is hereby *rescinded*.

**CARRIED**

**14 ADJOURNMENT**

**RESOLUTION NO. 2013-291**

Moved by: Councillor

Seconded by: Councillor

**RESOLVED THAT:** the Regular Meeting adjourn at the hour of 8:00 p.m.

**CARRIED**

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Acting Mayor Connie Hunter

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Cecile Kerster, Municipal Manager Clerk



The Corporation of the  
**TOWNSHIP OF MANITOUWADGE**  
 Manitouwadge, Ontario  
 POT 2C0

<b>AGENDA</b>			
Item No.	05	-	01
Meeting Date:	26	09	13
	D	M	Y

**STATEMENT OF DISBURSEMENTS**

DISBURSEMENT SHEET NO. 2013-14 FOR THE PERIOD

ENDING	<u>September 20, 2013</u>	
PAYROLL	\$	<u>83,141.48</u>
REGULAR CHEQUES	\$	<u>146,387.68</u>
VOID CHEQUES	\$	<u>0.00</u>
<b>TOTAL</b>	<b>\$</b>	<b><u>229,529.16</u></b>

*[Signature]*  
 TREASURER/DEPUTY CLERK

\_\_\_\_\_  
 MAYOR

APPROVED BY RESOLUTION NO. \_\_\_\_\_

MEETING OF COUNCIL HELD \_\_\_\_\_

MUNICIPAL MANAGER CLERK

DEPUTY CLERK

**Payroll Disbursements - Council Report**

<b><u>Payroll Date</u></b>		<b><u>Amount</u></b>
Sept 20/13	Regular	\$ 80,363.82
Sept 20/13	Council	\$ 2,777.66
<b>2013-14</b>		<b><u><u>\$ 83,141.48</u></u></b>

**TOWNSHIP OF MANITOUWADGE**  
**Cheque Register-Summary-Bank**



AP5090

Page : 1

Date : Sep 19, 2013

Time : 9:59 am

Vendor : 2335401 To ZENGO01  
 Cheque Dt. 09-Sep-2013 To 19-Sep-2013  
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All  
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
2937	09-Sep-2013	BELLC02	BELL CANADA	Issued	205	C	68.42
2938	09-Sep-2013	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	205	C	12,334.09
2939	09-Sep-2013	LAMOT01	LAMOTHE, JANIS	Issued	205	C	1,574.70
2940	09-Sep-2013	RECEI01	RECEIVER GENERAL	Issued	205	C	18,702.92
2941	19-Sep-2013	AIRLI01	AIR LIQUIDE CANADA INC.	Issued	210	C	163.24
2942	19-Sep-2013	ALBRE01	ALBRECHT, SUZANNE	Issued	210	C	537.69
2943	19-Sep-2013	ALSLA01	ALS LABORATORY GROUP	Issued	210	C	1,049.09
2944	19-Sep-2013	BARGA01	THE BARGAIN SHOP	Issued	210	C	37.16
2945	19-Sep-2013	BELLC02	BELL CANADA	Issued	210	C	2,658.11
2946	19-Sep-2013	BELLC03	BELL CANADA	Issued	210	C	12.82
2947	19-Sep-2013	BELLC04	BELL CANADA	Issued	210	C	179.12
2948	19-Sep-2013	BLRED01	B&L REDDICK	Issued	210	C	1,414.60
2949	19-Sep-2013	BLRED01	B&L REDDICK	Issued	210	C	1,410.82
2950	19-Sep-2013	BOBSD01	BOB'S DELIVERY SERVICE	Issued	210	C	226.00
2951	19-Sep-2013	CALGA01	CAL-GAS INC.	Issued	210	C	8,161.04
2952	19-Sep-2013	CANAD14	CANADIAN BEARINGS LTD.	Issued	210	C	19.56
2953	19-Sep-2013	CHRON01	CHRONICLE-JOURNAL & TIMES NEWS	Issued	210	C	1,993.99
2954	19-Sep-2013	CLEAN02	CLEAN-SWEEP	Issued	210	C	1,491.60
2955	19-Sep-2013	COURT01	COURTESY FREIGHT SYSTEMS LTD.	Issued	210	C	227.71
2956	19-Sep-2013	CRANN01	CRANNEY, OWEN	Issued	210	C	129.74
2957	19-Sep-2013	DINGW01	DINGWELL'S MACHINERY & SUPPLY LTD.	Issued	210	C	227.89
2958	19-Sep-2013	DULUX01	DULUX	Issued	210	C	79.10
2959	19-Sep-2013	EVENS01	EVEN-SPRAY & CHEMICALS LTD.	Issued	210	C	2,060.75
2960	19-Sep-2013	FIRST01	FIRST REFERENCE INC.	Issued	210	C	468.95
2961	19-Sep-2013	FREEH01	FREEHAWK ENTERPRISES	Issued	210	C	329.92
2962	19-Sep-2013	HOLLI01	HOLLINSHEAD, STAN	Issued	210	C	880.00
2963	19-Sep-2013	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	210	C	2,605.08
2964	19-Sep-2013	JACKT01	JACK THE BOOKMAN LTD.	Issued	210	C	578.84
2965	19-Sep-2013	JIMMO01	JIM MOFFAT ENTERPRISES LTD.	Issued	210	C	103.34
2966	19-Sep-2013	JUNGD02	JUNG, DETLEF	Issued	210	C	212.07
2967	19-Sep-2013	KBMSA01	KBM SALES	Issued	210	C	380.70
2968	19-Sep-2013	LAKEH06	LAKEHEAD MEDIA SERVICES LTD.	Issued	210	C	155.94
2969	19-Sep-2013	LAMOT01	LAMOTHE, JANIS	Issued	210	C	78.10
2970	19-Sep-2013	LOUDO01	LOUDON BROS. LTD.	Issued	210	C	621.08
2971	19-Sep-2013	LOWER01	LOWERY'S LTD.	Issued	210	C	555.70
2972	19-Sep-2013	LUBYC01	LUBY, CHARLENE	Issued	210	C	890.00
2973	19-Sep-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	210	C	1,324.38
2974	19-Sep-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	210	C	316.53
2975	19-Sep-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	210	C	135.22
2976	19-Sep-2013	MCCLO01	MCCLOSKEY, PAULA	Issued	210	C	865.74
2977	19-Sep-2013	MGMEL01	MGM ELECTRIC LTD.	Issued	210	C	5,904.25
2978	19-Sep-2013	MINIS01	MINISTER OF FINANCE	Issued	210	C	190.00
2979	19-Sep-2013	MINIS04	MINISTER OF FINANCE	Issued	210	C	57,974.00
2980	19-Sep-2013	MORIN01	MORIN AUTO	Issued	210	C	2,139.35
2981	19-Sep-2013	MUNIC01	MUNICIPAL TAX EQUITY CONSULTANTS	Issued	210	C	2,175.25
2982	19-Sep-2013	NOMA01	NOMA	Issued	210	C	175.00
2983	19-Sep-2013	NORTH10	NORTHERN TURF EQUIPMENT	Issued	210	C	344.42
2984	19-Sep-2013	NORTH13	NORTH STAR LINEN & UNIFORM	Issued	210	C	576.77
2985	19-Sep-2013	NORTH14	NORTH SUPERIOR BROADCASTING LTD.	Issued	210	C	544.66
2986	19-Sep-2013	ONTAR06	ONTARIONEWSNORTH.COM	Issued	210	C	210.00
2987	19-Sep-2013	PATIF01	PATIFF ENTERPRISES INC.	Issued	210	C	213.62
2988	19-Sep-2013	PAULD01	PAUL DALLAIRE WELDING	Issued	210	C	292.22
2989	19-Sep-2013	PT00000005	LAFARGE CANADA INC	Issued	210	C	100.44
2990	19-Sep-2013	PUROL01	PUROLATOR COURIER	Issued	210	C	19.89

**TOWNSHIP OF MANITOUWADGE**  
**Cheque Register-Summary-Bank**



AP5090

Page : 2

Date : Sep 19, 2013

Time : 9:59 am

Vendor : 2335401 To ZENGO01  
 Cheque Dt. 09-Sep-2013 To 19-Sep-2013  
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All  
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medlum	Amount
<b>Bank : 1 GENERAL OPERATING</b>							
2991	19-Sep-2013	SELECT01	SELECT INN MOTEL	Issued	210	C	254.25
2992	19-Sep-2013	SHAWC01	SHAW CABLESYSTEMS G.P.	Issued	210	C	93.73
2993	19-Sep-2013	TBDS01	TBDSSAB	Issued	210	C	8,475.00
2994	19-Sep-2013	TDVIS01	TD VISA	Issued	210	C	92.29
2995	19-Sep-2013	TURFC01	TURF CARE PRODUCTS	Issued	210	C	557.11
2996	19-Sep-2013	VANHO01	VANHOUTTE	Issued	210	C	146.40
2997	19-Sep-2013	VICTO01	VICTORIA INN - THUNDER BAY	Issued	210	C	127.69
2998	19-Sep-2013	WILSO01	WILSON'S	Issued	210	C	319.73
2999	19-Sep-2013	XEROX01	XEROX CANADA LTD.	Issued	210	C	199.86
<b>Total Computer Paid :</b>		<b>146,387.68</b>	<b>Total EFT PAP :</b>		<b>0.00</b>	<b>Total Paid : 146,387.68</b>	
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>		<b>0.00</b>		

63 Total No. Of Cheque(s) ...





## CITY OF KENORA

Office of the Clerk  
One Main Street South  
Kenora, ON P9N 3X2  
City Hall: 807-467-2000  
Fax: 807-467-2009  
E-mail: [jmcmillin@kenora.ca](mailto:jmcmillin@kenora.ca)  
[www.kenora.ca](http://www.kenora.ca)

18 September 2013

The Honourable K. Wynne, Premier of Ontario  
Kathleen Wynne, Premier  
Legislative Building, Queen's Park  
Toronto ON M7A 1A1

AGENDA	
Item No.	06-01
Meeting Date:	26 / 09 / 13
	D M Y

Dear Premier Wynne:

### **RE: Provincial Ban of Flying Lanterns**

This is to advise of the following self-explanatory resolution adopted by the Council of the City of Kenora at its meeting held September 17, 2013 with respect to the above-noted:

*"That Council of the City of Kenora hereby petitions the Provincial Government to have flying lantern devices banned from use and sale in the Province of Ontario; and*

*That Council of the City of Kenora circulates a copy of this resolution to all Ontario Municipalities for endorsement and support; and further*

*That the City of Kenora Fire and Emergency Services initiate enforcement action when the identity of the owner of the device can be determined, through appropriate sections of the Ontario Fire Code."*

On behalf of City Council, we trust favourable consideration will be given to this matter, and look forward to your early and favourable response.

Yours truly,

  
Joanne L. McMillin  
CITY CLERK

c.c. Hon. D. Oraziotti, Minister of Natural Resources  
Hon. M. Meilleur, Community Safety & Correctional Services  
S. Campbell, MPP, Kenora- Rainy River  
Chief W. Brinkman, Manager of Fire & Emergency Services  
Ontario Municipalities

Ministry of Natural  
Resources

Office of the Minister

Room 6630, Whitney Block  
99 Wellesley Street West  
Toronto ON M7A 1W3  
Tel: 416-314-2301  
Fax: 416-314-2216

Ministère des Richesses  
naturelles

Bureau du ministre

Édifce Whitney, bureau 6630  
99, rue Wellesley Ouest  
Toronto (Ontario) M7A 1W3  
Tél.: 416-314-2301  
Télééc.: 416-314-2216



RECEIVED  
SEP 15 2013  
MNR5385MC-2013-1998  
THE CORPORATION OF THE  
TOWNSHIP OF MANITOUWADGE

SEP 12 2013

His Worship John MacEachern  
Mayor  
Township of  
Manitouwadge  
1 Mississauga Drive  
Manitouwadge ON P0T 2C0

AGENDA	
Item No.	06-02
Meeting Date:	26 / 09 / 13
	D M Y

Dear Mayor MacEachern:

It was a pleasure to meet with the Manitouwadge delegation at the 2013 Annual Conference of the Association of Municipalities of Ontario (AMO) in Ottawa.

As Minister, I am privileged to work alongside many talented individuals, and it is always gratifying to meet with municipal leaders from across Ontario who are dedicated to their communities. The AMO conference is a valuable opportunity to hear first-hand about the challenges facing Ontario, and discuss what we can do, together, to move our province forward.

A great deal of informative and productive dialogue took place at AMO 2013 that will help inform the decisions and actions that are taken in the months ahead. I am confident that our shared commitment to partnership will serve us in good stead.

I will be writing to you in more detail at a later date. In the meantime, I wanted you to know that I appreciated our meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "David Oraziotti".

David Oraziotti  
Minister of Natural Resources

<b>AGENDA</b>	
Item No.	<u>06-03</u>
Meeting Date:	<u>26/09/13</u>
	D M Y

**Ministry of Transportation**

Northwestern Region  
615 James St South  
Thunder Bay, Ontario P7E 6P6  
Tel: 807-473-2044  
Fax: 807-474-2956

**Ministère des Transports**

Région Nord-ouest  
615, rue James sud  
Thunder Bay (Ontario)  
Tel: 807-473-2044  
Télécopieur: 807-474-2956



**Ontario**

Monday, September 16, 2013

Mrs. Cecile Kerster  
Municipal Manager Clerk/Acting Treasurer  
Municipality of Manitouwadge  
1 Mississauga Drive  
Manitouwadge, Ontario POT 2CO

[via email: [ckerster@manitouwadge.ca](mailto:ckerster@manitouwadge.ca)]

Dear Mrs. Kerster,

**Re : Caramat Industrial Road**

Further to your August 1, 2013 conversation with my manager Dale Willis, I wanted to follow up with a letter restating our position and intentions with respect to the Caramat Industrial Road.

When 686860 Ontario Incorporated withdrew from the Industrial Road agreement for this private forestry access road in November of 2012, the ministry's legislative authority to cost-share the maintenance for the road ended and jurisdiction over the road reverted to the Ministry of Natural Resources from 686860 Ontario Inc. Without an industrial partner as required by the *Public Transportation and Highway Improvement Act*, the ministry has no mechanism to provide funding for the private road and the Industrial Road designation is hollow and inappropriate. What is more, the designation may hinder the Ministry of Natural Resource's authority over the road given wording in the Public Lands Act. Consequently, it is our intention to pursue the revocation of the Industrial Road designation by the Minister.

Rest assured though that removal of the Industrial Road Designation will have no impact on the road – it is more of an administrative exercise – and if a new industrial partner comes forward, having the designation reinstated is not a difficult matter.

I would like to note that in light of the reliance some individuals and organizations have on the road, we did explore the various legislative options available to us to provide funding. However, no workable alternatives are currently evident. Indeed, for the portions of the road that lie within municipal boundaries, which is the case for the southern-most section, certain funding options are specifically *excluded* by our legislation.

As Dale mentioned though, we do remain committed to talking with other ministries regarding creative solutions to this road and may ask the Municipality of Manitowadge to participate in future discussions. Also, I have included the relevant excerpt for the *Public Transportation and Highway Improvement Act* for Industrial Roads as promised in your call with Dale.

If you have any questions or would like to discuss the matter further, please don't hesitate to contact me. Alternatively, the Ministry of Natural Resources may have more to add regarding the road. Bill May, Area Supervisor for the Wawa District for the Ministry of Natural Resources, can be reached at 705-856-4746.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'J. McClelland', with a long horizontal flourish extending to the right.

John McClelland  
Regional Operations Officer, Northwestern Region  
807-473-2137

## **Public Transportation and Highway Improvement Act**

R.S.O. 1990, CHAPTER P.50

Last amendment: 2008, c. 22.

### **PART VI INDUSTRIAL ROADS**

#### **Industrial roads, designation**

**43. (1)** The Minister may designate as an industrial road a private road that he or she considers necessary for the development or operation of the lumbering, pulp or mining industry but which in his or her opinion should also be used by the public for road purposes other than those of the industry. R.S.O. 1990, c. P.50, s. 43 (1).

#### **Maintenance**

**(2)** The Minister and the owner of an industrial road may enter into an agreement for the maintenance of the industrial road by the owner, and as long as the owner permits the public to use the industrial road the Minister may direct payment out of the money appropriated therefor by the Legislature of such proportion of the cost of maintenance as he or she considers requisite. R.S.O. 1990, c. P.50, s. 43 (2).

#### **Jurisdiction and control**

**(3)** Despite any other Act, an industrial road remains a private road under the jurisdiction and control of the owner, but subject to the use of the public as described in subsections (1) and (2). R.S.O. 1990, c. P.50, s. 43 (3).

#### **Designation not regulation**

**(4)** A designation under this section is not a regulation within the meaning of Part III (Regulations) of the *Legislation Act, 2006*. 2006, c. 21, Sched. F, s. 128 (11).

<b>AGENDA</b>	
Item No.	06-04
Meeting Date:	26/09/13
	D M Y

## Bancroft & Hastings Highlands Disaster Relief Committee



Hastings Highlands Municipal Office  
33011 Hwy 62 North, Maynooth, On K0L 2S0



RECEIVED

September 2013

SEP 20 2013

THE CORPORATION OF THE  
TOWNSHIP OF MANITOUWADGE

Dear Council Head and Members of Council

On May 16, 2013, the Minister of Municipal Affairs and Housing, in response to local council motions, declared the Town of Bancroft and the Municipality of Hastings Highlands as disaster areas for the purpose of the Ontario Disaster Relief Assistance Program (ODRAP)

The Town of Bancroft and the Municipality of Hastings Highlands experienced flood conditions during the last weekend of April, caused by heavy rain falls in addition to the spring thaw. This flood led to severe infrastructure damage to homes and small businesses, as well as the temporary closure of schools and businesses in both municipalities.

