

**REGULAR MEETING OF COUNCIL OF THE CORPORATION OF
THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE
COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION
COMPLEX, MANITOUWADGE, ONTARIO, ON WEDNESDAY,
NOVEMBER 13, 2013, AT THE HOUR OF 7:00 p.m.**

AGENDA

01 CALL TO ORDER

02 PECUNIARY INTEREST

03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR MEETINGS

01 Minutes of the Regular Meeting held on October 9, 2013.

02 Minutes of the Special Meeting held on November 4, 2013.

04 DEPUTATIONS

None.

05 DISBURSEMENTS

01 Statement of Disbursement Sheet #2013-16 for \$257,391.04.

02 Statement of Disbursement Sheet #2013-17 for \$340,647.61.

06 CORRESPONDENCE

01 Email to Cecile Kerster, Municipal Manager Clerk, dated October 4th, 2013, from the Association of Municipalities of Ontario (AMO) Communications regarding "New Ontario Provincial Police (OPP) Billing Model".

02 Correspondence to Mayor MacEachern, dated October 14, 2013, from Denis Lemelin, National President, Canada Union of Postal Workers, regarding the future of Canada Post.

- 03** Copy of correspondence sent to Michael Mantha, MPP of Algoma-Manitoulin, from the Honourable Michael Gravelle, Minister of Northern Development and Mines, in response to his copy of letter sent to Mr. Mantha from the Honourable Linda Jeffrey, Minister of Municipal Housing and Affairs, that was dated September 20, 2013 (Mayor's copy of MMHA letter from October 9th Agenda attached for reference).

07 PETITIONS

None.

08 BY-LAWS

None.

09 NEW BUSINESS

- 01** Trial Balance by Department for the period ending September 30, 2013 as provided by Margaret Hartling, Treasurer.
- 02** Trial Balance by Department for the period ending October 31, 2013 as provided by Margaret Hartling, Treasurer.
- 03** Administration Report No. **FBA2013-05**, submitted by Owen Cranney, Fire Chief/Building/Airport Manager, dated October 18, 2013, regarding "Proposed Airport Hanger" update.
- 04** Administration Report No. **FBA2013-06**, submitted by Owen Cranney, Fire Chief/Building/Airport Manager, October 18, 2013, regarding "Underground Storage Tank Removal", Airport.
- 05** Administration Report No. **CS2013-05**, submitted by Paula McCloskey, Director of Community Services, dated October 17, 2013, regarding "Proposed Non-Profit Organizations/Sport Groups Information Collection Process".

- 06** Administration Report No. **PW2013-09**, submitted by Omer Collin, Public Works Superintendent, dated November 7, 2013, regarding Capital Project Boiler Replacement under Administration and Re-conditioning and Replace Heating Pipes under Recreation Capital and; Administration Report No. **TR2013-06**, submitted by Margaret Hartling, Treasurer, dated November 8, 2013, regarding Capital Project - Boilers – Community Center and Municipal Office.
- 07** Administration Report No. **CS2013-06**, submitted by Paula McCloskey, Director of Community Services, dated November 8, 2013, regarding Kiwissa Ski-Hill Operations Update.
- 08** Administration Report No. **PW2013-08**, submitted by Omer Collin, Public Works Superintendent, dated November 8, 2013, regarding Back-Up Generators for the Sewage Lift Station.

10 OLD BUSINESS

None.

11 REPORTS AND COMMITTEES

- 01** Minutes of Meetings: Manitouwadge Municipal Housing Corporation, held on September 23, 2013.
- 02** Minutes of Regular General Meeting: Manitouwadge Economic Development Corporation, held on April 18, 2013.
- 03** Minutes of Regular General Meeting: Manitouwadge Economic Development Corporation, held on May 28, 2013.
- 04** Minutes of Special Meeting: Manitouwadge Economic Development Corporation, held on June 20, 2013.
- 05** Minutes of Regular Meeting: Manitouwadge Public Library Board, held on October 1, 2013.
- 06** Minutes of Meeting: Thunder Bay District Health Unit Board, held on September 18, 2013.

- 07** Report to Council submitted by Councillor Connie Hunter, dated October 15, 2013, regarding “Biomass Opportunities – District Heating”.

- 08** Report to Council submitted by Councillor Donna Jaunzarins, regarding attendance to the Thunder Bay District Municipal League’s Fall Meeting and Conference, held November 1 & 2, 2013 at the Prince Arthur Waterfront Hotel & Suites in Thunder Bay.

12 MOTIONS AND NOTICES OF MOTION

None.

13 RESOLUTION TO GO INTO CLOSED SESSION

- personal matters about an identifiable individual, including municipal or local board employees.

14 ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, MANITOUWADGE, ONTARIO ON WEDNESDAY, OCTOBER 9, 2013, AT THE HOUR OF 7:00 P.M.

PRESENT: Mayor John MacEachern
Councillor Connie Hunter
Councillor Donna Jaunzarins
Councillor Natalie Labbé
Councillor Sheldon Plummer

AGENDA	
Item No. <u>03-01</u>	
Meeting Date: <u>23/10/13</u>	
	D M Y
<i>Cancelled</i>	

ABSENT: 0

STAFF: Cecile Kerster, Municipal Manager Clerk

AGENDA	
Item No. <u>03-01</u>	
Meeting Date: <u>13/11/13</u>	
	D M Y

PUBLIC: 4

01 CALL TO ORDER

RESOLUTION NO. 2013-309

Moved by: Councillor Hunter

Seconded by: Councillor Labbé

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

CARRIED

02 PECUNIARY INTEREST

None.

03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR MEETINGS

01 Minutes of the Regular Meeting held on September 26, 2013

RESOLUTION NO. 2013-310

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the Minutes of the Regular Meeting of September 26, 2013 are adopted as circulated.

CARRIED

04 DEPUTATIONS

None.

05 DISBURSEMENTS

01 Statement of Disbursement Sheet #2013-15 for \$239,877.18

RESOLUTION NO. 2013-311

Moved by: Councillor Labbé

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Disbursement Sheet No. 2013-15 for Two Hundred and Thirty-Nine Thousand, Eight Hundred and Seventy-Seven Dollars and Eighteen Cents (\$239,877.18), for

the period ending October 4, 2013, as provided to Council for information purposes only.

CARRIED

06 CORRESPONDENCE

- 01** Correspondence to Mayor MacEachern, from Sylvia Jones, MPP, Dufferin-Caledon, dated September 2013, regarding her Private member's Bill, the *Aggregate Recycling promotion Act*.
- 02** Copy of correspondence from The Honourable Linda Jeffrey, Minister of Municipal Affairs and Housing, addressed to Mr. Michael Mantha, MPP, Algoma-Manitoulin, regarding the Caramat Road issue.

RESOLUTION NO. 2013-312

Moved by: Councillor Hunter

Seconded by: Councillor Plummer

RESOLVED THAT: correspondence items O6-01 to and 06-02 be received and filed and that Agenda Item 06-02 be returned to Council under New Business for the meeting of October 9, 2013.

CARRIED

07 PETITIONS

None.

08 BY-LAWS

- 01** Being a By-law to adopt The Corporation of the Township of Manitouwadge's Policy No. CORP2013-01, Code of Conduct for Council Members, Local Boards and Committees.

RESOLUTION NO. 2013-313

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbé

RESOLVED THAT: Being a by-law to adopt The Corporation of the Township of Manitouwadge's Policy No. CORP2013-01, Code for Conduct for Council Members, Local Boards and Committees, be read a first and second time.

CARRIED

RESOLUTION NO. 2013-314

Moved by: Councillor Hunter

Seconded by: Councillor Plummer

RESOLVED THAT: Being a by-law to adopt The Corporation of the Township of Manitouwadge's Policy No. CORP2013-01, Code for Conduct for Council Members, Local Boards and Committees, be read a third time, passed and numbered as By-law No. 2013-14.

CARRIED

- 02** Being a By-law to adopt The Corporation of the Township of Manitouwadge's Policy No. CORP2013-02, Code of Conduct for Employees.

RESOLUTION NO. 2013-315

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Being a by-law to adopt The Corporation of the Township of Manitowadge's Policy No. CORP2013-02, Code for Conduct for Employees, be read a first and second time.

CARRIED

RESOLUTION NO. 2013-316

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Being a by-law to adopt The Corporation of the Township of Manitowadge's Policy No. CORP2013-02, Code for Conduct for Employees, be read a third time, passed and numbered as By-law No. 2013-15.

CARRIED

09 NEW BUSINESS

- 01** Registration for upcoming Thunder Bay District Municipal League Fall Meeting and Conference, being held in Thunder Bay at the Prince Arthur Waterfront and Hotel Suites, on November 1 & 2, 2013.

RESOLUTION NO. 2013-317

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

WHEREAS: the Thunder Bay District Municipal League will be holding their Fall Meeting and Conference at the Prince Arthur Waterfront Hotel & Suites, in Thunder Bay, Ontario, on November 1 & 2, 2013.

RESOLVED THAT: the following Council/Staff members will be in attendance:

Mayor John MacEachern
Councillor Connie Hunter
Councillor Donna Jaunzarins

CARRIED

- 02** Correspondence Item 06-02 carried forward:

Copy of correspondence from The Honourable Linda Jeffrey, Minister of Municipal Affairs and Housing, addressed to Mr. Michael Mantha, MPP, Algoma-Manitoulin, regarding the Caramat Road issue.

Discussion item.

10 OLD BUSINESS

None.

11 REPORTS AND COMMITTEES

- 01** Minutes of Meeting No. 13/2013: Thunder Bay District Social Services Administration Board, held on July 25, 2013.

RESOLUTION NO. 2013-318

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbée

MINUTES OF MEETING

OCTOBER 9, 2013

RESOLVED THAT: Council is in receipt of the Minutes of Meeting No. 13/2013, of the Thunder Bay District Social Services Administration Board, held on July 25, 2013, which are accepted as received.

CARRIED

- 02** Minutes of Special Meeting No. 15/2013: Thunder Bay District Social Services Administration Board, held on August 1, 2013.

RESOLUTION NO. 2013-319

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Council is in receipt of the Minutes of Special Meeting No. 15/2013, of the Thunder Bay District Social Services Administration Board, held on August 1, 2013, which are accepted as received.

CARRIED

- 03** Minutes of Meeting: Manitouswadge Municipal Housing Corporation, held on June 24, 2013.

RESOLUTION NO. 2013-320

Moved by: Councillor Plummer

Seconded by: Councillor Hunter

RESOLVED THAT: Council is in receipt of the Minutes of Meeting of the Manitouswadge Municipal Housing Board, held on June 24, 2013, which are accepted as received.

CARRIED

- 04** Minutes of Meeting: Thunder Bay District Health Unit, held on June 19, 2013.

RESOLUTION NO. 2013-321

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbé

RESOLVED THAT: Council is in receipt of the Minutes of Meeting of the Thunder Bay District Health Unit Board, held on June 19, 2013, which are accepted as received.

CARRIED

- 05** Minutes of Meeting: Manitouswadge Public Library Board, held on September 3, 2013.

RESOLUTION NO. 2013-322

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbé

RESOLVED THAT: Council is in receipt of the Minutes of Meeting of the Manitouswadge Public Library Board, held on September 3, 2013, which are accepted as received.

CARRIED

- 06** Minutes of Meeting: Cemetery Committee, held on June 25, 2013.

RESOLUTION NO. 2013-323

Moved by: Councillor Jaunzarins

Seconded by: Councillor Hunter

RESOLVED THAT: Council is in receipt of the Minutes of Meeting of the Manitouswadge Cemetery Committee, held on June 25, 2013, which are accepted as received.

CARRIED

- 07** Report submitted by Councillor Plummer, regarding this attendance to NOMA, held in Thunder Bay on September 26 & 27, 2013.

RESOLUTION NO. 2013-324

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbé

RESOLVED THAT: Council is in receipt of a report submitted by Councillor Plummer regarding his attendance to the Northwestern Ontario Regional Conference, held in Thunder Bay on September 26-27, 2013, which is accepted as received.

CARRIED

12 MOTIONS AND NOTICES OF MOTION

None.

13 RESOLUTION TO GO INTO CLOSED SESSION

None.

14 ADJOURNMENT

RESOLUTION NO. 2013-325

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the Regular Meeting adjourn at the hour of 7:38 p.m.

CARRIED

Mayor John MacEachern

Cecile Kerster, Municipal Manager Clerk

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, MANITOUWADGE, ONTARIO ON MONDAY, NOVEMBER 4, 2013 AT THE HOUR OF TIME 7:00 P.M.

PRESENT: Mayor John MacEachern
Councillor Connie Hunter
Councillor Donna Jaunzarins
Councillor Natalie Labbé
Councillor Sheldon Plummer

AGENDA	
Item No. <u>03-02</u>	
Meeting Date: <u>13 11 13</u>	
D	M

ABSENT: 0

STAFF: Cecile Kerster, Municipal Manager Clerk

PUBLIC: 0

01 CALL TO ORDER

RESOLUTION NO. 2013-326

Moved by: Councillor Hunter

Seconded by: Councillor Labbé

RESOLVED THAT: the Special Meeting commenced at the hour of 7:00 p.m.

CARRIED

02 DISCLOSURE OF INTEREST:

None.

03 DISCUSSION ITEM:

01 Closed Session:

- personal matters about an identifiable individual, including municipal or local board employees.

RESOLUTION NO. 2013-327

Moved by: Councillor Labbé

Seconded by: Councillor Hunter

WHEREAS Section 239(4) of the Municipal Act, 2001, S.O. 2001, C.25 provided that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- the security of the property of the municipality or local board.
- personal matters about an identifiable individual, including municipal or local board employees.
- a proposed or pending acquisition or disposition of land by the municipality or local board.
- labour relations or employee negotiations.
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- a matter in respect of which a council, board, committee or other body may hold a meeting to be closed under another Act.
- a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the Council is designated as head of the institution for the purposes of that Act.
- a meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied
 - the meeting is held for the purpose of educating or training the members
 - at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

RESOLUTION NO. 2013-328

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the meeting is hereby declared to be open to the public.

CARRIED

04 ADJOURNMENT:

RESOLUTION NO. 2013-329

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the Special Meeting adjourn at the hour of 7:45 p.m.

CARRIED

Mayor John MacEachern

Cecile Kerster, Municipal Manager Clerk



The Corporation of the
TOWNSHIP OF MANITOUWADGE
 Manitouwadge, Ontario
 POT 2C0

STATEMENT OF DISBURSEMENTS

DISBURSEMENT SHEET NO. 2013-16 FOR THE PERIOD

ENDING October 18, 2013

PAYROLL	\$	<u>82,273.36</u>
REGULAR CHEQUES	\$	<u>175,117.68</u>
VOID CHEQUES	\$	<u>0.00</u>
TOTAL	\$	<u>257,391.04</u>

Maarkline
 TREASURER/DEPUTY CLERK

MAYOR

APPROVED BY RESOLUTION NO. _____

MEETING OF COUNCIL HELD _____

MUNICIPAL MANAGER CLERK

DEPUTY CLERK

AGENDA
 Item No. 05-01
 Meeting Date: 13 / 11 / 13
 D M Y

AGENDA
 Item No. 05-01
 Meeting Date: 23 / 10 / 13
 D M Y
Cancelled

Payroll Disbursements - Council Report

<u>Payroll Date</u>		<u>Amount</u>
Oct 18/13	Regular	\$ 79,382.59
Oct 18/13	Council	\$ 2,890.77
2013-16		<u>\$ 82,273.36</u>

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Oct 16, 2013

Time : 2:40 pm

Vendor : 2335401 To ZENGO01
 Cheque Dt. 10-Oct-2013 To 16-Oct-2013
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
3062	10-Oct-2013	GRAYC01	GRAY, CHERIE	Issued	232	C	35.68
3063	10-Oct-2013	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	232	C	19,929.49
3064	10-Oct-2013	MODUL01	MODULUS HANDLING SYSTEMS INC.	Issued	232	C	3,283.84
3065	10-Oct-2013	RATHW01	RATHWELL, TAMMY	Issued	232	C	40.00
3066	10-Oct-2013	THUND09	THUNDER BAY DISTRICT MUNICIPAL LEAGU	Issued	232	C	225.00
3067	16-Oct-2013	ACKLA01	ACKLANDS - GRAINGER INC.	Issued	235	C	632.69
3068	16-Oct-2013	AIRLI01	AIR LIQUIDE CANADA INC.	Issued	235	C	157.98
3069	16-Oct-2013	BARGA01	THE BARGAIN SHOP	Issued	235	C	103.82
3070	16-Oct-2013	BELLC04	BELL CANADA	issued	235	C	179.12
3071	16-Oct-2013	BLRED01	B&L REDDICK	Issued	235	C	1,514.17
3072	16-Oct-2013	BLRED01	B&L REDDICK	Issued	235	C	1,037.16
3073	16-Oct-2013	BOBSD01	BOB'S DELIVERY SERVICE	Issued	235	C	248.60
3074	16-Oct-2013	BOREA01	BOREAL SOLUTIONS INC.	Issued	235	C	50.90
3075	16-Oct-2013	BUSET01	BUSET & PARTNERS LLP	Issued	235	C	2,618.89
3076	16-Oct-2013	CANAD02	CANADA POST CORPORATION	Issued	235	C	13.58
3077	16-Oct-2013	CANAD11	CANADIAN TIRE	Issued	235	C	421.31
3078	16-Oct-2013	CEDAR01	CEDAR SIGNS	Issued	235	C	272.49
3079	16-Oct-2013	CLEAN02	CLEAN-SWEEP	Issued	235	C	1,491.60
3080	16-Oct-2013	COLLI01	COLLIN, OMER	Issued	235	C	121.10
3081	16-Oct-2013	COURT01	COURTESY FREIGHT SYSTEMS LTD.	Issued	235	C	215.84
3082	16-Oct-2013	CRANN01	CRANNEY, OWEN	Issued	235	C	2,359.25
3083	16-Oct-2013	DISNE01	DISNEY MOVIE CLUB	Issued	235	C	74.19
3084	16-Oct-2013	DUCKS01	DUCKS UNLIMITED	Issued	235	C	75.00
3085	16-Oct-2013	EQUIP02	EQUIPMENT WORLD	Issued	235	C	179.67
3086	16-Oct-2013	EQUIT01	EQUITY & MORE	Issued	235	C	1,469.00
3087	16-Oct-2013	EVENS01	EVEN-SPRAY & CHEMICALS LTD.	Issued	235	C	594.38
3088	16-Oct-2013	FREEH01	FREEHAWK ENTERPRISES	Issued	235	C	67.80
3089	16-Oct-2013	GOREM01	GORE MOTORS	Issued	235	C	149.92
3090	16-Oct-2013	GREAT01	GREAT-WEST LIFE ASSURANCE CO.	Issued	235	C	19,043.85
3091	16-Oct-2013	JACKT01	JACK THE BOOKMAN LTD.	Issued	235	C	661.80
3092	16-Oct-2013	JIMMO01	JIM MOFFAT ENTERPRISES LTD.	Issued	235	C	30.00
3093	16-Oct-2013	KGSBA01	KG'S BAR & LOUNGE	Issued	235	C	97.19
3094	16-Oct-2013	LAKEH06	LAKEHEAD MEDIA SERVICES LTD.	Issued	235	C	155.94
3095	16-Oct-2013	LOUVE01	LOUVELLE, JASON	Issued	235	C	87.50
3096	16-Oct-2013	LOWER01	LOWERY'S LTD.	Issued	235	C	340.21
3097	16-Oct-2013	MANIT15	MANITOUWADGE PUBLIC LIBRARY	Issued	235	C	32.00
3098	16-Oct-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	235	C	1,685.37
3099	16-Oct-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	235	C	1,025.96
3100	16-Oct-2013	MCCLO01	MCCLOSKEY, PAULA	Issued	235	C	143.68
3101	16-Oct-2013	MERSE01	MERSE MOTOR ELECTRIC LTD.	Issued	235	C	1,117.57
3102	16-Oct-2013	MGMEL01	MGM ELECTRIC LTD.	Issued	235	C	184.42
3103	16-Oct-2013	MINIS04	MINISTER OF FINANCE	Issued	235	C	57,974.00
3104	16-Oct-2013	MORIN01	MORIN AUTO	Issued	235	C	544.87
3105	16-Oct-2013	MPAC01	MPAC	Issued	235	C	6,632.53
3106	16-Oct-2013	NORTH13	NORTH STAR LINEN & UNIFORM	Issued	235	C	572.36
3107	16-Oct-2013	NORTH14	NORTH SUPERIOR BROADCASTING LTD.	Issued	235	C	155.94
3108	16-Oct-2013	NOWWC01	NWOWWC (ATTN: JOANNE SCERBA)	Issued	235	C	85.00
3109	16-Oct-2013	PARKE01	PARKER HANNIFIN CANADA	Issued	235	C	903.10
3110	16-Oct-2013	PATIF01	PATIFF ENTERPRISES INC.	Issued	235	C	241.46
3111	16-Oct-2013	PAULD01	PAUL DALLAIRE WELDING	Issued	235	C	27,625.84
3112	16-Oct-2013	PINEW01	PINEWOOD FORD LTD.	Issued	235	C	171.42
3113	16-Oct-2013	PLUMM01	PLUMMER, SHELDON	Issued	235	C	566.00
3114	16-Oct-2013	QUART01	QUARTEK GROUP INC.	Issued	235	C	1,943.60
3115	16-Oct-2013	RITEP01	RITE PRICE APPL & ELECT REPAIR	Issued	235	C	4,131.82

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Oct 16, 2013

Time : 2:40 pm

Vendor : 2335401 To ZENGO01
 Cheque Dt. 10-Oct-2013 To 16-Oct-2013
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1		GENERAL OPERATING					
3116	16-Oct-2013	SLING01	SLING CHOKER MFG. (HEMLO) LTD.	Issued	235	C	83.06
3117	16-Oct-2013	SPECT01	SPECTRUM TELECOM GROUP LTD.	Issued	235	C	997.11
3118	16-Oct-2013	SUNSH01	SUNSHINE LANDSCAPING LTD.	Issued	235	C	194.92
3119	16-Oct-2013	TBDSS01	TBDSSAB	Issued	235	C	6,598.00
3120	16-Oct-2013	TDVIS01	TD VISA	Issued	235	C	1,668.09
3121	16-Oct-2013	THUND09	THUNDER BAY DISTRICT MUNICIPAL LEAGU	Issued	235	C	75.00
3122	16-Oct-2013	TOURO01	TOUROUT, KIRK	Issued	235	C	993.84
3123	16-Oct-2013	TRAVE01	AIRLANE HOTEL & CONF CENTRE	Issued	235	C	445.21
3124	16-Oct-2013	VADIM01	VADIM SOFTWARE	Issued	235	C	197.75
3125	16-Oct-2013	XEROX01	XEROX CANADA LTD.	Issued	235	C	148.80
Total Computer Paid :		175,117.68	Total EFT PAP :		0.00	Total Paid : 175,117.68	
Total Manually Paid :		0.00	Total EFT File :		0.00		

64 Total No. Of Cheque(s) ...



The Corporation of the
TOWNSHIP OF MANITOUWADGE
 Manitowadge, Ontario
 POT 2C0

STATEMENT OF DISBURSEMENTS

DISBURSEMENT SHEET NO. 2013-17 FOR THE PERIOD

ENDING November 8, 2013

PAYROLL	\$	<u>78,743.27</u>
REGULAR CHEQUES	\$	<u>261,904.34</u>
VOID CHEQUES	\$	<u>0.00</u>
TOTAL	\$	<u>340,647.61</u>

Mary Heng
 TREASURER/DEPUTY CLERK

MAYOR

APPROVED BY RESOLUTION NO. _____

MEETING OF COUNCIL HELD _____

MUNICIPAL MANAGER CLERK

DEPUTY CLERK

RECEIVED

NOV 07 2013

THE CORPORATION OF THE
 TOWNSHIP OF MANITOUWADGE

AGENDA	
Item No.	<u>05-02</u>
Meeting Date:	<u>13 11 13</u>
	D M Y

Payroll Disbursements - Council Report

<u>Payroll Date</u>		<u>Amount</u>
Nov 1/13	Regular	<u>\$ 78,743.27</u>
2013-17		<u><u>\$ 78,743.27</u></u>

Cheque Register-Summary-Bank



Vendor : 1143301 To ZENGO01
 Cheque Dt. : 17-Oct-2013 To 06-Nov-2013
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
3126	22-Oct-2013	BELLC02	BELL CANADA	Issued	242	C	2,598.93
3127	22-Oct-2013	BELLC03	BELL CANADA	Issued	242	C	11.24
3128	22-Oct-2013	CUPEL01	CANADIAN UNION OF PUBLIC EMPLOYEES	Issued	242	C	727.97
3129	22-Oct-2013	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	242	C	8,154.78
3130	22-Oct-2013	MACEA01	MACEACHERN, JOHN	Issued	242	C	290.00
3131	22-Oct-2013	MINIS03	MINISTER OF FINANCE	Issued	242	C	2,776.07
3132	22-Oct-2013	OMERS01	OMERS	Issued	242	C	23,191.16
3133	22-Oct-2013	PATTE01	PATTERSON, SHAWNA	Issued	242	C	163.10
3134	22-Oct-2013	PITNE02	PITNEY BOWES	Issued	242	C	290.71
3135	22-Oct-2013	RECEI01	RECEIVER GENERAL	Issued	242	C	16,803.10
3136	22-Oct-2013	SHAWC01	SHAW CABLESYSTEMS G.P.	Issued	242	C	215.54
3137	22-Oct-2013	STDAV01	ST. DAVIDS ANGLICAN-LUTHERAN CHURCH	Issued	242	C	75.00
3138	22-Oct-2013	TECHS01	TECH STANDARDS & SAFETY AUTH.	Issued	242	C	530.00
3139	22-Oct-2013	WSIB01	WSIB	Issued	242	C	3,195.05
3140	06-Nov-2013	1143301	1143346 ONTARIO INC.	Issued	250	C	290.98
3141	06-Nov-2013	ADBAI01	ADB AIRFIELD SOLUTIONS LTD.	Issued	250	C	1,139.04
3142	06-Nov-2013	ALSLA01	ALS LABORATORY GROUP	Issued	250	C	2,570.97
3143	06-Nov-2013	BELLC02	BELL CANADA	Issued	250	C	24.09
3144	06-Nov-2013	BIGGI01	BIGGIN, MELISSA	Issued	250	C	22.60
3145	06-Nov-2013	BLUEW01	BLUEWAVE ENERGY	Issued	250	C	10,504.49
3146	06-Nov-2013	BUSET01	BUSET & PARTNERS LLP	Issued	250	C	719.82
3147	06-Nov-2013	CALGA01	CAL-GAS INC.	Issued	250	C	4,697.05
3148	06-Nov-2013	CANAD02	CANADA POST CORPORATION	Issued	250	C	7.48
3149	06-Nov-2013	CAPRI01	CAPRI RESTAURANT	Issued	250	C	193.97
3150	06-Nov-2013	CHAIN01	KUBOTA THUNDER BAY	Issued	250	C	409.78
3151	06-Nov-2013	CITYO01	CITY OF THUNDER BAY	Issued	250	C	141.25
3152	06-Nov-2013	CLEAN02	CLEAN-SWEEP	Issued	250	C	2,655.50
3153	06-Nov-2013	COLLI01	COLLIN, OMER	Issued	250	C	110.91
3154	06-Nov-2013	CRANN01	CRANNEY, OWEN	Issued	250	C	420.90
3155	06-Nov-2013	DARCH01	DARCH FIRE INCORPORATED	Issued	250	C	744.95
3156	06-Nov-2013	DISNE01	DISNEY MOVIE CLUB	Issued	250	C	74.72
3157	06-Nov-2013	EMCOC01	EMCO CORP./WESTERN SUPPLIES	Issued	250	C	172.56
3158	06-Nov-2013	FRIEN01	FRIENDS BAKERY & COFFEE SHOP	Issued	250	C	165.00
3159	06-Nov-2013	GOODW01	GOODWIN, GRANT	Issued	250	C	287.50
3160	06-Nov-2013	GRAYC01	GRAY, CHERIE	Issued	250	C	305.49
3161	06-Nov-2013	GREAT01	GREAT-WEST LIFE ASSURANCE CO.	Issued	250	C	19,085.79
3162	06-Nov-2013	GREAT02	GREAT SPIRIT MEDIA	Issued	250	C	275.14
3163	06-Nov-2013	GREYH01	GREYHOUND COURIER EXPRESS	Issued	250	C	15.51
3164	06-Nov-2013	HARTL01	HARTLING, MARGARET	Issued	250	C	3,007.90
3165	06-Nov-2013	HTSEN01	HTS ENGINEERING LTD.	Issued	250	C	1,859.52
3166	06-Nov-2013	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	250	C	17,762.20
3167	06-Nov-2013	JETIC01	JET ICE LIMITED	Issued	250	C	3,150.89
3168	06-Nov-2013	JJSP001	J & J SPORTS	Issued	250	C	10.28
3169	06-Nov-2013	JUNGD02	JUNG, DETLEF	Issued	250	C	215.00
3170	06-Nov-2013	KERST01	KERSTER, CECILE	Issued	250	C	187.20
3171	06-Nov-2013	KGSGR01	KGS GROUP	Issued	250	C	22,429.41
3172	06-Nov-2013	LABBE01	LABBEE, NATALIE	Issued	250	C	169.76
3173	06-Nov-2013	LAMOT01	LAMOTHE, JANIS	Issued	250	C	112.92
3174	06-Nov-2013	LEXIS01	LEXISNEXIS CANADA INC.	Issued	250	C	345.71
3175	06-Nov-2013	LOWER01	LOWERY'S LTD.	Issued	250	C	379.54
3176	06-Nov-2013	MACEA01	MACEACHERN, JOHN	Issued	250	C	960.00
3177	06-Nov-2013	MANIT02	MANITOULIN TRANSPORT	Issued	250	C	238.29
3178	06-Nov-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	250	C	1,209.64
3179	06-Nov-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	250	C	1,577.63

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Nov 06, 2013

Time : 3:06 pm

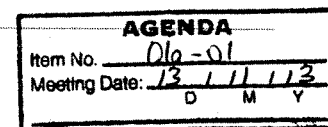
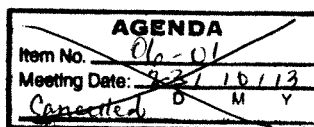
Vendor : 1143301 To ZENGO01
 Cheque Dt. : 17-Oct-2013 To 06-Nov-2013
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1 GENERAL OPERATING							
3180	06-Nov-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	250	C	542.26
3181	06-Nov-2013	MINIS01	MINISTER OF FINANCE	Issued	250	C	391.21
3182	06-Nov-2013	MINIS04	MINISTER OF FINANCE	Issued	250	C	36,035.00
3183	06-Nov-2013	NELSO02	NELSON ENVIRONMENTAL INC.	Issued	250	C	27,233.00
3184	06-Nov-2013	NEWTON02	NEWTON, MARCIA	Issued	250	C	48.00
3185	06-Nov-2013	NORTH13	NORTH STAR LINEN & UNIFORM	Issued	250	C	536.64
3186	06-Nov-2013	NORTR01	NORTRAX	Issued	250	C	19.93
3187	06-Nov-2013	ONTAR04	ONTARIO LIBRARY ASSOCIATION	Issued	250	C	50.85
3188	06-Nov-2013	ONTAR05	ONTARIO LIBRARY SERVICE - NORTH	Issued	250	C	55.21
3189	06-Nov-2013	ONTAR06	ONTARIONEWSNORTH.COM	Issued	250	C	125.00
3190	06-Nov-2013	ONTAR07	ONTARIO SNOW RESORTS ASSOC.	Issued	250	C	113.00
3191	06-Nov-2013	PATTE01	PATTERSON, SHAWNA	Issued	250	C	100.00
3192	06-Nov-2013	PAULD01	PAUL DALLAIRE WELDING	Issued	250	C	303.52
3193	06-Nov-2013	PPESO01	PPE SOLUTIONS INC.	Issued	250	C	660.04
3194	06-Nov-2013	PUROL01	PUROLATOR COURIER	Issued	250	C	25.40
3195	06-Nov-2013	REALT01	REALTAX INC.	Issued	250	C	6,328.00
3196	06-Nov-2013	REALT01	REALTAX INC.	Issued	250	C	904.00
3197	06-Nov-2013	REGAN01	REGAN, JOHN	Issued	250	C	1,363.47
3198	06-Nov-2013	RITEP01	RITE PRICE APPL & ELECT REPAIR	Issued	250	C	2,595.70
3199	06-Nov-2013	ROUSS01	ROUSSELLE'S VALU-MART	Issued	250	C	192.20
3200	06-Nov-2013	ROYAL01	ROYAL CAN. LEGION - BRANCH 242	Issued	250	C	50.00
3201	06-Nov-2013	SELECT01	SELECT INN MOTEL	Issued	250	C	254.25
3202	06-Nov-2013	SUPER08	SUPERIOR PETROLEUM	Issued	250	C	22,448.58
3203	06-Nov-2013	SURVE01	SURVEYMONKEY EUROPE SARL	Issued	250	C	348.00
3204	06-Nov-2013	TBAYT01	TBAYTEL	Issued	250	C	530.93
3205	06-Nov-2013	TEAME01	TEAM EAGLE	Issued	250	C	716.57
3206	06-Nov-2013	THUND07	THUNDER BAY HYDRAULICS	Issued	250	C	1,290.49
3207	06-Nov-2013	VALHA01	VALHALLA INN - THUNDER BAY	Issued	250	C	268.94
3208	06-Nov-2013	VANHO01	VANHOUTTE	Issued	250	C	48.80
3209	06-Nov-2013	VICTO01	VICTORIA INN - THUNDER BAY	Issued	250	C	255.38
3210	06-Nov-2013	WAJAX01	WAJAX INDUSTRIAL COMPONENTS	Issued	250	C	123.28
3211	06-Nov-2013	XEROX01	XEROX CANADA LTD.	Issued	250	C	272.66

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Total Manually Paid :	0.00	Total EFT File :	0.00		

86 Total No. Of Cheque(s) ...



Cecile Kerster

From: AMO Communications [communicate@amo.on.ca]

Sent: October 4, 2013 12:43 PM

To: ckerster@manitouwadge.ca

Subject: AMO Breaking News - New Ontario Provincial Police (OPP) Billing Model Billing Model

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

Date: October 4, 2013

Municipal Consultation on New Ontario Provincial Police (OPP)

Billing Model

The Ontario government has announced it will be consulting with municipal governments on its proposed new billing model for OPP services. The government also said that the Ontario Provincial Police (OPP) will be deferring negotiations on contract renewals and any costing requests.