A Disaster Relief Committee has been appointed in accordance with the requirements of ODRAP in order to coordinate both fund-raising efforts and to adjudicate claims from private residents, farmers and small businesses that were impacted by the flood.

The Committee has set a financial goal of \$87,500 and is making measurable gains towards meeting it by the fundraising campaign deadline of October 31, 2013. This \$87,500 goal was established following preliminary assessments by the Provincial Disaster Assessment Team. Under ODRAP, the province will top up funds raised to the amount that is needed to pay eligible claims at 90 per cent up to a maximum of \$2:\$1 ratio. Claims for financial support will continue to be submitted until August 30, 2013.

The Bancroft and Hastings Highlands area is predominately rural in nature and is not densely populated. For that reason, we know that the \$87,500 goal is a challenging one but we are working extremely hard towards that end and are confident we can reach it. Our fundraising campaign began less than a month ago and early results are encouraging. For your information, I am enclosing a copy of our brochure which is a living document and will evolve as events are completed and new initiatives roll out.

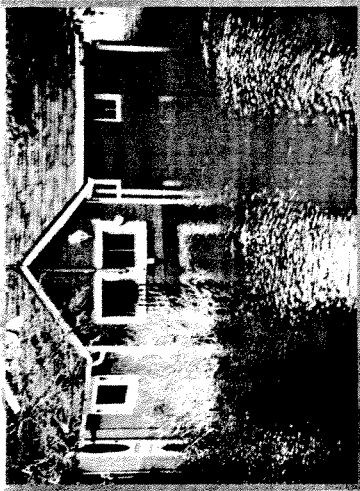
On behalf of the Bancroft and Hastings Highlands Disaster Relief Committee, I am asking municipal councils across the province to support our fundraising efforts by making a donation to this worthy cause. Contributions in any amount will be gratefully received.

Cheques should be made out to Bancroft and Hastings Highlands Disaster Relief Committee and mailed to the Municipality of Hastings Highlands at 33011 Highway 62 N, PO Box 130, Maynooth, ON K0L 2S0.

Yours truly

*Dennis Purcell*

Dennis Purcell  
DRC Chair



## Disaster Relief

The Bancroft and Hastings Highlands Disaster Relief Committee has been established to respond to community need after severe flooding in April caused significant damage in Bancroft and Hastings Highlands.

This is a joint effort between The Town of Bancroft and The Municipality of Hastings Highlands which has been appointed in accordance with the Ministry of Municipal Housing and Affairs.

Following an assessment by the Ministry of Municipal Housing and Affairs, the Bancroft and Hastings Highlands Disaster Relief Committee has set a financial goal of \$87 500 which we are seeking to raise by October 31, 2013.

The province tops up private funds raised to the amount that is needed to pay eligible claims at 90 per cent, up to a maximum of \$2:\$1 ratio.

## REQUEST FOR SUPPORT

The Bancroft and Hastings Highlands Disaster Relief Committee is appealing to businesses, municipalities, and community organizations to provide financial assistance in support of 2013 flood victims. The needs in our region continue to be on-going and substantial.



## PRODUCT SALES

Two styles of t-shirts are available for \$20 at the Hastings Highlands Public Library.



These use images created by local artists Arne Roosman and Ren Lonechild.

## ED ROBERTSON CONCERT

Ed Robertson of Barenaked Ladies will be joined by Mary Milne, at the Village Playhouse in Bancroft for a concert in support of flood relief, on September 27, 2013. Tickets for this concert have sold out and the committee is actively seeking in-kind gifts to support a silent auction. Donations of products and services are being received by the Municipality of Hastings Highlands.



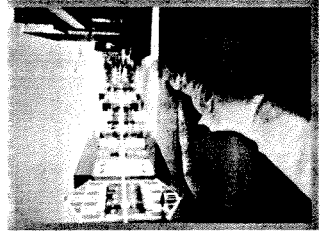
## COMMUNITY EFFORTS

Many fundraising efforts have occurred and together the community has raised over \$11,000 for flood victims in our region.

Notable donations include \$5000 from the Insurance Bureau of Canada; \$500 from the Bancroft & Area Community Policing Advisory Committee; and \$300 from the Papineau Lake Community Association.

The financial needs in Bancroft and Hastings Highlands, however, continue to be greater than the funds raised.

Tax receipts are available upon request.



—Photo credits : Diane Hannah

## MAKE A DONATION

Donations are eligible for a tax receipt, issued by the Municipality of Hastings Highlands.

► I would like to make a donation:  
20\$ \_\_\_ 30\$ \_\_\_ \$100 \_\_\_ Other \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone # \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Please make cheque payable to the Bancroft & Hastings Highlands Disaster Relief Committee and send to the Municipality of Hastings Highlands.

I require a tax receipt.

Thank you for your support!



## CLAIMS APPROVALS

Applications for funding assistance have been available, over the course of the summer, through the Ontario Disaster Assistance Relief Program (ODRAP).

Applicants were able to acquire these forms, in person and on-line, from both municipal offices. The deadline to submit applications was August 30, 2013.

Multiple applications, from both municipalities, have been adjudicated and multiple approvals for advance funding have occurred.

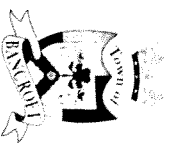
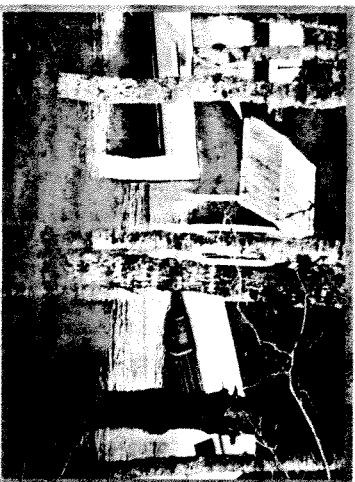
This advance funding is critical for residents, who continue to live with the consequences of the flood today.

Bancroft and Hastings Highlands  
Disaster Relief Committee  
Municipality of Hastings  
Highlands 3301 Hwy 62 N  
P.O. Box 130, Manmouth, ON  
K0L 2S0



DISASTER RELIEF 2013

Bancroft &  
Hastings  
Highlands  
Disaster Relief





**TOWNSHIP OF MANITOUWADGE**  
**TRIAL BALANCE BY DEPARTMENT**



GL5410

Date : Sep 18, 2013

Page : 1

Time : 8:46 am

For Period Ending 31-Aug-2013

		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p style="text-align: center; margin: 0;"><b>AGENDA</b></p> <p>Item No. <u>09-01</u></p> <p>Meeting Date: <u>26 / 09 / 13</u></p> <p style="text-align: center; font-size: small;">D M Y</p> </div>					
<b>General Operating Fund</b>	<b>CC1</b>				
<b>GENERAL REVENUES</b>					
1-3-1000-41100	Municipal Tax Levy	-2,926,495.93	-2,761,506.00	-2,926,495.93	164,989.93
1-3-1000-41101	Municipal Tax Levy - Mine	-163,787.73	-328,463.00	-163,787.73	-164,675.27
1-3-1000-41102	Supplemental Tax Levy	0.00	0.00	0.00	0.00
1-3-1000-41200	Municipal Capping Adjustments	4,528.79	-2,500.00	4,528.79	-7,028.79
1-3-1200-51215	Payment in Lieu - Provincial	0.00	0.00	0.00	0.00
1-3-1200-51216	Taxation on Rights of Way	-3,077.90	-3,077.00	-3,077.90	0.90
1-3-1200-51220	Hospital - Heads & Beds	-1,350.00	-1,350.00	0.00	-1,350.00
1-3-1200-51232	Ontario Municipal Partnership Fund	-1,270,625.00	-1,752,200.00	-1,270,625.00	-481,575.00
1-3-1300-51234	Provincial Offences	-10,553.00	-14,150.00	-10,553.00	-3,597.00
<b>Total GENERAL REVENUES</b>		<b>-4,371,360.77</b>	<b>-4,863,246.00</b>	<b>-4,370,010.77</b>	<b>-493,235.23</b>
<b>COUNCIL</b>					
1-4-1100-61101	COUN - Salaries	26,046.80	35,445.00	26,046.80	9,398.20
1-4-1100-61102	COUN - Benefits	603.83	2,000.00	592.15	1,407.85
1-4-1100-61505	COUN - Memberships	834.60	2,200.00	834.60	1,365.40
1-4-1100-61625	COUN - Volunteer Recognition	0.00	6,000.00	0.00	6,000.00
1-4-1100-61760	COUN - MacEachern per diem	0.00	0.00	0.00	0.00
1-4-1100-61761	COUN - Lelievre per diem	0.00	0.00	0.00	0.00
1-4-1100-61762	COUN - MacDonald per diem	0.00	0.00	0.00	0.00
1-4-1100-61763	COUN - Bodak per diem	0.00	0.00	0.00	0.00
1-4-1100-61764	COUN - Jaunzarins per diem	0.00	0.00	0.00	0.00
1-4-1100-61765	COUN - Plummer	524.32	2,500.00	524.32	1,975.68
1-4-1100-61766	COUN - Hunter	225.00	1,500.00	225.00	1,275.00
1-4-1100-61767	COUN - Labbee	5,273.43	6,000.00	5,273.43	726.57
1-4-1100-61774	COUN - MacDonald	0.00	0.00	0.00	0.00
1-4-1100-61775	COUN - Lelievre	0.00	0.00	0.00	0.00
1-4-1100-61776	COUN - Bodak	0.00	0.00	0.00	0.00
1-4-1100-61777	COUN - MacEachern	9,166.62	15,000.00	7,351.25	7,648.75
1-4-1100-61788	COUN - Jaunzarins	0.00	4,000.00	0.00	4,000.00
1-4-1100-61790	COUN - Other	931.21	3,300.00	931.21	2,368.79
<b>Total COUNCIL</b>		<b>43,605.81</b>	<b>77,945.00</b>	<b>41,778.76</b>	<b>36,166.24</b>
<b>ELECTIONS</b>					
1-4-1300-61101	ELEC - Salaries	0.00	1,250.00	0.00	1,250.00
1-4-1300-61205	ELEC - Office Materials & Supplies	0.00	1,500.00	0.00	1,500.00
1-4-1300-61790	ELEC - Other	0.00	1,000.00	0.00	1,000.00
<b>Total ELECTIONS</b>		<b>0.00</b>	<b>3,750.00</b>	<b>0.00</b>	<b>3,750.00</b>
<b>ADMINISTRATION</b>					
1-3-1100-51770	Penalties - Taxes	-61,272.43	-70,000.00	-55,089.28	-14,910.72
1-3-1100-51771	Penalties - Water	-4,124.51	-4,200.00	-3,705.87	-494.13
1-3-1100-51773	Interest - Taxes	0.00	0.00	0.00	0.00
1-3-1100-51776	Interest Earned - Other	-60.74	0.00	-12.63	12.63
1-3-1300-51305	General Government	-2,780.32	-5,500.00	-2,630.32	-2,869.68
1-3-1300-51311	Suspense	0.00	0.00	0.00	0.00
1-3-1300-51480	Other Revenue	0.00	0.00	0.00	0.00
1-3-1300-51700	Trailer Lot Rent	-67,932.84	-91,260.00	-60,498.40	-30,761.60
1-3-1300-51710	Trade Licenses	0.00	-600.00	0.00	-600.00
1-3-1300-51712	Marriage Licenses	-500.00	-500.00	-400.00	-100.00
1-3-1300-51715	Taxi Drivers Licenses	-25.00	-150.00	-25.00	-125.00
1-3-1300-51716	Lottery Licenses	-2,496.75	-3,500.00	-1,017.75	-2,482.25
1-3-1300-51730	Land Rental	0.00	0.00	0.00	0.00
1-3-1300-51731	Housing Rental	0.00	0.00	0.00	0.00
1-3-1300-51732	Municipal Building Rental	-10,360.00	-12,840.00	-8,890.00	-3,950.00
1-3-1300-51780	Land Sales	-5,200.00	0.00	-5,200.00	5,200.00
1-3-1300-51781	Sale of Buildings	-37,132.00	-35,520.00	-37,132.00	1,612.00
1-3-1300-51782	Photocopying	-66.95	0.00	-66.95	66.95
1-3-1300-51783	Phone & Fax	-21.35	0.00	-21.35	21.35
1-3-1300-51785	Accounting/Admin Services	-70.00	-800.00	-70.00	-730.00
1-3-1300-51786	Sale of Equipment	0.00	0.00	0.00	0.00

**TOWNSHIP OF MANITOUWADGE**  
**TRIAL BALANCE BY DEPARTMENT**



GL5410

Date : Sep 18, 2013

Page : 2  
 Time : 8:46 am

For Period Ending 31-Aug-2013

		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>General Operating Fund</b>					
<b>CC1</b>					
1-3-1300-51799	Other Services	-80.00	0.00	-80.00	80.00
1-3-1300-51800	Freon Removal	-300.00	0.00	-240.00	240.00
1-4-1400-61101	ADMIN - Salaries	252,441.02	378,450.00	238,451.27	139,998.73
1-4-1400-61102	ADMIN - Benefits	95,279.63	130,700.00	87,747.24	42,952.76
1-4-1400-61154	ADMIN - Interest Charges	0.00	0.00	0.00	0.00
1-4-1400-61155	ADMIN - Cash Over\Short	0.00	50.00	0.00	50.00
1-4-1400-61156	ADMIN - Bank Service Charges	10,844.44	17,500.00	10,844.44	6,655.56
1-4-1400-61157	ADMIN - Payroll Charges	0.00	0.00	0.00	0.00
1-4-1400-61158	ADMIN - Taxes Written Off	62,670.23	280,000.00	62,670.23	217,329.77
1-4-1400-61159	ADMIN - Vacancy Rebates	2,512.66	10,000.00	2,512.66	7,487.34
1-4-1400-61160	ADMIN - Assessment Appeal Write C	0.00	20,000.00	0.00	20,000.00
1-4-1400-61161	ADMIN - Uncollectible Accounts Expe	857.89	20,000.00	857.89	19,142.11
1-4-1400-61205	ADMIN - Office Materials & Supplies	9,081.31	17,000.00	9,004.89	7,995.11
1-4-1400-61210	ADMIN - Computer Materials & Suppl	9,254.88	22,885.00	9,254.88	13,630.12
1-4-1400-61220	ADMIN - Hydro	23,430.90	40,000.00	23,430.90	16,569.10
1-4-1400-61225	ADMIN - Propane	33,022.62	55,000.00	31,416.21	23,583.79
1-4-1400-61235	ADMIN - Publications	1,071.93	2,200.00	1,071.93	1,128.07
1-4-1400-61243	ADMIN - Relocation Expense	0.00	0.00	0.00	0.00
1-4-1400-61245	ADMIN - Building Maint & Supplies	15,379.49	45,000.00	14,107.49	30,892.51
1-4-1400-61247	ADMIN - NITGC Maintenance	17,833.45	18,420.00	17,833.45	586.55
1-4-1400-61505	ADMIN - Memberships	3,341.80	4,000.00	3,341.80	658.20
1-4-1400-61510	ADMIN - Rent - Nursery School	0.00	0.00	0.00	0.00
1-4-1400-61515	ADMIN - Insurance Claims	990.48	5,000.00	990.48	4,009.52
1-4-1400-61520	ADMIN - Insurance	37,224.84	37,225.00	37,224.84	0.16
1-4-1400-61540	ADMIN - Freight	0.00	0.00	0.00	0.00
1-4-1400-61545	ADMIN - Legal	23,792.37	35,000.00	23,792.37	11,207.63
1-4-1400-61550	ADMIN - Audit	0.00	32,000.00	0.00	32,000.00
1-4-1400-61555	ADMIN - Advertising	217.77	1,000.00	217.77	782.23
1-4-1400-61560	ADMIN - Commission of Sale of Builc	0.00	0.00	0.00	0.00
1-4-1400-61565	ADMIN - Travel	8,546.26	15,000.00	8,546.26	6,453.74
1-4-1400-61580	ADMIN - Postage	7,551.19	9,000.00	7,551.19	1,448.81
1-4-1400-61581	ADMIN - Telephone\Fax Charges	12,344.58	25,000.00	12,107.46	12,892.54
1-4-1400-61600	ADMIN - Equipment Rental	8,608.24	13,000.00	8,455.60	4,544.40
1-4-1400-61630	ADMIN - Professional Fees - Consulti	38,253.19	42,620.00	38,253.19	4,366.81
1-4-1400-61701	ADMIN - Strategic Planning	0.00	400.00	0.00	400.00
1-4-1400-61703	ADMIN - Grants & Levies	19,897.59	26,530.00	19,897.59	6,632.41
1-4-1400-61704	ADMIN - Health & Safety	600.38	5,000.00	600.38	4,399.62
1-4-1400-61790	ADMIN - Other	0.00	0.00	0.00	0.00
1-4-1400-61799	ADMIN - Interfunctional	0.00	0.00	0.00	0.00
<b>Total ADMINISTRATION</b>		<b>502,626.25</b>	<b>1,083,110.00</b>	<b>495,102.86</b>	<b>588,007.14</b>
<b>HOUSING</b>					
1-4-1500-61101	HOUS - Salaries	0.00	0.00	0.00	0.00
1-4-1500-61102	HOUS - Benefits	0.00	0.00	0.00	0.00
1-4-1500-61790	HOUS - Other	3,571.12	6,500.00	3,434.07	3,065.93
1-4-1500-61799	HOUS - Interfunctional	0.00	0.00	0.00	0.00
<b>Total HOUSING</b>		<b>3,571.12</b>	<b>6,500.00</b>	<b>3,434.07</b>	<b>3,065.93</b>
<b>FIRE</b>					
1-3-2100-51792	FIRE - Smoke Alarms	0.00	0.00	0.00	0.00
1-3-2100-51799	FIRE - Other Services	-1,800.00	0.00	-1,800.00	1,800.00
1-4-2100-61101	FIRE - Salaries	92,833.88	143,025.00	88,410.95	54,614.05
1-4-2100-61102	FIRE - Benefits	28,758.53	39,365.00	26,966.69	12,398.31
1-4-2100-61205	FIRE - Office Materials & Supplies	0.00	400.00	0.00	400.00
1-4-2100-61215	FIRE - Cleaning Materials & Supplies	1,419.92	1,100.00	1,419.92	-319.92
1-4-2100-61235	FIRE - Publications	11.00	50.00	11.00	39.00
1-4-2100-61240	FIRE - Personnel	2,103.79	3,500.00	2,103.79	1,396.21
1-4-2100-61241	FIRE - Response Personnel Support	287.42	500.00	287.42	212.58
1-4-2100-61242	FIRE - MNR Contract	1,015.55	1,000.00	1,015.55	-15.55
1-4-2100-61244	FIRE - Bunker Suits	0.00	5,000.00	0.00	5,000.00
1-4-2100-61265	FIRE - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-2100-61265	FIRE - Equip Maint & Repairs	1,344.08	3,500.00	1,344.08	2,155.92
1-4-2100-61265	FIRE - Equip Maint & Repairs	1,220.16	1,500.00	1,220.16	279.84