Municipal governments are looking for a billing model that is based on fairness and transparency. Municipalities will want to understand how "a simpler billing model will provide municipal governments with more control over policing costs" – a quote from the province's media release.

AMO expects that information on the specifics of the proposed new OPP billing model and the upcoming consultation process on the proposed billing model's implementation strategy will be available to municipalities soon. Each of the 324 municipalities serviced by the OPP will receive information from the OPP and will have the opportunity to provide feedback. AMO will assist you with some sector based analysis and matters to consider as you look at your own local circumstances. The current costs for OPP services range widely from under \$100 to well over \$600 per household across municipalities. Any change affecting those at the high end and those at the low end will need some sort of phase-in transition and will require mitigation funding.

What is missing from the billing model discussion is the priority to reduce the overall costs of police services – both OPP and municipal own forces services, which is the underlying problem. All municipalities are in agreement on this given the rate of growth in costs. AMO is extremely concerned with the slow progress of the Future of Policing Advisory Committee (FPAC). The Committee was struck one and a half years ago with the goal of building a more effective, efficient and sustainable police service in Ontario. AMO is calling on the Minister of Community Safety and Correctional Services to release an interim report on the Committee's work. Municipal governments and others need to see the recommendations that could make Ontario's policing model more geared to and more sustainable to the 21st century. AMO is also awaiting more information on the Ministry of Labour's process for discussing interest arbitration with fire and police associations that the Minister referenced at the AMO Conference.

[News Release – Ontario Engaging Municipalities on New OPP Billing Model](#)

Related AMO Links:

AMO'S June 14, 2013 Policing Update

AMO's May 9, 2013 OPP Consultations on Billing Reform

AMO'S December 14, 2012 Alert on Auditor General's review of the OPP.

Contact: Monika Turner, Director of Policy, mturner@amo.on.ca – 416-971-9856 ext. 318.

PLEASE NOTE AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

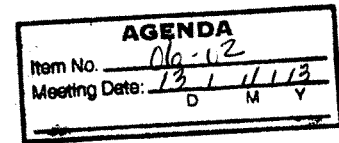
DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.

OCT 21 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

October 14, 2013

John MacEachern
Mayor
Township of Manitouwadge
1 Mississauga Rd
Manitouwadge, ON P0T 2C0



Dear Mr. MacEachern:

Re: The future of Canada Post

Next year, the federal government will look at how it handles public postal service with a review of the Canadian Postal Service Charter. This review is important because the government could reduce Canada Post's obligation to provide service or even lay the groundwork for privatizing or deregulating our public post office.

Canada Post has been holding consultations on the future of our public postal service to prepare for the upcoming charter review. The corporation has been clear. It wants to dramatically cut service to improve its financial situation.

Cutting might help Canada Post with its money problems in the short-term but it is not a good long-term strategy and it certainly won't improve the future of postal service in our country. Fortunately, the corporation has other options according to a new study by the Canadian Centre for Policy Alternatives (CCPA).

CCPA study: Why Canada Needs Postal Banking

The CCPA study is entitled *Why Canada Needs Postal Banking*. It makes a powerful case for preserving postal services and improving Canada Post's financial picture through the addition of financial and banking services.

The study looks at the changing banking environment in our country as well as our post office's experience with banking. In addition, it reviews the status of postal banking around the world, highlighting five successful models in the United Kingdom, France, Italy, Switzerland and New Zealand. Having established that there is a need for improved financial services in our country and viable models in other countries, the study concludes by suggesting possible models for postal banking in Canada. It recommends that the federal government and Canada Post immediately establish a task force to determine how to deliver new financial services, and establish priorities for delivering new products.



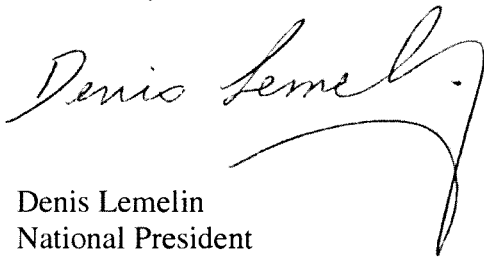
CUPW has enclosed an executive summary of the CCPA study. You can get the full report by going to <http://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

The union has also enclosed two resolutions that it would like you to consider passing. These resolutions request that you ask the Minister Responsible for Canada Post:

1. To use the upcoming review of the Canadian Postal Service Charter to focus on revenue-generating services, not cuts, including financial services such as bill payments, insurance and banking.
2. To improve the Canadian Postal Service Charter and make the upcoming review of the Charter open to public input.

Thank you very much for considering our request. If you have any questions or concerns, please do not hesitate to contact me.

Yours truly,



Denis Lemelin
National President

Encl.

cc. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists

/bk cope 225



CANADIAN POSTAL SERVICE CHARTER REVIEW SHOULD FOCUS ON REVENUE-GENERATION, NOT ADDITIONAL CUTS

WHEREAS the federal government will look at how it handles public postal services with a review of the Canadian Postal Service Charter in 2014.

WHEREAS Canada Post is preparing for the review by campaigning for major service cuts.

WHEREAS Canada Post has already dramatically cut service by closing or downsizing public post offices, eliminating rural mailbox delivery and removing street letter collection boxes.

WHEREAS Canada Post and the federal government should do everything in its power to prevent additional cuts during the upcoming review, and instead deal with financial issues by adding revenue-generating services like many other post offices around the world, including lucrative financial services like bill payments, insurance and banking.

BE IT RESOLVED THAT the (name of municipality, business or organization) write a letter to the Minister responsible for Canada Post to request that the government consider innovative ways to generate postal revenue during the Charter review, including financial services like bill payments, insurance and banking.

MAILING INFORMATION

Please send your resolution to: Lisa Raitt, Minister of Transport, Place de Ville, Tower C, 29th Floor, 330 Sparks Street, Ottawa, Ontario, K1A 0N5.

Please send copies of your resolution to:

1. Denis Lemelin, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
2. Your Member of Parliament. You can get your MP's name, phone number and address by calling 1-800 463-6868 (at no charge) or going to the Parliament of Canada website: <http://www.parl.gc.ca/common/index.asp?Language=E>
3. Claude Dauphin, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

FOR FURTHER INFORMATION

Contact us at "Charter Review" 377 Bank Street, Ottawa Ontario, K2P 1Y3 or feedback@cupw-sttp.org

IMPROVE THE CANADIAN POSTAL SERVICE CHARTER

WHEREAS the federal government will look at how it handles public postal services with a review of the Canadian Postal Service Charter in 2014.

WHEREAS the public has a right to have input on matters involving its publicly owned post office.

WHEREAS the current Charter has a number of serious problems that need fixing.

WHEREAS the government could use the Charter review to reduce our public post office's obligation to provide service (instead of improving the Charter) and even lay the groundwork for privatizing or deregulating Canada Post.

BE IT RESOLVED THAT the (name of municipality, business or organization) write a letter to the Minister responsible for Canada Post to request 1) that the upcoming review of the Canadian Postal Service Charter be open to public input and 2) that the Charter be improved by:

- Ensuring that the moratorium on post office closures in small and rural communities protects the public nature of post offices
- Eliminating the exceptions to the moratorium
- Extending the consultation process over possible closures and making the process and moratorium more transparent
- Establishing an independent Canada Post ombudsperson to report on Canada Post's performance in meeting Charter expectations
- Establishing a reasonable, uniform and democratic process for making changes to the postal and delivery network (closures, downsizing, removal of rural mailboxes, etc), but only after consultation with the public and other stakeholders.

MAILING INFORMATION

Please send your resolution to: Lisa Raitt, Minister of Transport, Place de Ville, Tower C, 29th Floor, 330 Sparks Street, Ottawa, Ontario, K1A 0N5.

Please send copies of your resolution to:

1. Denis Lemelin, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
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3. Claude Dauphin, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

FOR FURTHER INFORMATION

Contact us at "Charter Review" 377 Bank Street, Ottawa Ontario, K2P 1Y3 or feedback@cupw-sttp.org

Canadian Centre for Policy Alternatives
October 2013

SUMMARY

Why Canada Needs Postal Banking

John Anderson

www.policyalternatives.ca

RESEARCH

SOLUTIONS



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This report is available free of charge at www.policyalternatives.ca. Printed copies may be ordered through the CCPA National Office for \$10.

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The opinions and recommendations in this report, and any errors, are those of the authors, and do not necessarily reflect the views of the publishers or funders of this report.



ABOUT THE AUTHOR

John Anderson is an independent researcher and consultant. He is the former Director of Parliamentary Affairs for the Official Opposition, and, before that was Director of Government Affairs and Public Policy for the Canadian Co-operative Association. He has also been a Senior Policy Analyst at the National Council of Welfare and the Vice-President of Strategic Partnerships and of Research for the Canadian Council on Social Development. In the nineties, he was Co-ordinator of the Technology Adjustment Research Program of the Ontario Federation of Labour. He is the author of and researcher on numerous studies and briefs on the economy, poverty, technology and the workforce, co-operatives and Aboriginal issues. He received his education at McGill University, University of Sussex and the London School of Economics. He has taught at McMaster, Western and York Universities. He has been a long time supporter of and participant in the CCPA Alternative Budget process.

ACKNOWLEDGEMENTS

The author would like to thank the Canadian Union of Postal Workers (CUPW) for their generous support of this research. The views are the author's own and do not necessarily reflect those of CUPW. He would like to especially thank Katherine Steinhoff and Geoff Bickerton of CUPW for their help and for their own groundbreaking research on this topic. He would also like to thank all those who agreed to be interviewed for this project and all those who helped review the manuscript. Thanks are due to the dedicated staff at CCPA especially Bruce Campbell, David Macdonald, Kerri-Anne Finn, and Tim Scarth for his work on layout. Also a very special thanks to the translation team at CUPW, including Guy Laflamme, Manon Parrot, Anne Boulet, Charles Drouin and Maryse Prévost for all their excellent work and suggestions.

Summary

Why Canada Needs Postal Banking

OVER THE LAST two decades, we have seen a major decline in the number of branches and locations for banks and credit unions. In 1990, there were almost 8,000 branches (7,964) and, by 2002, the number had fallen to 5,908, a decline of 26%.

The Canadian Bankers' Association reports that, between 2006 and 2012, there was a small increase in the number of bank branches in Canada: from 5,902 to 6,205. But since 1990, there has been a decline of more than 1,700 branches, a 22% drop, and the number of branches increased by only 5.1% from 2002 to 2012, with most of the new branches added in Ontario (195), Alberta (98), and British Columbia (37).

In many communities today, credit unions or caisses populaires are the only financial institution. In 2012, the Credit Union Central of Canada reported that credit unions were the only financial in-

stitution in 380 communities. The Desjardins Group noted in 2013 that caisses populaires are the only financial institution in 388 towns and villages in Quebec. But the total number of credit union and caisse locations has also dropped from 3,603 in 2002 to 3,117 in 2012, a decline of 13.5%.

The Rise of Banking Fees and High Credit Card Rates

In 2010, a study by Vision Critical (commissioned by ING Direct bank before it was taken over by the Bank of Nova Scotia) found that banking fees in Canada were among the highest in the world. More than half of Canadians (55%) have fee-based chequing accounts and, on average, pay \$185 per year in fees for these accounts. Credit card rates remain high in spite of

low Bank of Canada prime rates. Typical bank card interest rate hover around 20% annually and department store cards are closer to 30%.

ATM, Internet, Telephone Banking

The decline of branch banking is not only linked to banks rationalizing their bricks-and-mortar locations. It is also linked to the rise of ATMs, Internet and telephone banking. Today there are more than 58,000 ATMs across Canada, 61% of them so-called white machines owned by non-bank companies. Online banking has grown at a tremendous rate in recent years, with 67% of Canadians now using this form of banking, according to a CBA study. The study also noted that 47% of Canadians “now use the Internet as their main means of banking, up from 8 % 12 years ago.”

Retail Store Banking

Canadian Tire, WalMart, and PC Financial (to name only the largest) are all major challengers to the traditional banks. Clients of these institutions are not using traditional bank branches. There has also been a rise of branchless banking. ING Direct Canada, a branchless bank, which was originally a subsidiary of a major Dutch bank, now has some 1.8 million clients and almost \$40 billion in assets. It was absorbed by the Bank of Nova Scotia in 2012, but still maintains autonomous activity.

Fringe Financial Institutions

Another major change in the banking environment that shows there is an opening for new financial services is the rise of Fringe Financial Institutions. These FFIs provide short-term loans and cheque cashing services, as well as money transfers and prepaid credit cards.

While offering services customers want, the interest rate charges for their services on an annual basis can only be considered usurious. A study of FFIs in Prince George, B.C., for example, concluded: “Given that the average pay-day loan in Canada is \$280 for a 10-day period, a pay-day lender in B.C. can now legally charge \$64.40 for this transaction. This computes to a nominal annual percentage rate of interest (APR) of 839.5%.”

These are extremely profitable operations. DFC, the owner of Money Mart, the largest Canadian pay-day loan firm, made global profits before tax of \$387 million on revenues of \$1.062 billion in 2012, and 28.7% of their total global revenues for the fiscal third quarter 2013 came from Canada.

A new group of Internet branchless companies, such as Zippy Cash and Wonga, have also started up in Canada in the last few years. In Canada, on the Wonga website, the cost for a \$200 loan for 30 days is \$40.10, or a rate of over 240% per year.

The rise of this kind of institution is linked in a chicken-and-egg fashion to the increase in the number of “unbanked” or “underbanked.” It is estimated that between 3% and 15% of the population do not

have a bank account. If we take the lowest figure of 3% that was estimated to be 842,000 people in 2005. Today, the number of unbanked, using the same method of calculation, would approach 910,000.

Aboriginal communities remain largely without banks or credit unions. Over the past decade, the Aboriginal population has increased dramatically, growing by 20.1% between 2006 and 2011. Some 1.4 million people now identify as Aboriginal, or 4.3% of the Canadian population. But banks and credit unions lag behind in providing services. While the major banks all have Aboriginal services, there are very few branches on reserves. There are 615 First Nations communities in Canada today and many other Métis and non-status communities. A quick tally of branches of banks and credit unions on reserve shows only 54.

All these trends in financial services have opened up the potential for the entry of new banking and financial services in Canada. They show there is a market demand that is not being met by the existing major banks and credit unions.

Postal Banking: The Canadian Debate

Postal banking is not something new to Canada. For over 100 years after Confederation, Canada had a postal savings system.

The high point of deposits for the Post Office Savings Bank was \$47.5 million total in 1908. This would be around \$1 billion in today's money. The total shrank to \$17.2

million in 1968. In 1968, the Postal Savings Bank was closed down, although the legislation still remains on the books.

Today, over 45 years later, the debate around the need to revive or relaunch a Post Office Bank has begun to grow again.

In 2005, a study from Library of Parliament research services supported the extension of financial services as an important means of preserving the post office across Canada, and particularly in rural areas. "At present, the idea of establishing a postal bank underpinned by Canada Post's network is not based primarily on a need to change the banking landscape. Rather, it stems from the growing need to breathe new life into Canada Post so that it can both cope with globalization and guarantee universal postal service, which is a real, if not official, part of its social mandate, particularly in rural areas."

A recent study by the Conference Board of Canada, commissioned Canada Post, provided a positive analysis of the effects of financial services in post offices around the world, but failed to recommend financial services or even to examine their possible application in Canada, on the grounds that a highly developed banking system in Canada left no room for a postal banking option.

Public support has been confirmed in a recent survey by Strategic Communications of 1,514 Canadians from May 24–26, 2013, commissioned by the Canadian Union of Postal Workers. The survey showed that nearly two-thirds (63%) of Canadians "supported Canada Post expanding revenue-generating services, including financial

services like bill payments, insurance and banking.” Politically the New Democratic Party has supported the expansion of financial services in Canada Post.

Postal Banking Around the World

Postal banking has deep roots internationally and is entering a period of expansion of services. This has been shown in a major global study of postal banking recently carried out in 2012 by researchers of the Universal Postal Union, of which Canada is a member.

The UPU report shows that, “After banks, postal operators and their postal financial subsidiaries are the second biggest world-wide contributor to financial inclusion, far ahead of microfinance institutions, money-transfer organizations, co-operatives, insurance companies, mobile money operators, and all other providers of financial services.”

There are many large and important postal banking operations around the world, from Japan Post Bank, the world’s largest deposit holder with ¥203 trillion (c\$2.15 trillion) in assets, to the Postal Savings Bank of China, the fifth-largest commercial bank in China with over 400 million customers, to the Deutsche Post Bank, which is now owned by Deutsche Bank but remains one of the largest in Germany with its own network of over 100 branches and 4,500 postal outlets.

Our study does not examine these banks, but rather looks at five successful

models in industrialized countries – the United Kingdom, France, Italy, Switzerland, and New Zealand – which have all maintained an important relationship between the financial services offered through post office outlets and the post office. These countries have been chosen because of their relevance to Canadian options. In all five countries, the Post Office is publicly owned, although the UK is in the process of privatizing its delivery services, the Royal Mail, while keeping the Post Office public.

The United Kingdom’s Post Office’s financial services, in their present form, offer a model which is based on a major partnership with a private sector financial institution, some new products, as well as access for customers of most existing banking services.

France’s Banque Postale is a chartered bank owned by the Post Office that offers a wide range of products, including insurance, and is particularly concerned with offering products to the NGO and mutual sector, as well as to low-income citizens. The bank makes the list of the world’s top 50 safest banks.

Italy’s BancoPosta presents the model of a non-chartered bank that offers a wide range of services and excels in offering them through mobile phones as well as banking cards.

Switzerland’s PostFinance, wholly owned by the Swiss Post Office, is the leader in money transfers and one of the largest banks in a country famous for its private sector banking. It has just this year become a chartered bank. It also offers

FIGURE 1 Summary of Postal Banking Models and Services in the United Kingdom, France, Italy, Switzerland and New Zealand

Postal Financial Services	Name of Financial Services Institution(s)	Structure of ownership of Financial Services	Services Offered	Bank Charter	% of Post Office sales or profits for latest year	Rank of Services
United Kingdom	Post Office	Main partnership with Bank of Ireland and agreements with other banks	All financial services, including new chequing accounts	No	25% of sales	No ranking
France	La Banque Postale	La Poste	All services	Yes	36% of before-tax earnings	44 th Safest Bank in World
Italy	BancoPosta and insurance companies	Poste Italiane	All services; savings in partnership with the CDP (Cassa Depositi e Prestiti)	No	67% of total profits	Largest retail bank in Italy
Switzerland	PostFinance	Swiss Post, with partnership on all loan and insurance products	All services	Yes	71% of total Swiss Post operating profits	Number 1 in payment services and number 3 in customers
New Zealand	Kiwibank	NZ Post	All services	Yes	70% of profits	Largest NZ-owned bank

mortgages and loans in partnership with major private sector financial institutions.

Finally, Kiwibank, owned by New Zealand Post, is a relatively new entrant in the world postal banking sector and has been able to offer a wide range of services, including special mortgage products to low-income earners and to the Maori community.

Postal Banking for Canada

When we examined these five national postal banking systems in detail, we found that they were all successful in their own way. However, success did not seem to be

linked to the particular form of structuring of the financial services (which ranged from full ownership by the Post Office to various kinds of partnership with the private sector), or to the kind of products offered, as some offered all major financial products and some fewer. The diversity in successful models shows that the key component for success seems to be characteristics of the Post Office itself, including widespread locations, trust in the institution, and the staff.

Why Postal Banking?

Our study shows clearly that postal banking would succeed in Canada and would help improve and stabilize Canada Post's services and revenues. The five post offices we studied in other countries are all publicly owned, and receive a substantial percentage of their sales and profits from financial services while other sources of revenue declined.

The rise of virtual and new retail banking and the growth of Fringe Financial Institutions in Canada show that the traditional financial banking sector is not meeting all the needs of Canadians. Millions of Canadians have opened accounts in or are using the services of these new institutions; but, although they operate in a similar fashion to traditional banks, they tend to be concentrated in urban areas and are not available in many parts of the country.

A new Canada-wide financial institution could offer products and services that challenge the existing patterns. The ability to offer competition for existing fees would be helped by the fact that banking services would be delivered through existing premises and staff. Use of the e-post system, as well as existing Canada Post delivery services, could help keep costs low.

Clearly, offering postal financial services would allow the millions of Canadians without local bank branches or easy access to banking the access they need.

First, there are many Canadians living in large parts of Canada who lack physical access to banks or credit unions. The

number of bank and credit union branches has shrunk over the last two decades. In rural Canada, many bank branches have closed in small towns and, while credit unions have purchased some of these branches, this process has slowed markedly in recent years.

Because postal outlets are present in both rural communities and inner city neighbourhoods, new postal banking could offer to citizens and businesses in many communities banking services where they do not currently exist. In Northern and rural Canada, on Aboriginal reserves, and in the three Northern territories, there have always been fewer banks and credit unions than are needed. (There are no credit unions in the territories.)

Second, it is estimated that some 3% to 8% of Canadians do not have a bank account. This represents a potential of more than a million new customers for postal financial services. Many Canadians use fringe financial services at a high personal cost. New postal banking services could also be combined with legislation requiring the immediate roll-back of FFI interest rates to bring them in line with existing banking rates.

The Kiwibank and Banque Postale are both excellent examples of how a postal bank can offer special services to low-income people, such as home mortgages, rent-to-buy, and even social housing loans. In the case of Kiwibank, a special mortgage program for Aboriginal peoples has been developed that could be replicated in Canada.

Canada Post's Banking Advantages

- Canada Post has the largest network of retail outlets already in place across Canada.
- Canada Post had a total of almost 6,400 postal outlets in 2012.
- 3,800 Canada Post outlets (60%) are in rural areas where there are fewer banks and credit unions. The post offices in these locations could provide key services for individuals, but also for local businesses.
- Some communities in Canada have a postal outlet, but no other (or limited) banking services, especially since the closure of 1,700 bank branches and hundreds of credit unions over the last two decades.
- Canada Post has a high trust factor among Canadians, and an already existing skilled and stable workforce of 68,000 employees, some of whom could easily be trained to handle financial services. Thus it would not mean starting from scratch, but rather building on what already exists.
- Many Canada Post outlets are already open 6 or 7 days a week and could operate longer daily hours if necessary. Many of them are located in drug stores or small convenience stores with long weekday and weekend opening hours.
- Since Canada Post is owned 100% by the federal government, it could use

the expertise developed at the Bank of Canada, the Business Development Bank of Canada, Farm Credit Canada, Canada Mortgage and Housing Corporation, Export Development Canada, and Canada Savings Bonds.

The financial services Canada Post could provide would be tested regionally first; would be fair and transparent; be delivered from bricks-and-mortar branches as well as through the telephone and Internet; expand existing services; and contribute to financial literacy. All services, of course, would be profitable for Canada Post to provide.

Canada Post already provides some financial services, such as postal money orders, domestic and international money transfers, bill payment and financial transaction and payment notices, and prepaid Visa cards.

Brand new services could consist of:

- access by all banks and credit union customers to their accounts to deposit or withdraw cash, as is the case in the UK;
- savings accounts and low-fee chequing accounts;
- low-interest credit cards; and
- prepaid debit cards.

In the future, services could be extended to:

- mortgages;
- small-business loans and agricultural loans;

- insurance products;
- mutual funds and stocks; and
- special new products for low-income and Aboriginal peoples.

Canada Post financial services should offer new competitive products to all Canadians, but they could also make sure that there were special services offered to low-income and Aboriginal Canadians, similar to services offered by both the French and New Zealand post office financial systems.

The postal bank could also provide special services for NGOs and social economy organizations. The Banque Postale in France has become a banker for NGOs, social economy and mutual organizations in fields such as social housing. For a while it looked as though Citizen's Bank would take on this role in Canada, but its retreat from the sector means that once again there is no bank specializing in the needs of this kind of business.

Delivering Financial Services

Canada Post Corporation could examine the optimum method of delivering these services. This could be done by establishing a task force of experts from the financial and postal services to examine how they are delivered in other jurisdictions, the best method for Canada Post (in terms of profit and sales), and the best method for users of these services.

Who Should Own the Services?

There are several possibilities:

- Create a non-chartered bank — a Canada Post-owned subsidiary — to deliver financial services. This is the route taken in Italy
- Create a chartered bank wholly owned by Canada Post. This is the route taken by France, Switzerland, and New Zealand
- Create a bank to deliver some of the services and partner with banks and others to deliver the rest. This is the route taken by Switzerland.
- Create a national credit union or mutual to deliver the financial services in partnership with Canada Post. A national credit union is one such possibility, as it would allow for widespread ownership by Canada Post employees as well as the public.
- Partner directly with one or more financial institutions to deliver the services. This is the route taken in the U.K.

What Mix of Financial Services Should Be Offered? Who Should Deliver Them?

Canada Post already has partnerships with a number of different institutions that could be approached to assist with these services. Once the first question is answered, the second one could be exam-

ined and the experience of other countries taken into account.

All potential partnerships, if that is a route taken, should be determined by open tender on delivering a service for a specific period of time. With its 6,400 outlets, which often serve populations with no competition in financial services and sometimes no services at all, Canada Post would undoubtedly be courted by many financial institutions anxious to supply services. There is also no reason to necessarily have all services provided by the same stakeholder or stakeholders across the country.

Whatever the ownership mechanisms, some services could be completely owned by Canada Post and others delivered by a partnership with existing credit unions or banks. Partnerships could be made nationally or developed on a regional basis. This would also allow Canada Post to partner with regionally-based credit unions and *caisse populaires* in different provinces.

The question of delivery has become easier with the uptake in Internet and mobile phone technology. For example, the UK Post Office Ltd. delivers its services with a core of 300 financial specialists, as well as trained Post Office staff for 11,500 outlets. Internet and telephone technologies allow people in remote areas to connect with financial specialists.

Conclusion

- Canada's existing financial and banking system is not providing competi-

tive services to Canadians, nor adequate service to many of the under- or unbanked.

- Canada's postal system has a long history of delivering financial services. Currently delivering some products, it could develop a full banking system.
- Postal banking systems are proliferating around the world and are prominent in most of the developed countries. They have shown themselves capable of generating the additional income needed to preserve the postal system as traditional letter volumes decline.
- Analysis of the postal banking systems in the five developed countries we have selected has demonstrated that there are many ways of creating a successful system. We can use the experience of these countries to create our own model in Canada.
- Our study concludes that the idea of Canada Post expanding into financial services is a sound one. Other studies, as well as opinions of past Canada Post presidents and experts around the world, have reached the same conclusion.
- We recommend that the federal government and Canada Post immediately establish a task force to determine how to deliver new financial services, and determine priorities for delivering new products.



CCPA
CANADIAN CENTRE
FOR POLICY ALTERNATIVES
CENTRE CANADIEN
DE POLITIQUES ALTERNATIVES

Ministry of Northern Development
and Mines

Office of the Minister

99 Wellesley Street West
Whitney Block, Room 5630
Toronto ON M7A 1W3
Tel.: 416 327-0633
Fax: 416 327-0665

Ministère du Développement du Nord
et des Mines

Bureau du ministre

99, rue Wellesley Ouest
Édifice Whitney, bureau 5630
Toronto ON M7A 1W3
Tél. : 416 327-0633
Télééc. : 416 327-0665

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NOV 04 2013

THE CORPORATION OF
TOWNSHIP OF MANITOUWADGE



Ontario

MNDM4676MC-2013-830

AGENDA	
Item No.	26-03
Meeting Date:	13 / 11 / 13
	D M Y

Mr. Michael Mantha, MPP
Algoma-Manitoulin
310-255 Highway 108 North
Elliot Lake ON P5A 2T1

Dear Mr. Mantha:

Thank you for your letter of August 14, 2013, addressed to my colleague, the Honourable Linda Jeffrey, and me regarding Highway 625 (Caramat Industrial Road). As Minister of Northern Development and Mines, I appreciate you bringing your constituents' concerns to my attention.

As you know, maintenance of the road is the responsibility of the Ministry of Natural Resources (MNR). In an effort to address the concerns raised, staff from my ministry will be meeting with MNR staff in early October to discuss the matter.

In the interim, if you wish to discuss the matter, please contact Mr. Jason Scott, Manager, Transportation and Infrastructure Unit at my ministry. Mr. Scott can be reached at (705) 945-5902, or by email at jason.scott@ontario.ca.

Once again, thank you for writing and please accept my best wishes.

Sincerely,

Michael Gravelle
Minister of Northern Development and Mines

c: The Honourable David Oraziotti, Minister of Natural Resources
The Honourable Linda Jeffrey, Minister of Municipal Affairs and Housing
Mayor John MacEachern, Township of Manitowadge

P.S. - I am still
working on this as MPP.
Michael

Ministry of
Municipal Affairs
and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-6470
www.ontario.ca/MAH

Ministère des
Affaires municipales
et du Logement

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. 416-585-7000
Télééc. 416-585-6470
www.ontario.ca/MAH

AGENDA	
Item No.	<u>010-02</u>
Meeting Date:	<u>09 / 10 / 13</u>
	D M Y



Ontario

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SEP 26 2013

13-61032

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

SEP 20 2013

Mr. Michael Mantha, MPP
Algoma-Manitoulin
310-255 Highway 108 North
Elliot Lake ON P5A 2T1

Dear Mr. Mantha: *Michael:*

Thank you for your letter of August 14, 2013 addressed to myself and my colleague, the Honourable Michael Gravelle, regarding Highway 625, also known as Caramat Road (Industrial Road) leading to Highway 11.

The Province recognizes municipalities, such as Manitouwadge, as a responsible level of government and provides them with the authority to enter into agreements for matters within their jurisdiction. The Township of Manitouwadge and the community of Hillsport are encouraged to continue to work with the road users and explore maintenance options.

I encourage the community to continue to keep my staff and my colleagues in the ministries of Natural Resources, and Northern Development and Mines informed on the agreements as they are developed.

Once again, thank you for bringing this matter to my attention

Sincerely,

Linda Jeffrey
Minister

c: The Honourable Michael Gravelle
Minister of Northern Development & Mines

The Honourable David Oraziotti
Minister of Natural Resources

Mr. Bill May, Operations Supervisor, Ministry of Natural Resources

Mayor John MacEachern, Township of Manitouwadge

TOWNSHIP OF MANITOUWADGE
TRIAL BALANCE BY DEPARTMENT



GL5410

Page : 1

Date : Oct 16, 2013

AGENDA: 41 pm

Item No.	09-01
Meeting Date:	13 / 11 / 13
	D M Y

For Period Ending 30-Sep-2013

	CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
General Operating Fund				
CC1				
GENERAL REVENUES				
1-3-1000-41100 Municipal Tax Levy	-2,774,114.06	-2,761,506.00	-2,766,637.54	5,131.54
1-3-1000-41101 Municipal Tax Levy - Mine	-328,462.92	-328,463.00	-328,462.92	-0.08
1-3-1000-41102 Supplemental Tax Levy	0.00	0.00	0.00	0.00
1-3-1000-41200 Municipal Capping Adjustments	4,528.79	-2,500.00	4,528.79	-7,028.79
1-3-1200-51215 Payment in Lieu - Provincial	0.00	0.00	0.00	0.00
1-3-1200-51216 Taxation on Rights of Way	-3,077.90	-3,077.00	-3,077.90	0.90
1-3-1200-51220 Hospital - Heads & Beds	-1,350.00	-1,350.00	-1,350.00	0.00
1-3-1200-51232 Ontario Municipal Partnership Fund	-1,270,625.00	-1,752,200.00	-1,270,625.00	-481,575.00
1-3-1300-51234 Provincial Offences	-10,553.00	-14,150.00	-10,553.00	-3,597.00
Total GENERAL REVENUES	-4,383,654.09	-4,863,246.00	-4,376,177.57	-487,068.43
COUNCIL				
1-4-1100-61101 COUN - Salaries	31,623.50	35,445.00	28,780.15	6,664.85
1-4-1100-61102 COUN - Benefits	707.24	2,000.00	648.14	1,351.86
1-4-1100-61505 COUN - Memberships	834.60	2,200.00	834.60	1,365.40
1-4-1100-61625 COUN - Volunteer Recognition	0.00	6,000.00	0.00	6,000.00
1-4-1100-61760 COUN - MacEachern per diem	0.00	0.00	0.00	0.00
1-4-1100-61761 COUN - Lelievre per diem	0.00	0.00	0.00	0.00
1-4-1100-61762 COUN - MacDonald per diem	0.00	0.00	0.00	0.00
1-4-1100-61763 COUN - Bodak per diem	0.00	0.00	0.00	0.00
1-4-1100-61764 COUN - Jaunzarins per diem	0.00	0.00	0.00	0.00
1-4-1100-61765 COUN - Plummer	1,229.51	2,500.00	699.32	1,800.68
1-4-1100-61766 COUN - Hunter	325.00	1,500.00	225.00	1,275.00
1-4-1100-61767 COUN - Labbee	5,388.42	6,000.00	5,388.42	611.58
1-4-1100-61774 COUN - MacDonald	0.00	0.00	0.00	0.00
1-4-1100-61775 COUN - Lelievre	0.00	0.00	0.00	0.00
1-4-1100-61776 COUN - Bodak	0.00	0.00	0.00	0.00
1-4-1100-61777 COUN - MacEachern	9,988.39	15,000.00	9,118.87	5,881.13
1-4-1100-61788 COUN - Jaunzarins	100.00	4,000.00	0.00	4,000.00
1-4-1100-61790 COUN - Other	1,006.21	3,300.00	931.21	2,368.79
Total COUNCIL	51,202.87	77,945.00	46,625.71	31,319.29
ELECTIONS				
1-4-1300-61101 ELEC - Salaries	0.00	1,250.00	0.00	1,250.00
1-4-1300-61205 ELEC - Office Materials & Supplies	0.00	1,500.00	0.00	1,500.00
1-4-1300-61790 ELEC - Other	0.00	1,000.00	0.00	1,000.00
Total ELECTIONS	0.00	3,750.00	0.00	3,750.00
ADMINISTRATION				
1-3-1100-51770 Penalties - Taxes	-70,684.89	-70,000.00	-63,081.08	-6,918.92
1-3-1100-51771 Penalties - Water	-4,503.08	-4,200.00	-4,124.51	-75.49
1-3-1100-51773 Interest - Taxes	0.00	0.00	0.00	0.00
1-3-1100-51776 Interest Earned - Other	-60.74	0.00	-60.74	60.74
1-3-1300-51305 General Government	-3,270.32	-5,500.00	-2,930.32	-2,569.68
1-3-1300-51311 Suspense	0.00	0.00	0.00	0.00
1-3-1300-51480 Other Revenue	0.00	0.00	0.00	0.00
1-3-1300-51700 Trailer Lot Rent	-75,367.28	-91,260.00	-67,932.84	-23,327.16
1-3-1300-51710 Trade Licenses	-300.00	-600.00	-300.00	-300.00
1-3-1300-51712 Marriage Licenses	-500.00	-500.00	-500.00	0.00
1-3-1300-51715 Taxi Drivers Licenses	-25.00	-150.00	-25.00	-125.00
1-3-1300-51716 Lottery Licenses	-2,516.75	-3,500.00	-2,516.75	-983.25
1-3-1300-51730 Land Rental	0.00	0.00	0.00	0.00
1-3-1300-51731 Housing Rental	0.00	0.00	0.00	0.00
1-3-1300-51732 Municipal Building Rental	-11,430.00	-12,840.00	-10,360.00	-2,480.00
1-3-1300-51780 Land Sales	-5,200.00	0.00	-5,200.00	5,200.00
1-3-1300-51781 Sale of Buildings	-37,132.00	-35,520.00	-37,132.00	1,612.00
1-3-1300-51782 Photocopying	-66.95	0.00	-66.95	66.95
1-3-1300-51783 Phone & Fax	-27.35	0.00	-21.35	21.35
1-3-1300-51785 Accounting/Admin Services	-70.00	-800.00	-70.00	-730.00
1-3-1300-51786 Sale of Equipment	0.00	0.00	0.00	0.00

AGENDA	
Item No.	09-01
Meeting Date:	23 / 10 / 13
	D M Y
<i>Cancelled</i>	

TOWNSHIP OF MANITOUWADGE
TRIAL BALANCE BY DEPARTMENT



For Period Ending 30-Sep-2013

		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
General Operating Fund					
CC1					
1-3-1300-51799	Other Services	-80.00	0.00	-80.00	80.00
1-3-1300-51800	Freon Removal	-300.00	0.00	-300.00	300.00
1-4-1400-61101	ADMIN - Salaries	294,876.13	378,450.00	266,920.97	111,529.03
1-4-1400-61102	ADMIN - Benefits	107,968.37	130,700.00	97,901.46	32,798.54
1-4-1400-61154	ADMIN - Interest Charges	0.00	0.00	0.00	0.00
1-4-1400-61155	ADMIN - Cash Over/Short	0.00	50.00	0.00	50.00
1-4-1400-61156	ADMIN - Bank Service Charges	15,648.95	17,500.00	12,058.45	5,441.55
1-4-1400-61157	ADMIN - Payroll Charges	0.00	0.00	0.00	0.00
1-4-1400-61158	ADMIN - Taxes Written Off	111,746.88	280,000.00	111,746.88	168,253.12
1-4-1400-61159	ADMIN - Vacancy Rebates	2,407.17	10,000.00	2,407.17	7,592.83
1-4-1400-61160	ADMIN - Assessment Appeal Write C	0.00	20,000.00	0.00	20,000.00
1-4-1400-61161	ADMIN - Uncollectible Accounts Expe	857.89	20,000.00	857.89	19,142.11
1-4-1400-61205	ADMIN - Office Materials & Supplies	10,039.16	17,000.00	9,563.86	7,436.14
1-4-1400-61210	ADMIN - Computer Materials & Suppl	9,432.96	22,885.00	9,254.88	13,630.12
1-4-1400-61220	ADMIN - Hydro	23,430.90	40,000.00	23,430.90	16,569.10
1-4-1400-61225	ADMIN - Propane	37,363.16	55,000.00	35,203.39	19,796.61
1-4-1400-61235	ADMIN - Publications	1,494.23	2,200.00	1,494.23	705.77
1-4-1400-61243	ADMIN - Relocation Expense	0.00	0.00	0.00	0.00
1-4-1400-61245	ADMIN - Building Maint & Supplies	17,287.96	45,000.00	15,379.49	29,620.51
1-4-1400-61247	ADMIN - NITGC Maintenance	17,833.45	18,420.00	17,833.45	586.55
1-4-1400-61505	ADMIN - Memberships	5,300.68	4,000.00	5,300.68	-1,300.68
1-4-1400-61510	ADMIN - Rent - Nursery School	0.00	0.00	0.00	0.00
1-4-1400-61515	ADMIN - Insurance Claims	990.48	5,000.00	990.48	4,009.52
1-4-1400-61520	ADMIN - Insurance	37,224.84	37,225.00	37,224.84	0.16
1-4-1400-61540	ADMIN - Freight	0.00	0.00	0.00	0.00
1-4-1400-61545	ADMIN - Legal	29,817.55	35,000.00	23,859.21	11,140.79
1-4-1400-61550	ADMIN - Audit	0.00	32,000.00	0.00	32,000.00
1-4-1400-61555	ADMIN - Advertising	217.77	1,000.00	217.77	782.23
1-4-1400-61560	ADMIN - Commission of Sale of Build	0.00	0.00	0.00	0.00
1-4-1400-61565	ADMIN - Travel	10,039.08	15,000.00	9,035.44	5,964.56
1-4-1400-61580	ADMIN - Postage	7,563.42	9,000.00	7,551.19	1,448.81
1-4-1400-61581	ADMIN - Telephone\Fax Charges	13,686.73	25,000.00	13,449.61	11,550.39
1-4-1400-61600	ADMIN - Equipment Rental	10,092.18	13,000.00	9,009.61	3,990.39
1-4-1400-61630	ADMIN - Professional Fees - Consulti	38,253.19	42,620.00	38,253.19	4,366.81
1-4-1400-61701	ADMIN - Strategic Planning	0.00	400.00	0.00	400.00
1-4-1400-61703	ADMIN - Grants & Levies	26,530.12	26,530.00	19,897.59	6,632.41
1-4-1400-61704	ADMIN - Health & Safety	1,365.56	5,000.00	888.31	4,111.69
1-4-1400-61790	ADMIN - Other	0.00	0.00	0.00	0.00
1-4-1400-61799	ADMIN - Interfunctional	0.00	0.00	0.00	0.00
Total ADMINISTRATION		619,934.45	1,083,110.00	575,029.40	508,080.60
HOUSING					
1-4-1500-61101	HOUS - Salaries	0.00	0.00	0.00	0.00
1-4-1500-61102	HOUS - Benefits	0.00	0.00	0.00	0.00
1-4-1500-61790	HOUS - Other	3,747.31	6,500.00	3,571.12	2,928.88
1-4-1500-61799	HOUS - Interfunctional	0.00	0.00	0.00	0.00
Total HOUSING		3,747.31	6,500.00	3,571.12	2,928.88
FIRE					
1-3-2100-51792	FIRE - Smoke Alarms	0.00	0.00	0.00	0.00
1-3-2100-51799	FIRE - Other Services	-1,800.00	0.00	-1,800.00	1,800.00
1-4-2100-61101	FIRE - Salaries	113,102.67	143,025.00	97,256.81	45,768.19
1-4-2100-61102	FIRE - Benefits	32,534.09	39,365.00	29,867.98	9,497.02
1-4-2100-61205	FIRE - Office Materials & Supplies	45.78	400.00	45.78	354.22
1-4-2100-61215	FIRE - Cleaning Materials & Supplies	1,419.92	1,100.00	1,419.92	-319.92
1-4-2100-61235	FIRE - Publications	11.00	50.00	11.00	39.00
1-4-2100-61240	FIRE - Personnel	2,266.60	3,500.00	2,266.60	1,233.40
1-4-2100-61241	FIRE - Response Personnel Support	287.42	500.00	287.42	212.58
1-4-2100-61242	FIRE - MNR Contract	1,015.55	1,000.00	1,015.55	-15.55
1-4-2100-61244	FIRE - Bunker Suits	0.00	5,000.00	0.00	5,000.00
1-4-2100-61265	FIRE - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-2100-61265	FIRE - Equip Maint & Repairs	2,523.00	3,500.00	1,389.16	2,110.84
1-4-2100-61265	FIRE - Equip Maint & Repairs	1,366.19	1,500.00	1,366.19	133.81

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General Operating Fund						
CC1						
1-4-2100-61265	FIRE - Equip Maint & Repairs	103	2,988.77	3,500.00	2,465.48	1,034.52
1-4-2100-61265	FIRE - Equip Maint & Repairs	105	1,667.59	3,500.00	1,098.50	2,401.50
1-4-2100-61265	FIRE - Equip Maint & Repairs	199	1,916.96	4,000.00	1,916.96	2,083.04
1-4-2100-61265	FIRE - Equip Maint & Repairs	215	17.20	300.00	17.20	282.80
1-4-2100-61270	FIRE - Promotional Materials		395.55	1,000.00	183.17	816.83
1-4-2100-61505	FIRE - Memberships		924.26	400.00	924.26	-524.26
1-4-2100-61520	FIRE - Insurance		10,905.32	10,855.00	10,905.32	-50.32
1-4-2100-61540	FIRE - Freight		734.46	750.00	719.49	30.51
1-4-2100-61555	FIRE - Advertising		0.00	400.00	0.00	400.00
1-4-2100-61565	FIRE - Training & Development		9,007.68	9,500.00	6,196.21	3,303.79
1-4-2100-61581	FIRE - Telephone\Fax Charges		2,575.86	3,500.00	2,524.98	975.02
1-4-2100-61582	FIRE - Pagers\Radios		3,193.14	4,200.00	2,298.25	1,901.75
1-4-2100-61583	FIRE - Phone Answering Service		2,080.34	3,500.00	2,080.34	1,419.66
1-4-2100-61584	FIRE - 911 Charges		1,180.89	1,350.00	1,180.89	169.11
1-4-2100-61799	FIRE - Interfunctional		0.00	0.00	0.00	0.00
1-4-2100-61915	FIRE - Transfer to Reserve Funds		0.00	0.00	0.00	0.00
Total FIRE			190,360.24	245,695.00	165,637.46	80,057.54
MLEO						
1-3-2400-51711	PS - Dog Licenses		-2,570.00	-2,300.00	-2,570.00	270.00
1-3-2400-51717	PS - Cat Licenses		-190.00	-200.00	-190.00	-10.00
1-3-2400-51751	PS - Dog Fines		-210.00	-400.00	-210.00	-190.00
1-3-2400-51752	PS - Parking Fines		-110.00	-350.00	-110.00	-240.00
1-3-2400-51753	PS - Other Fines		0.00	-100.00	0.00	-100.00
1-3-2400-51754	PS - Cat Fines		-75.00	-100.00	-75.00	-25.00
1-4-2400-61101	PS - Salaries		24,737.34	33,010.00	22,375.95	10,634.05
1-4-2400-61102	PS - Benefits		6,439.60	8,430.00	5,788.81	2,641.19
1-4-2400-61210	PS - Other Materials & Supplies		0.00	0.00	0.00	0.00
1-4-2400-61215	PS - Cleaning Materials & Supplies		77.13	100.00	66.46	33.54
1-4-2400-61245	PS - Building Maint & Supplies		0.00	0.00	0.00	0.00
1-4-2400-61265	PS - Equip Maint & Repairs		0.00	0.00	0.00	0.00
1-4-2400-61265	PS - Equip Maint & Repairs	109	915.62	800.00	915.62	-115.62
1-4-2400-61505	PS - Memberships		110.00	110.00	110.00	0.00
1-4-2400-61520	PS - Insurance		443.20	445.00	443.20	1.80
1-4-2400-61535	PS - Pound Supplies		554.74	600.00	485.19	114.81
1-4-2400-61555	PS - Advertising		0.00	150.00	0.00	150.00
1-4-2400-61565	PS - Training & Development		1,590.45	1,500.00	1,590.45	-90.45
1-4-2400-61581	PS - Telephone\Fax Charges		442.61	550.00	387.76	162.24
1-4-2400-61790	PS - Other		473.94	800.00	473.94	326.06
1-4-2400-61799	PS - Interfunctional		0.00	0.00	0.00	0.00
Total MLEO			32,629.63	43,045.00	29,482.38	13,562.62
POLICING						
1-3-2600-51205	POL - Other Provincial Revenue		-37,100.03	-37,715.00	-37,100.03	-614.97
1-4-2600-61703	POL - Grants & Levies		463,792.00	695,691.00	405,818.00	289,873.00
Total POLICING			426,691.97	657,976.00	368,717.97	289,258.03
TRANSPORTATION						
1-3-3100-51300	TRANS - Pit Royalties		0.00	0.00	0.00	0.00
1-3-3100-51310	TRANS - Custom Work		-8,370.00	-3,800.00	-8,370.00	4,570.00
1-4-3100-61101	TRANS - Salaries		223,661.62	362,665.00	203,246.28	159,418.72
1-4-3100-61102	TRANS - Benefits		108,905.82	166,375.00	98,319.80	68,055.20
1-4-3100-61220	TRANS - Hydro		12,435.58	14,000.00	11,560.46	2,439.54
1-4-3100-61225	TRANS - Propane		11,014.26	14,000.00	11,014.26	2,985.74
1-4-3100-61240	TRANS - Personnel		4,334.12	10,000.00	4,083.90	5,916.10
1-4-3100-61245	TRANS - Building Maint & Supplies		21,348.02	15,000.00	20,187.25	-5,187.25
1-4-3100-61260	TRANS -Roads Materials		400.00	20,000.00	400.00	19,600.00
1-4-3100-61265	TRANS - Equip Maint & Repairs		2,863.24	5,000.00	2,846.49	2,153.51
1-4-3100-61265	TRANS - Equip Maint & Repairs	104	783.97	0.00	398.06	-398.06
1-4-3100-61265	TRANS - Equip Maint & Repairs	110	3,010.69	3,500.00	2,784.16	715.84
1-4-3100-61265	TRANS - Equip Maint & Repairs	111	5,113.14	3,000.00	4,769.13	-1,769.13

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General Operating Fund						
CC1						
1-4-3100-61265	TRANS - Equip Maint & Repairs	112	3,310.76	3,000.00	2,993.94	6.06
1-4-3100-61265	TRANS - Equip Maint & Repairs	113	700.00	700.00	700.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	114	2,919.66	0.00	2,919.66	-2,919.66
1-4-3100-61265	TRANS - Equip Maint & Repairs	116	9,564.47	12,000.00	8,505.28	3,494.72
1-4-3100-61265	TRANS - Equip Maint & Repairs	121	599.30	4,000.00	599.30	3,400.70
1-4-3100-61265	TRANS - Equip Maint & Repairs	122	803.29	1,000.00	803.29	196.71
1-4-3100-61265	TRANS - Equip Maint & Repairs	123	5,837.78	10,000.00	5,837.78	4,162.22
1-4-3100-61265	TRANS - Equip Maint & Repairs	124	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	125	2,373.06	3,000.00	1,681.50	1,318.50
1-4-3100-61265	TRANS - Equip Maint & Repairs	126	0.00	1,000.00	0.00	1,000.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	127	1,360.54	1,000.00	1,342.71	-342.71
1-4-3100-61265	TRANS - Equip Maint & Repairs	137	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	141	2,013.72	3,000.00	2,013.72	986.28
1-4-3100-61265	TRANS - Equip Maint & Repairs	142	79.25	3,000.00	79.25	2,920.75
1-4-3100-61265	TRANS - Equip Maint & Repairs	145	4,706.72	5,000.00	4,208.88	791.12
1-4-3100-61265	TRANS - Equip Maint & Repairs	146	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	164	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	171	1,970.75	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	195	13.99	0.00	13.99	-13.99
1-4-3100-61265	TRANS - Equip Maint & Repairs	199	3,423.81	5,000.00	3,125.81	1,874.19
1-4-3100-61265	TRANS - Equip Maint & Repairs	219	2,131.79	0.00	2,131.79	-2,131.79
1-4-3100-61295	TRANS - Bulk Clear Diesel		-4,648.23	3,000.00	-2,677.48	5,677.48
1-4-3100-61300	TRANS - Bulk Marked Diesel		9,566.28	6,000.00	13,092.82	-7,092.82
1-4-3100-61320	TRANS - Geco Townsite Shop		0.00	0.00	0.00	0.00
1-4-3100-61505	TRANS - Memberships		1,020.93	1,000.00	1,020.93	-20.93
1-4-3100-61520	TRANS - Insurance		5,228.04	5,230.00	5,228.04	1.96
1-4-3100-61555	TRANS - Advertising		1,099.35	500.00	766.60	-266.60
1-4-3100-61565	TRANS - Training & Development		4,224.79	8,000.00	3,739.50	4,260.50
1-4-3100-61581	TRANS - Telephone\Fax Charges		5,256.19	7,000.00	5,045.55	1,954.45
1-4-3100-61582	TRANS - Pagers\Radios		2,277.95	2,500.00	2,277.95	222.05
1-4-3100-61600	TRANS - Equipment Rental		0.00	2,000.00	0.00	2,000.00
1-4-3100-61650	TRANS - Asphalt Maintenance		0.00	50,000.00	0.00	50,000.00
1-4-3100-61799	TRANS - Interfunctional		0.00	0.00	0.00	0.00
Total TRANSPORTATION			451,334.65	746,670.00	416,690.60	329,979.40
ROADWAYS						
1-4-3200-61101	WINTER - Salaries		56,664.07	60,000.00	55,041.77	4,958.23
1-4-3200-61102	WINTER - Benefits		10,731.95	5,220.00	10,431.00	-5,211.00
1-4-3200-61210	WINTER - Other Materials & Supplies		6,744.26	15,000.00	6,277.07	8,722.93
1-4-3200-61220	WINTER - Hydro		2,486.88	3,500.00	2,486.88	1,013.12
1-4-3200-61520	WINTER - Insurance		387.72	390.00	387.72	2.28
1-4-3200-61600	WINTER - Equipment Rental		1,061.15	30,000.00	1,061.15	28,938.85
1-4-3200-61799	WINTER - Interfunctional		0.00	0.00	0.00	0.00
Total ROADWAYS			78,076.03	114,110.00	75,685.59	38,424.41
STREET LIGHTING						
1-4-3400-61101	STLIGHT - Salaries		1,423.40	2,000.00	1,177.56	822.44
1-4-3400-61102	STLIGHT - Benefits		274.45	175.00	224.18	-49.18
1-4-3400-61210	STLIGHT - Other Materials & Supplie		1,799.06	8,000.00	1,632.99	6,367.01
1-4-3400-61220	STLIGHT - Hydro		23,134.38	25,000.00	20,817.02	4,182.98
1-4-3400-61600	STLIGHT - Equipment Rental		0.00	2,000.00	0.00	2,000.00
Total STREET LIGHTING			26,631.29	37,175.00	23,851.75	13,323.25
AIRPORT						
1-3-3500-51315	APT - Landing		-19,940.00	-10,000.00	-19,500.00	9,500.00
1-3-3500-51316	APT - Parking		-1,173.04	-1,200.00	-1,173.04	-26.96
1-3-3500-51317	APT - Rent		-8,954.82	-8,900.00	-8,954.82	54.82
1-3-3500-51318	APT - Fuel		-38,806.31	-33,000.00	-38,806.31	5,806.31
1-3-3500-51319	APT - Extended Services		-6,739.99	-5,000.00	-6,739.99	1,739.99
1-3-3500-51325	APT - Other		-718.32	0.00	-718.32	718.32
1-3-3500-51326	APT - Forward Attack Base		0.00	0.00	0.00	0.00

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CC1					
1-3-3500-51340	APT - Terminal Charges	-600.00	-1,500.00	-600.00	-900.00
1-4-3500-61101	APT - Salaries	36,305.62	35,800.00	33,794.15	2,005.85
1-4-3500-61102	APT - Benefits	6,696.45	6,610.00	6,247.30	362.70
1-4-3500-61210	APT - Other Materials & Supplies	1,369.52	7,000.00	1,334.25	5,665.75
1-4-3500-61220	APT - Hydro	7,101.44	8,500.00	6,793.93	1,706.07
1-4-3500-61225	APT - Propane	4,065.16	5,500.00	4,065.16	1,434.84
1-4-3500-61245	APT - Building Maint & Supplies	2,867.81	5,000.00	2,396.59	2,603.41
1-4-3500-61249	APT - Forward Attack Base	0.00	0.00	0.00	0.00
1-4-3500-61252	APT - Line Painting & Soil Testing	0.00	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs	101	116.83	116.83	-116.83
1-4-3500-61265	APT - Equip Maint & Repairs	102	1,086.74	1,500.00	947.99
1-4-3500-61265	APT - Equip Maint & Repairs	103	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs	161	713.77	3,000.00	620.96
1-4-3500-61265	APT - Equip Maint & Repairs	162	1,631.23	1,500.00	1,631.23
1-4-3500-61265	APT - Equip Maint & Repairs	165	6,665.26	5,000.00	6,665.26
1-4-3500-61265	APT - Equip Maint & Repairs	199	494.99	1,000.00	435.28
1-4-3500-61305	APT - Aviation Fuel	55,581.81	24,000.00	54,710.92	-30,710.92
1-4-3500-61310	APT - Gas\Diesel for Vehicles	180.36	3,000.00	137.03	2,862.97
1-4-3500-61505	APT - Memberships	296.91	400.00	296.91	103.09
1-4-3500-61520	APT - Insurance	5,397.76	5,430.00	5,397.76	32.24
1-4-3500-61540	APT - Freight	726.57	1,400.00	726.57	673.43
1-4-3500-61565	APT - Training & Development	744.05	3,000.00	744.05	2,255.95
1-4-3500-61581	APT - Telephone\Fax Charges	4,073.20	3,000.00	3,935.93	-935.93
1-4-3500-61582	APT - Pagers\Radios	1,129.87	800.00	1,129.87	-329.87
1-4-3500-61600	APT - Equipment Rental	0.00	0.00	0.00	0.00
1-4-3500-61630	APT - Professional Fees - Consulting	0.00	0.00	0.00	0.00
1-4-3500-61650	APT - Asphalt Maintenance	4,295.87	12,000.00	3,949.53	8,050.47
1-4-3500-61799	APT - Interfunctional	0.00	0.00	0.00	0.00
Total AIRPORT		64,608.74	73,840.00	59,585.02	14,254.98
WASTE WATER					
1-3-4100-51310	WW - Custom Work	-192.29	-2,010.00	-192.29	-1,817.71
1-3-4100-51345	WW - Metered Fees	-165,425.50	-226,100.00	-105,760.68	-120,339.32
1-4-4100-61153	WWATER - Debenture Payment	114,999.98	228,270.00	114,999.98	113,270.02
1-4-4100-61156	WWATER - OSIFA Loan Interest	0.00	0.00	0.00	0.00
1-4-4100-61162	WWATER - Interest - Internal Borrow	0.00	4,000.00	0.00	4,000.00
1-4-4100-61210	WWATER - Other Materials & Suppli	3,146.76	5,000.00	3,146.76	1,853.24
1-4-4100-61220	WWATER - Hydro	42,873.97	65,000.00	30,709.58	34,290.42
1-4-4100-61245	WWATER - Equip Maint & Repairs	38,669.33	35,000.00	38,653.85	-3,653.85
1-4-4100-61265	WWATER - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4100-61520	WWATER - Insurance	3,763.80	3,765.00	3,763.80	1.20
1-4-4100-61605	WWATER - Laboratory Testing	10,374.29	15,000.00	10,025.34	4,974.66
1-4-4110-61101	SPHOUSE - Salaries	34,253.40	38,700.00	31,150.12	7,549.88
1-4-4110-61102	SPHOUSE - Benefits	10,335.33	12,735.00	9,542.84	3,192.16
1-4-4110-61600	SPHOUSE - Equipment Rental	0.00	7,000.00	0.00	7,000.00
1-4-4120-61101	SEWER - Salaries	0.00	0.00	0.00	0.00
1-4-4120-61102	SEWER - Benefits	0.00	0.00	0.00	0.00
1-4-4120-61266	SEWER - Chamber Rehab	0.00	3,000.00	0.00	3,000.00
1-4-4120-61600	SEWER - Equipment Rental	2,549.09	3,000.00	2,549.09	450.91
1-4-4130-61101	LAGOON - Salaries	0.00	0.00	0.00	0.00
1-4-4130-61102	LAGOON - Benefits	0.00	0.00	0.00	0.00
1-4-4130-61600	LAGOON - Equipment Rental	0.00	3,000.00	0.00	3,000.00
Total WASTE WATER		95,348.16	195,360.00	138,588.39	56,771.61
WATER SYSTEM					
1-3-4300-51310	WS - Custom Work	-2,854.18	-4,020.00	-845.27	-3,174.73
1-3-4300-51345	WS - Metered Fees	-226,585.63	-309,065.00	-144,955.83	-164,109.17
1-3-4300-51346	WS -Service Fees - Water Meters	0.00	-1,000.00	0.00	-1,000.00
1-3-4300-51348	WS - Flat Fee Revenue	-88,348.45	-120,450.00	-59,133.01	-61,316.99
1-3-4300-51790	WS - Other Revenue	-3,660.00	0.00	-3,570.00	3,570.00
1-4-4300-61161	WSYS - Uncollectible Accounts Expe	23,488.77	5,000.00	16,056.28	-11,056.28
1-4-4300-61210	WSYS - Other Materials & Supplies	44,178.74	40,000.00	36,860.28	3,139.72

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CC1					
1-4-4300-61220	WSYS - Hydro	40,529.33	55,000.00	36,757.48	18,242.52
1-4-4300-61245	WSYS - Building Maint & Supplies	9,384.23	10,000.00	7,914.31	2,085.69
1-4-4300-61250	WSYS - Billing & Admin./Neptune	0.00	0.00	0.00	0.00
1-4-4300-61265	WSYS - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4300-61265	WSYS - Equip Maint & Repairs 111	120.10	0.00	120.10	-120.10
1-4-4300-61265	WSYS - Equip Maint & Repairs 148	0.00	3,000.00	0.00	3,000.00
1-4-4300-61265	WSYS - Equip Maint & Repairs 149	0.00	3,000.00	0.00	3,000.00
1-4-4300-61265	WSYS - Equip Maint & Repairs 150	3,576.49	3,000.00	3,389.67	-389.67
1-4-4300-61265	WSYS - Equip Maint & Repairs 171	0.00	0.00	0.00	0.00
1-4-4300-61267	WSYS - Piping Repairs	0.00	2,000.00	0.00	2,000.00
1-4-4300-61520	WSYS - Insurance	6,441.52	6,440.00	6,441.52	-1.52
1-4-4300-61565	WSYS - Training & Development	5,098.28	10,000.00	4,537.75	5,462.25
1-4-4300-61605	WSYS - Laboratory Testing	18,038.07	25,000.00	16,044.19	8,955.81
1-4-4300-61915	WSYS - Transfer to Reserve Funds	0.00	0.00	0.00	0.00
1-4-4310-61101	WPHOUSE - Salaries	107,333.28	90,300.00	95,656.86	-5,356.86
1-4-4310-61102	WPHOUSE - Benefits	30,720.26	29,715.00	28,067.99	1,647.01
1-4-4310-61600	WPHOUSE - Equipment Rental	0.00	4,000.00	0.00	4,000.00
1-4-4320-61101	WBREAKS - Salaries	0.00	0.00	0.00	0.00
1-4-4320-61102	WBREAKS - Benefits	0.00	0.00	0.00	0.00
1-4-4320-61251	WBREAKS - Watermain Swab	20,000.00	20,000.00	20,000.00	0.00
1-4-4320-61600	WBREAKS - Equipment Rental	0.00	5,000.00	0.00	5,000.00
1-4-4330-61101	HYDR - Salaries	0.00	0.00	0.00	0.00
1-4-4330-61102	HYDR - Benefits	-0.02	0.00	-0.02	0.02
1-4-4330-61600	HYDR - Equipment Rental	0.00	5,000.00	0.00	5,000.00
Total WATER SYSTEM		-12,539.21	-118,080.00	63,342.30	-181,422.30
GARBAGE COLLECTION					
1-3-4400-51791	GARB - Hazardous Waste Revenue	-3,906.10	-8,500.00	-3,906.10	-4,593.90
1-3-4400-51793	GARB - Dumpsters Revenue	-5,470.00	-2,660.00	-5,470.00	2,810.00
1-3-4400-51800	GARB - Freon Removal	0.00	-250.00	0.00	-250.00
1-4-4400-61101	GARB - Salaries	46,242.24	60,000.00	41,807.33	18,192.67
1-4-4400-61102	GARB - Benefits	8,964.90	5,220.00	8,063.94	-2,843.94
1-4-4400-61248	GARB - Trailer Court Clean Up	0.00	0.00	0.00	0.00
1-4-4400-61253	GARB - Dumpster Repairs	5,607.19	1,000.00	5,607.19	-4,607.19
1-4-4400-61255	GARB - Hazardous Waste Clean Up	758.44	8,000.00	758.44	7,241.56
1-4-4400-61265	GARB - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4400-61265	GARB - Equip Maint & Repairs 114	172.98	0.00	0.00	0.00
1-4-4400-61265	GARB - Equip Maint & Repairs 142	0.00	0.00	0.00	0.00
1-4-4400-61265	GARB - Equip Maint & Repairs 171	4,683.17	12,000.00	4,410.27	7,589.73
1-4-4400-61520	GARB - Insurance	750.00	750.00	750.00	0.00
1-4-4400-61600	GARB - Equipment Rental	0.00	1,000.00	0.00	1,000.00
Total GARBAGE COLLECTION		57,802.82	76,560.00	52,021.07	24,538.93
GARBAGE DISPOSAL					
1-4-4500-61101	LF - Salaries	29,914.61	35,000.00	23,904.63	11,095.37
1-4-4500-61102	LF - Benefits	5,777.56	3,045.00	4,698.48	-1,653.48
1-4-4500-61210	LF - Other Materials & Supplies	551.91	6,000.00	192.91	5,807.09
1-4-4500-61254	LF - Quarterly Sampling	29,148.39	40,000.00	27,415.32	12,584.68
1-4-4500-61265	LF - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4500-61265	LF - Equip Maint & Repairs 114	4,037.66	10,000.00	2,506.34	7,493.66
1-4-4500-61265	LF - Equip Maint & Repairs 171	0.00	0.00	0.00	0.00
1-4-4500-61600	LF - Equipment Rental	0.00	5,000.00	0.00	5,000.00
1-4-4500-61601	LF - Freon Removal	0.00	0.00	0.00	0.00
1-4-4500-61800	LF - Landfill Closure & Post Closure	0.00	0.00	0.00	0.00
1-4-4500-61805	LF - Landfill Closure & Post Closure	0.00	0.00	0.00	0.00
1-4-4500-61915	LF - Transfer to Reserve Funds	0.00	0.00	0.00	0.00
Total GARBAGE DISPOSAL		69,430.13	99,045.00	58,717.68	40,327.32
HEALTH SERVICES					
1-4-5100-61703	HEALTH - Grants & Levies	39,940.00	47,925.00	35,946.00	11,979.00
1-4-5100-61798	HEALTH - Ambulance Service	17,709.00	34,250.00	17,709.00	16,541.00

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General Operating Fund					
	CC1				
1-4-6300-61703	DSSAB - Grants & Levies	63,716.00	83,395.00	57,118.00	26,277.00
Total HEALTH SERVICES		121,365.00	165,570.00	110,773.00	54,797.00
CEMETARY					
1-3-5500-51340	EDC - Legal	0.00	0.00	0.00	0.00
1-3-5500-51350	CEM - Lot Sales	-600.00	-400.00	-600.00	200.00
1-3-5500-51351	CEM - Other	-1,940.00	0.00	-1,940.00	1,940.00
1-4-5500-61101	CEM - Salaries	3,387.36	3,000.00	3,104.15	-104.15
1-4-5500-61102	CEM - Benefits	581.79	260.00	523.19	-263.19
1-4-5500-61210	CEM - Other Materials & Supplies	279.85	1,000.00	181.19	818.81
1-4-5500-61790	CEM - Other	0.00	0.00	0.00	0.00
Total CEMETARY		1,709.00	3,860.00	1,268.53	2,591.47
PARKS					
1-4-7100-61101	PARKS - Salaries	14,788.36	15,150.00	14,089.60	1,060.40
1-4-7100-61102	PARKS - Benefits	1,538.75	1,775.00	1,484.26	290.74
1-4-7100-61210	PARKS - Other Materials & Supplies	325.20	900.00	325.20	574.80
1-4-7100-61265	PARKS - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7100-61265	PARKS - Equip Maint & Repairs	20.49	1,100.00	16.85	1,083.15
1-4-7100-61282	PARKS - Beautification	3,343.44	6,000.00	3,072.80	2,927.20
1-4-7100-61310	PARKS - Gas\Diesel for Vehicles	73.85	500.00	73.85	426.15
1-4-7100-61520	PARKS - Insurance	557.68	560.00	557.68	2.32
1-4-7100-61790	PARKS - Other	812.07	500.00	812.07	-312.07
1-4-7100-61799	PARKS - Interfunctional	0.00	0.00	0.00	0.00
1-4-7110-61210	BEACH - Other Supplies & Materials	70.17	700.00	70.17	629.83
1-4-7120-61210	PLYGRND - Other Materials & Suppli	177.00	10,000.00	177.00	9,823.00
Total PARKS		21,707.01	37,185.00	20,679.48	16,505.52
COMMUNITY CENTER					
1-3-1200-51485	Employment Grants	-2,689.00	-13,490.00	-2,689.00	-10,801.00
1-3-7200-51355	CCENTER - Arena	-11,889.66	-14,000.00	-11,889.66	-2,110.34
1-3-7200-51360	CCENTER - Auditorium	-2,856.68	-3,000.00	-2,657.56	-342.44
1-3-7200-51370	CCENTER - Curling Rink	-3,643.20	-6,195.00	-3,643.20	-2,551.80
1-3-7200-51380	CCENTER - Other Facilities	-812.35	-900.00	-812.35	-87.65
1-3-7200-51415	CCENTER - Tent Rental	0.00	0.00	0.00	0.00
1-3-7200-51450	CCENTER - Weight Room	-10,016.10	-7,670.00	-10,016.10	2,346.10
1-3-7200-51480	CCENTER - Other Revenue	-380.30	-200.00	-335.26	135.26
1-4-7200-61101	CCENTER - Salaries	102,818.46	124,155.00	91,722.55	32,432.45
1-4-7200-61102	CCENTER - Benefits	35,029.44	41,860.00	31,474.97	10,385.03
1-4-7200-61220	CCENTER - Hydro	47,128.61	72,000.00	47,091.67	24,908.33
1-4-7200-61225	CCENTER - Propane	10,640.88	20,000.00	10,640.88	9,359.12
1-4-7200-61230	CCENTER - Oil	32,456.01	38,500.00	31,893.27	6,606.73
1-4-7200-61240	CCENTER - Personnel	586.48	5,400.00	548.64	4,851.36
1-4-7200-61245	CCENTER - Building Maint & Supplie	18,257.51	76,000.00	15,254.11	60,745.89
1-4-7200-61265	CCENTER - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7200-61265	CCENTER - Equip Maint & Repairs	313.14	2,000.00	236.82	1,763.18
1-4-7200-61265	CCENTER - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7200-61265	CCENTER - Equip Maint & Repairs	796.52	500.00	796.52	-296.52
1-4-7200-61265	CCENTER - Equip Maint & Repairs	1,650.98	500.00	1,506.89	-1,006.89
1-4-7200-61520	CCENTER - Insurance	8,029.80	8,030.00	8,029.80	0.20
1-4-7200-61565	CCENTER - Training & Development	35.56	1,500.00	35.56	1,464.44
1-4-7200-61581	CCENTER - Telephone\Fax Charges	2,107.52	3,200.00	2,019.55	1,180.45
1-4-7200-61582	CCENTER - Pagers\Radios	1,022.20	1,200.00	1,022.20	177.80
1-4-7200-61630	CCENTER - Professional Fees - Con	10,574.57	12,470.00	10,574.57	1,895.43
1-4-7200-61799	CCENTER - Interfunctional	0.00	0.00	0.00	0.00
1-4-7200-61915	CCENTER - Transfer to Reserve Fun	0.00	0.00	0.00	0.00
Total COMMUNITY CENTER		239,160.39	361,860.00	220,804.87	141,055.13
PROGRAMS					
1-3-7300-51206	PROG - Other Canada Revenue	-1,500.00	0.00	-1,500.00	1,500.00