**TOWNSHIP OF MANITOUWADGE**  
**TRIAL BALANCE BY DEPARTMENT**



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			CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>General Operating Fund</b>						
<b>CC1</b>						
1-4-2100-61265	FIRE - Equip Maint & Repairs	103	2,345.13	3,500.00	2,345.13	1,154.87
1-4-2100-61265	FIRE - Equip Maint & Repairs	105	1,057.30	3,500.00	1,057.30	2,442.70
1-4-2100-61265	FIRE - Equip Maint & Repairs	199	1,887.10	4,000.00	1,887.10	2,112.90
1-4-2100-61265	FIRE - Equip Maint & Repairs	215	17.20	300.00	17.20	282.80
1-4-2100-61270	FIRE - Promotional Materials		183.17	1,000.00	0.00	1,000.00
1-4-2100-61505	FIRE - Memberships		924.26	400.00	924.26	-524.26
1-4-2100-61520	FIRE - Insurance		10,905.32	10,855.00	10,905.32	-50.32
1-4-2100-61540	FIRE - Freight		719.49	750.00	719.49	30.51
1-4-2100-61555	FIRE - Advertising		0.00	400.00	0.00	400.00
1-4-2100-61565	FIRE - Training & Development		6,196.21	9,500.00	5,157.24	4,342.76
1-4-2100-61581	FIRE - Telephone\Fax Charges		2,345.78	3,500.00	2,294.90	1,205.10
1-4-2100-61582	FIRE - Pagers\Radios		2,298.25	4,200.00	2,298.25	1,901.75
1-4-2100-61583	FIRE - Phone Answering Service		2,004.32	3,500.00	2,004.32	1,495.68
1-4-2100-61584	FIRE - 911 Charges		1,180.89	1,350.00	1,180.89	169.11
1-4-2100-61799	FIRE - Interfunctional		0.00	0.00	0.00	0.00
1-4-2100-61915	FIRE - Transfer to Reserve Funds		0.00	0.00	0.00	0.00
<b>Total FIRE</b>			<b>159,258.75</b>	<b>245,695.00</b>	<b>151,770.96</b>	<b>93,924.04</b>
<b>MLEO</b>						
1-3-2400-51711	PS - Dog Licenses		-2,530.00	-2,300.00	-2,530.00	230.00
1-3-2400-51717	PS - Cat Licenses		-190.00	-200.00	-170.00	-30.00
1-3-2400-51751	PS - Dog Fines		-210.00	-400.00	-210.00	-190.00
1-3-2400-51752	PS - Parking Fines		-110.00	-350.00	-110.00	-240.00
1-3-2400-51753	PS - Other Fines		0.00	-100.00	0.00	-100.00
1-3-2400-51754	PS - Cat Fines		-75.00	-100.00	-50.00	-50.00
1-4-2400-61101	PS - Salaries		21,237.93	33,010.00	20,099.92	12,910.08
1-4-2400-61102	PS - Benefits		5,560.62	8,430.00	5,155.46	3,274.54
1-4-2400-61210	PS - Other Materials & Supplies		0.00	0.00	0.00	0.00
1-4-2400-61215	PS - Cleaning Materials & Supplies		66.46	100.00	66.46	33.54
1-4-2400-61245	PS - Building Maint & Supplies		0.00	0.00	0.00	0.00
1-4-2400-61265	PS - Equip Maint & Repairs		0.00	0.00	0.00	0.00
1-4-2400-61265	PS - Equip Maint & Repairs	109	915.62	800.00	915.62	-115.62
1-4-2400-61505	PS - Memberships		110.00	110.00	110.00	0.00
1-4-2400-61520	PS - Insurance		443.20	445.00	443.20	1.80
1-4-2400-61535	PS - Pound Supplies		485.19	600.00	485.19	114.81
1-4-2400-61555	PS - Advertising		0.00	150.00	0.00	150.00
1-4-2400-61565	PS - Training & Development		1,590.45	1,500.00	1,590.45	-90.45
1-4-2400-61581	PS - Telephone\Fax Charges		387.76	550.00	336.88	213.12
1-4-2400-61790	PS - Other		473.94	800.00	473.94	326.06
1-4-2400-61799	PS - Interfunctional		0.00	0.00	0.00	0.00
<b>Total MLEO</b>			<b>28,156.17</b>	<b>43,045.00</b>	<b>26,607.12</b>	<b>16,437.88</b>
<b>POLICING</b>						
1-3-2600-51205	POL - Other Provincial Revenue		-37,100.03	-37,715.00	-37,100.03	-614.97
1-4-2600-61703	POL - Grants & Levies		347,844.00	695,691.00	347,844.00	347,847.00
<b>Total POLICING</b>			<b>310,743.97</b>	<b>657,976.00</b>	<b>310,743.97</b>	<b>347,232.03</b>
<b>TRANSPORTATION</b>						
1-3-3100-51300	TRANS - Pit Royalties		0.00	0.00	0.00	0.00
1-3-3100-51310	TRANS - Custom Work		-7,461.69	-3,800.00	-7,461.69	3,661.69
1-4-3100-61101	TRANS - Salaries		191,740.47	362,665.00	180,101.08	182,563.92
1-4-3100-61102	TRANS - Benefits		96,140.30	166,375.00	87,687.21	78,687.79
1-4-3100-61220	TRANS - Hydro		11,560.46	14,000.00	10,977.78	3,022.22
1-4-3100-61225	TRANS - Propane		8,551.96	14,000.00	8,551.96	5,448.04
1-4-3100-61240	TRANS - Personnel		3,819.91	10,000.00	3,819.91	6,180.09
1-4-3100-61245	TRANS - Building Maint & Supplies		18,764.00	15,000.00	18,509.60	-3,509.60
1-4-3100-61260	TRANS -Roads Materials		400.00	20,000.00	400.00	19,600.00
1-4-3100-61265	TRANS - Equip Maint & Repairs		2,846.49	5,000.00	2,846.49	2,153.51
1-4-3100-61265	TRANS - Equip Maint & Repairs	104	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	110	2,375.45	3,500.00	2,375.45	1,124.55
1-4-3100-61265	TRANS - Equip Maint & Repairs	111	3,825.83	3,000.00	3,825.83	-825.83

**TOWNSHIP OF MANITOUWADGE**  
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			CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>General Operating Fund</b>						
<b>CC1</b>						
1-4-3100-61265	TRANS - Equip Maint & Repairs	112	2,863.10	3,000.00	2,863.10	136.90
1-4-3100-61265	TRANS - Equip Maint & Repairs	113	700.00	700.00	700.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	114	2,919.66	0.00	2,919.66	-2,919.66
1-4-3100-61265	TRANS - Equip Maint & Repairs	116	8,448.60	12,000.00	6,871.29	5,128.71
1-4-3100-61265	TRANS - Equip Maint & Repairs	121	599.30	4,000.00	430.64	3,569.36
1-4-3100-61265	TRANS - Equip Maint & Repairs	122	803.29	1,000.00	803.29	196.71
1-4-3100-61265	TRANS - Equip Maint & Repairs	123	5,837.78	10,000.00	5,837.78	4,162.22
1-4-3100-61265	TRANS - Equip Maint & Repairs	124	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	125	1,670.85	3,000.00	1,670.85	1,329.15
1-4-3100-61265	TRANS - Equip Maint & Repairs	126	0.00	1,000.00	0.00	1,000.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	127	581.97	1,000.00	581.97	418.03
1-4-3100-61265	TRANS - Equip Maint & Repairs	137	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	141	2,013.72	3,000.00	2,013.72	986.28
1-4-3100-61265	TRANS - Equip Maint & Repairs	142	79.25	3,000.00	79.25	2,920.75
1-4-3100-61265	TRANS - Equip Maint & Repairs	145	4,208.88	5,000.00	4,208.88	791.12
1-4-3100-61265	TRANS - Equip Maint & Repairs	146	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	164	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	171	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	195	13.99	0.00	13.99	-13.99
1-4-3100-61265	TRANS - Equip Maint & Repairs	199	3,101.12	5,000.00	3,009.51	1,990.49
1-4-3100-61265	TRANS - Equip Maint & Repairs	219	2,131.79	0.00	2,131.79	-2,131.79
1-4-3100-61295	TRANS - Bulk Clear Diesel		-2,677.48	3,000.00	-5,907.37	8,907.37
1-4-3100-61300	TRANS - Bulk Marked Diesel		13,092.82	6,000.00	11,307.08	-5,307.08
1-4-3100-61320	TRANS - Geco Townsite Shop		0.00	0.00	0.00	0.00
1-4-3100-61505	TRANS - Memberships		908.86	1,000.00	908.86	91.14
1-4-3100-61520	TRANS - Insurance		5,228.04	5,230.00	5,228.04	1.96
1-4-3100-61555	TRANS - Advertising		485.75	500.00	428.60	71.40
1-4-3100-61565	TRANS - Training & Development		2,713.10	8,000.00	2,713.10	5,286.90
1-4-3100-61581	TRANS - Telephone\Fax Charges		4,645.47	7,000.00	4,543.71	2,456.29
1-4-3100-61582	TRANS - Pagers\Radios		2,277.95	2,500.00	2,277.95	222.05
1-4-3100-61600	TRANS - Equipment Rental		0.00	2,000.00	0.00	2,000.00
1-4-3100-61650	TRANS - Asphalt Maintenance		0.00	50,000.00	0.00	50,000.00
1-4-3100-61799	TRANS - Interfunctional		0.00	0.00	0.00	0.00
<b>Total TRANSPORTATION</b>			<b>395,210.99</b>	<b>746,670.00</b>	<b>367,269.31</b>	<b>379,400.69</b>
<b>ROADWAYS</b>						
1-4-3200-61101	WINTER - Salaries		53,753.35	60,000.00	51,885.32	8,114.68
1-4-3200-61102	WINTER - Benefits		10,183.56	5,220.00	9,816.05	-4,596.05
1-4-3200-61210	WINTER - Other Materials & Supplies		5,880.31	15,000.00	5,880.31	9,119.69
1-4-3200-61220	WINTER - Hydro		2,486.88	3,500.00	2,337.47	1,162.53
1-4-3200-61520	WINTER - Insurance		387.72	390.00	387.72	2.28
1-4-3200-61600	WINTER - Equipment Rental		1,061.15	30,000.00	1,061.15	28,938.85
1-4-3200-61799	WINTER - Interfunctional		0.00	0.00	0.00	0.00
<b>Total ROADWAYS</b>			<b>73,752.97</b>	<b>114,110.00</b>	<b>71,368.02</b>	<b>42,741.98</b>
<b>STREET LIGHTING</b>						
1-4-3400-61101	STLIGHT - Salaries		1,177.56	2,000.00	1,177.56	822.44
1-4-3400-61102	STLIGHT - Benefits		224.18	175.00	224.18	-49.18
1-4-3400-61210	STLIGHT - Other Materials & Supplies		1,632.99	8,000.00	1,632.99	6,367.01
1-4-3400-61220	STLIGHT - Hydro		18,499.66	25,000.00	9,709.77	15,290.23
1-4-3400-61600	STLIGHT - Equipment Rental		0.00	2,000.00	0.00	2,000.00
<b>Total STREET LIGHTING</b>			<b>21,534.39</b>	<b>37,175.00</b>	<b>12,744.50</b>	<b>24,430.50</b>
<b>AIRPORT</b>						
1-3-3500-51315	APT - Landing		-19,465.00	-10,000.00	-16,245.00	6,245.00
1-3-3500-51316	APT - Parking		-1,173.04	-1,200.00	-1,173.04	-26.96
1-3-3500-51317	APT - Rent		-8,954.82	-8,900.00	-8,954.82	54.82
1-3-3500-51318	APT - Fuel		-38,500.55	-33,000.00	-33,363.11	363.11
1-3-3500-51319	APT - Extended Services		-6,739.99	-5,000.00	-6,451.53	1,451.53
1-3-3500-51325	APT - Other		-574.09	0.00	-574.09	574.09
1-3-3500-51326	APT - Forward Attack Base		0.00	0.00	0.00	0.00

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<b>General Operating Fund</b>					
<b>CC1</b>					
1-3-3500-51340	APT - Terminal Charges	-600.00	-1,500.00	-600.00	-900.00
1-4-3500-61101	APT - Salaries	32,572.99	35,800.00	30,937.10	4,862.90
1-4-3500-61102	APT - Benefits	6,041.98	6,610.00	5,715.11	894.89
1-4-3500-61210	APT - Other Materials & Supplies	1,334.25	7,000.00	1,228.69	5,771.31
1-4-3500-61220	APT - Hydro	6,793.93	8,500.00	6,709.31	1,790.69
1-4-3500-61225	APT - Propane	4,065.16	5,500.00	4,065.16	1,434.84
1-4-3500-61245	APT - Building Maint & Supplies	2,396.59	5,000.00	2,396.59	2,603.41
1-4-3500-61249	APT - Forward Attack Base	0.00	0.00	0.00	0.00
1-4-3500-61252	APT - Line Painting & Soil Testing	0.00	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs 101	0.00	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs 102	947.99	1,500.00	947.99	552.01
1-4-3500-61265	APT - Equip Maint & Repairs 103	0.00	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs 161	620.96	3,000.00	620.96	2,379.04
1-4-3500-61265	APT - Equip Maint & Repairs 162	1,631.23	1,500.00	1,631.23	-131.23
1-4-3500-61265	APT - Equip Maint & Repairs 165	6,665.26	5,000.00	6,665.26	-1,665.26
1-4-3500-61265	APT - Equip Maint & Repairs 199	435.28	1,000.00	435.28	564.72
1-4-3500-61305	APT - Aviation Fuel	54,667.24	24,000.00	54,667.24	-30,667.24
1-4-3500-61310	APT - Gas\Diesel for Vehicles	137.03	3,000.00	137.03	2,862.97
1-4-3500-61505	APT - Memberships	296.91	400.00	296.91	103.09
1-4-3500-61520	APT - Insurance	5,397.76	5,430.00	5,397.76	32.24
1-4-3500-61540	APT - Freight	726.57	1,400.00	693.21	706.79
1-4-3500-61565	APT - Training & Development	744.05	3,000.00	744.05	2,255.95
1-4-3500-61581	APT - Telephone\Fax Charges	3,587.36	3,000.00	3,450.09	-450.09
1-4-3500-61582	APT - Pagers\Radios	1,129.87	800.00	270.00	530.00
1-4-3500-61600	APT - Equipment Rental	0.00	0.00	0.00	0.00
1-4-3500-61630	APT - Professional Fees - Consulting	0.00	0.00	0.00	0.00
1-4-3500-61650	APT - Asphalt Maintenance	3,949.53	12,000.00	628.82	11,371.18
1-4-3500-61799	APT - Interfunctional	0.00	0.00	0.00	0.00
<b>Total AIRPORT</b>		<b>58,134.45</b>	<b>73,840.00</b>	<b>60,276.20</b>	<b>13,563.80</b>
<b>WASTE WATER</b>					
1-3-4100-51310	WW - Custom Work	-192.29	-2,010.00	-192.29	-1,817.71
1-3-4100-51345	WW - Metered Fees	-105,760.68	-226,100.00	-105,720.99	-120,379.01
1-4-4100-61153	WWATER - Debenture Payment	114,999.98	228,270.00	114,999.98	113,270.02
1-4-4100-61156	WWATER - OSIFA Loan Interest	0.00	0.00	0.00	0.00
1-4-4100-61162	WWATER - Interest - Internal Borrow	0.00	4,000.00	0.00	4,000.00
1-4-4100-61210	WWATER - Other Materials & Supplii	3,146.76	5,000.00	3,146.76	1,853.24
1-4-4100-61220	WWATER - Hydro	30,709.58	65,000.00	30,709.58	34,290.42
1-4-4100-61245	WWATER - Equip Maint & Repairs	33,315.55	35,000.00	32,898.59	2,101.41
1-4-4100-61265	WWATER - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4100-61520	WWATER - Insurance	3,763.80	3,765.00	3,763.80	1.20
1-4-4100-61605	WWATER - Laboratory Testing	9,681.23	15,000.00	9,132.54	5,867.46
1-4-4110-61101	SPHOUSE - Salaries	29,392.99	38,700.00	27,809.12	10,890.88
1-4-4110-61102	SPHOUSE - Benefits	9,268.20	12,735.00	8,621.17	4,113.83
1-4-4110-61600	SPHOUSE - Equipment Rental	0.00	7,000.00	0.00	7,000.00
1-4-4120-61101	SEWER - Salaries	0.00	0.00	0.00	0.00
1-4-4120-61102	SEWER - Benefits	0.00	0.00	0.00	0.00
1-4-4120-61266	SEWER - Chamber Rehab	0.00	3,000.00	0.00	3,000.00
1-4-4120-61600	SEWER - Equipment Rental	2,549.09	3,000.00	2,549.09	450.91
1-4-4130-61101	LAGOON - Salaries	0.00	0.00	0.00	0.00
1-4-4130-61102	LAGOON - Benefits	0.00	0.00	0.00	0.00
1-4-4130-61600	LAGOON - Equipment Rental	0.00	3,000.00	0.00	3,000.00
<b>Total WASTE WATER</b>		<b>130,874.21</b>	<b>195,360.00</b>	<b>127,717.35</b>	<b>67,642.65</b>
<b>WATER SYSTEM</b>					
1-3-4300-51310	WS - Custom Work	-845.27	-4,020.00	-845.27	-3,174.73
1-3-4300-51345	WS - Metered Fees	-144,955.83	-309,065.00	-144,901.57	-164,163.43
1-3-4300-51346	WS -Service Fees - Water Meters	0.00	-1,000.00	0.00	-1,000.00
1-3-4300-51348	WS - Flat Fee Revenue	-59,133.01	-120,450.00	-59,072.93	-61,377.07
1-3-4300-51790	WS - Other Revenue	-3,390.00	0.00	-3,450.00	3,450.00
1-4-4300-61161	WSYS - Uncollectible Accounts Expe	16,056.28	5,000.00	16,056.51	-11,056.51
1-4-4300-61210	WSYS - Other Materials & Supplies	36,640.65	40,000.00	30,287.40	9,712.60