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General Operating Fund					
	CC1				
1-3-7300-51401	PROG - Community Living Pass	0.00	0.00	0.00	0.00
1-3-7300-51445	PROG - Recreation Programs	-17,385.20	-7,500.00	-16,871.92	9,371.92
1-3-7300-51446	PROG - Special Events	0.00	-14,000.00	0.00	-14,000.00
1-3-7300-51450	PROG - Weight Room	-125.00	0.00	-125.00	125.00
1-3-7300-51735	PROG - Ballfield	0.00	0.00	0.00	0.00
1-4-7300-61101	PROG - Salaries	15,721.11	16,420.00	15,721.11	698.89
1-4-7300-61102	PROG - Benefits	1,601.73	1,925.00	1,601.73	323.27
1-4-7300-61275	PROG - Program Materials & Supplie	2,735.44	5,000.00	2,709.45	2,290.55
1-4-7300-61280	PROG - Special Events Materials & E	11,880.21	16,000.00	11,117.14	4,882.86
1-4-7300-61520	PROG - Insurance	137.16	140.00	137.16	2.84
1-4-7300-61555	PROG - Advertising	1,760.91	3,000.00	1,625.61	1,374.39
1-4-7300-61565	PROG - Training & Development	0.00	450.00	0.00	450.00
1-4-7300-61790	PROG - Other	0.00	0.00	0.00	0.00
Total PROGRAMS		14,826.36	21,435.00	14,415.28	7,019.72
RECREATION ADMINISTRATION					
1-4-7400-61101	RECADMIN - Salaries	107,640.16	136,345.00	97,121.46	39,223.54
1-4-7400-61102	RECADMIN - Benefits	37,996.83	49,690.00	34,268.60	15,421.40
1-4-7400-61210	RECADMIN - Other Materials & Supp	247.81	1,000.00	247.81	752.19
1-4-7400-61243	RECADMIN - Relocation Expense	3,500.00	0.00	3,500.00	-3,500.00
1-4-7400-61505	RECADMIN - Memberships	610.56	1,800.00	610.56	1,189.44
1-4-7400-61555	RECADMIN -Advertising	871.93	1,000.00	871.93	128.07
1-4-7400-61565	RECADMIN -Training & Development	3,818.87	6,000.00	3,211.51	2,788.49
1-4-7400-61581	RECADMIN -Telephone\Fax Charges	929.82	1,600.00	878.94	721.06
1-4-7400-61790	RECADMIN -Other	0.00	0.00	0.00	0.00
Total RECREATION ADMINISTRATION		155,615.98	197,435.00	140,710.81	56,724.19
POOL					
1-3-7500-51245	POOL - Daily Fees	-381.33	-100.00	-381.33	281.33
1-3-7500-51430	POOL - Family Membership	0.00	0.00	0.00	0.00
1-3-7500-51435	POOL - Lesson Registration	-2,282.20	-6,500.00	-2,282.20	-4,217.80
1-3-7500-51440	POOL - Rental	-157.30	-300.00	-157.30	-142.70
1-4-7500-61101	POOL -Salaries	30,164.88	37,525.00	30,164.88	7,360.12
1-4-7500-61102	POOL -Benefits	2,952.57	4,400.00	2,952.57	1,447.43
1-4-7500-61210	POOL -Other Materials & Supplies	1,854.99	2,500.00	1,854.99	645.01
1-4-7500-61225	POOL -Propane	11,178.53	8,100.00	11,178.53	-3,078.53
1-4-7500-61245	POOL -Building Maint & Supplies	3,238.14	3,000.00	3,238.14	-238.14
1-4-7500-61325	POOL -Chemicals	2,734.74	4,800.00	2,734.74	2,065.26
1-4-7500-61520	POOL -Insurance	439.56	440.00	439.56	0.44
1-4-7500-61555	POOL -Advertising	0.00	300.00	0.00	300.00
1-4-7500-61565	POOL -Training & Development	0.00	1,500.00	0.00	1,500.00
1-4-7500-61581	POOL -Telephone\Fax Charges	614.81	800.00	614.81	185.19
1-4-7500-61790	POOL -Other	0.00	250.00	0.00	250.00
Total POOL		50,357.39	56,715.00	50,357.39	6,357.61
GOLF COURSE					
1-3-7600-51384	GOLF - Golf Merchandise	-981.23	-1,000.00	-980.35	-19.65
1-3-7600-51385	GOLF- Tournament Fees	-1,017.70	-500.00	-1,017.70	517.70
1-3-7600-51390	GOLF - Green Fees	-11,301.23	-13,500.00	-11,197.71	-2,302.29
1-3-7600-51395	GOLF - Tournament Green Fees	0.00	0.00	0.00	0.00
1-3-7600-51400	GOLF - Passes & Coupons	-3,690.71	-3,500.00	-3,690.71	190.71
1-3-7600-51405	GOLF - Trail Fees	-3,560.32	-3,500.00	-3,560.32	60.32
1-3-7600-51410	GOLF - Memberships	-31,420.39	-36,000.00	-31,420.39	-4,579.61
1-3-7600-51411	GOLF - Clubhouse Rental	0.00	0.00	0.00	0.00
1-3-7600-51412	GOLF - Cart Rental	-5,554.39	-8,600.00	-5,417.11	-3,182.89
1-3-7600-51413	GOLF - Locker Rentals	0.00	-250.00	0.00	-250.00
1-3-7600-51417	GOLF - Club Rentals	-32.56	-100.00	-32.56	-67.44
1-4-7600-61101	GOLF - Salaries	51,733.08	61,300.00	43,654.68	17,645.32
1-4-7600-61102	GOLF - Benefits	8,371.74	9,800.00	7,004.60	2,795.40
1-4-7600-61210	GOLF - Other Materials & Supplies	12,062.05	12,500.00	9,375.23	3,124.77
1-4-7600-61220	GOLF - Hydro	50.26	5,400.00	0.00	5,400.00

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General Operating Fund					
CC1					
1-4-7600-61225	GOLF - Propane	0.00	0.00	0.00	0.00
1-4-7600-61245	GOLF - Building Maint & Supples	3,359.90	3,800.00	3,324.19	475.81
1-4-7600-61265	GOLF - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7600-61265	GOLF - Equip Maint & Repairs	194	73.23	73.23	-73.23
1-4-7600-61265	GOLF - Equip Maint & Repairs	195	222.14	222.14	277.86
1-4-7600-61265	GOLF - Equip Maint & Repairs	196	368.22	224.54	-24.54
1-4-7600-61265	GOLF - Equip Maint & Repairs	198	574.83	574.83	125.17
1-4-7600-61265	GOLF - Equip Maint & Repairs	199	446.45	446.45	-146.45
1-4-7600-61265	GOLF - Equip Maint & Repairs	204	6.72	0.00	1,200.00
1-4-7600-61310	GOLF - Gas\Diesel for Vehicles	2,154.57	2,500.00	1,479.70	1,020.30
1-4-7600-61520	GOLF - Insurance	776.52	100.00	776.52	-676.52
1-4-7600-61525	GOLF - Inspections	0.00	700.00	0.00	700.00
1-4-7600-61532	GOLF - Golf Merchandise	607.12	1,000.00	607.12	392.88
1-4-7600-61555	GOLF - Advertising	76.32	700.00	0.00	700.00
1-4-7600-61565	GOLF - Training & Development	215.65	1,700.00	-24.35	1,724.35
1-4-7600-61581	GOLF - Telephone\Fax Charges	0.00	0.00	0.00	0.00
1-4-7600-61600	GOLF - Equipment Rental	0.00	200.00	0.00	200.00
1-4-7600-61625	GOLF - Volunteer Recognition	0.00	0.00	0.00	0.00
1-4-7600-61790	GOLF - Other	0.00	0.00	0.00	0.00
1-4-7600-61799	GOLF - Interfunctional	0.00	0.00	0.00	0.00
Total GOLF COURSE		23,540.27	35,650.00	10,422.03	25,227.97
COMMUNITY CLUBHOUSE					
1-3-7610-51412	COMCLUB - Cart Rentals	-1,840.36	0.00	-1,840.36	1,840.36
1-3-7610-51413	COMCLUB - Locker Rentals	-38.04	0.00	-38.04	38.04
1-3-7610-51414	COMCLUB - Liquor Sales	-12,456.52	-14,260.00	-12,198.56	-2,061.44
1-3-7610-51416	COMCLUB - Food Sales	-8,531.96	-15,600.00	-8,304.05	-7,295.95
1-3-7610-51790	COMCLUB - Other Revenue	-1,152.56	-1,680.00	-1,152.56	-527.44
1-4-7610-61101	CLUBHOUSE - Salaries	22,677.20	27,410.00	19,320.50	8,089.50
1-4-7610-61102	CLUBHOUSE - Benefits	2,454.36	3,210.00	2,099.17	1,110.83
1-4-7610-61206	CLUBHOUSE - Food	5,199.60	13,000.00	4,969.84	8,030.16
1-4-7610-61210	CLUBHOUSE - Other Materials & Sup	0.00	1,000.00	400.00	600.00
1-4-7610-61220	CLUBHOUSE - Hydro	2,921.44	5,500.00	2,413.05	3,086.95
1-4-7610-61225	CLUBHOUSE - Propane	2,278.76	2,350.00	2,278.76	71.24
1-4-7610-61245	CLUBHOUSE - Building Maint & Supl	1,803.83	2,500.00	1,722.87	777.13
1-4-7610-61265	CLUBHOUSE - Equip Maint & Repair	0.00	500.00	0.00	500.00
1-4-7610-61520	CLUBHOUSE - Insurance	0.00	675.00	0.00	675.00
1-4-7610-61530	CLUBHOUSE - Licenses\Fees	450.00	1,500.00	450.00	1,050.00
1-4-7610-61531	CLUBHOUSE - Liquor	6,056.82	7,600.00	5,184.48	2,415.52
1-4-7610-61581	CLUBHOUSE - Telephone	852.24	1,000.00	852.24	147.76
Total COMMUNITY CLUBHOUSE		20,674.81	34,705.00	16,157.34	18,547.66
SKI HILL					
1-3-7700-51411	SKI - Clubhouse Rental	-50.00	-200.00	-50.00	-150.00
1-3-7700-51416	SKI - Food Sales	0.00	0.00	0.00	0.00
1-3-7700-51460	SKI - Memberships	0.00	-3,000.00	0.00	-3,000.00
1-3-7700-51465	SKI - Daily Passes	-7,982.57	-7,000.00	-7,982.57	982.57
1-3-7700-51470	SKI - Hill Rental	-25.00	0.00	-25.00	25.00
1-3-7700-51480	SKI - Other Revenue	0.00	0.00	0.00	0.00
1-3-7700-51510	SKI - Donations	0.00	0.00	0.00	0.00
1-4-7700-61101	SKI - Salaries	36,730.11	36,770.00	36,730.11	39.89
1-4-7700-61102	SKI - Benefits	4,063.57	4,300.00	3,976.07	323.93
1-4-7700-61206	SKI - Food	0.00	0.00	0.00	0.00
1-4-7700-61220	SKI - Hydro	5,809.36	20,000.00	5,809.36	14,190.64
1-4-7700-61225	SKI - Propane	4,309.78	7,000.00	4,309.78	2,690.22
1-4-7700-61245	SKI - Building Maint & Supplies	2,610.77	6,500.00	2,574.33	3,925.67
1-4-7700-61265	SKI - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs	181	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs	211	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs	213	5.65	5.65	2,494.35
1-4-7700-61265	SKI - Equip Maint & Repairs	214	5,649.13	4,404.95	95.05
1-4-7700-61265	SKI - Equip Maint & Repairs	216	1,006.41	1,000.00	1,000.00
1-4-7700-61265	SKI - Equip Maint & Repairs	217	235.38	235.38	264.62

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General Operating Fund						
	CC1					
1-4-7700-61265	SKI - Equip Maint & Repairs	218	338.83	850.00	338.83	511.17
1-4-7700-61265	SKI - Equip Maint & Repairs	219	10,517.29	11,000.00	10,517.29	482.71
1-4-7700-61265	SKI - Equip Maint & Repairs	221	162.68	250.00	162.68	87.32
1-4-7700-61275	SKI - Program Materials & Supplie		552.38	2,000.00	552.38	1,447.62
1-4-7700-61520	SKI - Insurance		2,419.32	2,420.00	2,419.32	0.68
1-4-7700-61530	SKI - Licenses\Fees		887.86	1,400.00	887.86	512.14
1-4-7700-61555	SKI - Advertising		0.00	1,500.00	0.00	1,500.00
1-4-7700-61565	SKI - Training & Development		2,459.43	4,500.00	2,459.43	2,040.57
1-4-7700-61581	SKI - Telephone\Fax Charges		738.00	1,000.00	738.00	262.00
1-4-7700-61790	SKI - Other		228.96	450.00	228.96	221.04
1-4-7700-61799	SKI - Interfunctional		0.00	0.00	0.00	0.00
Total SKI HILL			70,667.34	98,240.00	68,292.81	29,947.19
LIBRARY						
1-3-7900-51205	LIB - Other Provincial Revenue		-7,094.00	-7,095.00	-7,094.00	-1.00
1-3-7900-51480	LIB - Other Revenue		-2,942.46	-2,125.00	-2,942.46	817.46
1-3-7900-51485	LIB - Employment Grants		-3,759.36	-7,875.00	-3,759.36	-4,115.64
1-3-7900-51500	LIB - Membership		-47.00	-60.00	-47.00	-13.00
1-3-7900-51505	LIB - Overdue Items		-311.48	-500.00	-254.23	-245.77
1-3-7900-51510	LIB - Donatons		-1,353.63	-100.00	-1,330.98	1,230.98
1-3-7900-51515	LIB - Lost/Damaged Materials		-37.95	-50.00	-37.95	-12.05
1-3-7900-51782	LIB - Photocopying		-961.80	-1,100.00	-897.10	-202.90
1-3-7900-51783	LIB - Phone & Fax		-1,249.10	-1,200.00	-1,114.10	-85.90
1-4-7900-61101	LIB - Salaries		77,805.65	96,505.00	70,415.54	26,089.46
1-4-7900-61102	LIB - Benefits		21,905.23	29,785.00	19,862.05	9,922.95
1-4-7900-61156	LIB - Bank Charges		264.00	240.00	232.00	8.00
1-4-7900-61205	LIB - Office Materials & Supplies		511.75	2,400.00	511.75	1,888.25
1-4-7900-61210	LIB - Computer Materials & Supplie		50.87	1,000.00	50.87	949.13
1-4-7900-61235	LIB - Publications		8,382.61	11,000.00	7,687.44	3,312.56
1-4-7900-61245	LIB - Building Maint & Supplies		850.78	500.00	850.78	-350.78
1-4-7900-61246	LIB - Computer Maintenance & Repai		0.00	1,500.00	0.00	1,500.00
1-4-7900-61265	LIB - Equip Maint & Repairs		0.00	100.00	0.00	100.00
1-4-7900-61270	LIB - Promotional Materials		354.99	700.00	266.47	433.53
1-4-7900-61505	LIB - Memberships		500.88	600.00	500.88	99.12
1-4-7900-61520	LIB - Insurance		1,950.00	1,950.00	1,950.00	0.00
1-4-7900-61545	LIB - Legal		0.00	0.00	0.00	0.00
1-4-7900-61550	LIB - Audit		0.00	2,000.00	0.00	2,000.00
1-4-7900-61565	LIB - Training & Development		4,223.32	4,000.00	2,631.43	1,368.57
1-4-7900-61580	LIB - Postage		123.36	300.00	123.36	176.64
1-4-7900-61581	LIB - Telephone\Fax Charges		829.41	1,300.00	829.41	470.59
1-4-7900-61600	LIB - Equipment Rental		37.08	100.00	37.08	62.92
1-4-7900-61703	LIB - Grants & Levies		0.00	0.00	0.00	0.00
1-4-7900-61915	LIB - Transfer to Reserve Funds		0.00	0.00	0.00	0.00
Total LIBRARY			100,033.15	133,875.00	88,471.88	45,403.12
BUILDING						
1-3-8100-51480	BLDG - Other Revenue		0.00	0.00	0.00	0.00
1-3-8100-51485	BLDG - Employment Grants		0.00	0.00	0.00	0.00
1-3-8100-51713	BLDG - Building Permits		-1,445.90	-3,000.00	-1,445.90	-1,554.10
1-3-8100-51714	BLDG - Building Inspections		-1,235.00	-1,500.00	-775.00	-725.00
1-3-8100-51790	BLDG - Other Revenue		0.00	0.00	0.00	0.00
1-4-8100-61205	BLDG - Office Materials & Supplies		514.18	450.00	514.18	-64.18
1-4-8100-61265	BLDG - Equip Maint & Repairs		0.00	0.00	0.00	0.00
1-4-8100-61265	BLDG - Equip Maint & Repairs	102	1,014.57	800.00	923.69	-123.69
1-4-8100-61505	BLDG - Memberships		383.64	400.00	383.64	16.36
1-4-8100-61565	BLDG - Training & Development		0.00	2,500.00	0.00	2,500.00
1-4-8100-61790	BLDG - Other		131.86	18,000.00	131.86	17,868.14
1-4-8100-62601	BLDG - Demolition Projects		0.00	0.00	0.00	0.00
Total BUILDING			-636.65	17,650.00	-267.53	17,917.53
PLANNING						

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General Operating Fund					
	CC1				
1-4-8110-61235	PLAN - Publications	0.00	100.00	0.00	100.00
1-4-8110-61565	PLAN - Training & Development	0.00	400.00	0.00	400.00
Total PLANNING		0.00	500.00	0.00	500.00
ECONOMIC DEVELOPMENT					
1-3-8200-51310	EDC - Custom Work	0.00	0.00	0.00	0.00
1-3-8200-51485	EDC - Employment Grants	9,754.85	-2,800.00	9,754.85	-12,554.85
1-3-8200-51790	EDC - Other Revenue	-9,754.85	0.00	-9,754.85	9,754.85
1-4-8200-61101	EDC - Salaries	33,194.18	57,040.00	30,245.78	26,794.22
1-4-8200-61102	EDC - Benefits	12,230.30	17,785.00	11,209.70	6,575.30
1-4-8200-61205	EDC - Office Materials & Supplies	0.00	0.00	0.00	0.00
1-4-8200-61235	EDC - Publications	0.00	0.00	0.00	0.00
1-4-8200-61245	EDC - Maintenance & Supplies	7,463.10	12,000.00	5,544.87	6,455.13
1-4-8200-61265	EDC - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-8200-61265	EDC - Equip Maint & Repairs	220 1,659.20	2,500.00	1,508.63	991.37
1-4-8200-61270	EDC - Promotional Materials	0.00	3,000.00	0.00	3,000.00
1-4-8200-61271	EDC - Project Materials and Supplies	0.00	0.00	0.00	0.00
1-4-8200-61275	EDC - Program Materials & Supplies	388.55	500.00	388.55	111.45
1-4-8200-61276	EDC - Meetings: Supplies & Expense	0.00	500.00	0.00	500.00
1-4-8200-61280	EDC - Special Events Materials & Suj	0.00	0.00	0.00	0.00
1-4-8200-61281	EDC - Website	0.00	0.00	0.00	0.00
1-4-8200-61505	EDC - Memberships	0.00	1,100.00	0.00	1,100.00
1-4-8200-61520	EDC - Insurance	126.36	125.00	126.36	-1.36
1-4-8200-61545	EDC - Legal	0.00	0.00	0.00	0.00
1-4-8200-61555	EDC - Advertising	3,203.58	1,500.00	3,203.58	-1,703.58
1-4-8200-61565	EDC - Travel	207.15	2,000.00	162.10	1,837.90
1-4-8200-61581	EDC - Telephone\Fax Charges	1,406.13	2,000.00	1,406.13	593.87
1-4-8200-61630	EDC - Professional Fees - Consulting	1,163.81	2,000.00	1,163.81	836.19
1-4-8200-61631	EDC - NCIR Projects	0.00	0.00	0.00	0.00
1-4-8200-61790	EDC - Other	0.00	0.00	0.00	0.00
1-4-8200-61791	EDC - Community Marketing	3,252.72	10,800.00	3,252.72	7,547.28
Total ECONOMIC DEVELOPMENT		64,295.08	110,050.00	58,212.23	51,837.77
Total General Operating Fund		-1,345,079.88	-245,815.00	-1,498,333.01	1,252,518.01

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Capital					
	CC1				
GENERAL REVENUES					
2-3-9000-52106	CAP - Revenue - Federal Gas Tax	-70,552.50	-141,105.00	-70,552.50	-70,552.50
Total GENERAL REVENUES		-70,552.50	-141,105.00	-70,552.50	-70,552.50
CAPITAL PROJECTS					
2-3-9000-52101	CAP - Capital Provincial Revenue	-22,268.78	-226,516.00	-22,268.78	-204,247.22
2-3-9000-52102	CAP - Capital Federal Revenue	0.00	-61,195.00	0.00	-61,195.00
2-3-9000-52103	CAP - COMRIF Grant	0.00	0.00	0.00	0.00
2-3-9000-52105	CAP - Proceeds from Long-Term Bor	0.00	0.00	0.00	0.00
2-3-9000-52106	CAP - Revenue - Federal Gas Tax	-70,552.50	-141,105.00	-70,552.50	-70,552.50
2-3-9000-52107	CAP - Provincial Rehabilitation Projec	0.00	0.00	0.00	0.00
2-3-9000-52108	CAP - Other Capital Revenue	0.00	-32,905.00	0.00	-32,905.00
2-3-9100-52200	TSF - Reserve Fund tsf Administratio	0.00	-80,215.00	0.00	-80,215.00
2-3-9100-52205	TSF - Reserve Fund tsf Fire	0.00	0.00	0.00	0.00
2-3-9100-52206	TSF - Reserve Fund tsf Protective Se	0.00	0.00	0.00	0.00
2-3-9100-52210	TSF - Reserve Fund tsf Water	0.00	-117,305.00	0.00	-117,305.00
2-3-9100-52215	TSF - Reserve Fund tsf Landfill	0.00	0.00	0.00	0.00
2-3-9100-52220	TSF - Reserve Fund tsf Ski Hill	0.00	0.00	0.00	0.00
2-3-9100-52225	TSF - Reserve Fund tsf Community C	0.00	-165,500.00	0.00	-165,500.00
2-3-9100-52230	TSF - Reserve Fund tsf Airport	0.00	-375,820.00	0.00	-375,820.00
2-3-9100-52235	TSF - Reserve Fund tsf Roads	0.00	-225,391.00	0.00	-225,391.00
2-3-9100-52240	TSF - Reserve Fund tsf EDC	0.00	-25,725.00	0.00	-25,725.00
2-3-9100-52241	TSF - Reserve Fund to Building	0.00	-33,160.00	0.00	-33,160.00
2-3-9100-52305	TSF - Capital Revenue from Revenue	0.00	0.00	0.00	0.00
2-3-9100-52310	TSF - Revenue Fund tsf to Administr	0.00	0.00	0.00	0.00
2-3-9100-52317	TSF - Revenue Fund tsf to Protective	0.00	0.00	0.00	0.00
2-3-9100-52320	TSF - Revenue Fund tsf to Roads	0.00	0.00	0.00	0.00
2-3-9100-52325	TSF - Revenue Fund tsf to Street Ligl	0.00	0.00	0.00	0.00
2-3-9100-52330	TSF - Revenue Fund tsf to Airport	0.00	0.00	0.00	0.00
2-3-9100-52335	TSF - Revenue Fund tsf to Sewer Sys	0.00	0.00	0.00	0.00
2-3-9100-52340	TSF - Revenue Fund tsf to Water Sys	0.00	0.00	0.00	0.00
2-3-9100-52345	TSF - Revenue Fund tsf to Cemetary	0.00	0.00	0.00	0.00
2-3-9100-52350	TSF - Revenue Fund tsf to Communit	0.00	0.00	0.00	0.00
2-3-9100-52355	TSF - Revenue Fund tsf to Planning	0.00	0.00	0.00	0.00
2-3-9100-52360	TSF - Revenue Fund tsf to Clubhouse	0.00	0.00	0.00	0.00
2-3-9100-52365	TSF - Revenue Fund tsf to Economic	0.00	0.00	0.00	0.00
2-4-1400-62105	ADMIN - Official Plan	0.00	20,215.00	0.00	20,215.00
2-4-1400-62106	ADMIN - Investing in Ontario Funds	0.00	31,442.00	0.00	31,442.00
2-4-1400-62107	ADMIN - Asset Management Plan	0.00	23,730.00	0.00	23,730.00
2-4-1400-62108	ADMIN - Boiler Replacement	0.00	60,000.00	0.00	60,000.00
2-4-1400-62136	ADMIN - Software	0.00	0.00	0.00	0.00
2-4-1400-63112	ADMIN - Buildings Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63122	ADMIN - Furnishings Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63132	ADMIN - Infrastructure Amort Expens	0.00	0.00	0.00	0.00
2-4-1400-63152	ADMIN - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63162	ADMIN - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63172	ADMIN - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-62154	FIRE - Bunker Suits	0.00	0.00	0.00	0.00
2-4-2100-62155	FIRE - SCBA RIT Connections	0.00	0.00	0.00	0.00
2-4-2100-63112	FIRE - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63122	FIRE - Furnishings Accum Amortizati	0.00	0.00	0.00	0.00
2-4-2100-63132	FIRE - Infrastructure Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63152	FIRE - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63162	FIRE - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63172	FIRE - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-62146	PS - Cat Cages	0.00	0.00	0.00	0.00
2-4-2400-63112	PS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-63162	PS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-63172	PS - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-3100-62141	TRANS - Grader Replacement	0.00	75,000.00	0.00	75,000.00
2-4-3100-62142	TRANS - Gantry Crane	3,526.96	15,000.00	0.00	15,000.00
2-4-3100-62160	TRANS - Road Materials	0.00	0.00	0.00	0.00
2-4-3100-62220	TRANS - Rehabilitate Roads	0.00	0.00	0.00	0.00
2-4-3100-62221	PW - Vehicles	25,014.19	26,000.00	25,014.19	985.81

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Capital	CC1				
2-4-3100-62224	TRANS - Roads Upgrade	0.00	0.00	0.00	0.00
2-4-3200-63112	WINTER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-3200-63132	WINTER - Infrastructure Amort Exper	0.00	0.00	0.00	0.00
2-4-3200-63152	WINTER - Land Improv Amort Expen	0.00	0.00	0.00	0.00
2-4-3200-63162	WINTER - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-3200-63172	WINTER - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-3400-63132	STLIGHT - Infrastructure Amort Expe	0.00	0.00	0.00	0.00
2-4-3500-62101	APT - Airport Improvement	0.00	408,495.00	0.00	408,495.00
2-4-3500-62102	APT - Fuel Tank	204,067.13	232,770.00	204,067.13	28,702.87
2-4-3500-63112	APT - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63132	APT - Infrastructure Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63152	APT - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63162	APT - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63172	APT - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-4100-63112	WWATER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4100-63132	WWATER - Infrastructure Amort Expe	0.00	0.00	0.00	0.00
2-4-4100-63162	WWATER - Machinery Amort Expen	0.00	0.00	0.00	0.00
2-4-4120-63112	SEWER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4120-63132	SEWER - Infrastructure Amort Expen	0.00	0.00	0.00	0.00
2-4-4120-63162	SEWER - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-62137	WSYS - Waterworks Improvements	0.00	0.00	0.00	0.00
2-4-4300-62202	WSYS - Waterworks Improvements	1,868.58	1,950.00	1,868.58	81.42
2-4-4300-62203	WSYS - Leak Detection OSWAP 2	3,218.67	5,355.00	3,218.67	2,136.33
2-4-4300-62204	WSYS - Rehab Wells 1 & 5	0.00	65,000.00	0.00	65,000.00
2-4-4300-62205	WSYS - Lagoon Aeration Lines	0.00	25,000.00	0.00	25,000.00
2-4-4300-62206	WSYS - Water Pumphouse Roof	0.00	110,000.00	0.00	110,000.00
2-4-4300-63112	WSYS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-63132	WSYS - Infrastructure Amort Expen	0.00	0.00	0.00	0.00
2-4-4300-63152	WSYS - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-63162	WSYS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4400-63162	GARB - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4400-63172	GARB - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-4500-62140	LF - Landfill Site MOE Orders	1,017.60	19,390.00	1,017.60	18,372.40
2-4-4500-62242	LF - Landfill Garage	0.00	0.00	0.00	0.00
2-4-4500-63112	LF - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63112	NS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63152	NS - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63162	NS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63172	NS - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7100-62241	PARKS - Dock	0.00	0.00	0.00	0.00
2-4-7100-63152	PARKS - Land Improv Amort Expen	0.00	0.00	0.00	0.00
2-4-7200-62243	CCENTER - Arena Netting	0.00	0.00	0.00	0.00
2-4-7200-62481	REC - Heating Piping	0.00	50,500.00	0.00	50,500.00
2-4-7200-62482	REC - Ice Resufacer	0.00	75,000.00	0.00	75,000.00
2-4-7200-62485	CCENTER - Roof Repairs/Inspection	24,877.95	25,000.00	0.00	25,000.00
2-4-7200-62486	CCENTER - Building Audit	0.00	0.00	0.00	0.00
2-4-7200-63112	CCENTER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7200-63122	CCENTER - Furnishings Amort Expe	0.00	0.00	0.00	0.00
2-4-7200-63132	CCENTER - Infrastructure Amort Exp	0.00	0.00	0.00	0.00
2-4-7200-63152	CCENTER - Land Improv Amort Expe	0.00	0.00	0.00	0.00
2-4-7200-63162	CCENTER - Machinery Amort Expen	0.00	0.00	0.00	0.00
2-4-7200-63172	CCENTER - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7210-63152	RCENTER - Land Improv Amort Expe	0.00	0.00	0.00	0.00
2-4-7500-63112	POOL - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7500-63152	POOL - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-62484	GOLF - Storage Building	0.00	0.00	0.00	0.00
2-4-7600-62487	GOLF - Golf Cart	0.00	0.00	0.00	0.00
2-4-7600-63112	GOLF - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63122	GOLF - Furnishings Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63152	GOLF - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63162	GOLF - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63172	GOLF - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7610-62479	CLUBHOUSE - Clubhouse Renovatic	0.00	0.00	0.00	0.00
2-4-7610-63112	CLUBHOUSE - Building Amort Expe	0.00	0.00	0.00	0.00
2-4-7700-62248	SKI - Snow Machine	0.00	15,000.00	0.00	15,000.00

TOWNSHIP OF MANITOUWADGE
BUDGET BALANCE BY DEPARTMENT



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Date : Oct 16, 2013

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For Period Ending 30-Sep-2013

		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
Capital					
	CC1				
2-4-7700-63112	SKI - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63152	SKI - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63162	SKI - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63172	SKI - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7900-63192	LIB - Collections Amort Expense	0.00	0.00	0.00	0.00
2-4-8100-62499	BLDG - Rehabilitation Project	12,516.48	14,365.00	12,516.48	1,848.52
2-4-8100-62601	BLDG - Demolition Projects	9,056.65	18,795.00	9,056.65	9,738.35
2-4-8200-62221	EDC - Vehicles	0.00	0.00	0.00	0.00
2-4-8200-62500	EDC - Signage	0.00	24,600.00	0.00	24,600.00
2-4-8200-62501	EDC - Studies	0.00	1,125.00	0.00	1,125.00
2-4-8200-63152	EDC - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-9100-62600	TSF - From Capital Fund to Reserves	0.00	0.00	0.00	0.00
2-4-9100-62605	TSF - From Capital Fund to Revenue	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS		192,342.93	-141,105.00	163,938.02	-305,043.02
Total Capital		121,790.43	-282,210.00	93,385.52	-375,595.52

TOWNSHIP OF MANITOUWADGE
TRIAL BALANCE BY DEPARTMENT



GL5410

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Date : Nov 08, 2013

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For Period Ending 31-Oct-2013

AGENDA	
Item No.	09-02
Meeting Date:	13 / 11 / 13
	D M Y

	CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
General Operating Fund				
CC1				
GENERAL REVENUES				
1-3-1000-41100 Municipal Tax Levy	-2,772,423.58	-2,761,506.00	-2,772,423.58	10,917.58
1-3-1000-41101 Municipal Tax Levy - Mine	-328,462.92	-328,463.00	-328,462.92	-0.08
1-3-1000-41102 Supplemental Tax Levy	0.00	0.00	0.00	0.00
1-3-1000-41200 Municipal Capping Adjustments	4,576.36	-2,500.00	4,576.36	-7,076.36
1-3-1200-51215 Payment in Lieu - Provincial	0.00	0.00	0.00	0.00
1-3-1200-51216 Taxation on Rights of Way	-3,077.90	-3,077.00	-3,077.90	0.90
1-3-1200-51220 Hospital - Heads & Beds	-1,350.00	-1,350.00	-1,350.00	0.00
1-3-1200-51232 Ontario Municipal Partnership Fund	-1,676,000.00	-1,752,200.00	-1,676,000.00	-76,200.00
1-3-1300-51234 Provincial Offences	-10,553.00	-14,150.00	-10,553.00	-3,597.00
Total GENERAL REVENUES	-4,787,291.04	-4,863,246.00	-4,787,291.04	-75,954.96
COUNCIL				
1-4-1100-61101 COUN - Salaries	31,623.50	35,445.00	31,623.50	3,821.50
1-4-1100-61102 COUN - Benefits	718.92	2,000.00	707.24	1,292.76
1-4-1100-61505 COUN - Memberships	834.60	2,200.00	834.60	1,365.40
1-4-1100-61625 COUN - Volunteer Recognition	0.00	6,000.00	0.00	6,000.00
1-4-1100-61760 COUN - MacEachern per diem	0.00	0.00	0.00	0.00
1-4-1100-61761 COUN - Lelievre per diem	0.00	0.00	0.00	0.00
1-4-1100-61762 COUN - MacDonald per diem	0.00	0.00	0.00	0.00
1-4-1100-61763 COUN - Bodak per diem	0.00	0.00	0.00	0.00
1-4-1100-61764 COUN - Jaunzarins per diem	0.00	0.00	0.00	0.00
1-4-1100-61765 COUN - Plummer	1,459.48	2,500.00	1,229.51	1,270.49
1-4-1100-61766 COUN - Hunter	325.00	1,500.00	325.00	1,175.00
1-4-1100-61767 COUN - Labbee	6,843.87	6,000.00	5,388.42	611.58
1-4-1100-61774 COUN - MacDonald	0.00	0.00	0.00	0.00
1-4-1100-61775 COUN - Lelievre	0.00	0.00	0.00	0.00
1-4-1100-61776 COUN - Bodak	0.00	0.00	0.00	0.00
1-4-1100-61777 COUN - MacEachern	11,202.58	15,000.00	10,278.39	4,721.61
1-4-1100-61788 COUN - Jaunzarins	100.00	4,000.00	100.00	3,900.00
1-4-1100-61790 COUN - Other	1,131.21	3,300.00	1,081.21	2,218.79
Total COUNCIL	54,239.16	77,945.00	51,567.87	26,377.13
ELECTIONS				
1-4-1300-61101 ELEC - Salaries	0.00	1,250.00	0.00	1,250.00
1-4-1300-61205 ELEC - Office Materials & Supplies	0.00	1,500.00	0.00	1,500.00
1-4-1300-61790 ELEC - Other	0.00	1,000.00	0.00	1,000.00
Total ELECTIONS	0.00	3,750.00	0.00	3,750.00
ADMINISTRATION				
1-3-1100-51770 Penalties - Taxes	-77,509.01	-70,000.00	-70,684.89	684.89
1-3-1100-51771 Penalties - Water	-4,503.08	-4,200.00	-4,503.08	303.08
1-3-1100-51773 Interest - Taxes	0.00	0.00	0.00	0.00
1-3-1100-51776 Interest Earned - Other	-60.74	0.00	-60.74	60.74
1-3-1300-51305 General Government	-3,600.32	-5,500.00	-3,520.32	-1,979.68
1-3-1300-51311 Suspense	0.00	0.00	0.00	0.00
1-3-1300-51480 Other Revenue	0.00	0.00	0.00	0.00
1-3-1300-51700 Trailer Lot Rent	-82,986.77	-91,260.00	-75,367.28	-15,892.72
1-3-1300-51710 Trade Licenses	-300.00	-600.00	-300.00	-300.00
1-3-1300-51712 Marriage Licenses	-500.00	-500.00	-500.00	0.00
1-3-1300-51715 Taxi Drivers Licenses	-25.00	-150.00	-25.00	-125.00
1-3-1300-51716 Lottery Licenses	-2,775.29	-3,500.00	-2,775.29	-724.71
1-3-1300-51730 Land Rental	0.00	0.00	0.00	0.00
1-3-1300-51731 Housing Rental	0.00	0.00	0.00	0.00
1-3-1300-51732 Municipal Building Rental	-13,980.00	-12,840.00	-12,930.00	90.00
1-3-1300-51780 Land Sales	-5,200.00	0.00	-5,200.00	5,200.00
1-3-1300-51781 Sale of Buildings	-37,132.00	-35,520.00	-37,132.00	1,612.00
1-3-1300-51782 Photocopying	-68.00	0.00	-68.00	68.00
1-3-1300-51783 Phone & Fax	-27.35	0.00	-27.35	27.35
1-3-1300-51785 Accounting/Admin Services	-70.00	-800.00	-70.00	-730.00
1-3-1300-51786 Sale of Equipment	0.00	0.00	0.00	0.00

TOWNSHIP OF MANITOUWADGE
TRIAL BALANCE BY DEPARTMENT



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For Period Ending 31-Oct-2013

		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
General Operating Fund					
CC1					
1-3-1300-51799	Other Services	-80.00	0.00	-80.00	80.00
1-3-1300-51800	Freon Removal	-300.00	0.00	-300.00	300.00
1-4-1400-61101	ADMIN - Salaries	310,278.11	378,450.00	294,876.13	83,573.87
1-4-1400-61102	ADMIN - Benefits	115,800.10	130,700.00	107,946.65	22,753.35
1-4-1400-61154	ADMIN - Interest Charges	0.00	0.00	0.00	0.00
1-4-1400-61155	ADMIN - Cash Over\Short	1.00	50.00	1.00	49.00
1-4-1400-61156	ADMIN - Bank Service Charges	15,673.36	17,500.00	15,673.36	1,826.64
1-4-1400-61157	ADMIN - Payroll Charges	0.00	0.00	0.00	0.00
1-4-1400-61158	ADMIN - Taxes Written Off	116,043.51	280,000.00	116,043.51	163,956.49
1-4-1400-61159	ADMIN - Vacancy Rebates	2,407.17	10,000.00	2,407.17	7,592.83
1-4-1400-61160	ADMIN - Assessment Appeal Write C	0.00	20,000.00	0.00	20,000.00
1-4-1400-61161	ADMIN - Uncollectible Accounts Expe	886.02	20,000.00	886.02	19,113.98
1-4-1400-61205	ADMIN - Office Materials & Supplies	10,208.02	17,000.00	10,039.16	6,960.84
1-4-1400-61210	ADMIN - Computer Materials & Suppl	9,432.96	22,885.00	9,432.96	13,452.04
1-4-1400-61220	ADMIN - Hydro	27,029.29	40,000.00	27,029.29	12,970.71
1-4-1400-61225	ADMIN - Propane	40,026.91	55,000.00	37,363.16	17,636.84
1-4-1400-61235	ADMIN - Publications	1,823.48	2,200.00	1,494.23	705.77
1-4-1400-61243	ADMIN - Relocation Expense	0.00	0.00	0.00	0.00
1-4-1400-61245	ADMIN - Building Maint & Supplies	18,626.80	45,000.00	17,287.96	27,712.04
1-4-1400-61247	ADMIN - NITGC Maintenance	17,833.45	18,420.00	17,833.45	586.55
1-4-1400-61505	ADMIN - Memberships	5,300.68	4,000.00	5,300.68	-1,300.68
1-4-1400-61510	ADMIN - Rent - Nursery School	0.00	0.00	0.00	0.00
1-4-1400-61515	ADMIN - Insurance Claims	990.48	5,000.00	990.48	4,009.52
1-4-1400-61520	ADMIN - Insurance	37,224.84	37,225.00	37,224.84	0.16
1-4-1400-61540	ADMIN - Freight	0.00	0.00	0.00	0.00
1-4-1400-61545	ADMIN - Legal	30,465.77	35,000.00	29,817.55	5,182.45
1-4-1400-61550	ADMIN - Audit	0.00	32,000.00	0.00	32,000.00
1-4-1400-61555	ADMIN - Advertising	217.77	1,000.00	217.77	782.23
1-4-1400-61560	ADMIN - Commission of Sale of Build	0.00	0.00	0.00	0.00
1-4-1400-61565	ADMIN - Travel	10,859.04	15,000.00	10,039.08	4,960.92
1-4-1400-61580	ADMIN - Postage	7,570.16	9,000.00	7,563.42	1,436.58
1-4-1400-61581	ADMIN - Telephone\Fax Charges	15,000.25	25,000.00	14,898.49	10,101.51
1-4-1400-61600	ADMIN - Equipment Rental	10,542.92	13,000.00	10,124.45	2,875.55
1-4-1400-61630	ADMIN - Professional Fees - Consulti	38,253.19	42,620.00	38,253.19	4,366.81
1-4-1400-61701	ADMIN - Strategic Planning	0.00	400.00	0.00	400.00
1-4-1400-61703	ADMIN - Grants & Levies	26,530.12	26,530.00	26,530.12	-0.12
1-4-1400-61704	ADMIN - Health & Safety	865.04	5,000.00	1,365.56	3,634.44
1-4-1400-61790	ADMIN - Other	0.00	0.00	0.00	0.00
1-4-1400-61799	ADMIN - Interfunctional	0.00	0.00	0.00	0.00
Total ADMINISTRATION		640,772.88	1,083,110.00	627,095.73	456,014.27
HOUSING					
1-4-1500-61101	HOUS - Salaries	0.00	0.00	0.00	0.00
1-4-1500-61102	HOUS - Benefits	0.00	0.00	0.00	0.00
1-4-1500-61790	HOUS - Other	3,993.71	6,500.00	3,747.31	2,752.69
1-4-1500-61799	HOUS - Interfunctional	0.00	0.00	0.00	0.00
Total HOUSING		3,993.71	6,500.00	3,747.31	2,752.69
FIRE					
1-3-2100-51792	FIRE - Smoke Alarms	-10.00	0.00	0.00	0.00
1-3-2100-51799	FIRE - Other Services	-1,800.00	0.00	-1,800.00	1,800.00
1-4-2100-61101	FIRE - Salaries	117,525.60	143,025.00	113,102.67	29,922.33
1-4-2100-61102	FIRE - Benefits	34,666.82	39,365.00	32,875.76	6,489.24
1-4-2100-61205	FIRE - Office Materials & Supplies	45.78	400.00	45.78	354.22
1-4-2100-61215	FIRE - Cleaning Materials & Supplies	1,419.92	1,100.00	1,419.92	-319.92
1-4-2100-61235	FIRE - Publications	11.00	50.00	11.00	39.00
1-4-2100-61240	FIRE - Personnel	2,860.99	3,500.00	2,266.60	1,233.40
1-4-2100-61241	FIRE - Response Personnel Support	349.01	500.00	287.42	212.58
1-4-2100-61242	FIRE - MNR Contract	1,015.55	1,000.00	1,015.55	-15.55
1-4-2100-61244	FIRE - Bunker Suits	0.00	5,000.00	0.00	5,000.00
1-4-2100-61265	FIRE - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-2100-61265	FIRE - Equip Maint & Repairs	2,523.00	3,500.00	2,523.00	977.00
1-4-2100-61265	FIRE - Equip Maint & Repairs	1,366.19	1,500.00	1,366.19	133.81

TOWNSHIP OF MANITOUWADGE
TRIAL BALANCE BY DEPARTMENT



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For Period Ending 31-Oct-2013

			CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
General Operating Fund						
		CC1				
1-4-2100-61265	FIRE - Equip Maint & Repairs	103	2,988.77	3,500.00	2,988.77	511.23
1-4-2100-61265	FIRE - Equip Maint & Repairs	105	2,338.44	3,500.00	1,667.59	1,832.41
1-4-2100-61265	FIRE - Equip Maint & Repairs	199	1,916.96	4,000.00	1,916.96	2,083.04
1-4-2100-61265	FIRE - Equip Maint & Repairs	215	17.20	300.00	17.20	282.80
1-4-2100-61270	FIRE - Promotional Materials		395.55	1,000.00	395.55	604.45
1-4-2100-61505	FIRE - Memberships		924.26	400.00	924.26	-524.26
1-4-2100-61520	FIRE - Insurance		10,905.32	10,855.00	10,905.32	-50.32
1-4-2100-61540	FIRE - Freight		757.33	750.00	734.46	15.54
1-4-2100-61555	FIRE - Advertising		125.00	400.00	0.00	400.00
1-4-2100-61565	FIRE - Training & Development		9,331.10	9,500.00	9,007.68	492.32
1-4-2100-61581	FIRE - Telephone\Fax Charges		2,805.13	3,500.00	2,754.25	745.75
1-4-2100-61582	FIRE - Pagers\Radios		3,193.14	4,200.00	3,193.14	1,006.86
1-4-2100-61583	FIRE - Phone Answering Service		2,156.36	3,500.00	2,156.36	1,343.64
1-4-2100-61584	FIRE - 911 Charges		1,180.89	1,350.00	1,180.89	169.11
1-4-2100-61799	FIRE - Interfunctional		0.00	0.00	0.00	0.00
1-4-2100-61915	FIRE - Transfer to Reserve Funds		0.00	0.00	0.00	0.00
Total FIRE			199,009.31	245,695.00	190,956.32	54,738.68
MLEO						
1-3-2400-51711	PS - Dog Licenses		-2,605.00	-2,300.00	-2,605.00	305.00
1-3-2400-51717	PS - Cat Licenses		-525.00	-200.00	-525.00	325.00
1-3-2400-51751	PS - Dog Fines		-210.00	-400.00	-210.00	-190.00
1-3-2400-51752	PS - Parking Fines		-110.00	-350.00	-110.00	-240.00
1-3-2400-51753	PS - Other Fines		0.00	-100.00	0.00	-100.00
1-3-2400-51754	PS - Cat Fines		-75.00	-100.00	-75.00	-25.00
1-4-2400-61101	PS - Salaries		26,159.86	33,010.00	24,737.34	8,272.66
1-4-2400-61102	PS - Benefits		6,902.82	8,430.00	6,439.60	1,990.40
1-4-2400-61210	PS - Other Materials & Supplies		0.00	0.00	0.00	0.00
1-4-2400-61215	PS - Cleaning Materials & Supplies		94.80	100.00	77.13	22.87
1-4-2400-61245	PS - Building Maint & Supplies		0.00	0.00	0.00	0.00
1-4-2400-61265	PS - Equip Maint & Repairs		0.00	0.00	0.00	0.00
1-4-2400-61265	PS - Equip Maint & Repairs	109	915.62	800.00	915.62	-115.62
1-4-2400-61505	PS - Memberships		110.00	110.00	110.00	0.00
1-4-2400-61520	PS - Insurance		443.20	445.00	443.20	1.80
1-4-2400-61535	PS - Pound Supplies		597.04	600.00	554.74	45.26
1-4-2400-61555	PS - Advertising		0.00	150.00	0.00	150.00
1-4-2400-61565	PS - Training & Development		1,590.45	1,500.00	1,590.45	-90.45
1-4-2400-61581	PS - Telephone\Fax Charges		493.49	550.00	442.61	107.39
1-4-2400-61790	PS - Other		749.05	800.00	473.94	326.06
1-4-2400-61799	PS - Interfunctional		0.00	0.00	0.00	0.00
Total MLEO			34,531.33	43,045.00	32,259.63	10,785.37
POLICING						
1-3-2600-51205	POL - Other Provincial Revenue		-37,100.03	-37,715.00	-37,100.03	-614.97
1-4-2600-61703	POL - Grants & Levies		499,827.00	695,691.00	463,792.00	231,899.00
Total POLICING			462,726.97	657,976.00	426,691.97	231,284.03
TRANSPORTATION						
1-3-3100-51300	TRANS - Pit Royalties		0.00	0.00	0.00	0.00
1-3-3100-51310	TRANS - Custom Work		-8,370.00	-3,800.00	-8,370.00	4,570.00
1-4-3100-61101	TRANS - Salaries		233,570.22	362,665.00	223,661.62	139,003.38
1-4-3100-61102	TRANS - Benefits		117,466.79	166,375.00	108,905.82	57,469.18
1-4-3100-61220	TRANS - Hydro		13,326.62	14,000.00	12,435.58	1,564.42
1-4-3100-61225	TRANS - Propane		11,014.26	14,000.00	11,014.26	2,985.74
1-4-3100-61240	TRANS - Personnel		4,523.28	10,000.00	4,334.12	5,665.88
1-4-3100-61245	TRANS - Building Maint & Supplies		22,109.80	15,000.00	21,348.02	-6,348.02
1-4-3100-61260	TRANS -Roads Materials		400.00	20,000.00	400.00	19,600.00
1-4-3100-61265	TRANS - Equip Maint & Repairs		2,863.24	5,000.00	2,863.24	2,136.76
1-4-3100-61265	TRANS - Equip Maint & Repairs	104	783.97	0.00	783.97	-783.97
1-4-3100-61265	TRANS - Equip Maint & Repairs	110	3,010.69	3,500.00	3,010.69	489.31
1-4-3100-61265	TRANS - Equip Maint & Repairs	111	5,113.14	3,000.00	5,113.14	-2,113.14

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General Operating Fund						
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1-4-3100-61265	TRANS - Equip Maint & Repairs	112	3,310.76	3,000.00	3,310.76	-310.76
1-4-3100-61265	TRANS - Equip Maint & Repairs	113	700.00	700.00	700.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	114	2,919.66	0.00	2,919.66	-2,919.66
1-4-3100-61265	TRANS - Equip Maint & Repairs	116	9,564.47	12,000.00	9,564.47	2,435.53
1-4-3100-61265	TRANS - Equip Maint & Repairs	121	599.30	4,000.00	599.30	3,400.70
1-4-3100-61265	TRANS - Equip Maint & Repairs	122	803.29	1,000.00	803.29	196.71
1-4-3100-61265	TRANS - Equip Maint & Repairs	123	5,837.78	10,000.00	5,837.78	4,162.22
1-4-3100-61265	TRANS - Equip Maint & Repairs	124	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	125	2,373.06	3,000.00	2,373.06	626.94
1-4-3100-61265	TRANS - Equip Maint & Repairs	126	0.00	1,000.00	0.00	1,000.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	127	1,360.54	1,000.00	1,360.54	-360.54
1-4-3100-61265	TRANS - Equip Maint & Repairs	137	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	141	2,013.72	3,000.00	2,013.72	986.28
1-4-3100-61265	TRANS - Equip Maint & Repairs	142	79.25	3,000.00	79.25	2,920.75
1-4-3100-61265	TRANS - Equip Maint & Repairs	145	4,968.75	5,000.00	4,706.72	293.28
1-4-3100-61265	TRANS - Equip Maint & Repairs	146	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	164	0.00	0.00	0.00	0.00
1-4-3100-61265	TRANS - Equip Maint & Repairs	171	1,970.75	0.00	1,970.75	-1,970.75
1-4-3100-61265	TRANS - Equip Maint & Repairs	195	13.99	0.00	13.99	-13.99
1-4-3100-61265	TRANS - Equip Maint & Repairs	199	3,482.50	5,000.00	3,423.81	1,576.19
1-4-3100-61265	TRANS - Equip Maint & Repairs	219	2,131.79	0.00	2,131.79	-2,131.79
1-4-3100-61295	TRANS - Bulk Clear Diesel		-3,392.95	3,000.00	-4,648.23	7,648.23
1-4-3100-61300	TRANS - Bulk Marked Diesel		12,550.48	6,000.00	9,566.28	-3,566.28
1-4-3100-61320	TRANS - Geco Townsite Shop		0.00	0.00	0.00	0.00
1-4-3100-61505	TRANS - Memberships		1,020.93	1,000.00	1,020.93	-20.93
1-4-3100-61520	TRANS - Insurance		5,228.04	5,230.00	5,228.04	1.96
1-4-3100-61555	TRANS - Advertising		1,270.80	500.00	1,099.35	-599.35
1-4-3100-61565	TRANS - Training & Development		4,439.79	8,000.00	4,224.79	3,775.21
1-4-3100-61581	TRANS - Telephone\Fax Charges		5,673.86	7,000.00	5,550.40	1,449.60
1-4-3100-61582	TRANS - Pagers\Radios		2,277.95	2,500.00	2,277.95	222.05
1-4-3100-61600	TRANS - Equipment Rental		0.00	2,000.00	0.00	2,000.00
1-4-3100-61650	TRANS - Asphalt Maintenance		0.00	50,000.00	0.00	50,000.00
1-4-3100-61799	TRANS - Interfunctional		0.00	0.00	0.00	0.00
Total TRANSPORTATION			477,010.52	746,670.00	451,628.86	295,041.14
ROADWAYS						
1-4-3200-61101	WINTER - Salaries		57,506.45	60,000.00	56,664.07	3,335.93
1-4-3200-61102	WINTER - Benefits		10,882.79	5,220.00	10,731.95	-5,511.95
1-4-3200-61210	WINTER - Other Materials & Supplies		6,865.82	15,000.00	6,744.26	8,255.74
1-4-3200-61220	WINTER - Hydro		2,693.81	3,500.00	2,486.88	1,013.12
1-4-3200-61520	WINTER - Insurance		387.72	390.00	387.72	2.28
1-4-3200-61600	WINTER - Equipment Rental		1,061.15	30,000.00	1,061.15	28,938.85
1-4-3200-61799	WINTER - Interfunctional		0.00	0.00	0.00	0.00
Total ROADWAYS			79,397.74	114,110.00	78,076.03	36,033.97
STREET LIGHTING						
1-4-3400-61101	STLIGHT - Salaries		1,423.40	2,000.00	1,423.40	576.60
1-4-3400-61102	STLIGHT - Benefits		274.45	175.00	274.45	-99.45
1-4-3400-61210	STLIGHT - Other Materials & Supplies		1,799.06	8,000.00	1,799.06	6,200.94
1-4-3400-61220	STLIGHT - Hydro		23,134.38	25,000.00	23,134.38	1,865.62
1-4-3400-61600	STLIGHT - Equipment Rental		0.00	2,000.00	0.00	2,000.00
Total STREET LIGHTING			26,631.29	37,175.00	26,631.29	10,543.71
AIRPORT						
1-3-3500-51315	APT - Landing		-20,635.00	-10,000.00	-20,635.00	10,635.00
1-3-3500-51316	APT - Parking		-1,173.04	-1,200.00	-1,173.04	-26.96
1-3-3500-51317	APT - Rent		-8,954.82	-8,900.00	-8,954.82	54.82
1-3-3500-51318	APT - Fuel		-39,261.59	-33,000.00	-39,261.59	6,261.59
1-3-3500-51319	APT - Extended Services		-6,739.99	-5,000.00	-6,739.99	1,739.99
1-3-3500-51325	APT - Other		-862.55	0.00	-862.55	862.55
1-3-3500-51326	APT - Forward Attack Base		0.00	0.00	0.00	0.00

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CC1					
1-3-3500-51340	APT - Terminal Charges	-600.00	-1,500.00	-600.00	-900.00
1-4-3500-61101	APT - Salaries	37,493.08	35,800.00	36,305.62	-505.62
1-4-3500-61102	APT - Benefits	6,856.82	6,610.00	6,696.45	-86.45
1-4-3500-61210	APT - Other Materials & Supplies	1,397.87	7,000.00	1,369.52	5,630.48
1-4-3500-61220	APT - Hydro	7,288.66	8,500.00	7,101.44	1,398.56
1-4-3500-61225	APT - Propane	4,065.16	5,500.00	4,065.16	1,434.84
1-4-3500-61245	APT - Building Maint & Supplies	4,732.12	5,000.00	2,867.81	2,132.19
1-4-3500-61249	APT - Forward Attack Base	0.00	0.00	0.00	0.00
1-4-3500-61252	APT - Line Painting & Soil Testing	0.00	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs	101	116.83	116.83	-116.83
1-4-3500-61265	APT - Equip Maint & Repairs	102	1,086.74	1,086.74	413.26
1-4-3500-61265	APT - Equip Maint & Repairs	103	0.00	0.00	0.00
1-4-3500-61265	APT - Equip Maint & Repairs	161	1,679.24	713.77	2,286.23
1-4-3500-61265	APT - Equip Maint & Repairs	162	1,631.23	1,631.23	-131.23
1-4-3500-61265	APT - Equip Maint & Repairs	165	6,665.26	6,665.26	-1,665.26
1-4-3500-61265	APT - Equip Maint & Repairs	199	577.11	494.99	505.01
1-4-3500-61305	APT - Aviation Fuel	55,581.81	24,000.00	55,581.81	-31,581.81
1-4-3500-61310	APT - Gas\Diesel for Vehicles	2,326.75	3,000.00	180.36	2,819.64
1-4-3500-61505	APT - Memberships	296.91	400.00	296.91	103.09
1-4-3500-61520	APT - Insurance	5,397.76	5,430.00	5,397.76	32.24
1-4-3500-61540	APT - Freight	726.57	1,400.00	726.57	673.43
1-4-3500-61565	APT - Training & Development	744.05	3,000.00	744.05	2,255.95
1-4-3500-61581	APT - Telephone\Fax Charges	4,507.07	3,000.00	4,369.80	-1,369.80
1-4-3500-61582	APT - Pagers\Radios	1,129.87	800.00	1,129.87	-329.87
1-4-3500-61600	APT - Equipment Rental	0.00	0.00	0.00	0.00
1-4-3500-61630	APT - Professional Fees - Consulting	0.00	0.00	0.00	0.00
1-4-3500-61650	APT - Asphalt Maintenance	6,483.74	12,000.00	4,295.87	7,704.13
1-4-3500-61799	APT - Interfunctional	0.00	0.00	0.00	0.00
Total AIRPORT		72,557.66	73,840.00	63,610.83	10,229.17
WASTE WATER					
1-3-4100-51310	WW - Custom Work	-192.29	-2,010.00	-192.29	-1,817.71
1-3-4100-51345	WW - Metered Fees	-165,322.61	-226,100.00	-165,322.61	-60,777.39
1-4-4100-61153	WWATER - Debenture Payment	114,999.98	228,270.00	114,999.98	113,270.02
1-4-4100-61156	WWATER - OSIFA Loan Interest	0.00	0.00	0.00	0.00
1-4-4100-61162	WWATER - Interest - Internal Borrow	0.00	4,000.00	0.00	4,000.00
1-4-4100-61210	WWATER - Other Materials & Suppli	3,150.95	5,000.00	3,146.76	1,853.24
1-4-4100-61220	WWATER - Hydro	42,873.97	65,000.00	42,873.97	22,126.03
1-4-4100-61245	WWATER - Equip Maint & Repairs	38,671.43	35,000.00	38,669.33	-3,669.33
1-4-4100-61265	WWATER - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4100-61520	WWATER - Insurance	3,763.80	3,765.00	3,763.80	1.20
1-4-4100-61605	WWATER - Laboratory Testing	12,148.75	15,000.00	10,374.29	4,625.71
1-4-4110-61101	SPHOUSE - Salaries	35,384.08	38,700.00	34,253.40	4,446.60
1-4-4110-61102	SPHOUSE - Benefits	10,907.92	12,735.00	10,335.33	2,399.67
1-4-4110-61600	SPHOUSE - Equipment Rental	0.00	7,000.00	0.00	7,000.00
1-4-4120-61101	SEWER - Salaries	0.00	0.00	0.00	0.00
1-4-4120-61102	SEWER - Benefits	0.00	0.00	0.00	0.00
1-4-4120-61266	SEWER - Chamber Rehab	0.00	3,000.00	0.00	3,000.00
1-4-4120-61600	SEWER - Equipment Rental	2,549.09	3,000.00	2,549.09	450.91
1-4-4130-61101	LAGOON - Salaries	0.00	0.00	0.00	0.00
1-4-4130-61102	LAGOON - Benefits	0.00	0.00	0.00	0.00
1-4-4130-61600	LAGOON - Equipment Rental	0.00	3,000.00	0.00	3,000.00
Total WASTE WATER		98,935.07	195,360.00	95,451.05	99,908.95
WATER SYSTEM					
1-3-4300-51310	WS - Custom Work	-8,880.91	-4,020.00	-8,880.91	4,860.91
1-3-4300-51345	WS - Metered Fees	-226,513.27	-309,065.00	-226,513.27	-82,551.73
1-3-4300-51346	WS -Service Fees - Water Meters	0.00	-1,000.00	0.00	-1,000.00
1-3-4300-51348	WS - Flat Fee Revenue	-88,354.73	-120,450.00	-88,354.73	-32,095.27
1-3-4300-51790	WS - Other Revenue	-3,690.00	0.00	-3,690.00	3,690.00
1-4-4300-61161	WSYS - Uncollectible Accounts Expe	23,469.27	5,000.00	23,469.27	-18,469.27
1-4-4300-61210	WSYS - Other Materials & Supplies	44,868.50	40,000.00	44,178.74	-4,178.74

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1-4-4300-61220	WSYS - Hydro	44,091.61	55,000.00	43,504.68	11,495.32
1-4-4300-61245	WSYS - Building Maint & Supplies	9,384.23	10,000.00	9,384.23	615.77
1-4-4300-61250	WSYS - Billing & Admin./Neptune	0.00	0.00	0.00	0.00
1-4-4300-61265	WSYS - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4300-61265	WSYS - Equip Maint & Repairs	111	120.10	120.10	-120.10
1-4-4300-61265	WSYS - Equip Maint & Repairs	148	2,337.51	0.00	3,000.00
1-4-4300-61265	WSYS - Equip Maint & Repairs	149	904.38	0.00	3,000.00
1-4-4300-61265	WSYS - Equip Maint & Repairs	150	3,576.49	3,576.49	-576.49
1-4-4300-61265	WSYS - Equip Maint & Repairs	171	0.00	0.00	0.00
1-4-4300-61267	WSYS - Piping Repairs	0.00	2,000.00	0.00	2,000.00
1-4-4300-61520	WSYS - Insurance	6,441.52	6,440.00	6,441.52	-1.52
1-4-4300-61565	WSYS - Training & Development	6,198.93	10,000.00	5,843.09	4,156.91
1-4-4300-61605	WSYS - Laboratory Testing	19,727.40	25,000.00	18,038.07	6,961.93
1-4-4300-61915	WSYS - Transfer to Reserve Funds	0.00	0.00	0.00	0.00
1-4-4310-61101	WPHOUSE - Salaries	113,954.77	90,300.00	107,333.28	-17,033.28
1-4-4310-61102	WPHOUSE - Benefits	32,584.20	29,715.00	30,720.26	-1,005.26
1-4-4310-61600	WPHOUSE - Equipment Rental	0.00	4,000.00	0.00	4,000.00
1-4-4320-61101	WBREAKS - Salaries	0.00	0.00	0.00	0.00
1-4-4320-61102	WBREAKS - Benefits	0.00	0.00	0.00	0.00
1-4-4320-61251	WBREAKS - Watermain Swab	20,000.00	20,000.00	20,000.00	0.00
1-4-4320-61600	WBREAKS - Equipment Rental	0.00	5,000.00	0.00	5,000.00
1-4-4330-61101	HYDR - Salaries	0.00	0.00	0.00	0.00
1-4-4330-61102	HYDR - Benefits	-0.02	0.00	-0.02	0.02
1-4-4330-61600	HYDR - Equipment Rental	0.00	5,000.00	0.00	5,000.00
Total WATER SYSTEM		219.98	-118,080.00	-14,829.20	-103,250.80
GARBAGE COLLECTION					
1-3-4400-51791	GARB - Hazardous Waste Revenue	-3,906.10	-8,500.00	-3,906.10	-4,593.90
1-3-4400-51793	GARB - Dumpsters Revenue	-5,470.00	-2,660.00	-5,470.00	2,810.00
1-3-4400-51800	GARB - Freon Removal	0.00	-250.00	0.00	-250.00
1-4-4400-61101	GARB - Salaries	48,804.67	60,000.00	46,242.24	13,757.76
1-4-4400-61102	GARB - Benefits	9,477.03	5,220.00	8,964.90	-3,744.90
1-4-4400-61248	GARB - Trailer Court Clean Up	0.00	0.00	0.00	0.00
1-4-4400-61253	GARB - Dumpster Repairs	5,607.19	1,000.00	5,607.19	-4,607.19
1-4-4400-61255	GARB - Hazardous Waste Clean Up	758.44	8,000.00	758.44	7,241.56
1-4-4400-61265	GARB - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4400-61265	GARB - Equip Maint & Repairs	114	172.98	172.98	-172.98
1-4-4400-61265	GARB - Equip Maint & Repairs	142	0.00	0.00	0.00
1-4-4400-61265	GARB - Equip Maint & Repairs	171	0.00	0.00	0.00
1-4-4400-61265	GARB - Equip Maint & Repairs	171	4,683.17	4,683.17	7,316.83
1-4-4400-61520	GARB - Insurance	750.00	750.00	750.00	0.00
1-4-4400-61600	GARB - Equipment Rental	0.00	1,000.00	0.00	1,000.00
Total GARBAGE COLLECTION		60,877.38	76,560.00	57,802.82	18,757.18
GARBAGE DISPOSAL					
1-4-4500-61101	LF - Salaries	32,397.21	35,000.00	29,914.61	5,085.39
1-4-4500-61102	LF - Benefits	6,266.56	3,045.00	5,777.56	-2,732.56
1-4-4500-61210	LF - Other Materials & Supplies	551.91	6,000.00	551.91	5,448.09
1-4-4500-61254	LF - Quarterly Sampling	36,946.77	40,000.00	29,148.39	10,851.61
1-4-4500-61265	LF - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-4500-61265	LF - Equip Maint & Repairs	114	4,037.66	4,037.66	5,962.34
1-4-4500-61265	LF - Equip Maint & Repairs	171	0.00	0.00	0.00
1-4-4500-61600	LF - Equipment Rental	0.00	0.00	0.00	0.00
1-4-4500-61601	LF - Freon Removal	0.00	5,000.00	0.00	5,000.00
1-4-4500-61800	LF - Landfill Closure & Post Closure	0.00	0.00	0.00	0.00
1-4-4500-61805	LF - Landfill Closure & Post Closure	0.00	0.00	0.00	0.00
1-4-4500-61915	LF - Transfer to Reserve Funds	0.00	0.00	0.00	0.00
Total GARBAGE DISPOSAL		80,200.11	99,045.00	69,430.13	29,614.87
HEALTH SERVICES					
1-4-5100-61703	HEALTH - Grants & Levies	39,940.00	47,925.00	39,940.00	7,985.00
1-4-5100-61798	HEALTH - Ambulance Service	17,709.00	34,250.00	17,709.00	16,541.00