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		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>General Operating Fund</b>					
<b>CC1</b>					
1-4-4300-61220	WSYS - Hydro	36,757.48	55,000.00	35,990.15	19,009.85
1-4-4300-61245	WSYS - Building Maint & Supplies	7,914.31	10,000.00	7,914.31	2,085.69
1-4-4300-61250	WSYS - Billing & Admin./Neptune	0.00	0.00	0.00	0.00
1-4-4300-61265	WSYS - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4300-61265	WSYS - Equip Maint & Repairs 111	120.10	0.00	120.10	-120.10
1-4-4300-61265	WSYS - Equip Maint & Repairs 148	0.00	3,000.00	0.00	3,000.00
1-4-4300-61265	WSYS - Equip Maint & Repairs 149	0.00	3,000.00	0.00	3,000.00
1-4-4300-61265	WSYS - Equip Maint & Repairs 150	3,217.39	3,000.00	3,217.39	-217.39
1-4-4300-61265	WSYS - Equip Maint & Repairs 171	0.00	0.00	0.00	0.00
1-4-4300-61267	WSYS - Piping Repairs	0.00	2,000.00	0.00	2,000.00
1-4-4300-61520	WSYS - Insurance	6,441.52	6,440.00	6,441.52	-1.52
1-4-4300-61565	WSYS - Training & Development	3,673.68	10,000.00	3,673.68	6,326.32
1-4-4300-61605	WSYS - Laboratory Testing	15,362.97	25,000.00	14,487.23	10,512.77
1-4-4300-61915	WSYS - Transfer to Reserve Funds	0.00	0.00	0.00	0.00
1-4-4310-61101	WPHOUSE - Salaries	91,668.08	90,300.00	84,720.05	5,579.95
1-4-4310-61102	WPHOUSE - Benefits	27,433.30	29,715.00	25,224.11	4,490.89
1-4-4310-61600	WPHOUSE - Equipment Rental	0.00	4,000.00	0.00	4,000.00
1-4-4320-61101	WBREAKS - Salaries	0.00	0.00	0.00	0.00
1-4-4320-61102	WBREAKS - Benefits	0.00	0.00	0.00	0.00
1-4-4320-61251	WBREAKS - Watermain Swab	20,000.00	20,000.00	20,000.00	0.00
1-4-4320-61600	WBREAKS - Equipment Rental	0.00	5,000.00	0.00	5,000.00
1-4-4330-61101	HYDR - Salaries	0.00	0.00	0.00	0.00
1-4-4330-61102	HYDR - Benefits	-0.02	0.00	-0.02	0.02
1-4-4330-61600	HYDR - Equipment Rental	0.00	5,000.00	0.00	5,000.00
<b>Total WATER SYSTEM</b>		<b>56,961.63</b>	<b>-118,080.00</b>	<b>39,862.66</b>	<b>-157,942.66</b>
<b>GARBAGE COLLECTION</b>					
1-3-4400-51791	GARB - Hazardous Waste Revenue	-3,906.10	-8,500.00	-3,906.10	-4,593.90
1-3-4400-51793	GARB - Dumpsters Revenue	-5,470.00	-2,660.00	-5,470.00	2,810.00
1-3-4400-51800	GARB - Freon Removal	0.00	-250.00	0.00	-250.00
1-4-4400-61101	GARB - Salaries	39,823.93	60,000.00	37,694.58	22,305.42
1-4-4400-61102	GARB - Benefits	7,755.81	5,220.00	7,322.98	-2,102.98
1-4-4400-61248	GARB - Trailer Court Clean Up	0.00	0.00	0.00	0.00
1-4-4400-61253	GARB - Dumpster Repairs	5,607.19	1,000.00	5,607.19	-4,607.19
1-4-4400-61255	GARB - Hazardous Waste Clean Up	758.44	8,000.00	758.44	7,241.56
1-4-4400-61265	GARB - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4400-61265	GARB - Equip Maint & Repairs 142	0.00	0.00	0.00	0.00
1-4-4400-61265	GARB - Equip Maint & Repairs 171	4,410.27	12,000.00	4,297.27	7,702.73
1-4-4400-61520	GARB - Insurance	750.00	750.00	750.00	0.00
1-4-4400-61600	GARB - Equipment Rental	0.00	1,000.00	0.00	1,000.00
<b>Total GARBAGE COLLECTION</b>		<b>49,729.54</b>	<b>76,560.00</b>	<b>47,054.36</b>	<b>29,505.64</b>
<b>GARBAGE DISPOSAL</b>					
1-4-4500-61101	LF - Salaries	21,698.50	35,000.00	19,875.84	15,124.16
1-4-4500-61102	LF - Benefits	4,261.86	3,045.00	3,887.06	-842.06
1-4-4500-61210	LF - Other Materials & Supplies	133.28	6,000.00	133.28	5,866.72
1-4-4500-61254	LF - Quarterly Sampling	27,415.32	40,000.00	16,568.44	23,431.56
1-4-4500-61265	LF - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4500-61265	LF - Equip Maint & Repairs 114	2,493.91	10,000.00	2,493.91	7,506.09
1-4-4500-61265	LF - Equip Maint & Repairs 171	0.00	0.00	0.00	0.00
1-4-4500-61600	LF - Equipment Rental	0.00	5,000.00	0.00	5,000.00
1-4-4500-61601	LF - Freon Removal	0.00	0.00	0.00	0.00
1-4-4500-61800	LF - Landfill Closure & Post Closure	0.00	0.00	0.00	0.00
1-4-4500-61805	LF - Landfill Closure & Post Closure	0.00	0.00	0.00	0.00
1-4-4500-61915	LF - Transfer to Reserve Funds	0.00	0.00	0.00	0.00
<b>Total GARBAGE DISPOSAL</b>		<b>56,002.87</b>	<b>99,045.00</b>	<b>42,958.53</b>	<b>56,086.47</b>
<b>HEALTH SERVICES</b>					
1-4-5100-61703	HEALTH - Grants & Levies	35,946.00	47,925.00	31,952.00	15,973.00
1-4-5100-61798	HEALTH - Ambulance Service	17,709.00	34,250.00	17,709.00	16,541.00
1-4-6300-61703	DSSAB - Grants & Levies	48,643.00	83,395.00	48,643.00	34,752.00

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<b>General Operating Fund</b>					
<b>CC1</b>					
Total HEALTH SERVICES		102,298.00	165,570.00	98,304.00	67,266.00
<b>CEMETARY</b>					
1-3-5500-51340	EDC - Legal	0.00	0.00	0.00	0.00
1-3-5500-51350	CEM - Lot Sales	-600.00	-400.00	-200.00	-200.00
1-3-5500-51351	CEM - Other	-1,140.00	0.00	-740.00	740.00
1-4-5500-61101	CEM - Salaries	1,667.21	3,000.00	1,037.78	1,962.22
1-4-5500-61102	CEM - Benefits	284.28	260.00	189.31	70.69
1-4-5500-61210	CEM - Other Materials & Supplies	181.19	1,000.00	181.19	818.81
1-4-5500-61790	CEM - Other	0.00	0.00	0.00	0.00
Total CEMETARY		392.68	3,860.00	468.28	3,391.72
<b>PARKS</b>					
1-4-7100-61101	PARKS - Salaries	13,432.53	15,150.00	11,539.73	3,610.27
1-4-7100-61102	PARKS - Benefits	1,439.44	1,775.00	1,270.14	504.86
1-4-7100-61210	PARKS - Other Materials & Supplies	289.21	900.00	283.73	616.27
1-4-7100-61265	PARKS - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7100-61265	PARKS - Equip Maint & Repairs	184	1,100.00	16.85	1,083.15
1-4-7100-61282	PARKS - Beautification	2,782.21	6,000.00	2,300.39	3,699.61
1-4-7100-61310	PARKS - Gas/Diesel for Vehicles	0.00	500.00	0.00	500.00
1-4-7100-61520	PARKS - Insurance	557.68	560.00	557.68	2.32
1-4-7100-61790	PARKS - Other	0.00	500.00	0.00	500.00
1-4-7100-61799	PARKS - Interfunctional	0.00	0.00	0.00	0.00
1-4-7110-61210	BEACH - Other Supplies & Materials	70.17	700.00	70.17	629.83
1-4-7120-61210	PLYGRND - Other Materials & Suppli	162.52	10,000.00	162.52	9,837.48
Total PARKS		18,750.61	37,185.00	16,201.21	20,983.79
<b>COMMUNITY CENTER</b>					
1-3-1200-51485	Employment Grants	-2,689.00	-13,490.00	-2,689.00	-10,801.00
1-3-7200-51355	CCENTER - Arena	-11,889.66	-14,000.00	-11,889.66	-2,110.34
1-3-7200-51360	CCENTER - Auditorium	-2,500.04	-3,000.00	-2,253.50	-746.50
1-3-7200-51370	CCENTER - Curling Rink	-3,643.20	-6,195.00	-3,643.20	-2,551.80
1-3-7200-51380	CCENTER - Other Facilities	-812.35	-900.00	-810.00	-90.00
1-3-7200-51415	CCENTER - Tent Rental	0.00	0.00	0.00	0.00
1-3-7200-51450	CCENTER - Weight Room	-10,016.10	-7,670.00	-3,554.10	-4,115.90
1-3-7200-51480	CCENTER - Other Revenue	-335.26	-200.00	-6,716.30	6,516.30
1-4-7200-61101	CCENTER - Salaries	87,982.01	124,155.00	83,155.33	40,999.67
1-4-7200-61102	CCENTER - Benefits	30,722.52	41,860.00	28,235.55	13,624.45
1-4-7200-61220	CCENTER - Hydro	47,091.67	72,000.00	47,054.73	24,945.27
1-4-7200-61225	CCENTER - Propane	10,640.88	20,000.00	10,640.88	9,359.12
1-4-7200-61230	CCENTER - Oil	31,893.27	38,500.00	31,893.27	6,606.73
1-4-7200-61240	CCENTER - Personnel	498.62	5,400.00	498.62	4,901.38
1-4-7200-61245	CCENTER - Building Maint & Supplie	12,757.15	76,000.00	12,393.68	63,606.32
1-4-7200-61265	CCENTER - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7200-61265	CCENTER - Equip Maint & Repairs	181	2,000.00	236.82	1,763.18
1-4-7200-61265	CCENTER - Equip Maint & Repairs	182	0.00	0.00	0.00
1-4-7200-61265	CCENTER - Equip Maint & Repairs	183	796.52	796.52	-296.52
1-4-7200-61265	CCENTER - Equip Maint & Repairs	185	1,302.47	500.00	-802.47
1-4-7200-61520	CCENTER - Insurance	8,029.80	8,030.00	8,029.80	0.20
1-4-7200-61565	CCENTER - Training & Development	35.56	1,500.00	35.56	1,464.44
1-4-7200-61581	CCENTER - Telephone\Fax Charges	1,826.17	3,200.00	1,790.61	1,409.39
1-4-7200-61582	CCENTER - Pagers\Radios	1,022.20	1,200.00	1,022.20	177.80
1-4-7200-61630	CCENTER - Professional Fees - Con	10,574.57	12,470.00	7,402.20	5,067.80
1-4-7200-61799	CCENTER - Interfunctional	0.00	0.00	0.00	0.00
1-4-7200-61915	CCENTER - Transfer to Reserve Fun	0.00	0.00	0.00	0.00
Total COMMUNITY CENTER		213,524.62	361,860.00	202,932.48	158,927.52
<b>PROGRAMS</b>					
1-3-7300-51206	PROG - Other Canada Revenue	-1,500.00	0.00	-1,500.00	1,500.00
1-3-7300-51401	PROG - Community Living Pass	0.00	0.00	0.00	0.00

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<b>General Operating Fund</b>					
<b>CC1</b>					
1-3-7300-51445	PROG - Recreation Programs	-15,568.72	-7,500.00	-15,508.72	8,008.72
1-3-7300-51446	PROG - Special Events	0.00	-14,000.00	0.00	-14,000.00
1-3-7300-51450	PROG - Weight Room	-125.00	0.00	-125.00	125.00
1-3-7300-51735	PROG - Ballfield	0.00	0.00	0.00	0.00
1-4-7300-61101	PROG - Salaries	15,721.11	16,420.00	13,781.25	2,638.75
1-4-7300-61102	PROG - Benefits	1,601.73	1,925.00	1,396.26	528.74
1-4-7300-61275	PROG - Program Materials & Supplie	2,709.45	5,000.00	2,561.30	2,438.70
1-4-7300-61280	PROG - Special Events Materials & S	11,103.89	16,000.00	10,525.68	5,474.32
1-4-7300-61520	PROG - Insurance	137.16	140.00	137.16	2.84
1-4-7300-61555	PROG - Advertising	1,275.56	3,000.00	1,199.36	1,800.64
1-4-7300-61565	PROG - Training & Development	0.00	450.00	0.00	450.00
1-4-7300-61790	PROG - Other	0.00	0.00	0.00	0.00
<b>Total PROGRAMS</b>		<b>15,355.18</b>	<b>21,435.00</b>	<b>12,467.29</b>	<b>8,967.71</b>
<b>RECREATION ADMINISTRATION</b>					
1-4-7400-61101	RECADMIN - Salaries	91,922.86	136,345.00	86,465.06	49,879.94
1-4-7400-61102	RECADMIN - Benefits	33,363.06	49,690.00	30,456.22	19,233.78
1-4-7400-61210	RECADMIN - Other Materials & Supp	247.81	1,000.00	247.81	752.19
1-4-7400-61243	RECADMIN - Relocation Expense	3,500.00	0.00	3,500.00	-3,500.00
1-4-7400-61505	RECADMIN - Memberships	610.56	1,800.00	610.56	1,189.44
1-4-7400-61555	RECADMIN -Advertising	871.93	1,000.00	871.93	128.07
1-4-7400-61565	RECADMIN -Training & Developmen	3,160.63	6,000.00	3,160.63	2,839.37
1-4-7400-61581	RECADMIN -Telephone\Fax Charges	878.94	1,600.00	828.06	771.94
1-4-7400-61790	RECADMIN -Other	0.00	0.00	0.00	0.00
<b>Total RECREATION ADMINISTRATION</b>		<b>134,555.79</b>	<b>197,435.00</b>	<b>126,140.27</b>	<b>71,294.73</b>
<b>POOL</b>					
1-3-7500-51245	POOL - Daily Fees	-381.33	-100.00	-381.33	281.33
1-3-7500-51430	POOL - Family Membership	0.00	0.00	0.00	0.00
1-3-7500-51435	POOL - Lesson Registration	-2,282.20	-6,500.00	-2,282.20	-4,217.80
1-3-7500-51440	POOL - Rental	-157.30	-300.00	-157.30	-142.70
1-4-7500-61101	POOL -Salaries	30,164.88	37,525.00	25,251.14	12,273.86
1-4-7500-61102	POOL -Benefits	2,952.57	4,400.00	2,483.28	1,916.72
1-4-7500-61210	POOL -Other Materials & Supplies	1,821.44	2,500.00	1,786.49	713.51
1-4-7500-61225	POOL -Propane	11,178.53	8,100.00	8,829.29	-729.29
1-4-7500-61245	POOL -Building Maint & Supplies	3,238.14	3,000.00	3,205.56	-205.56
1-4-7500-61325	POOL -Chemicals	2,734.74	4,800.00	2,734.74	2,065.26
1-4-7500-61520	POOL -Insurance	439.56	440.00	439.56	0.44
1-4-7500-61555	POOL -Advertising	0.00	300.00	0.00	300.00
1-4-7500-61565	POOL -Training & Development	0.00	1,500.00	0.00	1,500.00
1-4-7500-61581	POOL -Telephone\Fax Charges	610.48	800.00	610.48	189.52
1-4-7500-61790	POOL -Other	0.00	250.00	0.00	250.00
<b>Total POOL</b>		<b>50,319.51</b>	<b>56,715.00</b>	<b>42,519.71</b>	<b>14,195.29</b>
<b>GOLF COURSE</b>					
1-3-7600-51384	GOLF - Golf Merchandise	-965.54	-1,000.00	-846.19	-153.81
1-3-7600-51385	GOLF- Tournament Fees	-1,017.70	-500.00	0.00	-500.00
1-3-7600-51390	GOLF - Green Fees	-10,540.20	-13,500.00	-9,463.43	-4,036.57
1-3-7600-51395	GOLF - Tournament Green Fees	0.00	0.00	0.00	0.00
1-3-7600-51400	GOLF - Passes & Coupons	-3,690.71	-3,500.00	-3,597.79	97.79
1-3-7600-51405	GOLF - Trail Fees	-3,560.32	-3,500.00	-3,560.32	60.32
1-3-7600-51410	GOLF - Memberships	-31,338.53	-36,000.00	-31,634.99	-4,365.01
1-3-7600-51411	GOLF - Clubhouse Rental	0.00	0.00	0.00	0.00
1-3-7600-51412	GOLF - Cart Rental	-5,234.83	-8,600.00	-4,567.25	-4,032.75
1-3-7600-51413	GOLF - Locker Rentals	0.00	-250.00	0.00	-250.00
1-3-7600-51417	GOLF - Club Rentals	-27.24	-100.00	-8.84	-91.16
1-4-7600-61101	GOLF - Salaries	39,615.48	61,300.00	34,474.12	26,825.88
1-4-7600-61102	GOLF - Benefits	6,321.03	9,800.00	5,541.79	4,258.21
1-4-7600-61210	GOLF - Other Materials & Supplies	6,783.50	12,500.00	8,398.19	4,101.81
1-4-7600-61220	GOLF - Hydro	0.00	5,400.00	0.00	5,400.00
1-4-7600-61225	GOLF - Propane	0.00	0.00	0.00	0.00