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1-4-6300-61703	DSSAB - Grants & Levies	63,716.00	83,395.00	63,716.00	19,679.00
Total HEALTH SERVICES		121,365.00	165,570.00	121,365.00	44,205.00
CEMETARY					
1-3-5500-51340	EDC - Legal	0.00	0.00	0.00	0.00
1-3-5500-51350	CEM - Lot Sales	-600.00	-400.00	-600.00	200.00
1-3-5500-51351	CEM - Other	-1,940.00	0.00	-1,940.00	1,940.00
1-4-5500-61101	CEM - Salaries	3,387.36	3,000.00	3,387.36	-387.36
1-4-5500-61102	CEM - Benefits	581.79	260.00	581.79	-321.79
1-4-5500-61210	CEM - Other Materials & Supplies	279.85	1,000.00	279.85	720.15
1-4-5500-61790	CEM - Other	0.00	0.00	0.00	0.00
Total CEMETARY		1,709.00	3,860.00	1,709.00	2,151.00
PARKS					
1-4-7100-61101	PARKS - Salaries	14,788.36	15,150.00	14,788.36	361.64
1-4-7100-61102	PARKS - Benefits	1,538.75	1,775.00	1,538.75	236.25
1-4-7100-61210	PARKS - Other Materials & Supplies	372.88	900.00	325.20	574.80
1-4-7100-61265	PARKS - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7100-61265	PARKS - Equip Maint & Repairs	20.49	1,100.00	20.49	1,079.51
1-4-7100-61282	PARKS - Beautification	3,343.44	6,000.00	3,343.44	2,656.56
1-4-7100-61310	PARKS - Gas\Diesel for Vehicles	73.85	500.00	73.85	426.15
1-4-7100-61520	PARKS - Insurance	557.68	560.00	557.68	2.32
1-4-7100-61790	PARKS - Other	812.07	500.00	812.07	-312.07
1-4-7100-61799	PARKS - Interfunctional	0.00	0.00	0.00	0.00
1-4-7110-61210	BEACH - Other Supplies & Materials	129.65	700.00	70.17	629.83
1-4-7120-61210	PLYGRND - Other Materials & Suppli	177.00	10,000.00	177.00	9,823.00
Total PARKS		21,814.17	37,185.00	21,707.01	15,477.99
COMMUNITY CENTER					
1-3-1200-51485	Employment Grants	-18,226.00	-13,490.00	-2,689.00	-10,801.00
1-3-7200-51355	CCENTER - Arena	-12,236.80	-14,000.00	-12,118.66	-1,881.34
1-3-7200-51360	CCENTER - Auditorium	-2,918.48	-3,000.00	-2,918.48	-81.52
1-3-7200-51370	CCENTER - Curling Rink	-3,643.20	-6,195.00	-3,643.20	-2,551.80
1-3-7200-51380	CCENTER - Other Facilities	-812.35	-900.00	-812.35	-87.65
1-3-7200-51415	CCENTER - Tent Rental	0.00	0.00	0.00	0.00
1-3-7200-51450	CCENTER - Weight Room	-10,016.10	-7,670.00	-10,016.10	2,346.10
1-3-7200-51480	CCENTER - Other Revenue	-380.30	-200.00	-380.30	180.30
1-4-7200-61101	CCENTER - Salaries	107,870.97	124,155.00	102,818.46	21,336.54
1-4-7200-61102	CCENTER - Benefits	37,417.19	41,860.00	35,029.44	6,830.56
1-4-7200-61220	CCENTER - Hydro	60,659.48	72,000.00	47,128.61	24,871.39
1-4-7200-61225	CCENTER - Propane	10,640.88	20,000.00	10,640.88	9,359.12
1-4-7200-61230	CCENTER - Oil	34,625.39	38,500.00	32,456.01	6,043.99
1-4-7200-61240	CCENTER - Personnel	614.86	5,400.00	586.48	4,813.52
1-4-7200-61245	CCENTER - Building Maint & Supplie	23,299.65	76,000.00	18,257.51	57,742.49
1-4-7200-61265	CCENTER - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7200-61265	CCENTER - Equip Maint & Repairs	440.34	2,000.00	313.14	1,686.86
1-4-7200-61265	CCENTER - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7200-61265	CCENTER - Equip Maint & Repairs	796.52	500.00	796.52	-296.52
1-4-7200-61265	CCENTER - Equip Maint & Repairs	1,650.98	500.00	1,650.98	-1,150.98
1-4-7200-61520	CCENTER - Insurance	8,029.80	8,030.00	8,029.80	0.20
1-4-7200-61565	CCENTER - Training & Development	35.56	1,500.00	35.56	1,464.44
1-4-7200-61581	CCENTER - Telephone\Fax Charges	2,285.04	3,200.00	2,249.48	950.52
1-4-7200-61582	CCENTER - Pagers\Radios	1,022.20	1,200.00	1,022.20	177.80
1-4-7200-61630	CCENTER - Professional Fees - Con	10,574.57	12,470.00	10,574.57	1,895.43
1-4-7200-61799	CCENTER - Interfunctional	0.00	0.00	0.00	0.00
1-4-7200-61915	CCENTER - Transfer to Reserve Fun	0.00	0.00	0.00	0.00
Total COMMUNITY CENTER		251,730.20	361,860.00	239,011.55	122,848.45
PROGRAMS					
1-3-7300-51206	PROG - Other Canada Revenue	-1,500.00	0.00	-1,500.00	1,500.00

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General Operating Fund					
CC1					
1-3-7300-51401	PROG - Community Living Pass	0.00	0.00	0.00	0.00
1-3-7300-51445	PROG - Recreation Programs	-18,687.77	-7,500.00	-18,610.24	11,110.24
1-3-7300-51446	PROG - Special Events	-89.00	-14,000.00	-109.00	-13,891.00
1-3-7300-51450	PROG - Weight Room	-125.00	0.00	-125.00	125.00
1-3-7300-51735	PROG - Ballfield	0.00	0.00	0.00	0.00
1-4-7300-61101	PROG - Salaries	15,741.08	16,420.00	15,721.11	698.89
1-4-7300-61102	PROG - Benefits	1,603.10	1,925.00	1,601.73	323.27
1-4-7300-61275	PROG - Program Materials & Supplie	2,966.36	5,000.00	2,735.44	2,264.56
1-4-7300-61280	PROG - Special Events Materials & S	12,210.67	16,000.00	12,027.08	3,972.92
1-4-7300-61520	PROG - Insurance	137.16	140.00	137.16	2.84
1-4-7300-61555	PROG - Advertising	1,760.91	3,000.00	1,760.91	1,239.09
1-4-7300-61565	PROG - Training & Development	0.00	450.00	0.00	450.00
1-4-7300-61790	PROG - Other	0.00	0.00	0.00	0.00
Total PROGRAMS		14,017.51	21,435.00	13,639.19	7,795.81
RECREATION ADMINISTRATION					
1-4-7400-61101	RECADMIN - Salaries	112,927.86	136,345.00	107,640.16	28,704.84
1-4-7400-61102	RECADMIN - Benefits	40,812.96	49,690.00	37,996.83	11,693.17
1-4-7400-61210	RECADMIN - Other Materials & Supp	247.81	1,000.00	247.81	752.19
1-4-7400-61243	RECADMIN - Relocation Expense	3,500.00	0.00	3,500.00	-3,500.00
1-4-7400-61505	RECADMIN - Memberships	610.56	1,800.00	610.56	1,189.44
1-4-7400-61555	RECADMIN -Advertising	871.93	1,000.00	871.93	128.07
1-4-7400-61565	RECADMIN -Training & Developmen	3,818.87	6,000.00	3,818.87	2,181.13
1-4-7400-61581	RECADMIN -Telephone\Fax Charges	980.70	1,600.00	929.82	670.18
1-4-7400-61790	RECADMIN -Other	0.00	0.00	0.00	0.00
Total RECREATION ADMINISTRATION		163,770.69	197,435.00	155,615.98	41,819.02
POOL					
1-3-7500-51245	POOL - Daily Fees	-381.33	-100.00	-381.33	281.33
1-3-7500-51430	POOL - Family Membership	0.00	0.00	0.00	0.00
1-3-7500-51435	POOL - Lesson Registration	-2,282.20	-6,500.00	-2,282.20	-4,217.80
1-3-7500-51440	POOL - Rental	-157.30	-300.00	-157.30	-142.70
1-4-7500-61101	POOL -Salaries	30,164.88	37,525.00	30,164.88	7,360.12
1-4-7500-61102	POOL -Benefits	2,952.57	4,400.00	2,952.57	1,447.43
1-4-7500-61210	POOL -Other Materials & Supplies	1,854.99	2,500.00	1,854.99	645.01
1-4-7500-61245	POOL -Building Maint & Supplies	11,178.53	8,100.00	11,178.53	-3,078.53
1-4-7500-61325	POOL -Chemicals	3,238.14	3,000.00	3,238.14	-238.14
1-4-7500-61520	POOL -Insurance	2,734.74	4,800.00	2,734.74	2,065.26
1-4-7500-61555	POOL -Advertising	439.56	440.00	439.56	0.44
1-4-7500-61565	POOL -Training & Development	0.00	300.00	0.00	300.00
1-4-7500-61581	POOL -Telephone\Fax Charges	0.00	1,500.00	0.00	1,500.00
1-4-7500-61581	POOL -Telephone\Fax Charges	614.81	800.00	614.81	185.19
1-4-7500-61790	POOL -Other	0.00	250.00	0.00	250.00
Total POOL		50,357.39	56,715.00	50,357.39	6,357.61
GOLF COURSE					
1-3-7600-51384	GOLF - Golf Merchandise	-981.23	-1,000.00	-981.23	-18.77
1-3-7600-51385	GOLF- Tournament Fees	-1,017.70	-500.00	-1,017.70	517.70
1-3-7600-51390	GOLF - Green Fees	-11,319.81	-13,500.00	-11,319.81	-2,180.19
1-3-7600-51395	GOLF - Tournament Green Fees	0.00	0.00	0.00	0.00
1-3-7600-51400	GOLF - Passes & Coupons	-4,317.71	-3,500.00	-4,317.71	817.71
1-3-7600-51405	GOLF - Trail Fees	-2,933.32	-3,500.00	-2,933.32	-566.68
1-3-7600-51410	GOLF - Memberships	-31,404.02	-36,000.00	-31,404.02	-4,595.98
1-3-7600-51411	GOLF - Clubhouse Rental	0.00	0.00	0.00	0.00
1-3-7600-51412	GOLF - Cart Rental	-5,570.76	-8,600.00	-5,570.76	-3,029.24
1-3-7600-51413	GOLF - Locker Rentals	0.00	-250.00	0.00	-250.00
1-3-7600-51417	GOLF - Club Rentals	-32.56	-100.00	-32.56	-67.44
1-4-7600-61101	GOLF - Salaries	55,772.28	61,300.00	51,733.08	9,566.92
1-4-7600-61102	GOLF - Benefits	9,055.31	9,800.00	8,371.74	1,428.26
1-4-7600-61210	GOLF - Other Materials & Supplies	12,633.85	12,500.00	12,062.05	437.95
1-4-7600-61220	GOLF - Hydro	50.26	5,400.00	50.26	5,349.74

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General Operating Fund					
CC1					
1-4-7600-61225	GOLF - Propane	0.00	0.00	0.00	0.00
1-4-7600-61245	GOLF - Building Maint & Supplies	3,359.90	3,800.00	3,359.90	440.10
1-4-7600-61265	GOLF - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7600-61265	GOLF - Equip Maint & Repairs 194	73.23	0.00	73.23	-73.23
1-4-7600-61265	GOLF - Equip Maint & Repairs 195	222.14	500.00	222.14	277.86
1-4-7600-61265	GOLF - Equip Maint & Repairs 196	368.22	200.00	368.22	-168.22
1-4-7600-61265	GOLF - Equip Maint & Repairs 198	574.83	700.00	574.83	125.17
1-4-7600-61265	GOLF - Equip Maint & Repairs 199	446.45	300.00	446.45	-146.45
1-4-7600-61265	GOLF - Equip Maint & Repairs 204	6.72	1,200.00	6.72	1,193.28
1-4-7600-61310	GOLF - Gas\Diesel for Vehicles	2,154.57	2,500.00	2,154.57	345.43
1-4-7600-61520	GOLF - Insurance	776.52	100.00	776.52	-676.52
1-4-7600-61525	GOLF - Inspections	0.00	700.00	0.00	700.00
1-4-7600-61532	GOLF - Golf Merchandise	607.12	1,000.00	607.12	392.88
1-4-7600-61555	GOLF - Advertising	76.32	700.00	76.32	623.68
1-4-7600-61565	GOLF - Training & Development	215.65	1,700.00	215.65	1,484.35
1-4-7600-61581	GOLF - Telephone\Fax Charges	0.00	0.00	0.00	0.00
1-4-7600-61600	GOLF - Equipment Rental	0.00	200.00	0.00	200.00
1-4-7600-61625	GOLF - Volunteer Recognition	0.00	0.00	0.00	0.00
1-4-7600-61790	GOLF - Other	0.00	0.00	0.00	0.00
1-4-7600-61799	GOLF - Interfunctional	0.00	0.00	0.00	0.00
Total GOLF COURSE		28,816.26	35,650.00	23,521.69	12,128.31
COMMUNITY CLUBHOUSE					
1-3-7610-51412	COMCLUB - Cart Rentals	-1,840.36	0.00	-1,840.36	1,840.36
1-3-7610-51413	COMCLUB - Locker Rentals	-38.04	0.00	-38.04	38.04
1-3-7610-51414	COMCLUB - Liquor Sales	-12,456.52	-14,260.00	-12,456.52	-1,803.48
1-3-7610-51416	COMCLUB - Food Sales	-8,531.96	-15,600.00	-8,531.96	-7,068.04
1-3-7610-51790	COMCLUB - Other Revenue	-1,152.56	-1,680.00	-1,152.56	-527.44
1-4-7610-61101	CLUBHOUSE - Salaries	22,677.20	27,410.00	22,677.20	4,732.80
1-4-7610-61102	CLUBHOUSE - Benefits	2,454.36	3,210.00	2,454.36	755.64
1-4-7610-61206	CLUBHOUSE - Food	5,122.67	13,000.00	5,060.74	7,939.26
1-4-7610-61210	CLUBHOUSE - Other Materials & Sup	0.00	1,000.00	0.00	1,000.00
1-4-7610-61220	CLUBHOUSE - Hydro	3,279.71	5,500.00	2,921.44	2,578.56
1-4-7610-61225	CLUBHOUSE - Propane	2,278.76	2,350.00	2,278.76	71.24
1-4-7610-61245	CLUBHOUSE - Building Maint & Sup	1,803.83	2,500.00	1,803.83	696.17
1-4-7610-61265	CLUBHOUSE - Equip Maint & Repair	0.00	500.00	0.00	500.00
1-4-7610-61520	CLUBHOUSE - Insurance	0.00	675.00	0.00	675.00
1-4-7610-61530	CLUBHOUSE - Licenses\Fees	450.00	1,500.00	450.00	1,050.00
1-4-7610-61531	CLUBHOUSE - Liquor	6,056.82	7,600.00	6,056.82	1,543.18
1-4-7610-61581	CLUBHOUSE - Telephone	917.33	1,000.00	917.33	82.67
Total COMMUNITY CLUBHOUSE		21,021.24	34,705.00	20,601.04	14,103.96
SKI HILL					
1-3-7700-51411	SKI - Clubhouse Rental	-50.00	-200.00	-50.00	-150.00
1-3-7700-51416	SKI - Food Sales	0.00	0.00	0.00	0.00
1-3-7700-51460	SKI - Memberships	0.00	-3,000.00	0.00	-3,000.00
1-3-7700-51465	SKI - Daily Passes	-7,982.57	-7,000.00	-7,982.57	982.57
1-3-7700-51470	SKI - Hill Rental	-25.00	0.00	-25.00	25.00
1-3-7700-51480	SKI - Other Revenue	0.00	0.00	0.00	0.00
1-3-7700-51510	SKI - Donations	0.00	0.00	0.00	0.00
1-4-7700-61101	SKI - Salaries	38,401.41	36,770.00	36,730.11	39.89
1-4-7700-61102	SKI - Benefits	4,253.66	4,300.00	4,063.57	236.43
1-4-7700-61206	SKI - Food	0.00	0.00	0.00	0.00
1-4-7700-61220	SKI - Hydro	5,809.36	20,000.00	5,809.36	14,190.64
1-4-7700-61225	SKI - Propane	5,146.37	7,000.00	4,309.78	2,690.22
1-4-7700-61245	SKI - Building Maint & Supplies	2,874.00	6,500.00	2,610.77	3,889.23
1-4-7700-61265	SKI - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs 181	0.00	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs 211	0.00	0.00	0.00	0.00
1-4-7700-61265	SKI - Equip Maint & Repairs 213	5.65	2,500.00	5.65	2,494.35
1-4-7700-61265	SKI - Equip Maint & Repairs 214	5,686.17	4,500.00	5,649.13	-1,149.13
1-4-7700-61265	SKI - Equip Maint & Repairs 216	1,006.41	1,000.00	1,006.41	-6.41
1-4-7700-61265	SKI - Equip Maint & Repairs 217	235.38	500.00	235.38	264.62

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General Operating Fund						
	CC1					
1-4-7700-61265	SKI - Equip Maint & Repairs	218	338.83	850.00	338.83	511.17
1-4-7700-61265	SKI - Equip Maint & Repairs	219	10,517.29	11,000.00	10,517.29	482.71
1-4-7700-61265	SKI - Equip Maint & Repairs	221	162.68	250.00	162.68	87.32
1-4-7700-61275	SKI - Program Materials & Supplies		654.14	2,000.00	552.38	1,447.62
1-4-7700-61520	SKI - Insurance		2,419.32	2,420.00	2,419.32	0.68
1-4-7700-61530	SKI - Licenses\Fees		1,417.86	1,400.00	1,417.86	-17.86
1-4-7700-61555	SKI - Advertising		0.00	1,500.00	0.00	1,500.00
1-4-7700-61565	SKI - Training & Development		2,459.43	4,500.00	2,459.43	2,040.57
1-4-7700-61581	SKI - Telephone\Fax Charges		738.00	1,000.00	738.00	262.00
1-4-7700-61790	SKI - Other		228.96	450.00	228.96	221.04
1-4-7700-61799	SKI - Interfunctional		0.00	0.00	0.00	0.00
Total SKI HILL			74,297.35	98,240.00	71,197.34	27,042.66
LIBRARY						
1-3-7900-51205	LIB - Other Provincial Revenue		-7,094.00	-7,095.00	-7,094.00	-1.00
1-3-7900-51480	LIB - Other Revenue		-3,223.65	-2,125.00	-3,223.65	1,098.65
1-3-7900-51485	LIB - Employment Grants		-4,728.99	-7,875.00	-4,415.36	-3,459.64
1-3-7900-51500	LIB - Membership		-48.00	-60.00	-48.00	-12.00
1-3-7900-51505	LIB - Overdue Items		-332.73	-500.00	-328.23	-171.77
1-3-7900-51510	LIB - Donations		-1,404.18	-100.00	-1,392.38	1,292.38
1-3-7900-51515	LIB - Lost/Damaged Materials		-37.95	-50.00	-37.95	-12.05
1-3-7900-51782	LIB - Photocopying		-1,027.65	-1,100.00	-976.70	-123.30
1-3-7900-51783	LIB - Phone & Fax		-1,419.10	-1,200.00	-1,332.10	132.10
1-4-7900-61101	LIB - Salaries		81,647.84	96,505.00	77,805.65	18,699.35
1-4-7900-61102	LIB - Benefits		23,298.18	29,785.00	21,905.23	7,879.77
1-4-7900-61156	LIB - Bank Charges		264.00	240.00	264.00	-24.00
1-4-7900-61205	LIB - Office Materials & Supplies		561.68	2,400.00	511.75	1,888.25
1-4-7900-61210	LIB - Computer Materials & Supplies		50.87	1,000.00	50.87	949.13
1-4-7900-61235	LIB - Publications		8,481.27	11,000.00	8,382.61	2,617.39
1-4-7900-61245	LIB - Building Maint & Supplies		935.19	500.00	935.19	-435.19
1-4-7900-61246	LIB - Computer Maintenance & Repai		71.22	1,500.00	71.22	1,428.78
1-4-7900-61265	LIB - Equip Maint & Repairs		0.00	100.00	0.00	100.00
1-4-7900-61270	LIB - Promotional Materials		386.82	700.00	283.77	416.23
1-4-7900-61505	LIB - Memberships		500.88	600.00	500.88	99.12
1-4-7900-61520	LIB - Insurance		1,950.00	1,950.00	1,950.00	0.00
1-4-7900-61545	LIB - Legal		0.00	0.00	0.00	0.00
1-4-7900-61550	LIB - Audit		0.00	2,000.00	0.00	2,000.00
1-4-7900-61565	LIB - Training & Development		4,269.11	4,000.00	4,223.32	-223.32
1-4-7900-61580	LIB - Postage		156.23	300.00	123.36	176.64
1-4-7900-61581	LIB - Telephone\Fax Charges		922.81	1,300.00	922.81	377.19
1-4-7900-61600	LIB - Equipment Rental		37.08	100.00	37.08	62.92
1-4-7900-61703	LIB - Grants & Levies		0.00	0.00	0.00	0.00
1-4-7900-61915	LIB - Transfer to Reserve Funds		0.00	0.00	0.00	0.00
Total LIBRARY			104,216.93	133,875.00	99,119.37	34,755.63
BUILDING						
1-3-8100-51480	BLDG - Other Revenue		0.00	0.00	0.00	0.00
1-3-8100-51485	BLDG - Employment Grants		0.00	0.00	0.00	0.00
1-3-8100-51713	BLDG - Building Permits		-1,445.90	-3,000.00	-1,445.90	-1,554.10
1-3-8100-51714	BLDG - Building Inspections		-1,715.00	-1,500.00	-1,715.00	215.00
1-3-8100-51790	BLDG - Other Revenue		0.00	0.00	0.00	0.00
1-4-8100-61205	BLDG - Office Materials & Supplies		514.18	450.00	514.18	-64.18
1-4-8100-61265	BLDG - Equip Maint & Repairs		0.00	0.00	0.00	0.00
1-4-8100-61265	BLDG - Equip Maint & Repairs	102	1,014.57	800.00	1,014.57	-214.57
1-4-8100-61505	BLDG - Memberships		383.64	400.00	383.64	16.36
1-4-8100-61565	BLDG - Training & Development		0.00	2,500.00	0.00	2,500.00
1-4-8100-61790	BLDG - Other		131.86	18,000.00	131.86	17,868.14
1-4-8100-62601	BLDG - Demolition Projects		0.00	0.00	0.00	0.00
Total BUILDING			-1,116.65	17,650.00	-1,116.65	18,768.65
PLANNING						

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		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
General Operating Fund					
	CC1				
1-4-8110-61235	PLAN - Publications	0.00	100.00	0.00	100.00
1-4-8110-61565	PLAN - Training & Development	0.00	400.00	0.00	400.00
Total PLANNING		0.00	500.00	0.00	500.00
ECONOMIC DEVELOPMENT					
1-3-8200-51310	EDC - Custom Work	0.00	0.00	0.00	0.00
1-3-8200-51485	EDC - Employment Grants	9,754.85	-2,800.00	9,754.85	-12,554.85
1-3-8200-51790	EDC - Other Revenue	-9,754.85	0.00	-9,754.85	9,754.85
1-4-8200-61101	EDC - Salaries	34,668.38	57,040.00	33,194.18	23,845.82
1-4-8200-61102	EDC - Benefits	12,953.11	17,785.00	12,230.30	5,554.70
1-4-8200-61205	EDC - Office Materials & Supplies	0.00	0.00	0.00	0.00
1-4-8200-61235	EDC - Publications	0.00	0.00	0.00	0.00
1-4-8200-61245	EDC - Maintenance & Supplies	8,666.44	12,000.00	7,463.10	4,536.90
1-4-8200-61265	EDC - Equip Maint & Repairs	0.00	0.00	0.00	0.00
1-4-8200-61265	EDC - Equip Maint & Repairs	220 1,659.20	2,500.00	1,659.20	840.80
1-4-8200-61270	EDC - Promotional Materials	0.00	3,000.00	0.00	3,000.00
1-4-8200-61271	EDC - Project Materials and Supplies	0.00	0.00	0.00	0.00
1-4-8200-61275	EDC - Program Materials & Supplies	388.55	500.00	388.55	111.45
1-4-8200-61276	EDC - Meetings: Supplies & Expense	0.00	500.00	0.00	500.00
1-4-8200-61280	EDC - Special Events Materials & Su	0.00	0.00	0.00	0.00
1-4-8200-61281	EDC - Website	0.00	0.00	0.00	0.00
1-4-8200-61505	EDC - Memberships	0.00	1,100.00	0.00	1,100.00
1-4-8200-61520	EDC - Insurance	126.36	125.00	126.36	-1.36
1-4-8200-61545	EDC - Legal	0.00	0.00	0.00	0.00
1-4-8200-61555	EDC - Advertising	3,203.58	1,500.00	3,203.58	-1,703.58
1-4-8200-61565	EDC - Travel	1,663.96	2,000.00	207.15	1,792.85
1-4-8200-61581	EDC - Telephone\Fax Charges	1,509.10	2,000.00	1,509.10	490.90
1-4-8200-61630	EDC - Professional Fees - Consulting	1,163.81	2,000.00	1,163.81	836.19
1-4-8200-61631	EDC - NCIR Projects	0.00	0.00	0.00	0.00
1-4-8200-61790	EDC - Other	0.00	0.00	0.00	0.00
1-4-8200-61791	EDC - Community Marketing	3,252.72	10,800.00	3,252.72	7,547.28
Total ECONOMIC DEVELOPMENT		69,255.21	110,050.00	64,398.05	45,651.95
Total General Operating Fund		-1,574,933.63	-245,815.00	-1,746,044.44	1,500,229.44

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		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
Capital	CC1				
GENERAL REVENUES					
2-3-9000-52106	CAP - Revenue - Federal Gas Tax	-70,552.50	-141,105.00	-70,552.50	-70,552.50
Total GENERAL REVENUES		-70,552.50	-141,105.00	-70,552.50	-70,552.50
CAPITAL PROJECTS					
2-3-9000-52101	CAP - Capital Provincial Revenue	-22,268.78	-226,516.00	-22,268.78	-204,247.22
2-3-9000-52102	CAP - Capital Federal Revenue	0.00	-61,195.00	0.00	-61,195.00
2-3-9000-52103	CAP - COMRIF Grant	0.00	0.00	0.00	0.00
2-3-9000-52105	CAP - Proceeds from Long-Term Bor	0.00	0.00	0.00	0.00
2-3-9000-52106	CAP - Revenue - Federal Gas Tax	-70,552.50	-141,105.00	-70,552.50	-70,552.50
2-3-9000-52107	CAP - Provincial Rehabilitation Projec	0.00	0.00	0.00	0.00
2-3-9000-52108	CAP - Other Capital Revenue	0.00	-32,905.00	0.00	-32,905.00
2-3-9100-52200	TSF - Reserve Fund tsf Administratio	0.00	-80,215.00	0.00	-80,215.00
2-3-9100-52205	TSF - Reserve Fund tsf Fire	0.00	0.00	0.00	0.00
2-3-9100-52206	TSF - Reserve Fund tsf Protective Se	0.00	0.00	0.00	0.00
2-3-9100-52210	TSF - Reserve Fund tsf Water	0.00	-117,305.00	0.00	-117,305.00
2-3-9100-52215	TSF - Reserve Fund tsf Landfill	0.00	0.00	0.00	0.00
2-3-9100-52220	TSF - Reserve Fund tsf Ski Hill	0.00	0.00	0.00	0.00
2-3-9100-52225	TSF - Reserve Fund tsf Community C	0.00	-165,500.00	0.00	-165,500.00
2-3-9100-52230	TSF - Reserve Fund tsf Airport	0.00	-375,820.00	0.00	-375,820.00
2-3-9100-52235	TSF - Reserve Fund tsf Roads	0.00	-225,391.00	0.00	-225,391.00
2-3-9100-52240	TSF - Reserve Fund tsf EDC	0.00	-25,725.00	0.00	-25,725.00
2-3-9100-52241	TSF - Reserve Fund to Building	0.00	-33,160.00	0.00	-33,160.00
2-3-9100-52305	TSF - Capital Revenue from Revenue	0.00	0.00	0.00	0.00
2-3-9100-52310	TSF - Revenue Fund tsf to Administr	0.00	0.00	0.00	0.00
2-3-9100-52317	TSF - Revenue Fund tsf to Protective	0.00	0.00	0.00	0.00
2-3-9100-52320	TSF - Revenue Fund tsf to Roads	0.00	0.00	0.00	0.00
2-3-9100-52325	TSF - Revenue Fund tsf to Street Ligl	0.00	0.00	0.00	0.00
2-3-9100-52330	TSF - Revenue Fund tsf to Airport	0.00	0.00	0.00	0.00
2-3-9100-52335	TSF - Revenue Fund tsf to Sewer Sys	0.00	0.00	0.00	0.00
2-3-9100-52340	TSF - Revenue Fund tsf to Water Sys	0.00	0.00	0.00	0.00
2-3-9100-52345	TSF - Revenue Fund tsf to Cemetary	0.00	0.00	0.00	0.00
2-3-9100-52350	TSF - Revenue Fund tsf to Communit	0.00	0.00	0.00	0.00
2-3-9100-52355	TSF - Revenue Fund tsf to Planning	0.00	0.00	0.00	0.00
2-3-9100-52360	TSF - Revenue Fund tsf to Clubhous	0.00	0.00	0.00	0.00
2-3-9100-52365	TSF - Revenue Fund tsf to Economic	0.00	0.00	0.00	0.00
2-4-1400-62105	ADMIN - Official Plan	0.00	20,215.00	0.00	20,215.00
2-4-1400-62106	ADMIN - Investing in Ontario Funds	0.00	31,442.00	0.00	31,442.00
2-4-1400-62107	ADMIN - Asset Management Plan	0.00	23,730.00	0.00	23,730.00
2-4-1400-62108	ADMIN - Boiler Replacement	0.00	60,000.00	0.00	60,000.00
2-4-1400-62136	ADMIN - Software	0.00	0.00	0.00	0.00
2-4-1400-63112	ADMIN - Buildings Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63122	ADMIN - Fumishings Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63132	ADMIN - Infrastructure Amort Expens	0.00	0.00	0.00	0.00
2-4-1400-63152	ADMIN - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63162	ADMIN - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-1400-63172	ADMIN - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-62154	FIRE - Bunker Suits	0.00	0.00	0.00	0.00
2-4-2100-62155	FIRE - SCBA RIT Connections	0.00	0.00	0.00	0.00
2-4-2100-63112	FIRE - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63122	FIRE - Fumishings Accum Amortizati	0.00	0.00	0.00	0.00
2-4-2100-63132	FIRE - Infrastructure Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63152	FIRE - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63162	FIRE - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-2100-63172	FIRE - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-62146	PS - Cat Cages	0.00	0.00	0.00	0.00
2-4-2400-63112	PS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-63162	PS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-2400-63172	PS - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-3100-62141	TRANS - Grader Replacement	0.00	75,000.00	0.00	75,000.00
2-4-3100-62142	TRANS - Gantry Crane	3,526.96	15,000.00	3,526.96	11,473.04
2-4-3100-62160	TRANS - Road Materials	0.00	0.00	0.00	0.00
2-4-3100-62220	TRANS - Rehabilitate Roads	0.00	0.00	0.00	0.00
2-4-3100-62221	PW - Vehicles	25,014.19	26,000.00	25,014.19	985.81

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Capital	CC1				
2-4-3100-62224	TRANS - Roads Upgrade	0.00	0.00	0.00	0.00
2-4-3200-63112	WINTER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-3200-63132	WINTER - Infrastructure Amort Exper	0.00	0.00	0.00	0.00
2-4-3200-63152	WINTER - Land Improv Amort Expen	0.00	0.00	0.00	0.00
2-4-3200-63162	WINTER - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-3200-63172	WINTER - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-3400-63132	STLIGHT - Infrastructure Amort Expe	0.00	0.00	0.00	0.00
2-4-3500-62101	APT - Airport Improvement	0.00	408,495.00	0.00	408,495.00
2-4-3500-62102	APT - Fuel Tank	224,282.79	232,770.00	204,067.13	28,702.87
2-4-3500-63112	APT - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63132	APT - Infrastructure Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63152	APT - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63162	APT - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-3500-63172	APT - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-4100-63112	WWATER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4100-63132	WWATER - Infrastructure Amort Exp	0.00	0.00	0.00	0.00
2-4-4100-63162	WWATER - Machinery Amort Expen	0.00	0.00	0.00	0.00
2-4-4120-63112	SEWER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4120-63132	SEWER - Infrastructure Amort Expen	0.00	0.00	0.00	0.00
2-4-4120-63162	SEWER - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-62137	WSYS - Waterworks Improvements	0.00	0.00	0.00	0.00
2-4-4300-62202	WSYS - Waterworks Improvements	1,868.58	1,950.00	1,868.58	81.42
2-4-4300-62203	WSYS - Leak Detection OSWAP 2	3,218.67	5,355.00	3,218.67	2,136.33
2-4-4300-62204	WSYS - Rehab Wells 1 & 5	0.00	65,000.00	0.00	65,000.00
2-4-4300-62205	WSYS - Lagoon Aeration Lines	24,524.18	25,000.00	0.00	25,000.00
2-4-4300-62206	WSYS - Water Pumphouse Roof	1,647.50	110,000.00	0.00	110,000.00
2-4-4300-63112	WSYS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-63132	WSYS - Infrastructure Amort Expen	0.00	0.00	0.00	0.00
2-4-4300-63152	WSYS - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-4300-63162	WSYS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4400-63162	GARB - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-4400-63172	GARB - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-4500-62140	LF - Landfill Site MOE Orders	10,635.50	19,390.00	1,017.60	18,372.40
2-4-4500-62242	LF - Landfill Garage	0.00	0.00	0.00	0.00
2-4-4500-63112	LF - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63112	NS - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63152	NS - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63162	NS - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-6200-63172	NS - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7100-62241	PARKS - Dock	0.00	0.00	0.00	0.00
2-4-7100-63152	PARKS - Land Improv Amort Expen	0.00	0.00	0.00	0.00
2-4-7200-62243	CCENTER - Arena Netting	0.00	0.00	0.00	0.00
2-4-7200-62481	REC - Heating Piping	0.00	50,500.00	0.00	50,500.00
2-4-7200-62482	REC - Ice Resufacer	0.00	75,000.00	0.00	75,000.00
2-4-7200-62485	CCENTER - Roof Repairs/Inspection	24,877.95	25,000.00	24,877.95	122.05
2-4-7200-62486	CCENTER - Building Audit	0.00	0.00	0.00	0.00
2-4-7200-63112	CCENTER - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7200-63122	CCENTER - Furnishings Amort Expe	0.00	0.00	0.00	0.00
2-4-7200-63132	CCENTER - Infrastructure Amort Exp	0.00	0.00	0.00	0.00
2-4-7200-63152	CCENTER - Land Improv Amort Expe	0.00	0.00	0.00	0.00
2-4-7200-63162	CCENTER - Machinery Amort Expen	0.00	0.00	0.00	0.00
2-4-7200-63172	CCENTER - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7210-63152	RCENTER - Land Improv Amort Expe	0.00	0.00	0.00	0.00
2-4-7500-63112	POOL - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7500-63152	POOL - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-62484	GOLF - Storage Building	0.00	0.00	0.00	0.00
2-4-7600-62487	GOLF - Golf Cart	0.00	0.00	0.00	0.00
2-4-7600-63112	GOLF - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63122	GOLF - Furnishings Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63152	GOLF - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63162	GOLF - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-7600-63172	GOLF - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7610-62479	CLUBHOUSE - Clubhouse Renovatic	0.00	0.00	0.00	0.00
2-4-7610-63112	CLUBHOUSE - Building Amort Exper	0.00	0.00	0.00	0.00
2-4-7700-62248	SKI - Snow Machine	0.00	15,000.00	0.00	15,000.00

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		CURR PERIOD ACTUAL	ANNUAL BUDGET	YTD ACTUAL	REMAINING BUDGET
Capital	CC1				
2-4-7700-63112	SKI - Building Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63152	SKI - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63162	SKI - Machinery Amort Expense	0.00	0.00	0.00	0.00
2-4-7700-63172	SKI - Vehicles Amort Expense	0.00	0.00	0.00	0.00
2-4-7900-63192	LIB - Collections Amort Expense	0.00	0.00	0.00	0.00
2-4-8100-62499	BLDG - Rehabilitation Project	12,516.48	14,365.00	12,516.48	1,848.52
2-4-8100-62601	BLDG - Demolition Projects	9,056.65	18,795.00	9,056.65	9,738.35
2-4-8200-62221	EDC - Vehicles	0.00	0.00	0.00	0.00
2-4-8200-62500	EDC - Signage	0.00	24,600.00	0.00	24,600.00
2-4-8200-62501	EDC - Studies	0.00	1,125.00	0.00	1,125.00
2-4-8200-63152	EDC - Land Improv Amort Expense	0.00	0.00	0.00	0.00
2-4-9100-62600	TSF - From Capital Fund to Reserves	0.00	0.00	0.00	0.00
2-4-9100-62605	TSF - From Capital Fund to Revenue	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS		248,348.17	-141,105.00	192,342.93	-333,447.93
Total Capital		177,795.67	-282,210.00	121,790.43	-404,000.43

Township of Manitowadge Administration Report

AGENDA	
Item No. <u>09-03</u>	
Meeting Date: <u>18/10/13</u>	
<u>Cancelled</u>	D M Y

Date: October 18, 2013

Ref #: FBA2013-05

Submitted to: Mayor & Council, Cecile Kerster,

RECEIVED

Issue: Proposed Airport Hangar update

OCT 18 2013

AGENDA	
Item No. <u>09-03</u>	
Meeting Date: <u>13/11/13</u>	
	D M Y

Background: As per Administration Report # FBA2013-01v2, we applied to NOHFC to complete the Airport Upgrade Project and finalize the construction of the proposed hangar. At the Council meeting on September 11, 2013 agenda item 06-03, the Township received correspondence NOHFC File NO:950607 advising that the application for funding had been declined. Once again, this project has to be placed on hold.

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Discussion: We have set a budgeted cost of \$406,108.00 for the hangar. This includes the HST cost and 15% for contingencies. The funding in place to date as per FBA 2013-01v2 is as follows

- 1) \$120,000.00 BCF
- 2) \$60,000.00 Township - EDC Airport Upgrade partnership funding
- 3) \$36,000.00 Airport Reserve fund
- 4) \$33,500.00 2012 net revenue Jet-A fuel sales as approved
- 5) \$13,554.00 2013 Capital Budget

Total \$263,054.00 funding in place, leaves a short fall of \$143,000.00.

There is a time limit to the Build Canada Fund Communities Component as per page 4 of 37 of the BCF contract.

The contract expiration date is March 31, 2017.

The final report date is May 31, 2016.

Therefore, the latest we could extend this project to is the 2015 construction season.

There are very few funding opportunities for small airports.

Financial Implications:

Options:

- 1) Place the project on hold and continue to seek funding from other sources. Present any opportunities that come available to Council for their consideration.
- 2) Set a date of March 30, 2015 as a deadline to proceed with the hangar project as part of the Build Canada Funding.
- 3) Cancel plans at this time for the construction of the hangar and not leverage the unused portion of the Build Canada Fund. This amounts to approximately \$120,000.000 from the BCF and \$45,000.00 from the Community Stabilization Fund.
- 4) Place all unused municipal funds allotted to the Airport Upgrade Project in the Airport Reserve Fund.
- 5) Proceed as per an option presented by Council upon their direction.
- 6) Prepare an updated report on the Airport Operations to be presented to Council and the Economic Development Corporation.

Recommendation:

Option 1, 2, 4 and 6.

Respectfully submitted by:



Owen Cranney, CBCO
Fire Chief / Chief Building Official / Airport Manager

**Township of Manitowadge
Administration Report**

AGENDA	
Item No.	09-04
Meeting Date:	10/11/13
	D M Y
<i>Cancelled</i>	

RECEIVED

Date: October 18, 2013

Ref #: **FBA2013-06**

Submitted to: Mayor & Council, Cecile Kerster,

OCT 18 2013

AGENDA	
Item No.	09-04
Meeting Date:	10/11/13
	D M Y

Issue: Underground Storage Tank Removal
THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE

Background: The removal of the underground fuel tanks at the airport included testing and reporting of the exposed area. We have received a report back from Tectra Tec the engineering firm who conducted the sampling. Their report contains some adverse sample reports in the area of the old uploading pump and filter pads. I have no record of a leak or spill in this area.

Discussion: This report is being provided as an information item at this time. I have attached the report 126292700-LTR-V0002-00 for your review. Also attached is a discussion and recommendation report 1216292700-LTR-v0003-00. For Councils review, this report recommends the installation of ground water monitoring wells and sampling.

I have had a phone conversation with Steve Laurie and Rob Maurice from Tectra Tec. about the results and the work involved to set up the monitoring well. They are talking about three wells between the water well on the site and the sample area. This proposed work is in the range of \$20,000.00. When I inquired about the time frame to conduct the sampling they advised that a work plan be developed for next spring.

As the airport property is federally regulated, I am reviewing all applicable laws regarding this issue and will develop the work plan based on these requirements. I plan to have this completed in a timely fashion. In the interim I am going to conduct water sampling of the water well located at the Airport. The well at the airport is not used for potable water, so we will be conducting testing for hydrocarbons only.

Financial Implications:

The \$20,000.00 estimate was provided by Tectra Tec.

Options:

- 1) Continue with developing the work plan based on applicable legal requirements and due diligences with the intent that this would be a 2014 budget item should the work plan be as per the recommendations by Tectra Tec.
- 2) Provide the funding and approval for Tectra Tec to proceed immediately with their recommendations.

Recommendation:

- 1) Continue with developing the work plan based on applicable legal requirements and due diligences with the intent that this would be a 2014 budget item should the work plan be as per the recommendations by Tectra Tec.

Respectfully submitted by:

A handwritten signature in black ink that reads "Owen Cranney". The signature is written in a cursive style with a large initial 'O'.

Owen Cranney, CBCO
Fire Chief / Chief Building Official / Airport Manager

September 26, 2013

1216292700-LTR-V0002-00

Mr. Owen Cranney, CBCO
Fire Chief, CBO, CEMC, Airport Manager
The Corporation of the Township of Manitouwadge
1 Mississauga Drive
Manitouwadge, Ontario P0T 2C0

Dear Owen

**Subject Underground Storage Tank Removal
 Manitouwadge Municipal Airport – Highway 614, Manitouwadge,
 Ontario**

On May 27, 2013, the Corporation of the Township of Manitouwadge (Manitouwadge) retained Tetra Tech WEI Inc. (Tetra Tech) to collect soil samples during the excavation and removal of the former Jet A-1 Fuel underground storage tank (UST) and two-15,000 L avgas UST's at the above-referenced site. The excavation, removal, and disposal of the three UST's was completed by Superior Petroleum Maintenance LTD. (Superior) of Sault Ste. Marie, Ontario. Laboratory analyses revealed that petroleum hydrocarbons were detected at concentrations exceeding the applicable remediation guidelines values in soil sampled from the walls of the excavation.

The results of the soil-sampling program are summarized below, following a brief overview of the site.

BACKGROUND

Site Setting

The airport is located approximately 5.2 kilometers southwest of Manitouwadge, Ontario. The subject site consists of a 1,100 m x 30 m runway, a tarmac apron, the terminal building, a workshop, and the newly installed above ground storage tank (AST) and fueling system. The on-site infrastructure also includes the underground sewer and water supply lines, along with electrical service to the building. A domestic monitoring well is located approximately 150 m north of the terminal building adjacent to the UST excavation.

Adjacent lands are undeveloped, vegetated crown lands. Munro Lake is located adjacent to the airport along the east side of Highway 614.

Site History

According to airport officials, the airport was established in 1984 and the UST's were installed on site in 1986. The airport is registered as a municipal airport and services business and personal aircraft, fire service, air ambulance, and chartered flights. Field work included the removal of the former filter and distribution island, one 35,000 L Jet-A fuel UST and two 15,000 L avgas UST's. Subsequent to the decommissioning, a new Jet-A fuel AST was installed for continued operation of the fuel distribution services.

Geological Setting

Regional Geology and Hydrogeology

The airport lies in the Boreal Shield Ecozone, Abitibi Plains Ecoregion in Northern Ontario. The local geography is characterized by rugged bedrock topography with a discontinuous layer of glacial sediment in upland areas. Glaciolacustrine sediments are found in lowland valley areas. The topography of the site is generally sloped towards the northeast with relatively low local relief.

Local stratigraphy is described as undulating bedrock with surficial fine to medium sand deposits becoming coarser with depth interspersed with occasional clay/silt seams and fine gravel deposits.

A search of the Ontario Groundwater database by Government of Ontario personnel identified one registered domestic use water well (Well #10425723) located within the Manitowadge Municipal Airport site.

Site Stratigraphy

The general stratigraphy encountered during the UST removal activities was observed as silty clay, overlying fine to medium sand with slight horizontal stratification overlying a silty peat layer, followed by coarser sand intervals to a maximum depth of 3.5 m below grade.

APPLICABLE SOIL AND GROUNDWATER GUIDELINES

The Ontario Ministry of the Environment (MOE) *Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act (2011)* and subsequent amendments, contain a series of hydrocarbon parameter guidelines that are set to provide a level of human health and ecosystem protection consistent with background and protective of sensitive ecosystems. Review of these applicable pathways allows for selection of assessment/remediation guidelines more directly applicable to the site-specific conditions.

Based on the receptor pathways, the *Table 6: Generic Site Condition Standards for Shallow Soils in a Potable Ground Water Condition for Industrial/Commercial and Community Property Use* was deemed appropriate for this site. However, note that the collection of additional data may result in the exclusion of pathways specific to the site.

Land Use

The site is within a community land use area. The surrounding properties are classified as parkland.

Grain Size

The soil type governing the fate and transport of hydrocarbon constituents appears to be based on the observation of fine to coarse-grained sands within the excavation (i.e., coarse-grained for surface and subsoil).

Guideline Selection

MOE's *Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act (2011)* sets out prescribed contaminants and prescribed standards for these contaminants in Tables 1 through 9 for soil, groundwater, and sediments. These standards are derived from the Ontario Typical Range values for the land uses indicated and are considered representative of upper limits of typical province-wide background concentrations in soils that are not contaminated by point sources. The groundwater derived standards were derived from the Provincial Ground Water Monitoring Information System (PGMIS) from 2002 to 2007, from groundwater well surveillance data (DWSP) from 1997 to 2002, and for parameters where sufficient data was not available, the available values were derived from the most recent effects-based water criteria. The standards are considered to provide a level of human health and ecosystem protection consistent with background and protective of sensitive ecosystems.

According to MOE's *Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act (2011)*, Tables 6 and 7 should be used in situations where there is less than 2 m of overburden above bedrock or in situations where there is a shallow depth to groundwater. Table 6 does not account for dilution occurring within the aquifer and that biodegradation between the groundwater and a building basement, assuming one is situated adjacent to the area of concern, is assumed not to be occurring.

A search of the Ontario Groundwater Site by the Government of Ontario identified one domestic use water well located within 500 m of the site. Field observations indicate that the water well was located approximately 25 m north of the UST area. Therefore, the potable groundwater exposure pathway is deemed applicable.

Tables 8 and 9 were not considered applicable as the nearest surface water body to the site is Munro Lake which is located approximately 600 m east. As such, the aquatic protection pathway is not considered applicable to the site.

Summary

Applicable Soil Guidelines

The applicable soil assessment guidelines are the *Table 6: Generic Site Condition Standards for Shallow Soils in a Potable Ground Water Condition for Industrial/Commercial and Community Property Use* for coarse-grained surface soil.

UST AND SUBSURFACE PIPING REMOVAL ACTIVITIES

UST Removal Activities

At the time of Tetra Tech's arrival at the site on August 28, 2013, Superior had already excavated and removed the three UST's from the ground. The steel 35,000 L Jet-A Fuel tank and one 15,000 L avgas fuel tank had already been excavated, loaded onto a truck and were being hauled to Sault Ste. Marie. One 15,000 L remained on-site and appeared to be in good condition with no evidence of corrosion or wear. The site foreman indicated that the tanks removed from site were also in relatively good condition and there were no signs of obvious integrity issues. The final depth of the excavation was approximately 3.5 m below grade. Photos collected during the field activities are included as Attachment 1.

EXCAVATION WALL SAMPLING AND SOIL HEADSPACE SCREENING

Soil Sampling

Using the excavator bucket, ten soil samples was collected from the walls of the UST excavation at intervals of 1.5 m and 2.5 m below grade and three soil samples were collected from the base of the excavation at a depth of 3.5 m below grade. Soil samples were divided and placed into laboratory-supplied glass sampling jars, for possible laboratory analyses, and plastic sampling bags for headspace vapour analyses. Soil samples for potential laboratory analyses were maintained in ice pack-equipped coolers prior to submission to the laboratory.

The final extent of the excavation is indicated on Figure 1. Laboratory analytical results are included as Attachment 2.

Soil Headspace Screening

To obtain a preliminary indication of the presence and severity of petroleum hydrocarbon impacts, soil samples were collected for headspace combustible vapour concentration measurements. These measurements were recorded using a portable Gastech 1238ME combustible gas indicator calibrated to hexane (a standard used for gasoline or diesel fuel), and set on methane elimination mode.

Generally, soils are considered potentially impacted by petroleum hydrocarbons if the headspace combustible vapour concentration produced is greater than 200 parts per million (ppm). Combustible vapour concentrations below 50 ppm are typically considered to be background levels and can be attributed to water vapour and natural soil gases. Combustible vapour concentrations between 50 and 200 ppm could result from petroleum hydrocarbon impacts, or elevated natural soil gas levels. Using the Gastech 1238M, if vapour concentrations exceed 500 ppm, they are measured as a percentage of the Lower Explosive Limit (LEL).

Soil Analytical Program

A total of three soil samples (one from the base of the excavation, as well as the highest Organic Vapour Analysis (OVA) reading from a wall sample and a sample from the wall opposite to the highest OVA reading, as per provincial standards) were submitted to ALS

Laboratory Group located in Thunder Bay, Ontario, for BTEX and Hydrocarbon Fraction I to 4 content analyses. The samples were selected for analyses based on a review of the field observations and the soil headspace combustible vapour concentrations for each wall and base sample.

SOIL HEADSPACE SCREENING AND SAMPLING RESULTS

Soil Headspace Screening Results

Combustible headspace vapour concentrations ranged from <5 ppm to 87% LEL.

The sampling locations and combustible vapour screening results are presented in Figure 1, attached.

Soil Sampling Results

Ten soil samples were collected from the walls and three soil samples were collected from the base of the excavation. Based on OVA readings two excavation wall samples (W1 @ 1.5 m and W9 @ 1.5m) and one base (B3 @ 3.5 m) were submitted to the laboratory for BTEX and petroleum hydrocarbon fraction F1 to F4 analysis.

Petroleum hydrocarbon Fraction F1 were detected at concentrations exceeding the applicable guidelines in soil sampled from the walls of the excavation, located in the north and west corners of the excavation. Laboratory results for all other analyzed parameters complied with the applicable remediation guideline values.

The soil sample collected from the base of the excavation complied with the applicable remediation criteria. The complete laboratory analytical results are included in Table 1.

The excavation and removal of potentially hydrocarbon impacted soil was not deemed feasible by the on-site field staff due to the presence of an electrical conduit for the runway lighting and the tarmac apron to the northwest, the electrical supply for the newly installed AST to the northeast, and the tarmac apron and roadway to the southwest.

CONCLUSIONS

- Combustible vapour screening of the soil sampled from the walls and base of the excavation revealed concentrations between <5 ppm and 87% LEL.
- Petroleum hydrocarbon fraction F1 levels were detected at concentrations exceeding the applicable guideline values for both of the wall samples collected. All other parameters complied with the remediation criteria.
- Laboratory results from the sample collected from the excavation base complied with the applicable remediation guideline values.
- The excavation and removal of the identified impacted soil was not possible due to the immediate proximity of on-site infrastructure.

Please call me at (204)954-6873 if you have any questions regarding this project. Thank you for the opportunity to be of service to The Corporation of the Township of Manitowadge.

Sincerely

TETRA TECH WEI INC.

Reviewed by

TETRA TECH WEI INC.

Steven Laurie, B.Env.Sci., P.Ag.(MB, AB), EP
Environmental Scientist

SL/ac

Attachments

Rob Maurice, M.Sc., P.Ag.(MB)
Senior Project Manager

REFERENCES

Ontario Ministry of the Environment, *Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act, Table 6: Generic Site Condition Standards for Shallow Soils in a Potable ground Water Condition for Industrial/Commercial/Community Property Use for Coarse Grained Soils. PIBS # 7382e01*. April 15, 2011.

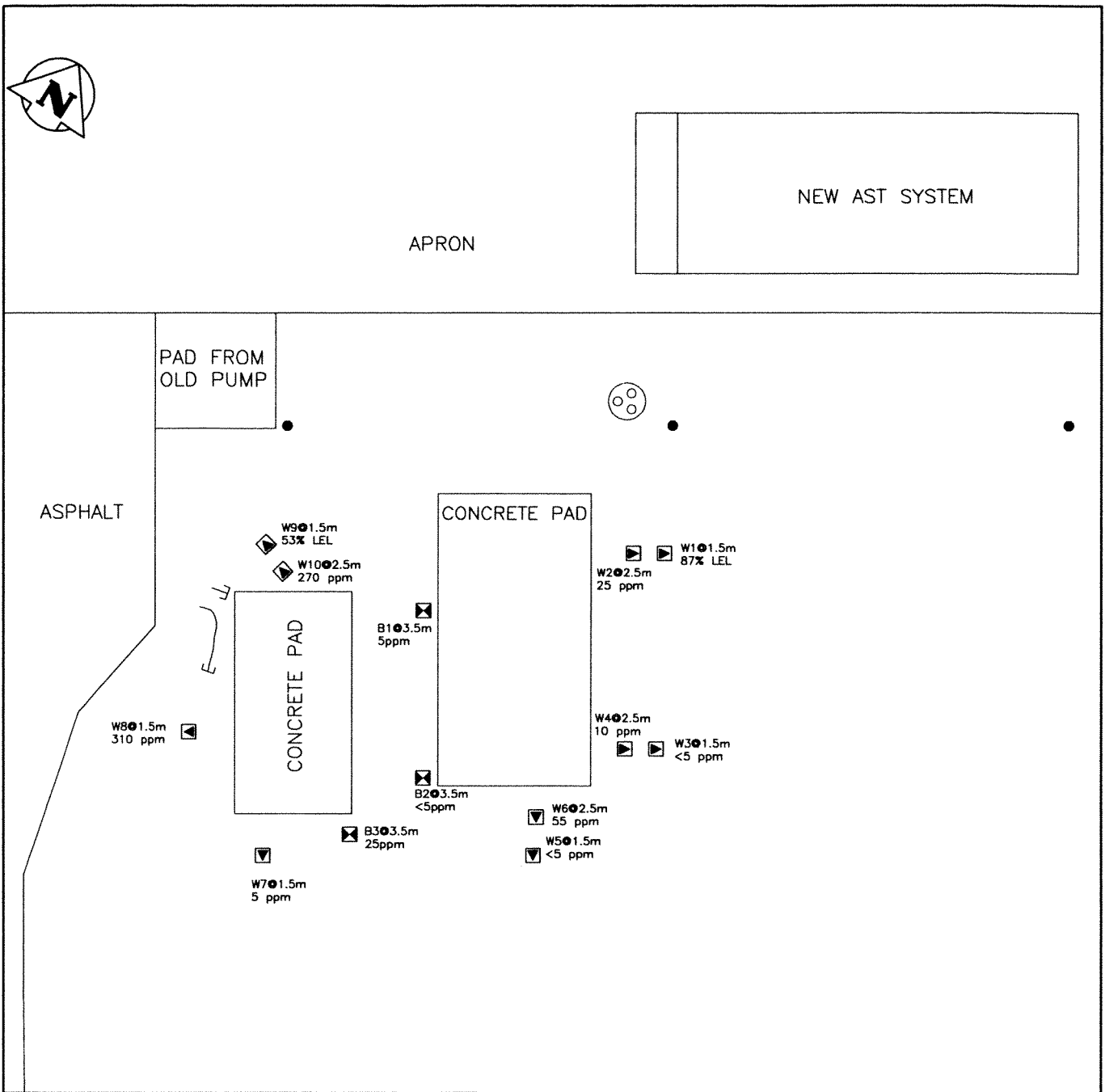
LIMITATIONS

The scope of this report is limited to the matters expressly covered and is intended solely for the client to whom it is addressed. Tetra Tech WEI Inc. (Tetra Tech) makes no warranties, expressed or implied, including without limitation, as to the marketability of the site, or fitness for a particular use. The assessment and remedial activities were conducted using standard engineering and scientific judgement, principles and practices, within a practical scope and budget. It is partially based on the observations of the assessor during the time of the site visit, in conjunction with archival information obtained from a number of sources which is assumed to be correct. Except as provided, Tetra Tech has made no independent investigations to verify the accuracy or completeness of the information obtained from secondary sources or personal interviews. Generally, the findings, conclusions, and recommendations are based on a limited amount of data (e.g., the number of test pits completed, and excavation samples collected, and the number of soil and water samples submitted for laboratory analyses) interpolated between sampling points and the actual conditions (e.g., the type, level, and extent of impacted media) on the property may vary from that described above. Any findings regarding site conditions different from those described above upon which this report is based will consequently change Tetra Tech's conclusions and recommendations.

DISCLAIMER

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FIGURES



LEGEND

- EXCAVATION BASE SAMPLE
- ▣ EXCAVATION WALL SAMPLE
- 250 ppm COMBUSTIBLE VAPOUR CONCENTRATION
- 25% LEL (PARTS PER MILLION / LOWER EXPLOSIVE LIMITS)
- STORM SEWER LINE
- ELECTRICAL LINE
- MANHOLE
- BOLLARDS

REFERENCE DRAWINGS:

NO.	DATE	DESCRIPTION	ISSUED BY
REVISIONS/ISSUE			

TE	TETRA TECH
AUTHORIZED BY: RM	CLIENT DRAWING NO.
DATE: 13.09.26	

MANITOUWADGE AIRPORT

THE CONTENT OF THIS DOCUMENT IS NOT INTENDED FOR THE USE OF, NOR IS IT INTENDED TO BE RELIED UPON BY ANY PERSON, FIRM OR CORPORATION OTHER THAN THE CLIENT AND TETRA TECH WEI Inc. (Tetra Tech). TETRA TECH WEI Inc. (Tetra Tech) DENIES ANY LIABILITY WHATSOEVER TO OTHER PARTIES FOR DAMAGES OR INJURY SUFFERED BY SUCH THIRD PARTY ARISING FROM THE USE OF THIS DOCUMENT BY THEM, WITHOUT THE EXPRESSED WRITTEN AUTHORITY OF TETRA TECH WEI Inc. (Tetra Tech) AND OUR CLIENT. THIS DOCUMENT IS SUBJECT TO FURTHER RESTRICTIONS IMPOSED BY THE CONTRACT BETWEEN THE CLIENT AND TETRA TECH WEI Inc. (Tetra Tech) AND THESE PARTIES PERMISSION MUST BE SOUGHT REGARDING THIS DOCUMENT IN ALL OTHER CIRCUMSTANCES.

DRAWING DESCRIPTION

FIGURE 1: GENERAL SITE PLAN SHOWING SOIL SAMPLE LOCATIONS - UST REMOVAL MANITOUWADGE AIRPORT, ON

DESIGNED BY: SL	DRAWN BY: SP	DRAWING NO.	REV.
REVIEWED BY: SL	SCALE: 1:150	1216292700-SKT-V0001	00

TABLES

W1@1.5M	28-AUG-13	87% LEL	Northeast Wall	<0.32	<3.2	<0.80	<0.58					<10	<50	<50
W9@1.5M	28-AUG-13	53% LEL	Northwest Wall	<0.080	<0.80	<0.20	<0.14					<10	<50	<50
B3@3.5M	28-AUG-13	25 ppm	Base	<0.020	<0.20	<0.050	<0.050			<5.0		<10	<50	<50

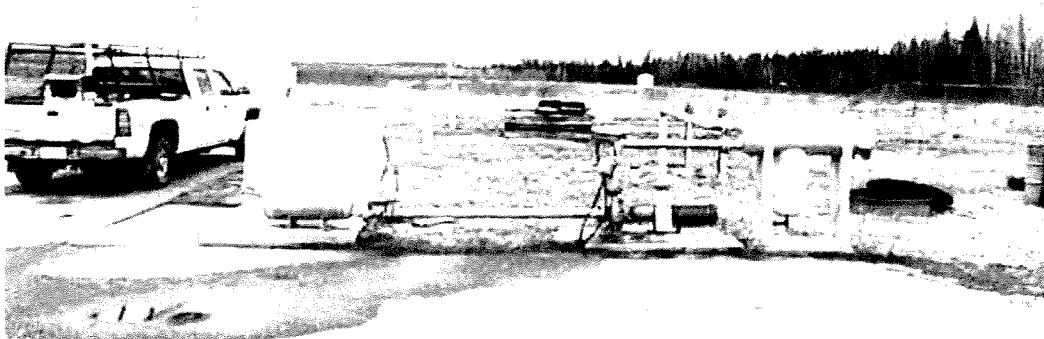
Notes: Concentrations in excess of referenced standards are presented in text.

^a The Standards shown are the Ontario MOE Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act (April 15, 2011), Table 6: Generic Site Condition Standards for Shallow Soils in a Potable Ground Water Condition for Commercial/Industrial/Community Property Use in coarse-grained soil.

ppm = parts per million, LEL = Lower Explosive Limit (1% LEL ~ 110 ppm)

ATTACHMENT 1

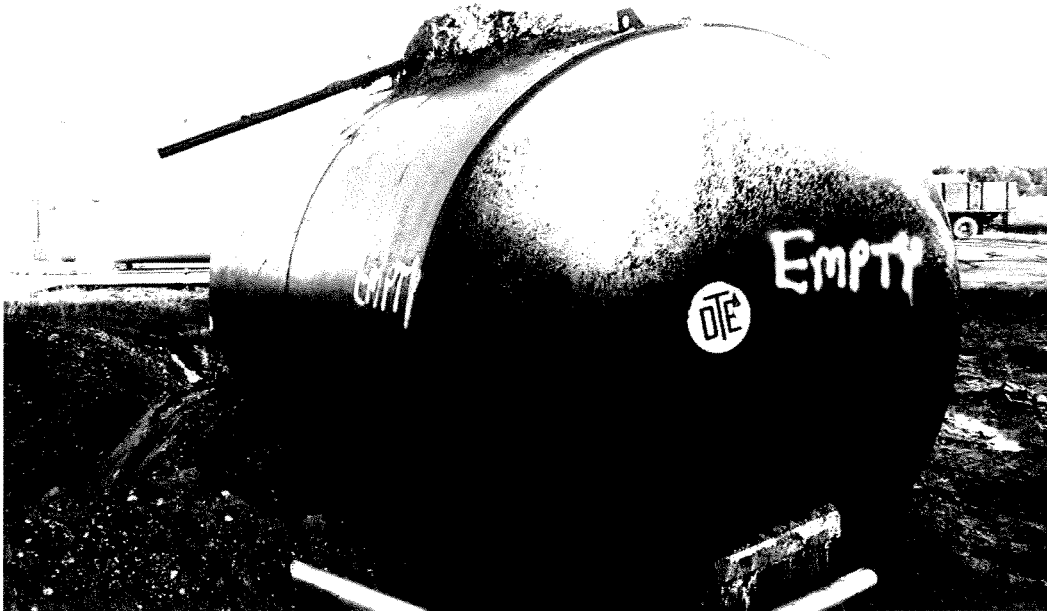
SITE PHOTOS



Photograph 1. Photograph of aboveground facilities from apron facing northeast. Photo taken by Tetra Tech on May 15, 2013.



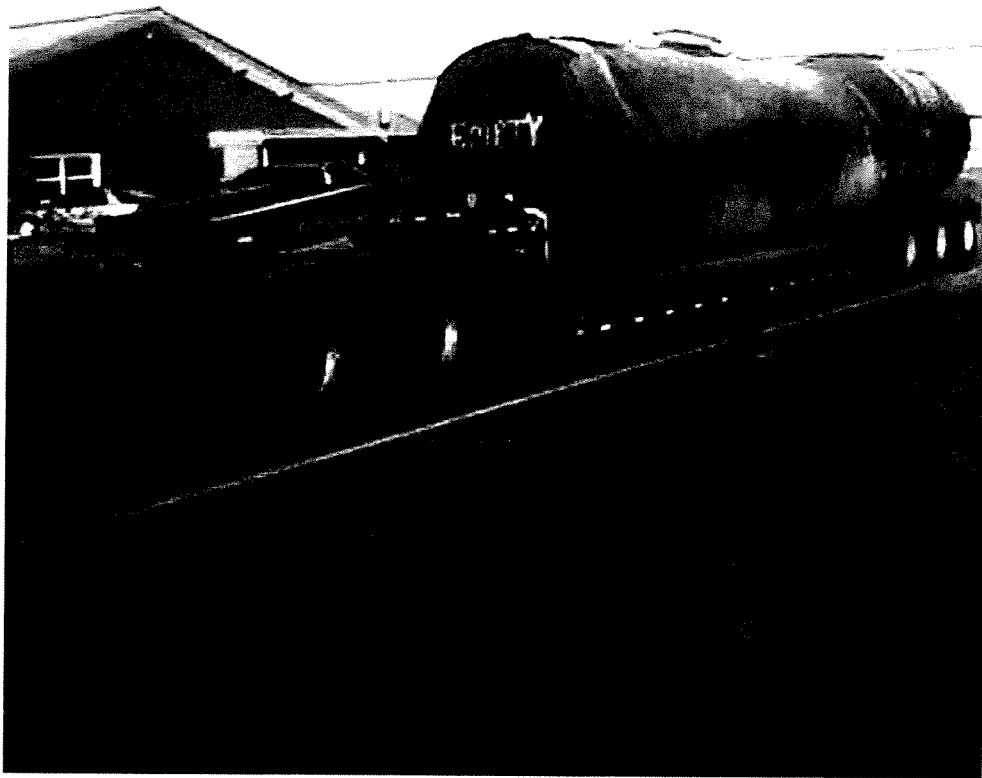
Photograph 2. Photograph of UST excavation facing south. Photo taken by Tetra Tech on August 28, 2013.



Photograph 3. Photograph of former UST. Photo taken by Tetra Tech on August 28, 2013.



Photograph 4. Photograph facing north showing backfilling activities. Photo taken by Tetra Tech on August 28, 2013.



Photograph 5. Photograph of the removed UST tanks. Photo taken by Superior Petroleum Maintenance LTD. on August 28, 2013.

ATTACHMENT 2

*LABORATORY
ANALYTICAL REPORTS*

Tetra Tech (Winnipeg)
ATTN: Steven Laurie
400-161 Portage Ave East
Winnipeg MB R3B 0Y4

Date Received: 28-AUG-13
Report Date: 10-SEP-13 11:15 (MT)
Version: FINAL

Client Phone: 204-954-6873

Certificate of Analysis

Lab Work Order #: L1354959
Project P.O. #: NOT SUBMITTED
Job Reference: 705-1216292700
C of C Numbers:
Legal Site Desc:

Paul Nicolas

Paul Nicolas
Account Manager

[This report shall not be reproduced except in full without the written authority of the Laboratory.]