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<b>General Operating Fund</b>		<b>CC1</b>			
1-4-7600-61245	GOLF - Building Maint & Supplies	3,021.92	3,800.00	3,021.92	778.08
1-4-7600-61265	GOLF - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7600-61265	GOLF - Equip Maint & Repairs	194	73.23	73.23	-73.23
1-4-7600-61265	GOLF - Equip Maint & Repairs	195	222.14	222.14	-277.86
1-4-7600-61265	GOLF - Equip Maint & Repairs	196	224.54	224.54	-24.54
1-4-7600-61265	GOLF - Equip Maint & Repairs	198	574.83	574.83	125.17
1-4-7600-61265	GOLF - Equip Maint & Repairs	199	446.45	446.45	-146.45
1-4-7600-61265	GOLF - Equip Maint & Repairs	204	0.00	0.00	1,200.00
1-4-7600-61310	GOLF - Gas\Diesel for Vehicles	1,009.61	2,500.00	1,009.61	1,490.39
1-4-7600-61520	GOLF - Insurance	776.52	100.00	776.52	-676.52
1-4-7600-61525	GOLF - Inspections	0.00	700.00	0.00	700.00
1-4-7600-61532	GOLF - Golf Merchandise	607.12	1,000.00	607.12	392.88
1-4-7600-61555	GOLF - Advertising	0.00	700.00	0.00	700.00
1-4-7600-61565	GOLF - Training & Development	-24.35	1,700.00	-24.35	1,724.35
1-4-7600-61581	GOLF - Telephone\Fax Charges	0.00	0.00	0.00	0.00
1-4-7600-61600	GOLF - Equipment Rental	0.00	200.00	0.00	200.00
1-4-7600-61625	GOLF - Volunteer Recognition	0.00	0.00	0.00	0.00
1-4-7600-61790	GOLF - Other	0.00	0.00	0.00	0.00
1-4-7600-61799	GOLF - Interfunctional	0.00	0.00	0.00	0.00
Total GOLF COURSE		3,276.95	35,650.00	1,667.30	33,982.70
<b>COMMUNITY CLUBHOUSE</b>					
1-3-7610-51412	COMCLUB - Cart Rentals	-1,840.36	0.00	-1,840.36	1,840.36
1-3-7610-51413	COMCLUB - Locker Rentals	-38.04	0.00	-38.04	38.04
1-3-7610-51414	COMCLUB - Liquor Sales	-11,611.32	-14,260.00	-9,095.12	-5,164.88
1-3-7610-51416	COMCLUB - Food Sales	-7,858.69	-15,600.00	-6,322.65	-9,277.35
1-3-7610-51790	COMCLUB - Other Revenue	-1,152.56	-1,680.00	-1,152.56	-527.44
1-4-7610-61101	CLUBHOUSE - Salaries	16,888.83	27,410.00	14,716.13	12,693.87
1-4-7610-61102	CLUBHOUSE - Benefits	1,832.90	3,210.00	1,604.99	1,605.01
1-4-7610-61206	CLUBHOUSE - Food	4,342.01	13,000.00	4,057.63	8,942.37
1-4-7610-61210	CLUBHOUSE - Other Materials & Su	400.00	1,000.00	400.00	600.00
1-4-7610-61220	CLUBHOUSE - Hydro	2,413.05	5,500.00	1,949.41	3,550.59
1-4-7610-61225	CLUBHOUSE - Propane	1,731.34	2,350.00	1,731.34	618.66
1-4-7610-61245	CLUBHOUSE - Building Maint & Sup	1,634.69	2,500.00	1,221.05	1,278.95
1-4-7610-61265	CLUBHOUSE - Equip Maint & Repair	0.00	500.00	0.00	500.00
1-4-7610-61520	CLUBHOUSE - Insurance	0.00	675.00	0.00	675.00
1-4-7610-61530	CLUBHOUSE - Licenses\Fees	450.00	1,500.00	450.00	1,050.00
1-4-7610-61531	CLUBHOUSE - Liquor	5,053.83	7,600.00	4,723.97	2,876.03
1-4-7610-61581	CLUBHOUSE - Telephone	787.15	1,000.00	787.15	212.85
Total COMMUNITY CLUBHOUSE		13,032.83	34,705.00	13,192.94	21,512.06
<b>SKI HILL</b>					
1-3-7700-51411	SKI - Clubhouse Rental	-50.00	-200.00	-50.00	-150.00
1-3-7700-51416	SKI - Food Sales	0.00	0.00	0.00	0.00
1-3-7700-51460	SKI - Memberships	0.00	-3,000.00	0.00	-3,000.00
1-3-7700-51465	SKI - Daily Passes	-7,982.57	-7,000.00	-7,982.57	982.57
1-3-7700-51470	SKI - Hill Rental	-25.00	0.00	-25.00	25.00
1-3-7700-51480	SKI - Other Revenue	0.00	0.00	0.00	0.00
1-3-7700-51510	SKI - Donations	0.00	0.00	0.00	0.00
1-4-7700-61101	SKI - Salaries	33,872.85	36,770.00	33,356.63	3,413.37
1-4-7700-61102	SKI - Benefits	3,742.21	4,300.00	3,684.00	616.00
1-4-7700-61206	SKI - Food	0.00	0.00	0.00	0.00
1-4-7700-61220	SKI - Hydro	5,809.36	20,000.00	5,809.36	14,190.64
1-4-7700-61225	SKI - Propane	4,309.78	7,000.00	4,309.78	2,690.22
1-4-7700-61245	SKI - Building Maint & Supplies	2,456.56	6,500.00	2,424.68	4,075.32
1-4-7700-61265	SKI - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs	181	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs	211	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs	213	0.00	0.00	2,500.00
1-4-7700-61265	SKI - Equip Maint & Repairs	214	4,068.91	4,068.91	431.09
1-4-7700-61265	SKI - Equip Maint & Repairs	216	0.00	0.00	1,000.00
1-4-7700-61265	SKI - Equip Maint & Repairs	217	235.38	235.38	264.62
1-4-7700-61265	SKI - Equip Maint & Repairs	218	338.83	338.83	511.17

**TOWNSHIP OF MANITOUWADGE**  
**TRIAL BALANCE BY DEPARTMENT**



For Period Ending 31-Aug-2013

			CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>General Operating Fund</b>						
<b>CC1</b>						
1-4-7700-61265	SKI - Equip Maint & Repairs	219	10,517.29	11,000.00	10,517.29	482.71
1-4-7700-61265	SKI - Equip Maint & Repairs	221	162.68	250.00	162.68	87.32
1-4-7700-61275	SKI - Program Materials & Supplies		552.38	2,000.00	552.38	1,447.62
1-4-7700-61520	SKI - Insurance		2,419.32	2,420.00	2,419.32	0.68
1-4-7700-61530	SKI - Licenses\Fees		887.86	1,400.00	887.86	512.14
1-4-7700-61555	SKI - Advertising		0.00	1,500.00	0.00	1,500.00
1-4-7700-61565	SKI - Training & Development		2,459.43	4,500.00	2,459.43	2,040.57
1-4-7700-61581	SKI - Telephone\Fax Charges		738.00	1,000.00	676.38	323.62
1-4-7700-61790	SKI - Other		0.00	450.00	0.00	450.00
1-4-7700-61799	SKI - Interfunctional		0.00	0.00	0.00	0.00
Total SKI HILL			64,513.27	98,240.00	63,845.34	34,394.66
<b>LIBRARY</b>						
1-3-7900-51205	LIB - Other Provincial Revenue		0.00	-7,095.00	0.00	-7,095.00
1-3-7900-51480	LIB - Other Revenue		-2,661.27	-2,125.00	-2,661.27	536.27
1-3-7900-51485	LIB - Employment Grants		-3,759.36	-7,875.00	-3,759.36	-4,115.64
1-3-7900-51500	LIB - Membership		-46.00	-60.00	-46.00	-14.00
1-3-7900-51505	LIB - Overdue Items		-211.48	-500.00	-211.48	-288.52
1-3-7900-51510	LIB - Donations		-1,300.08	-100.00	-1,300.08	1,200.08
1-3-7900-51515	LIB - Lost/Damaged Materials		-11.95	-50.00	-11.95	-38.05
1-3-7900-51782	LIB - Photocopying		-759.10	-1,100.00	-759.10	-340.90
1-3-7900-51783	LIB - Phone & Fax		-963.10	-1,200.00	-963.10	-236.90
1-4-7900-61101	LIB - Salaries		67,040.15	96,505.00	62,996.71	33,508.29
1-4-7900-61102	LIB - Benefits		19,242.21	29,785.00	17,658.25	12,126.75
1-4-7900-61156	LIB - Bank Charges		232.00	240.00	232.00	8.00
1-4-7900-61205	LIB - Office Materials & Supplies		511.75	2,400.00	511.75	1,888.25
1-4-7900-61210	LIB - Computer Materials & Supplies		50.87	1,000.00	50.87	949.13
1-4-7900-61235	LIB - Publications		7,138.70	11,000.00	7,138.70	3,861.30
1-4-7900-61245	LIB - Building Maint & Supplies		766.37	500.00	766.37	-266.37
1-4-7900-61246	LIB - Computer Maintenance & Repair		0.00	1,500.00	0.00	1,500.00
1-4-7900-61265	LIB - Equip Maint & Repairs		0.00	100.00	0.00	100.00
1-4-7900-61270	LIB - Promotional Materials		206.47	700.00	206.47	493.53
1-4-7900-61505	LIB - Memberships		500.88	600.00	500.88	99.12
1-4-7900-61520	LIB - Insurance		1,950.00	1,950.00	1,950.00	0.00
1-4-7900-61545	LIB - Legal		0.00	0.00	0.00	0.00
1-4-7900-61550	LIB - Audit		0.00	2,000.00	0.00	2,000.00
1-4-7900-61565	LIB - Training & Development		2,631.43	4,000.00	2,631.43	1,368.57
1-4-7900-61580	LIB - Postage		53.02	300.00	53.02	246.98
1-4-7900-61581	LIB - Telephone\Fax Charges		738.81	1,300.00	738.81	561.19
1-4-7900-61600	LIB - Equipment Rental		37.08	100.00	37.08	62.92
1-4-7900-61703	LIB - Grants & Levies		0.00	0.00	0.00	0.00
1-4-7900-61915	LIB - Transfer to Reserve Funds		0.00	0.00	0.00	0.00
Total LIBRARY			91,387.40	133,875.00	85,760.00	48,115.00
<b>BUILDING</b>						
1-3-8100-51480	BLDG - Other Revenue		0.00	0.00	0.00	0.00
1-3-8100-51485	BLDG - Employment Grants		0.00	0.00	0.00	0.00
1-3-8100-51713	BLDG - Building Permits		-1,445.90	-3,000.00	-1,265.90	-1,734.10
1-3-8100-51714	BLDG - Building Inspections		-715.00	-1,500.00	-555.00	-945.00
1-3-8100-51790	BLDG - Other Revenue		0.00	0.00	0.00	0.00
1-4-8100-61205	BLDG - Office Materials & Supplies		514.18	450.00	514.18	-64.18
1-4-8100-61265	BLDG - Equip Maint & Repairs		0.00	0.00	0.00	0.00
1-4-8100-61265	BLDG - Equip Maint & Repairs	102	797.34	800.00	797.34	2.66
1-4-8100-61505	BLDG - Memberships		383.64	400.00	383.64	16.36
1-4-8100-61565	BLDG - Training & Development		0.00	2,500.00	0.00	2,500.00
1-4-8100-61790	BLDG - Other		131.86	18,000.00	131.86	17,868.14
1-4-8100-62801	BLDG - Demolition Projects		0.00	0.00	0.00	0.00
Total BUILDING			-333.88	17,650.00	6.12	17,643.88
<b>PLANNING</b>						
1-4-8110-61235	PLAN - Publications		0.00	100.00	0.00	100.00

**TOWNSHIP OF MANITOUWADGE**  
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		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>General Operating Fund</b>					
<b>CC1</b>					
1-4-8110-61565	PLAN - Training & Development	0.00	400.00	0.00	400.00
Total PLANNING		0.00	500.00	0.00	500.00
<b>ECONOMIC DEVELOPMENT</b>					
1-3-8200-51310	EDC - Custom Work	0.00	0.00	0.00	0.00
1-3-8200-51485	EDC - Employment Grants	9,754.85	-2,800.00	9,754.85	-12,554.85
1-3-8200-51790	EDC - Other Revenue	-9,754.85	0.00	-9,754.85	9,754.85
1-4-8200-61101	EDC - Salaries	28,771.58	57,040.00	26,924.28	30,115.72
1-4-8200-61102	EDC - Benefits	10,911.91	17,785.00	10,151.07	7,633.93
1-4-8200-61205	EDC - Office Materials & Supplies	0.00	0.00	0.00	0.00
1-4-8200-61235	EDC - Publications	0.00	0.00	0.00	0.00
1-4-8200-61245	EDC - Maintenance & Supplies	4,201.64	12,000.00	4,201.64	7,798.36
1-4-8200-61265	EDC - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-8200-61265	EDC - Equip Maint & Repairs	220 1,508.63	2,500.00	1,508.63	991.37
1-4-8200-61270	EDC - Promotional Materials	0.00	3,000.00	0.00	3,000.00
1-4-8200-61271	EDC - Project Materials and Supplies	0.00	0.00	0.00	0.00
1-4-8200-61275	EDC - Program Materials & Supplies	348.00	500.00	348.00	152.00
1-4-8200-61276	EDC - Meetings: Supplies & Expense	0.00	500.00	0.00	500.00
1-4-8200-61280	EDC - Special Events Materials & Su	0.00	0.00	0.00	0.00
1-4-8200-61281	EDC - Website	0.00	0.00	0.00	0.00
1-4-8200-61505	EDC - Memberships	0.00	1,100.00	0.00	1,100.00
1-4-8200-61520	EDC - Insurance	126.36	125.00	126.36	-1.36
1-4-8200-61545	EDC - Legal	0.00	0.00	0.00	0.00
1-4-8200-61555	EDC - Advertising	1,407.92	1,500.00	1,407.92	92.08
1-4-8200-61565	EDC - Travel	162.10	2,000.00	162.10	1,837.90
1-4-8200-61581	EDC - Telephone\Fax Charges	1,301.73	2,000.00	1,301.73	698.27
1-4-8200-61630	EDC - Professional Fees - Consulting	1,163.81	2,000.00	1,163.81	836.19
1-4-8200-61631	EDC - NCIR Projects	0.00	0.00	0.00	0.00
1-4-8200-61790	EDC - Other	0.00	0.00	0.00	0.00
1-4-8200-61791	EDC - Community Marketing	3,252.72	10,800.00	3,252.72	7,547.28
Total ECONOMIC DEVELOPMENT		53,156.40	110,050.00	50,548.26	59,501.74
Total General Operating Fund		-1,720,968.29	-245,815.00	-1,857,268.90	1,611,453.90

**TOWNSHIP OF MANITOUWADGE**  
**TRIAL BALANCE BY DEPARTMENT**



For Period Ending 31-Aug-2013

		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>Capital</b>					
<b>CC1</b>					
<b>GENERAL REVENUES</b>					
2-3-9000-52106	CAP - Revenue - Federal Gas Tax	-70,552.50	-141,105.00	-70,552.50	-70,552.50
Total GENERAL REVENUES		-70,552.50	-141,105.00	-70,552.50	-70,552.50
<b>CAPITAL PROJECTS</b>					
2-3-9000-52101	CAP - Capital Provincial Revenue	-22,268.78	-226,516.00	-22,268.78	-204,247.22
2-3-9000-52102	CAP - Capital Federal Revenue	0.00	-61,195.00	0.00	-61,195.00
2-3-9000-52103	CAP - COMRIF Grant	0.00	0.00	0.00	0.00
2-3-9000-52105	CAP - Proceeds from Long-Term Bor	0.00	0.00	0.00	0.00
2-3-9000-52106	CAP - Revenue - Federal Gas Tax	-70,552.50	-141,105.00	-70,552.50	-70,552.50
2-3-9000-52107	CAP - Provincial Rehabilitation Projec	0.00	0.00	0.00	0.00
2-3-9000-52108	CAP - Other Capital Revenue	0.00	-32,905.00	0.00	-32,905.00
2-3-9100-52200	TSF - Reserve Fund tsf Administratio	0.00	-80,215.00	0.00	-80,215.00
2-3-9100-52205	TSF - Reserve Fund tsf Fire	0.00	0.00	0.00	0.00
2-3-9100-52206	TSF - Reserve Fund tsf Protective Se	0.00	0.00	0.00	0.00
2-3-9100-52210	TSF - Reserve Fund tsf Water	0.00	-117,305.00	0.00	-117,305.00
2-3-9100-52215	TSF - Reserve Fund tsf Landfill	0.00	0.00	0.00	0.00
2-3-9100-52220	TSF - Reserve Fund tsf Ski Hill	0.00	0.00	0.00	0.00
2-3-9100-52225	TSF - Reserve Fund tsf Community C	0.00	-165,500.00	0.00	-165,500.00
2-3-9100-52230	TSF - Reserve Fund tsf Airport	0.00	-375,820.00	0.00	-375,820.00
2-3-9100-52235	TSF - Reserve Fund tsf Roads	0.00	-225,391.00	0.00	-225,391.00
2-3-9100-52240	TSF - Reserve Fund tsf EDC	0.00	-25,725.00	0.00	-25,725.00
2-3-9100-52241	TSF - Reserve Fund to Building	0.00	-33,160.00	0.00	-33,160.00
2-3-9100-52305	TSF - Capital Revenue from Revenue	0.00	0.00	0.00	0.00
2-3-9100-52310	TSF - Revenue Fund tsf to Administr	0.00	0.00	0.00	0.00
2-3-9100-52317	TSF - Revenue Fund tsf to Protective	0.00	0.00	0.00	0.00
2-3-9100-52320	TSF - Revenue Fund tsf to Roads	0.00	0.00	0.00	0.00
2-3-9100-52325	TSF - Revenue Fund tsf to Street Ligl	0.00	0.00	0.00	0.00
2-3-9100-52330	TSF - Revenue Fund tsf to Airport	0.00	0.00	0.00	0.00
2-3-9100-52335	TSF - Revenue Fund tsf to Sewer Sys	0.00	0.00	0.00	0.00
2-3-9100-52340	TSF - Revenue Fund tsf to Water Sys	0.00	0.00	0.00	0.00
2-3-9100-52345	TSF - Revenue Fund tsf to Cemetary	0.00	0.00	0.00	0.00
2-3-9100-52350	TSF - Revenue Fund tsf to Communit	0.00	0.00	0.00	0.00
2-3-9100-52355	TSF - Revenue Fund tsf to Planning	0.00	0.00	0.00	0.00
2-3-9100-52360	TSF - Revenue Fund tsf to Clubhouse	0.00	0.00	0.00	0.00
2-3-9100-52365	TSF - Revenue Fund tsf to Economic	0.00	0.00	0.00	0.00
2-4-1400-62105	ADMIN - Official Plan	0.00	20,215.00	0.00	20,215.00
2-4-1400-62106	ADMIN - Investing in Ontario Funds	0.00	31,442.00	0.00	31,442.00
2-4-1400-62107	ADMIN - Asset Management Plan	0.00	23,730.00	0.00	23,730.00
2-4-1400-62108	ADMIN - Boiler Replacement	0.00	60,000.00	0.00	60,000.00
2-4-1400-62136	ADMIN - Software	0.00	0.00	0.00	0.00
2-4-1400-63112	ADMIN - Buildings Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63122	ADMIN - Furnishings Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63132	ADMIN - Infrastructure Amort Expens	0.00	0.00	0.00	0.00
2-4-1400-63152	ADMIN - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63162	ADMIN - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63172	ADMIN - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-62154	FIRE - Bunker Suits	0.00	0.00	0.00	0.00
2-4-2100-62155	FIRE - SCBA RIT Connections	0.00	0.00	0.00	0.00
2-4-2100-63112	FIRE - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63122	FIRE - Furnishings Accum Amortizati	0.00	0.00	0.00	0.00
2-4-2100-63132	FIRE - Infrastructure Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63152	FIRE - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63162	FIRE - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63172	FIRE - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-62146	PS - Cat Cages	0.00	0.00	0.00	0.00
2-4-2400-63112	PS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-63162	PS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-63172	PS - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-3100-62141	TRANS - Grader Replacement	0.00	75,000.00	0.00	75,000.00
2-4-3100-62142	TRANS - Gantry Crane	0.00	15,000.00	0.00	15,000.00
2-4-3100-62160	TRANS - Road Materials	0.00	0.00	0.00	0.00
2-4-3100-62220	TRANS - Rehabilitate Roads	0.00	0.00	0.00	0.00
2-4-3100-62221	PW - Vehicles	25,014.19	26,000.00	25,014.19	985.81

**TOWNSHIP OF MANITOUWADGE**  
**TRIAL BALANCE BY DEPARTMENT**



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		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>Capital</b>	<b>CC1</b>				
2-4-3100-62224	TRANS - Roads Upgrade	0.00	0.00	0.00	0.00
2-4-3200-63112	WINTER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-3200-63132	WINTER - Infrastructure Amort Exper	0.00	0.00	0.00	0.00
2-4-3200-63152	WINTER - Land Improv Amort Expen	0.00	0.00	0.00	0.00
2-4-3200-63162	WINTER - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-3200-63172	WINTER - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-3400-63132	STLIGHT - Infrastructure Amort Expe	0.00	0.00	0.00	0.00
2-4-3500-62101	APT - Airport Improvement	0.00	408,495.00	0.00	408,495.00
2-4-3500-62102	APT - Fuel Tank	204,067.13	232,770.00	155,261.98	77,508.02
2-4-3500-63112	APT - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63132	APT - Infrastructure Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63152	APT - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63162	APT - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63172	APT - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-4100-63112	WWATER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4100-63132	WWATER - Infrastructure Amort Exp	0.00	0.00	0.00	0.00
2-4-4100-63162	WWATER - Machinery Amort Expen	0.00	0.00	0.00	0.00
2-4-4120-63112	SEWER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4120-63132	SEWER - Infrastructure Amort Expen	0.00	0.00	0.00	0.00
2-4-4120-63162	SEWER - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-62137	WSYS - Waterworks Improvements	0.00	0.00	0.00	0.00
2-4-4300-62202	WSYS - Waterworks Improvements	1,868.58	1,950.00	1,868.58	81.42
2-4-4300-62203	WSYS - Leak Detection OSWAP 2	3,218.67	5,355.00	3,218.67	2,136.33
2-4-4300-62204	WSYS - Rehab Wells 1 & 5	0.00	65,000.00	0.00	65,000.00
2-4-4300-62205	WSYS - Lagoon Aeration Lines	0.00	25,000.00	0.00	25,000.00
2-4-4300-62206	WSYS - Water Pumphouse Roof	0.00	110,000.00	0.00	110,000.00
2-4-4300-63112	WSYS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-63132	WSYS - Infrastructure Amort Expen	0.00	0.00	0.00	0.00
2-4-4300-63152	WSYS - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-63162	WSYS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4400-63162	GARB - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4400-63172	GARB - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-4500-62140	LF - Landfill Site MOE Orders	1,017.60	19,390.00	1,017.60	18,372.40
2-4-4500-62242	LF - Landfill Garage	0.00	0.00	0.00	0.00
2-4-4500-63112	LF - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63112	NS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63152	NS - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63162	NS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63172	NS - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7100-62241	PARKS - Dock	0.00	0.00	0.00	0.00
2-4-7100-63152	PARKS - Land Improv Amort Expen	0.00	0.00	0.00	0.00
2-4-7200-62243	CCENTER - Arena Netting	0.00	0.00	0.00	0.00
2-4-7200-62481	REC - Heating Piping	0.00	50,500.00	0.00	50,500.00
2-4-7200-62482	REC - Ice Resurfacer	0.00	75,000.00	0.00	75,000.00
2-4-7200-62485	CCENTER - Roof Repairs/Inspection	0.00	25,000.00	0.00	25,000.00
2-4-7200-62486	CCENTER - Building Audit	0.00	0.00	0.00	0.00
2-4-7200-63112	CCENTER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7200-63122	CCENTER - Furnishings Amort Expe	0.00	0.00	0.00	0.00
2-4-7200-63132	CCENTER - Infrastructure Amort Exp	0.00	0.00	0.00	0.00
2-4-7200-63152	CCENTER - Land Improv Amort Expe	0.00	0.00	0.00	0.00
2-4-7200-63162	CCENTER - Machinery Amort Expen	0.00	0.00	0.00	0.00
2-4-7200-63172	CCENTER - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7210-63152	RCENTER - Land Improv Amort Expe	0.00	0.00	0.00	0.00
2-4-7500-63112	POOL - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7500-63152	POOL - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-62484	GOLF - Storage Building	0.00	0.00	0.00	0.00
2-4-7600-62487	GOLF - Golf Cart	0.00	0.00	0.00	0.00
2-4-7600-63112	GOLF - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63122	GOLF - Furnishings Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63152	GOLF - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63162	GOLF - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63172	GOLF - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7610-62479	CLUBHOUSE - Clubhouse Renovatic	0.00	0.00	0.00	0.00
2-4-7610-63112	CLUBHOUSE - Building Amort Exper	0.00	0.00	0.00	0.00
2-4-7700-62248	SKI - Snow Machine	0.00	15,000.00	0.00	15,000.00

**TOWNSHIP OF MANITOUWADGE**  
**TRIAL BALANCE BY DEPARTMENT**



GL5410

Page : 14

Date : Sep 18, 2013

Time : 8:46 am

For Period Ending 31-Aug-2013

		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
<b>Capital</b>	<b>CC1</b>				
2-4-7700-63112	SKI - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63152	SKI - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63162	SKI - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63172	SKI - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7900-63192	LIB - Collections Amort Expense	0.00	0.00	0.00	0.00
2-4-8100-62499	BLDG - Rehabilitation Project	12,516.48	14,365.00	12,516.48	1,848.52
2-4-8100-62601	BLDG - Demolition Projects	9,056.65	18,795.00	9,056.65	9,738.35
2-4-8200-62221	EDC - Vehicles	0.00	0.00	0.00	0.00
2-4-8200-62500	EDC - Signage	0.00	24,600.00	0.00	24,600.00
2-4-8200-62501	EDC - Studies	0.00	1,125.00	0.00	1,125.00
2-4-8200-63152	EDC - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-9100-62600	TSF - From Capital Fund to Reserves	0.00	0.00	0.00	0.00
2-4-9100-62605	TSF - From Capital Fund to Revenue	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS		163,938.02	-141,105.00	115,132.87	-256,237.87
Total Capital		93,385.52	-282,210.00	44,580.37	-326,790.37

AGENDA	
Item No.	09-03
Meeting Date:	26 / 09 / 13
	D M Y

**WHEREAS:** many dedicated citizens have joined with volunteer, professional and industrial fire safety personnel as “Partners in Fire Prevention” in a relentless effort to minimize loss to life, destruction of property and damage to the environment;

**AND WHEREAS:** it is desirable that information on fire causes and recommended preventive measures be disseminated during a specific period of the year;

**AND WHEREAS:** the 2013 fire prevention theme for this period is:

**“Fire Prevention Week – Prevent Kitchen Fires”.**

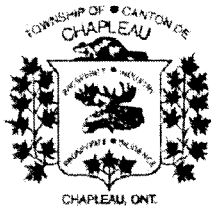
**AND WHEREAS:** by and with the advice of the Privy Council for Canada, who have thought fit to designate and do designate the week commencing Sunday, the sixth (6<sup>th</sup>) of October and ending on Saturday, the twelfth (12<sup>th</sup>) of October, in the present year as **“FIRE PREVENTION WEEK”**

**AND FURTHER:** it is recommended that during Fire Prevention Week, federal, provincial and municipal authorities intensify their fire prevention activities.

**THEREFORE I, MAYOR JOHN MacEACHERN, DO HEREBY PROCLAIM THE WEEK OF OCTOBER 6<sup>th</sup> to 12<sup>th</sup>, 2013 AS “FIRE PREVENTION WEEK – PREVENT KITCHEN FIRES – GET COOKIN’ WITH FIRE SAFETY” IN MANITOUWADGE, ONTARIO.**







The Corporation of the  
Township of Chapleau

AGENDA		
Item No.	11-01	
Meeting Date:	26/09/13	
	D	M Y

Northeastern Superior Mayors Group Meeting

Monday, August 12, 2013

Township Offices  
20 Pine Street West, Chapleau

11:00 a.m.

---

MINUTES

(1) CALL TO ORDER & NOTE MEMBERS PRESENT

Mayor Byham called the meeting to order at 11:10 a.m.

**Present:**

Mayor Linda Nowicki, Municipality of Wawa  
Mayor Louise Perrier, Township of Dubreuilville  
Shelley Casey, CAO, Township of Dubreuilville  
Mayor Angelo Bazzoni, Mayor, Township of White River (Phone-In)  
Mayor Morley Forster, Township of Hornepayne  
Mayor John MacEachern, Township of Manitouwadge  
Mayor André Byham, Township of Chapleau  
Allan Pellow, CAO/Clerk, Township of Chapleau  
Maggie Culhane, Project Coordinator, NESMG

**Regrets:** Cecile Kerster, Town Manager, Township of Manitouwadge  
Susan Smith, Clerk, Township of Hornepayne  
Marilyn Parent-Lethbridge, CAO/Clerk, Township of White River

**Guests:** Joël Lafrance, MNDMF, Chapleau  
Dan Friyia, SECFDC, Wawa

**Media:** None.

(2) REVIEW OF ADDENDUM & APPROVAL OF AGENDA

**Moved by:** Mayor Perrier

R. Verbal

**Seconded by:** Mayor Forster

**RESOLVED THAT** the Agenda for the Northeastern Superior Mayors Group scheduled for Monday, August 12, 2013, be approved, as presented.

CARRIED.

(3) ANNOUNCEMENTS

J. Lafrance announced that G. Pelletier will be away from his position as the Northern Development Representative for the Wawa area for the next couple of months. During that time Mr. Lafrance will be responsible for the Wawa region, thus, any NOHFC applications should be sent to him.

(4) **DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

(5) **APPROVAL OF MINUTES**

**5.1 June 3, 2013 – Dubreuilville**

**Moved by:** Mayor Perrier

**R. Verbal**

**Seconded by:** Mayor Forster

**RESOLVED THAT** the Minutes of the Northeastern Superior Mayors Group meeting, held Monday, June 3, 2013 in Dubreuilville be approved, as presented.

CARRIED.

**Action:**

Obtain signatures and file Minutes.

(6) **DELEGATIONS AND VISITORS**

**6.1 *Pete Fortin, Sudbury District Representative and Bonnie Mick, Algoma District Representative from the Municipal Property Assessment Corporation***

Ontario's property assessment and taxation system has four main components: the Provincial government which passes legislation, sets property tax policies and sets education tax rates; the Municipal Property Assessment Corporation which established current value assessments and classifications for all properties in Ontario; Municipalities determine their revenue requirements, set municipal tax rates and collect property taxes; and the Assessment Review Board hears the assessment appeals from property taxpayers.

MPAC's responsibilities:

MPAC is funded through a levy to all 444 municipalities in Ontario. They are governed by a board of directors made up of municipal provincial and taxpayer representatives. The 15 board members are appointed by the Minister of Finance, 8 municipal representatives, five property taxpayer representatives and two provincial government representatives. MPAC is directly accountable to the public through its Board. All oversight is provided by the Minister of Finance. MPAC is serving the property owners of Ontario. Any revenue generated does help billing municipal staff.

On January 1<sup>st</sup>, 2012, new president Antoni Wisniowski came to MPAC with a 4 year strategy. He wanted to focus on providing a quality product, accountability, professionalism, teamwork and innovation. One example of MPAC's innovation is the new About My Property website which allows home owners to look at their own assessments as well as comparable assessments from their neighbourhoods.

Over the 4 years, MPAC wants to find ways to save 20 million dollars for their stakeholders. This comes back to helping municipalities. Currently MPAC is focusing on fast impact projects. MPAC is trying to solve the appeal problem for municipalities by having the 2017 preliminary assessments complete by 2015, leaving the year of 2016 to refine values and make any changes. This way, municipalities will have an easier time of determining their budget.

#### Property Assessment in Ontario:

Ontario's Assessment Cycle is determined by legislation, the current four-year cycle and phase-in program was introduced in 2008. The phase-in program was also introduced in 2008, where assessment increases are phased in over four years for all property types. Any decreases in assessments are applied immediately.

Assessment Update Highlights: Ottawa, the Greater Toronto Area and communities across Northern Ontario experienced the largest increases in values, ranging from 20-30% over four years.

Mayor Forster used an example of a semi-detached home in Hornepayne; one half is valued at \$70,000 and the other half \$35,000. The owner of the more expensive assessment side stopped caring for his property so the assessment goes down. Mr. Fortin responded that MPAC runs on a system that runs on market value. The condition that a home is in will affect the value of that home and thus the assessment.

#### Data collection:

Depreciation is a factor.

MPAC is often notified of changes in a home's condition through building permits. If MPAC has not been informed of any building permits or any other notifications or changes, that property will go in a pile to be reassessed. That reassessment is on a 12 year cycle.

If a property owner feels their property is being over assessed they can contact MPAC- if they have a problem they will fix it. People can call or go on the About My Property website to see all of the details of their assessment.

#### About the My Property website:

The About My Property website is a web-based self service application available at no charge to property owners. The username and password for access to the website are provided in your Property Assessment Notice. This website will allow users to access information regarding their own assessment, as well as compare their assessment to similar properties as well. If any of the details of your assessment are incorrect or if you wish to appeal your assessment, that is also available online as well.

Lastly, in her presentation Ms. Mick notes the number of Requests for Reconsiderations, (RfRs) in the region. Wawa has the most RfRs at 46 and Dubreuilville had the lowest at 5.

Are municipalities notified about these RfRs? They are if there is a change in assessment. MPAC has a commitment to complete 100% of these requests by September 30. If for some reason MPAC cannot meet this deadline, they must ask the property owner for an extension, and the final deadline is November 30<sup>th</sup>.

Can municipalities withdraw from MPAC? No. Municipal participation in MPAC is legislated by the provincial government.

There are 8 municipal representatives on the board. The closest representative to our region is from Marathon. If you are interested in being on the board, contact the Ministry of Finance.

There are some property owners who will not repair their property or report repairs because of a possible assessment increase. To combat this, MPAC will do inspections every 12 years, if nothing has triggered an inspection. In 2008, MPAC went door-to-door in Chapleau. Communities can also request MPAC to look over a particular neighbourhood in their community.

If the community feels a property assessment is too low, they can contact MPAC to look into it. Communities can also file a third-party appeal, but that must be completed by the appeal deadline.

Functional obsolescence can refer to a structure build on a property for a specific use but over time is no longer used in the same manor, it is building specific. Economic obsolescence takes into account the whole property. Hornepayne's Old Town Square is both a functional and economic obsolescence.

(7) **OLD BUSINESS**

***7.1 Outstanding Listing***

Regarding item one, sharing services- the asset management plans for each community are getting under way and there is a meeting scheduled in each town. Also on shared services, Wawa, White River and Dubreuilville are sharing building inspectors.

In item four, the Northern Ontario Growth Plan, change the 'action required' to read 'continued monitoring'.

In regards to item seven, Forest Tenure, the Mayors would like to bring in Mark Speers to give an update on the eSFL.

In item eight, Minister Orazietti was invited to a meeting almost a month ago with no response. The Mayors would like the project coordinator to follow up with Minister Orazietti. J. Lafrance suggesting giving the Minister some of the topics that the Mayors would like to discuss with him. These topics include: the loss of MNR jobs in the area, the closure of provincial parks, the move towards a 'paperless' Ministry, wood allocation competition process, and the eSFL.

In regards to item number nine, about the NWMO learn more program, Mayors Forster and Nowicki attended a meeting of the first eight communities in the Learn More program. By the end of this year, these communities, all in the first part of step three, will be 'whittled down' to just a few still in the program. These first eight communities created history and were the leaders in creating the programs, committees and activities they completed. These were examples to the thirteen communities that followed them into the program. These communities looked to the first eight to help them form a process that was open and transparent. During the meeting it was noted that these first eight communities would stay on in an advisory position. They emphasized that these eight communities have made history and will continue to have a say in nuclear waste disposal in this province.

In regards to item ten, regional tourism, D. Friyia is focusing on working with the Mining Task Force and then he will focus on snowmobiling.

Remove item eleven, Mayors-Chief Protocol.

**Action:**

Project coordinator to update outstanding list, follow up with Minister Orazietti and invite Mark Speers of the MNR to a meeting.

**7.2 Analyst Training Date**

The Mayors suggested coordinating a day for training through the CAOs. J. Lafrance will coordinate a date for the fall.

**Action:**

J. Lafrance to coordinate a date for Analyst training.

**7.3 Bob Thorpe Response Email**

The Project Coordinator will contact Mr. Thorpe regarding the details of the Essentials of Fire Protection for Municipal Decision Makers course, including the cost and length of the program. Afterwards a date will be coordinated with all of the communities.

**Action:**

Project Coordinator to contact Mr. Thorpe to coordinate the training.

**(8) NEW BUSINESS**

**8.1 NESMG Internship Position (D. Friyia)**

D. Friyia would like to propose a two year internship for the position of Project Coordinator, for continuity.

Mayor MacEachern stated that the internship is important and he would like to see it continue.

**Moved by:** Mayor Nowicki

**R. Verbal**

**Seconded by:** Mayor Forster

**RESOLVED THAT** the Mayors Group authorize D. Friyia to apply for funding to continue the internship position.

CARRIED.

**Action:**

D. Friyia to apply for funding for new position.

**8.2 New Head of the Northern Policy Institute (D. Friyia)**

The new president and CEO of the Northern Policy Institute, Charles Cirtwill was recently announced. The Mayors would like to write him a letter welcoming him to his new position and to invite him to one of the meetings.

**Action:**

Project Coordinator to invite Charles Cirtwill to a meeting.

**8.3 AMO Conference- Meeting with the Minister of the Environment**

This meeting with the Minister of the Environment was initially sought by Mayor Perrier. The meeting has been confirmed for Monday August 19<sup>th</sup> at the AMO Conference. Mayor Perrier's concerns are in regards to the creation of more recycling programs. Free programs exist for tires and electronics, which are regularly picked up. Dubreuilville is

interested in having more of these free recycling programs to include things like plastics and so forth. This is particularly relevant as our community landfills are growing closer to capacity.

Mayor Nowicki noted some other concerns that Wawa has for the Minister of the Environment including: provincial agencies that bring their garbage to our communities, as well as an issue with approving certificates. Wawa needed a certificate for one year to come up with a two year plan for their landfill and the M.O.E. took 8 months to approve the certificate, leaving the community only 4 months to develop the plan.

Mayor Nowicki also noted that Wawa was asked to present at one of the sessions at the AMO regarding infrastructure. Wawa was invited to speak for communities with populations less than 10, 000 people. She will frame the presentation into two sections, including what we are doing to make more money and what we are doing to cut costs. Mayor Nowicki will have 20 minutes to speak.

**Action:**

Project Coordinator to forward these concerns for Environment Minister to Mayor Nowicki.

(9) **NEXT MEETING**

9.1 *Monday, September 23, 2013 - Wawa*

(10) **MEETING CLOSE**

**Moved by:** Mayor Forster

R. Verbal

**RESOLVED THAT** the meeting close at 2:00 p.m.

CARRIED.

---

ANDRÉ BYHAM, MAYOR  
TOWNSHIP OF CHAPLEAU

---

MAGGIE CULHANE  
PROJECT COORDINATOR, NESMG

<b>AGENDA</b>	
Item No. _____	11-02
Meeting Date: _____	26/09/13
	D M Y

RECEIVED

SEP 05 2013

THE CORPORATION OF THE  
TOWNSHIP OF LEVITTOWADGE

## 2013 AMO CONFERENCE IN OTTAWA

The annual AMO Conference opened on Monday, August 19<sup>th</sup> with Mr. Chris Hatfield as our Keynote Speaker. The presentation was humorous, informative and entertaining. He managed to liken his experiences as an astronaut to the trials and challenges of municipal life.

Several dignitaries made presentations during the morning session. They included:

- AMO President Russ Power ("Greetings from AMO")
- Mr. Kevin Lynch, V.P. of BMO Financial Group ("The Canadian Financial situation")
- Premier Kathleen Wynne (reiterated her Party's intention to continue the uploading status quo and spoke again of the 100 million dollar allocated to small Rural and Northern Municipalities.

The afternoon consisted of six concurrent sessions. I attended "Towards Full Cost Recovery for Water Services."

From 3:30P.M. to 4:30P.M. we heard presentations from:

1. Tim Huddak, Leader of the P.C. Party;
2. The Honourable Glen Murray, Minister of Infrastructure & Minister of Transportation; and
3. Andrea Horvath, Leader of The New Democratic Party.

The three presenters were very much in the election mode.

These Speakers were followed by a reception from 4:30 to 6:00P.M. by the 2014 AMO Host City, London, Ontario.

On Tuesday, August 20<sup>th</sup> there were 18 concurrent sessions from 8:00A.M. to 11:45A.M. I attended:

- Community Waste Management and Integrated Waste Management systems
- Synergies for Seniors Friendly Communities.

Afternoon sessions included:

1. a presentation by The Honourable Linda Jeffrey;
2. a speech by Motivational Speaker, Linda Dougherty; and
3. the Ministers' Forum.

A record number of Ministers were present. AMO will provide a CD of the Conference which we will make available to Council when received.

We had two delegations. Councillor Labbee and I attended the first meeting which was with Minister Orazetti. The discussions centered around Caramat Road. Mr. Orazetti agreed with our contention that Caramat Road could not be treated as another "bush road" and he agreed to work on our behalf with the MTO and MNDM to come up with a solution to the funding problem.

I attended the second meeting with Minister Gravelle and spoke of our disappointment on the handling of our recent NOHFC funding for the airport hangar. We also discussed the RFP for the Confederation College Flight Training and the possibility of a further grant for that project should we be successful with the RFP.

I also solicited Minister Gravelle's assistance on the Caramat Road issue and received his assurance that he would work on our behalf in that area.

I was approached later in the day by both Mr. Larry Joy (Mr. Gravelle's Executive Assistant) and Mr. Ian Smith, Director, Thunder Bay District MTO who independently told me they had found a solution to our problems. We are eagerly awaiting written confirmation of same.

There were over 1,600 delegates and plenty of opportunities to mingle with peers and exchange ideas. I felt the Conference was good and the delegations were productive. My only criticism is that there were too many concurrent sessions and not enough time to get to everything you felt you should.

John MacEachern



AGENDA		
Item No.	11-03	
Meeting Date:	26	09
	D	M
		Y



**HEADQUARTERS – Chief of EMS**

September 12, 2013

Cecile Kerster  
Township of Manitouwadge  
1 Mississauga Rd.  
Manitouwadge ON P0T 2C0

RECEIVED

SEP 20 2013

THE CORPORATION OF THE  
TOWNSHIP OF MANITOUWADGE

*Cecile*  
Dear Ms. Kerster:

**2012 Report to Thunder Bay District Municipalities**

I am pleased to enclose our report on emergency medical services (EMS) provided to the Township of Manitouwadge for January to December 2012 by the Superior North Emergency Medical Service.

This is a concise report showing call volumes, EMS response times, EMS reaction times, and downstaffing of ambulances specific to your township. Though concise, the figures in this report are produced by reviewing and verifying a great deal of data.

In 2012, after years of planning, staff finally moved into the new District Headquarters and Thunder Bay North Station on S. Junot Ave. in Thunder Bay. This new facility is allowing us to operate more efficiently thus providing better service to the residents of the District of Thunder Bay.

If you would like more information about this report, our operation in general, or would like to tour our new building, please feel free to get in touch. As always, I am available to discuss this report and any other operational issues with your Council. Please feel free to call my assistant, Helen Letourneau at 625-3259, to make arrangements.

Sincerely,

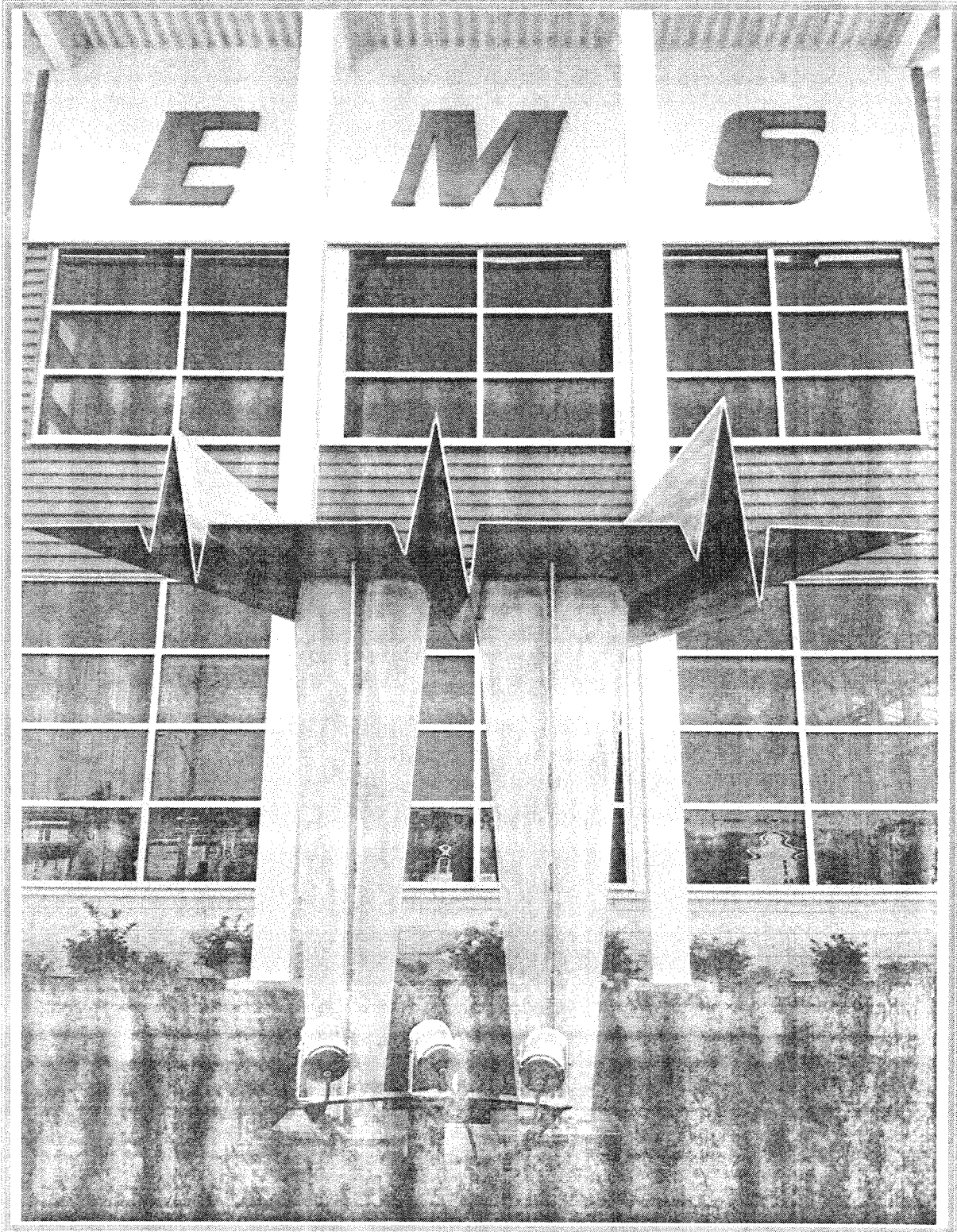
A handwritten signature in black ink, appearing to read "Norm Gale".

Norm Gale  
Chief of EMS

NG/hl  
encl.

*Proudly Serving the People of the District of Thunder Bay*

105 S. Junot Ave., Thunder Bay ON P7B 4X6  
Tel: (807) 625-3259 Fax: (807) 684-2657



*2012 Municipal Report  
for the  
Township of Manitouwadge*

## MESSAGE FROM THE CHIEF



The Superior North Emergency Medical Service (EMS) is comprised of more than 190 dedicated professionals, including about 170 front line paramedics and a management and administrative team of 21. We provide emergency and health care service to 15 municipalities and areas throughout the District of Thunder Bay. The people of the Superior North EMS provide emergency and medical care to people when they need it the most. When you or a loved one needs pre-hospital care, our paramedics will be there.

The Superior North EMS came into existence on January 1, 2000 following re-alignment of services between municipalities and the Province. Emergency medical service is provided by the Superior North EMS through the City of Thunder Bay. We respond to 9-1-1 calls and inter-facility patient transfers from 17 stations utilizing 49 vehicles including four Paramedic Response Units and three Emergency Support Units posted in Geraldton, Marathon, and Thunder Bay.

We have made many EMS system improvements over the last decade and we endeavour to continue service improvement to our communities on a daily basis. Paramedics today bring impressive skills and specialized diagnostic and treatment equipment to the patient's side to better assess and treat injuries and illness. Under the guidance of a physician, our paramedics serve in difficult and challenging circumstances, saving and having a positive impact on lives every single day while responding to more than 25,000 calls per year. The Superior North EMS strives to be a leader in the provision of emergency medical service.

In 2012, we moved into a brand new state of the art facility located in an area which will impact positively on our response times, improve the quality of life for our paramedics, and serve the people of the District of Thunder Bay for years to come. We are also very proud to be applying for LEED (Leadership in Energy and Environmental Design) gold status. This means that the building has a minimum carbon foot print and creates a good environment for the people who work in it. Further, we will see improvements in the effectiveness and efficiency of service delivery.

I am very proud to report what we have done for your community by way of this municipal report.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Norm Gale'.

Norm Gale  
Chief of EMS



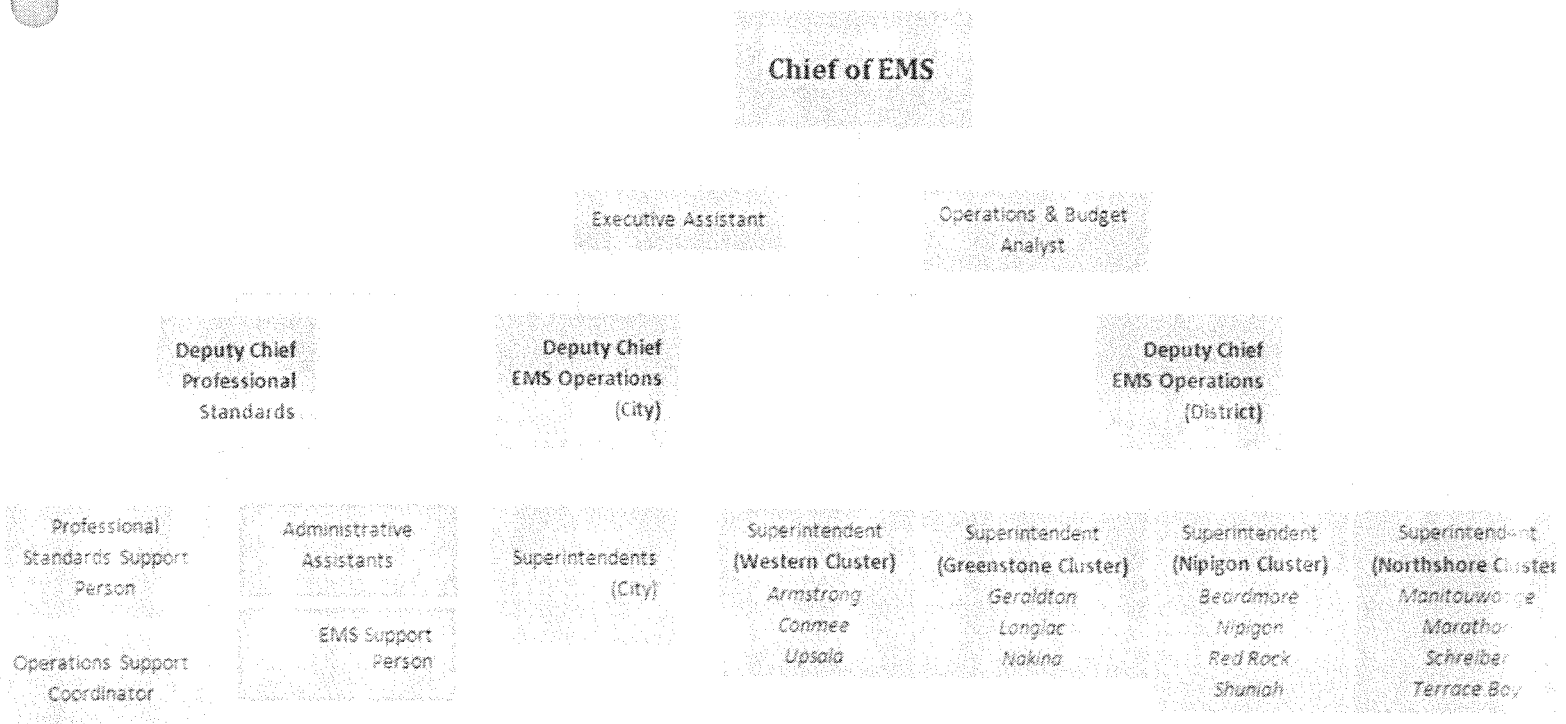
## OVERVIEW

Paramedics perform emergency care including medical acts to patients who have suffered traumatic injuries or have medical emergencies, as well as transferring ill and injured patients between medical facilities. Every ambulance has two highly trained paramedics on board.

There are two levels of paramedics with the Superior North EMS. Primary Care Paramedics (PCP) provide defibrillation and administer drugs for breathing, cardiac and diabetic problems, and for allergic reactions. Advanced Care Paramedics (ACP) perform the same skills but can also perform IV therapy, intubations, and advanced assessments, and administer a wider array of drugs.

In March of 2012, the service was reorganized and divided into City and District. District Operations oversee stations in Armstrong, Beardmore, Conmee, Geraldton, Longlac, Manitouwadge, Marathon, Nakina, Nipigon, Red Rock, Schreiber, Shuniah, Terrace Bay, and Upsala. City Operations are in charge of the City of Thunder Bay.

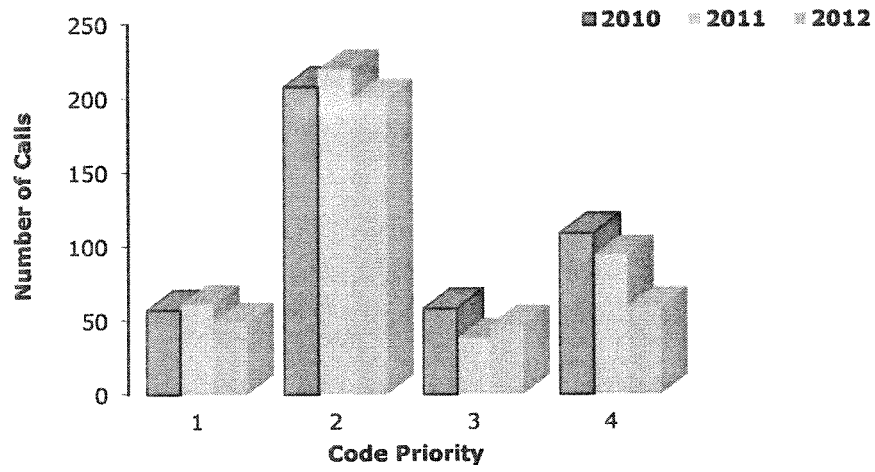
## ORGANIZATIONAL CHART AS OF MARCH 2012



## REQUEST FOR SERVICE

This section reports on the primary function of emergency services, which is to provide ambulance transportation for the sick and injured.

### TOWNSHIP OF MANITOUWADGE



CODE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
1	3	7	5	4	4	10	2	0	8	5	0	1	49
2	22	24	17	17	21	28	14	15	12	10	12	8	200
3	5	3	7	4	5	3	0	3	8	2	4	3	47
4	3	6	0	3	1	7	3	7	7	8	5	9	59
8	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>40</b>	<b>29</b>	<b>28</b>	<b>31</b>	<b>48</b>	<b>19</b>	<b>25</b>	<b>35</b>	<b>25</b>	<b>21</b>	<b>21</b>	<b>355</b>

Code 1 can be deferred without impact to the patient, i.e. going home from the hospital for a visit

Code 2 this must be done at a certain time due to an appointment, i.e. bringing a patient to the hospital for diagnostic tests

Code 3 is urgent because the patient needs medical attention but life or limb is not at risk, i.e. a simple broken leg

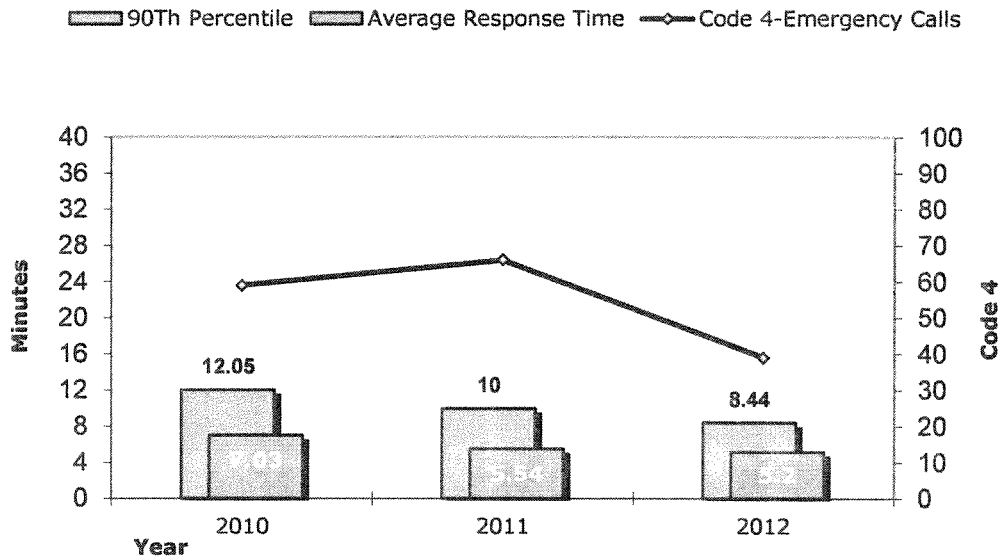
Code 4 life and death emergency or unknown situation

Code 8 where the ambulance is asked to stand by at a specific location, i.e. a fire call

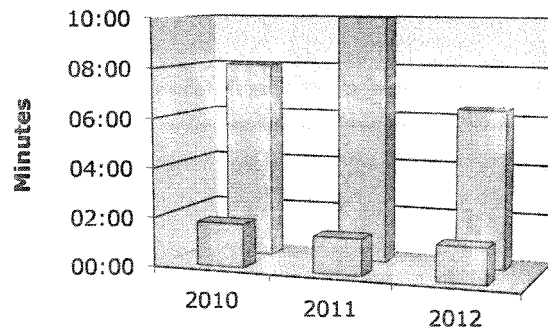
## 90<sup>th</sup> PERCENTILE AND AVERAGE RESPONSE TIMES

Although the MOH-LTC requires only an across the district measurement, we monitor response times in each geographic community. Ninetieth percentile means that 90 % of the Code 4 calls were responded to in less than the posted time.

### TOWNSHIP OF MANITOUWADGE



### 90<sup>th</sup> PERCENTILE REACTION TIMES FROM NOTIFICATION TO DEPARTURE FROM THE MANITOUWADGE STATION



	2010	2011	2012
On Site	01:47	01:29	01:27
On Call	08:00	10:31	06:23



## STAFFING REPORT – Manitouwadge Station

Approved staffing complement: 4 full-time

## STAFFING PATTERN - Manitouwadge Station

On-site hours: 12  
Standby hours: 12

## DOWNSTAFFING - Manitouwadge Station

To fully downstaff an ambulance means to take it out of service during its regular shift resulting in a decrease of service. An ambulance could be downstaffed because:

- the ambulance has to be deep cleaned after a call
- the ambulance experiences mechanical failure
- staff shortage due to illness, training, meetings
- offload delays at the hospital
- rest breaks

An ambulance may also be partially downstaffed to first response. This means the ambulance is manned by one paramedic. This vehicle can respond to emergency calls and provide assistance on site but will not be able to transport patients to the hospital.

## DOWNSTAFFING HOURS – MANITOUWADGE STATION

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fully	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
First Response	30.3	0.0	1.5	0.0	3.5	0.0	48.4	0.0	0.0	5.5	0.0	0.0
<b>TOTAL</b>	<b>30.3</b>	<b>0.0</b>	<b>1.5</b>	<b>0.0</b>	<b>3.5</b>	<b>0.0</b>	<b>48.4</b>	<b>0.0</b>	<b>0.0</b>	<b>5.5</b>	<b>0.0</b>	<b>0.0</b>

### MISSION STATEMENT

“At the Superior North EMS we are dedicated to providing quality treatment both pre-hospital and out of hospital treatment with prompt and safe transport. We are a responsible and accountable team that values our employees and the community and we are committed to promoting injury prevention.”

### VISION STATEMENT

“The Superior North EMS will be a professional, modern, and innovative organization. The scope of our mandate in providing emergency medical services will be both comprehensive and progressive. We will value and recognize our employees and encourage a supportive network within our working environment. We will promote effective communication internal and external to the organization.”

## **ACCOMPLISHMENTS FOR 2012**

### **CONTINUATION OF THE PCP IV TRAINING**

The Superior North EMS began the PCP IV program to enhance the skill set of our primary care paramedics. Courses were run each month when we began as paramedics were applying for the challenge. We continue to run the courses on an “as needed” basis and will continue to do so for PCPs who want to be certified in this skill.

### **NEW EMS DISTRICT HEADQUARTERS & NORTH STATION**

The new EMS headquarters was officially opened in 2012. This 35,000 square foot facility was delivered on time and under budget, and the Superior North EMS is pursuing a LEED Gold certification. The building will last for generations.

The headquarters contains EMS senior administration, training and logistics facilities, and a garage that houses 22 emergency vehicles. Approximately 100 paramedics respond to 9-1-1 calls from this facility. It is expected that EMS response times to Thunder Bay North will be improved.



**September 21, 2012 - official ribbon cutting**

**(l-r) Mayor Keith Hobbs, MPP Bill Mauro,  
Chief of EMS Norm Gale, MPP Michael Gravelle**

### **STRATEGIC PLAN APPROVAL**

The Superior North EMS received Thunder Bay Municipal Council approval of its five year strategic plan. The plan was developed over a two year period that included extensive consultation with municipalities. Key deliverables from the strategic plan include:

- reduction in EMS response times for the City of Thunder Bay
- finding a solution to non-urgent inter-facility transportation
- development of a “community paramedic” program
- resolving long-standing dispatch issues
- reviewing tiered response to medical calls
- reducing off-load delays at the Thunder Bay Regional Health Sciences Centre
- grappling with projected call volume increases for the City of Thunder Bay.



## **GOALS FOR 2013**

### **POWERLOAD SYSTEM AND POWER STRETCHER**

The Superior North EMS is working towards reducing the numbers of injuries caused by lifting. On average, paramedics have to lift and lower the patient and equipment approximately 12 to 14 times per patient. The powerload and power stretcher systems were researched, priced, and included in the 2012 capital budget. On average, this equipment will reduce the physical lifting and lowering requirement of paramedics to four times per patient or about an 80% reduction. Each front line ambulance was equipped with a power stretcher and a powerload mechanism. Paramedics attended a didactic and practical training session. There have been many positive comments from paramedics about this equipment and the reduction in physical stresses they have to endure in performing their duties and their overall well-being.

### **DECREASE OFF-LOAD DELAYS**

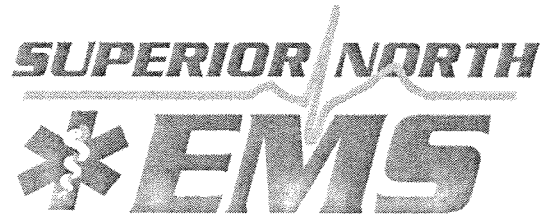
In 2011, the Superior North EMS encountered more than 300 incidents per month of off-load delays at the Thunder Bay Regional Health Sciences Centre; these accounted for about 11 ambulance hours per day of paramedics waiting with patients in hospital hallways. The Superior North EMS will work with the Ontario Association of Paramedic Chiefs & the Association of Municipalities of Ontario to advocate for alternate strategies to deal with EMS off-load delays and will locally work with the Thunder Bay Regional Health Sciences Centre on operational and staffing issues germane to off-load delays.

### **NON-URGENT PATIENT TRANSPORTATION**

The provision of non-urgent inter-facility transportation, or non-ambulance transportation service (NATS), by the Superior North EMS has long confounded its provision of emergency, pre-hospital medical care. In 2012, the Northwest Local Health Integration Network (NW LHIN) funded a consultant (Performance Concepts Consulting) to provide a report which was to examine and provide recommendations on the provision of NATS. The consultant recommends that the Superior North EMS assume a governance role over NATS and that the Province fully fund a new system. In 2013, the Superior North EMS will work with the NW LHIN, district hospitals, and Ornge to create a new system, and seek Thunder Bay Municipal Council approval to oversee and deliver such a system.

### **IMPLEMENT STRATEGIC PLAN**

In 2010-11, the Superior North EMS undertook a strategic planning process within the context of a dynamic emergency medical services environment. This was necessary as EMS and its environment are changing rapidly: increasing call volumes, aging populations, more complex patient calls, the centralized delivery of health care, gaps in service delivery, and increased skill sets of paramedics are all contributing to our need to adapt. To remain vibrant, to remain relative, and to continue to deliver great patient care, the Superior North EMS and its paramedics must embrace and adapt to change; we must transform. This plan was developed with the interests of patients as the primary focus and concern. As a relatively young entity, the Superior North EMS has never undergone a "forward looking" strategic process. The focus of the Superior North EMS's administration in the coming five years will be to implement all facets of the five year strategic plan.



## HEADQUARTERS

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