ALS ENVIRONMENTAL ANALYTICAL REPORT

Sample Details/Parameters	Result	Qualifier*	D.L.	Units	Extracted	Analyzed	Batch
L1354959-1 W1@1.5M Sampled By: SL on 28-AUG-13 @ 08:30 Matrix: SOIL							
Physical Tests							
% Moisture	18.5		0.10	%	03-SEP-13	04-SEP-13	R2686090
Volatile Organic Compounds							
Benzene	<0.32	DLA	0.32	ug/g	03-SEP-13	05-SEP-13	R2686436
Ethyl Benzene	<0.80	DLA	0.80	ug/g	03-SEP-13	05-SEP-13	R2686436
Toluene	<3.2	DLA	3.2	ug/g	03-SEP-13	05-SEP-13	R2686436
o-Xylene	<0.32	DLA	0.32	ug/g	03-SEP-13	05-SEP-13	R2686436
m+p-Xylenes	<0.48	DLA	0.48	ug/g	03-SEP-13	05-SEP-13	R2686436
Xylenes (Total)	<0.58		0.58	ug/g		05-SEP-13	
Surrogate: 4-Bromofluorobenzene	88.3		70-130	%	03-SEP-13	05-SEP-13	R2686436
Surrogate: 1,4-Difluorobenzene	101.7		70-130	%	03-SEP-13	05-SEP-13	R2686436
Hydrocarbons							
F1 (C6-C10)	409	DLA	80	ug/g	03-SEP-13	05-SEP-13	R2686436
F1-BTEX	409		80	ug/g		10-SEP-13	
F2 (C10-C16)	<10		10	ug/g	06-SEP-13	10-SEP-13	R2690054
F3 (C16-C34)	<50		50	ug/g	06-SEP-13	10-SEP-13	R2690054
F4 (C34-C50)	<50		50	ug/g	06-SEP-13	10-SEP-13	R2690054
Total Hydrocarbons (C6-C50)	409		80	ug/g		10-SEP-13	
Chrom. to baseline at nC50	YES				06-SEP-13	10-SEP-13	R2690054
Surrogate: 2-Bromobenzotrifluoride	103.4		50-140	%	06-SEP-13	10-SEP-13	R2690054
Surrogate: 3,4-Dichlorotoluene	78.8		60-140	%	03-SEP-13	05-SEP-13	R2686436
L1354959-2 W9@1.5M Sampled By: SL on 28-AUG-13 @ 09:25 Matrix: SOIL							
Physical Tests							
% Moisture	11.9		0.10	%	03-SEP-13	04-SEP-13	R2686090
Volatile Organic Compounds							
Benzene	<0.080	DLA	0.080	ug/g	03-SEP-13	05-SEP-13	R2686436
Ethyl Benzene	<0.20	DLA	0.20	ug/g	03-SEP-13	05-SEP-13	R2686436
Toluene	<0.80	DLA	0.80	ug/g	03-SEP-13	05-SEP-13	R2686436
o-Xylene	<0.080	DLA	0.080	ug/g	03-SEP-13	05-SEP-13	R2686436
m+p-Xylenes	<0.12	DLA	0.12	ug/g	03-SEP-13	05-SEP-13	R2686436
Xylenes (Total)	<0.14		0.14	ug/g		05-SEP-13	
Surrogate: 4-Bromofluorobenzene	101.7		70-130	%	03-SEP-13	05-SEP-13	R2686436
Surrogate: 1,4-Difluorobenzene	100.6		70-130	%	03-SEP-13	05-SEP-13	R2686436
Hydrocarbons							
F1 (C6-C10)	98	DLA	20	ug/g	03-SEP-13	05-SEP-13	R2686436
F1-BTEX	98		20	ug/g		10-SEP-13	
F2 (C10-C16)	<10		10	ug/g	06-SEP-13	10-SEP-13	R2690054
F3 (C16-C34)	<50		50	ug/g	06-SEP-13	10-SEP-13	R2690054
F4 (C34-C50)	<50		50	ug/g	06-SEP-13	10-SEP-13	R2690054
Total Hydrocarbons (C6-C50)	98		50	ug/g		10-SEP-13	
Chrom. to baseline at nC50	YES				06-SEP-13	10-SEP-13	R2690054

* Refer to Referenced Information for Qualifiers (if any) and Methodology.

ALS ENVIRONMENTAL ANALYTICAL REPORT

Sample Details/Parameters	Result	Qualifier*	D.L.	Units	Extracted	Analyzed	Batch
L1354959-2 W9@1.5M Sampled By: SL on 28-AUG-13 @ 09:25 Matrix: SOIL							
Hydrocarbons							
Surrogate: 2-Bromobenzotrifluoride	100.6		50-140	%	06-SEP-13	10-SEP-13	R2690054
Surrogate: 3,4-Dichlorotoluene	76.7		60-140	%	03-SEP-13	05-SEP-13	R2686436
L1354959-3 B3@3.5M Sampled By: SL on 28-AUG-13 @ 09:55 Matrix: SOIL							
Physical Tests							
% Moisture	11.6		0.10	%	03-SEP-13	04-SEP-13	R2686090
Volatile Organic Compounds							
Benzene	<0.020		0.020	ug/g	03-SEP-13	04-SEP-13	R2686436
Ethyl Benzene	<0.050		0.050	ug/g	03-SEP-13	04-SEP-13	R2686436
Toluene	<0.20		0.20	ug/g	03-SEP-13	04-SEP-13	R2686436
o-Xylene	<0.020		0.020	ug/g	03-SEP-13	04-SEP-13	R2686436
m+p-Xylenes	<0.030		0.030	ug/g	03-SEP-13	04-SEP-13	R2686436
Xylenes (Total)	<0.050		0.050	ug/g		04-SEP-13	
Surrogate: 4-Bromofluorobenzene	93.6		70-130	%	03-SEP-13	04-SEP-13	R2686436
Surrogate: 1,4-Difluorobenzene	98.9		70-130	%	03-SEP-13	04-SEP-13	R2686436
Hydrocarbons							
F1 (C6-C10)	<5.0		5.0	ug/g	03-SEP-13	04-SEP-13	R2686436
F1-BTEX	<5.0		5.0	ug/g		10-SEP-13	
F2 (C10-C16)	<10		10	ug/g	06-SEP-13	10-SEP-13	R2690054
F3 (C16-C34)	<50		50	ug/g	06-SEP-13	10-SEP-13	R2690054
F4 (C34-C50)	<50		50	ug/g	06-SEP-13	10-SEP-13	R2690054
Total Hydrocarbons (C6-C50)	<50		50	ug/g		10-SEP-13	
Chrom. to baseline at nC50	YES				06-SEP-13	10-SEP-13	R2690054
Surrogate: 2-Bromobenzotrifluoride	100.5		50-140	%	06-SEP-13	10-SEP-13	R2690054
Surrogate: 3,4-Dichlorotoluene	61.7		60-140	%	03-SEP-13	04-SEP-13	R2686436

* Refer to Referenced Information for Qualifiers (if any) and Methodology.

Reference Information

Sample Parameter Qualifier key listed:

Qualifier	Description
DLA	Detection Limit Adjusted For required dilution

Test Method References:

ALS Test Code	Matrix	Test Description	Method Reference**
BTX-511-HS-WT	Soil	BTEX-O.Reg 153/04 (July 2011)	SW846 8260

BTX is determined by extracting a soil or sediment sample as received with methanol, then analyzing by headspace-GC/MS.

Analysis conducted in accordance with the Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act (July 1, 2011).

F1-F4-511-CALC-WT	Soil	F1-F4 Hydrocarbon Calculated	CCME CWS-PHC DEC-2000 - PUB# 1310-S
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Analytical methods used for analysis of C6 to C50 Petroleum Hydrocarbons have been validated and comply with the Reference Method for the CWS PHC.

Hydrocarbon results are expressed on a dry weight basis.

In cases where results for both F4 and F4G are reported, the greater of the two results must be used in any application of the CWS PHC guidelines and the gravimetric heavy hydrocarbons cannot be added to the C6 to C50 hydrocarbons.

In samples where BTEX and F1 were analyzed, F1-BTEX represents a value where the sum of Benzene, Toluene, Ethylbenzene and total Xylenes has been subtracted from F1.

In samples where PAHs, F2 and F3 were analyzed, F2-Naphth represents the result where Naphthalene has been subtracted from F2. F3-PAH represents a result where the sum of Benzo(a)anthracene, Benzo(a)pyrene, Benzo(b)fluoranthene, Benzo(k)fluoranthene, Dibenzo(a,h)anthracene, Fluoranthene, Indeno(1,2,3-cd)pyrene, Phenanthrene, and Pyrene has been subtracted from F3.

Unless otherwise qualified, the following quality control criteria have been met for the F1 hydrocarbon range:

1. All extraction and analysis holding times were met.
2. Instrument performance showing response factors for C6 and C10 within 30% of the response factor for toluene.
3. Linearity of gasoline response within 15% throughout the calibration range.

Unless otherwise qualified, the following quality control criteria have been met for the F2-F4 hydrocarbon ranges:

1. All extraction and analysis holding times were met.
2. Instrument performance showing C10, C16 and C34 response factors within 10% of their average.
3. Instrument performance showing the C50 response factor within 30% of the average of the C10, C16 and C34 response factors.
4. Linearity of diesel or motor oil response within 15% throughout the calibration range.

F1-HS-511-WT	Soil	F1-O.Reg 153/04 (July 2011)	E3398/CCME TIER 1-HS
--------------	------	-----------------------------	----------------------

Fraction F1 is determined by extracting a soil or sediment sample as received with methanol, then analyzing by headspace-GC/FID.

Analysis conducted in accordance with the Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act (July 1, 2011), unless a subset of the Analytical Test Group (ATG) has been requested (the Protocol states that all analytes in an ATG must be reported).

F2-F4-511-WT	Soil	F2-F4-O.Reg 153/04 (July 2011)	MOE DECPH-E3398/CCME TIER 1
--------------	------	--------------------------------	-----------------------------

Fractions F2, F3 and F4 are determined by extracting a soil sample with a solvent mix. The solvent recovered from the extracted soil sample is dried and treated to remove polar material. The extract is analyzed by GC/FID.

Analysis conducted in accordance with the Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act (July 1, 2011), unless a subset of the Analytical Test Group (ATG) has been requested (the Protocol states that all analytes in an ATG must be reported).

MOISTURE-WT	Soil	% Moisture	Gravimetric: Oven Dried
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XYLENES-SUM-CALC-WT	Soil	Sum of Xylene Isomer Concentrations	CALCULATION
---------------------	------	-------------------------------------	-------------

Total xylenes represents the sum of o-xylene and m&p-xylene.

** ALS test methods may incorporate modifications from specified reference methods to improve performance.

The last two letters of the above test code(s) indicate the laboratory that performed analytical analysis for that test. Refer to the list below:

Laboratory Definition Code	Laboratory Location
WT	ALS ENVIRONMENTAL - WATERLOO, ONTARIO, CANADA

Chain of Custody Numbers:

Reference Information

GLOSSARY OF REPORT TERMS

Surrogates are compounds that are similar in behaviour to target analyte(s), but that do not normally occur in environmental samples. For applicable tests, surrogates are added to samples prior to analysis as a check on recovery. In reports that display the D.L. column, laboratory objectives for surrogates are listed there.

mg/kg - milligrams per kilogram based on dry weight of sample

mg/kg ww_t - milligrams per kilogram based on wet weight of sample

mg/kg l_wt - milligrams per kilogram based on lipid weight of sample

mg/L - unit of concentration based on volume, parts per million.

< - Less than.

D.L. - The reporting limit.

N/A - Result not available. Refer to qualifier code and definition for explanation.

Test results reported relate only to the samples as received by the laboratory.

UNLESS OTHERWISE STATED, ALL SAMPLES WERE RECEIVED IN ACCEPTABLE CONDITION.

Analytical results in unsigned test reports with the DRAFT watermark are subject to change, pending final QC review.

Quality Control Report

Workorder: L1354959

Report Date: 10-SEP-13

Page 1 of 3

Client: Tetra Tech (Winnipeg)
 400-161 Portage Ave East
 Winnipeg MB R3B 0Y4

Contact: Steven Laurie

Test	Matrix	Reference	Result	Qualifier	Units	RPD	Limit	Analyzed
BTX-511-HS-WT	Soil							
Batch	R2686436							
WG1738771-1	CVS							
Benzene			102.4		%		75-125	04-SEP-13
Ethyl Benzene			108.3		%		75-125	04-SEP-13
m+p-Xylenes			102.1		%		75-125	04-SEP-13
o-Xylene			103.0		%		75-125	04-SEP-13
Toluene			94.1		%		75-125	04-SEP-13
WG1738788-2	LCS							
Benzene			89.9		%		70-130	04-SEP-13
Ethyl Benzene			104.5		%		70-130	04-SEP-13
m+p-Xylenes			102.5		%		70-130	04-SEP-13
o-Xylene			96.9		%		70-130	04-SEP-13
Toluene			90.3		%		70-130	04-SEP-13
WG1738788-1	MB							
Benzene			<0.020		ug/g		0.02	04-SEP-13
Ethyl Benzene			<0.050		ug/g		0.05	04-SEP-13
m+p-Xylenes			<0.030		ug/g		0.03	04-SEP-13
o-Xylene			<0.020		ug/g		0.02	04-SEP-13
Toluene			<0.20		ug/g		0.2	04-SEP-13
Surrogate: 1,4-Difluorobenzene			93.5		%		70-130	04-SEP-13
Surrogate: 4-Bromofluorobenzene			94.2		%		70-130	04-SEP-13
WG1738788-4	MS	WG1738788-5						
Benzene			101.5		%		60-140	04-SEP-13
Ethyl Benzene			114.8		%		60-140	04-SEP-13
m+p-Xylenes			112.8		%		60-140	04-SEP-13
o-Xylene			107.4		%		60-140	04-SEP-13
Toluene			107.8		%		60-140	04-SEP-13
F1-HS-511-WT	Soil							
Batch	R2686436							
WG1738771-1	CVS							
F1 (C6-C10)			92.0		%		80-120	04-SEP-13
WG1738788-2	LCS							
F1 (C6-C10)			92.6		%		80-120	04-SEP-13
WG1738788-1	MB							
F1 (C6-C10)			<5.0		ug/g		5	04-SEP-13
Surrogate: 3,4-Dichlorotoluene			93.8		%		60-140	04-SEP-13
WG1738788-7	MS	WG1738788-6						

Quality Control Report

Workorder: L1354959

Report Date: 10-SEP-13

Page 2 of 3

Test	Matrix	Reference	Result	Qualifier	Units	RPD	Limit	Analyzed
F1-HS-511-WT	Soil							
Batch	R2686436							
WG1738788-7	MS	WG1738788-6						
F1 (C6-C10)			111.9		%		60-140	04-SEP-13
F2-F4-511-WT	Soil							
Batch	R2690054							
WG1738811-4	CRM	ALS PHC2 IRM						
F2 (C10-C16)			115.1		%		70-130	10-SEP-13
F3 (C16-C34)			120.9		%		70-130	10-SEP-13
F4 (C34-C50)			113.3		%		70-130	10-SEP-13
WG1741792-1	CVS							
F2 (C10-C16)			103.0		%		80-120	10-SEP-13
F3 (C16-C34)			102.9		%		80-120	10-SEP-13
F4 (C34-C50)			108.9		%		80-120	10-SEP-13
WG1738811-2	LCS							
F2 (C10-C16)			108.4		%		80-120	10-SEP-13
F3 (C16-C34)			112.1		%		80-120	10-SEP-13
F4 (C34-C50)			102.1		%		80-120	10-SEP-13
WG1738811-3	LCSD	WG1738811-2						
F2 (C10-C16)		108.4	111		%	2.0	50	10-SEP-13
F3 (C16-C34)		112.1	113		%	1.2	50	10-SEP-13
F4 (C34-C50)		102.1	108		%	6.0	50	10-SEP-13
WG1738811-1	MB							
F2 (C10-C16)			<10		ug/g		10	10-SEP-13
F3 (C16-C34)			<50		ug/g		50	10-SEP-13
F4 (C34-C50)			<50		ug/g		50	10-SEP-13
Surrogate: 2-Bromobenzotrifluoride			107.0		%		50-140	10-SEP-13
WG1738811-5	MS	WG1738811-7						
F2 (C10-C16)			99.9		%		60-140	10-SEP-13
F3 (C16-C34)			106.6		%		60-140	10-SEP-13
F4 (C34-C50)			105.3		%		60-140	10-SEP-13
MOISTURE-WT	Soil							
Batch	R2686090							
WG1738810-2	LCS							
% Moisture			101.0		%		70-130	04-SEP-13
WG1738810-1	MB							
% Moisture			<0.10		%		0.1	04-SEP-13

Quality Control Report

Workorder: L1354959

Report Date: 10-SEP-13

Page 3 of 3

Legend:

Limit	ALS Control Limit (Data Quality Objectives)
DUP	Duplicate
RPD	Relative Percent Difference
N/A	Not Available
LCS	Laboratory Control Sample
SRM	Standard Reference Material
MS	Matrix Spike
MSD	Matrix Spike Duplicate
ADE	Average Desorption Efficiency
MB	Method Blank
IRM	Internal Reference Material
CRM	Certified Reference Material
CCV	Continuing Calibration Verification
CVS	Calibration Verification Standard
LCSD	Laboratory Control Sample Duplicate

Sample Parameter Qualifier Definitions:

Qualifier	Description
RPD-NA	Relative Percent Difference Not Available due to result(s) being less than detection limit.

Hold Time Exceedances:

All test results reported with this submission were conducted within ALS recommended hold times.

ALS recommended hold times may vary by province. They are assigned to meet known provincial and/or federal government requirements. In the absence of regulatory hold times, ALS establishes recommendations based on guidelines published by the US EPA, APHA Standard Methods, or Environment Canada (where available). For more information, please contact ALS.

The ALS Quality Control Report is provided to ALS clients upon request. ALS includes comprehensive QC checks with every analysis to ensure our high standards of quality are met. Each QC result has a known or expected target value, which is compared against pre-determined data quality objectives to provide confidence in the accuracy of associated test results.

Please note that this report may contain QC results from anonymous Sample Duplicates and Matrix Spikes that do not originate from this Work Order.



ALS Environmental

ADDRESS 1081 Barton Street, Thunder Bay Ontario P7B 5N3 Canada PHONE +1 807 623 6463 FAX +1 807 623 7598
ALS CANADA LIMITED Part of the ALS Group A Campbell Brothers Limited Company www.alsglobal.com

L1354959

Company: Tera Tech Wki Inc. Contact: Steven Nadey Address: 400-161 Riverside Ave E WPG MB R3B 0Y4 Phone: 204-951-6823 Fax: 204-955-0546 Email: Steven.Laurie@TeraTech.com Project: 105-12162927-02 PO: Quote #: TERA TECH 410818U		Regulatory Information <input checked="" type="checkbox"/> O. Reg 153 (O. Reg S11 Amend) Table: 3 Record of Site Condition <input type="checkbox"/> Yes <input type="checkbox"/> No PWQQ <input type="checkbox"/> MISA <input type="checkbox"/> MMER <input type="checkbox"/> CCME <input type="checkbox"/> Guideline Required: TCLP Regulation 558 <input type="checkbox"/> Other:		Both questions below must be answered for water samples Are any samples taken from a regulated DW System? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, an authorized DW COC must be used. Is the water sampled intended for human consumption? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Account Manager: Steven Nadey Sample Identification: (This description will appear on the report) W1 @ 1.5 m W9 @ 1.5 m B3 @ 3.5 m		Service Requested <input checked="" type="checkbox"/> Regular TAT (7 Days) <input type="checkbox"/> Priority TAT 50% Surcharge (3-5 Days) <input type="checkbox"/> Emergency TAT 100% Surcharge (1-2 Days) Specify Date Required: All TAT quoted material is in business days which exclude statutory holidays and weekends. Samples received past 3:00pm on Saturday/Sunday begin the next day.		Analysis Request Please indicate below Filtered, Preserved or both (F, P, F/P) 2 - F + P 1 - F + P 2 - F + P	
Sample # 1 2 3		Date Aug-28-13 ↓ ↓		Time 8:30 9:35 9:55	
Sample Type Gens ↓ ↓		Number of Containers 3 3 3		L1354959-COFC	
SHIPMENT RELEASE (client use) Released by: Steven Nadey Date & Time: 11:16-23-2013 4:00 PM Received by: JKM Aug. 28 13 Date & Time: 3:45 10:6					
SHIPMENT-RECEPTION (lab use only) Verified by: Kelly Date & Time: Aug. 28/13 Observations: Yes / No: If Yes add SIF					
Special Instructions/Comments Lab to Lab. Managed @ TeraTech.com Lab Results NO @ TeraTech.com Mechanical Preservation					

**Failure to complete all portions of this form may delay analysis. **TAT may vary dependent on complexity of analysis and lab workload at time of submission. Please contact the lab to confirm TATs. Any known or suspected hazards relating to a sample must be noted on the chain of custody in the comments section. By use of the form the user acknowledges and agrees with the Terms and Conditions as specified on the back page.

September 26, 2013

1216292700-LRT-V0003-00

Mr. Owen Cranney, CBCO
Fire Chief/CBO/Airport Manager
The Corporation of the Township of Manitowadge
1 Mississauga Drive
Manitouwadge, Ontario P0T 2C0

Dear Mr. Cranney

**Subject Discussion and Recommendations
Underground Storage Tank Removal
Manitouwadge Municipal Airport – Highway 614, Manitowadge,
Ontario**

Tetra Tech WEI Inc. (Tetra Tech) is pleased to provide the Corporation of the Township of Manitowadge (Manitouwadge) with this supplemental report discussing the results of Tetra Tech's September 2013 Underground Storage Tank (UST) removal report conducted at the Manitowadge Municipal Airport (hereinafter referred to as the site). As a supplement to the UST removal report, Tetra Tech is pleased to provide the following discussion of results and recommendations for further activities.

DISCUSSION OF RESULTS

In August 2013, Tetra Tech conducted soil sampling activities to characterize the soil quality within the UST excavation on the subject site during the removal of the former filter and distribution island, one 35,000 L Jet-A fuel UST and two 5,000 L UST's:

The soil laboratory analytical results from the soil sampling activities at the subject site identified petroleum hydrocarbon Fraction F1 concentrations exceeding the referenced remediation guideline values (MOE, 2011) in samples collected from the walls of the UST excavation. Further assessment is required in order to further characterize and to determine the extent of the impacts observed during the UST removal activities.

RECOMMENDATIONS

The petroleum hydrocarbon Fraction F1-impacted soil identified has not yet been delineated on the subject site. Recommendations include:

- Develop a drilling program to characterize and delineate the impacted soil (i.e. determine impacted soil volume);
- Install a minimum of three groundwater monitoring wells (to determine groundwater flow and conduct groundwater sampling) with at least one well completed between the excavation and the on-site domestic water well; and,
- Use the results of the soil and water sampling events to determine a go forward plan for the site.

CLOSURE

We would appreciate the opportunity to discuss the above recommendations with you to develop a mutually agreeable plan for the site. If you have any questions regarding the information detailed herein, please contact the undersigned at your convenience.

Sincerely

Prepared By

TETRA TECH WEI INC.

Approved By

TETRA TECH WEI INC.

Steven Laurie, B.Env.Sci., P.Ag. (MB, AB) EP
Environmental Scientist

Rob Maurice, M.Sc., P.Ag. (MB)
Senior Program Manager

SL/ac

Attachments

REFERENCES

Ontario Ministry of the Environment, *Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act, Table 6: Generic Site Condition Standards for Shallow Soils in a Potable ground Water Condition for Industrial/Commercial/Community Property Use for Coarse Grained Soils. PIBS # 7382e01*. April 15, 2011.

Tetra Tech WEI Inc., *Underground Storage Tank Removal, Manitowadge Municipal Airport – Highway 614*. Manitowadge, Ontario, September 2013.

LIMITATIONS

The scope of this report is limited to the matters expressly covered and is intended solely for the client to whom it is addressed. Tetra Tech WEI Inc. (Tetra Tech) makes no warranties, expressed or implied, including without limitation, as to the marketability of the site, or fitness for a particular use. The assessment and remedial activities were conducted using standard engineering and scientific judgement, principles and practices, within a practical scope and budget. It is partially based on the observations of the assessor during the time of the site visit, in conjunction with archival information obtained from a number of sources which is assumed to be correct. Except as provided, Tetra Tech has made no independent investigations to verify the accuracy or completeness of the information obtained from secondary sources or personal interviews. Generally, the findings, conclusions, and recommendations are based on a limited amount of data (e.g., the number of test pits completed, and excavation samples collected, and the number of soil and water samples submitted for laboratory analyses) interpolated between sampling points and the actual conditions (e.g., the type, level, and extent of impacted media) on the property may vary from that described above. Any findings regarding site conditions different from those described above upon which this report is based will consequently change Tetra Tech's conclusions and recommendations.

DISCLAIMER

The content of this document is not intended for the use of, nor is it intended to be relied upon by any person, firm or corporation, other than the client and Tetra Tech WEI Inc. Tetra Tech WEI Inc. denies any liability whatsoever to other parties for damages or injury suffered by such third party arising from use of this document by them, without the express prior written authority of Tetra Tech WEI Inc. and our client. This document is subject to further restrictions imposed by the contract between the client and Tetra Tech WEI Inc. and these parties' permission must be sought regarding this document in all other circumstances.

AGENDA		
Item No.	09-05	
Meeting Date:	12	11 113
	D	M Y

AGENDA		
Item No.	09-02	
Meeting Date:	12	10 113
	D	M Y
<i>Cancelled</i>		

**Township of Manitowadge
Administration Report**

RECEIVED

OCT 18 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Date: October 17th. 2013 **No.** CS2013 – 05

From: Paula M. McCloskey, Director of Community Services

Submitted to: Mayor & Council

Issue: Proposed Non- Profit Organizations/Sport Groups Information Collection Process.

Background: During the Dept.'s process to propose 2013 User Fees for Non -Profit Organizations/Sport Groups, the need arose to create a process to collect the necessary information from groups/organizations in order to more effectively set user fees in upcoming years. This process would prove to be of benefit to both the Township and local non- profit organizations/sport groups as it would result in the establishment of more effective and viable user fee rates for Township services.

In preparation of developing such a process, research into comparable processes in other municipalities was undertaken. A wide range of options were discovered of which many involved municipalities dealing annually with direct financial requests from groups and setting only base user fee rates for programs, services and facilities.

Council's already established by-law of not providing direct funding to any individual group or organizations has been a guiding factor in developing a proposed process that is designed to annually collect pertinent information from non-profit groups. This in turn will result in the establishment of more viable Non Profit User Fees each year. This process will ensure that future Non -Profit User Fees established take into consideration the financial position/ability of each group to contribute. This will result in providing the Township with a clearer picture to set user fees and establish acceptable subsidy levels for each year.

Discussion:

I am proposing that in the fall of each year the Community Services Dept. would inform all Non Profit Organizations and Sport Groups wishing to take advantage of the Town's Non-Profit User Fee rates in the upcoming year, that they must complete and submit an application form providing pertinent information about all aspects of their operation and services.

Upon review of all submitted information the Community Services Department would prepare a proposed list for Council of recommended Non Profit Organizations and Sport Groups it deems eligible to take advantage of the upcoming years Non Profit User Fee rates. The information received from all of the groups would as well be used by the Department to determine a proposed Non Profit User Fee rate for the upcoming year for Council's consideration.

It is felt that with the collection of pertinent information from each group each year, more appropriate and viable user fees and subsidy levels will be established.

Proposed Information Collection Process Components

General Criteria

In order for organizations and sport groups to be eligible for Non Profit User Rates Status they:

- **Must be volunteer based and not for profit.**

*** Definition of Non Profit – As described in paragraph 149(1) (l) of the Income Tax Act – “A club, society or association that is organized solely for: social welfare, civic improvement, pleasure or recreation or any other purpose except profit”**

- **Must provide recreational, leisure, cultural, educational or volunteer services.**
- **Must be Manitowadge based with at least 75% of their members Manitowadge residents.**
- **Must be able to demonstrate to the satisfaction of the Township that they can carry out their objectives and financial obligations**

- **Must adhere to the Ontario Human Rights Code and makes membership available to all residents of Manitouwadge without restriction.**

Application Form Information;

In the fall of each year all organizations and sport groups must complete and submit by the given deadline an application form providing the Department with the following information:

- 1.) Name/Address of Organization**
- 2.) Contact Person Information**
- 3.) Detailed Description of Program Services/Provided**
- 4.) Copy of current budget and a projected budget for upcoming year.**
- 5.) Copy of financial statement for preceding year.**
- 6.) Copy of constitution and by-laws, list of officers and directors with addresses and expiry dates/terms.**
- 7.) Details of all fund raising activities/funds raised for past year and projected activities/funds to be raised for upcoming year.**
- 8.) Listing of all Revenue sources**
- 9.) Membership profile – ages, genders, numbers.**
- 10.) Membership fee structure and costs**
- 11.) % of membership that are Manitouwadge residents**
- 12.) Must address any requests during upcoming year for:

User Fees to be waived
In-kind services from the Township**
- 13.) Other items as requested.**

Annual Rental Agreements

The same information collection process will be utilized in the fall of each year for establishing appropriate and viable rental agreements for the Curling Club, Fitness Centre and Community Club House etc.

Financial Implications:

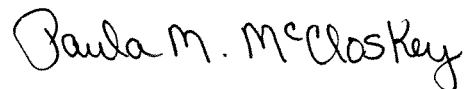
The establishment of the above outlined information collection process would have positive financial implications by providing the necessary information to make more informed decisions when setting Non Profit User Rates and Rental Agreements.

Options:

- 1.) Approve the Community Services Department's request to establish a Non- Profit Organization/Sport Group Information Collection Process each Fall beginning in 2013, to assist with the establishment of future Non Profit User Fees and the Community Services Department's Annual Budget.
- 2.) Not approve the Community Services Department's request to establish a Non- Profit Organization/Sport Group Information Collection Process.
- 3.) Neither of the above

Recommendation: Based on my above report, it is my recommendation that Council approve Option #1.

Respectfully Submitted by:



**Paula M. McCloskey
Director of Community Services**

Item No.	04-06
Meeting Date:	13 11 13
	D M Y

RECEIVED

NOV 08 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Township of Manitouwadge Administration Report

Date: November 7, 2013

No. PW2013-09

Submitted to: Mayor and Council

Issue: Capital Project Boiler Replacement under Administration
And Reconditioning and Replace heating pipes under Recreation Capital

Background:

In 2012 we had two heating contractors in to look at our heating system at both the Municipal Building and Community Centre as we were having issues at both places. During the inspection it was noted that some areas at both facilities had some major issues with the heating systems.

At the municipal building we have 4 out of 5 small boilers that are not operational and beyond repair. This project was brought forward to Council as a Capital Budget item for 2013 and was to be tendered as a 2013 project.

At the Community Centre there is one boiler that is in need of repair and one boiler that needs cleaning. It was also noticed that the heating distribution system, which is hot water heating and air delivery system, had some serious problems. An energy and efficiency plan was developed to rectify these issues and it was broken down into 3 phases. Phase 1 of the plan was brought forward to Council as a capital budget item and the project was to be tendered as a 2013 project.

Discussion:

Prices for both of these projects were submitted as a budget item based on 2012 pricing and availability of the products needed to complete the work. I checked on pricing with the author of the report on several occasions over the beginning to mid-year in 2013 and was advised that it should be enough to complete the work. Once again before the tenders were issued pricing was reconfirmed. Tenders were issued on October 17, 2013 and the closing date was October 31, 2013.

Five (5) invitations were sent out, the result of these invitations included two companies with no response at all, two companies thanked us for the invitation but informed us that they would not submit a bid, and one company submitted a bid that was higher than what we budgeted for. This company was Coral Canada Wide who just happens to be the author of the initial proposal.

When I contacted Coral Canada Wide to inquire about the higher quote, I was informed that the control panel needed for the boiler specified for the Municipal Building had gone through an upgrade and the specified tendered unit was no longer available.

Financial Implications:

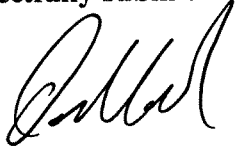
We budgeted \$110,500.00 for the combination of both projects, the project bid came in at \$119,257.00 for a short fall of \$10,855.92 net.

Options:

- (A) We accept the bid from Coral Canada Wide of \$119,257.00 and fund the projects as per recommendations from the Treasurer's Report.

Recommendation: I recommend option (A).

Respectfully submitted by:



**Omer Collin
Public Works Superintendent**

cc: Cecile Kerster, Municipal Manager Clerk

AGENDA	
Item No.	09-06
Meeting Date:	12 / 11 / 13
	D M Y

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NOV 08 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Township of Manitowadge Administration Report

Date: November 8, 2013 **No. TR2013-06**

Submitted to: Mayor and Council
Cecile Kerster, Municipal Manager

Issue: Capital Project – Boilers – Community Center & Municipal Office

Discussion: In the 2013 Capital budget, Council provided for the replacement/repair of boilers at both the Community Center and the Municipal Office as follows:

Municipal Office	\$60,000.00	From Revenue Fund
Community Center	\$50,500.00	From Reserves

The project has gone out for quotes and the pricing has come back over budget. The Township has sufficient funds to cover this project based on the following facts:

- Both projects were quoted as one job to reduce costs for project management and travel related costs
- Only one company bid on the project
- The budget shortfall for both projects is \$10,900. The Municipal Office was over budget and the Community Center came in under budget
- There are sufficient funds in the Community Center operating budget account 1-4-7200-61565 which is discussed below that could be applied to this project.

For the past two years the budget for 1-4-7200-61565 (Community Center Building Maintenance and Repairs) has remained stable and the funds have been expended in large part to major unforeseeable expenditures such as asbestos removal, roof repair and ice plant repairs. Fortunately, so far this year there have been no such issues at the Community Center but rather at the Ski Hill as in P. McCloskey's report to Council. This has resulted in surplus funds in the account YTD of approx.. \$40,000.00 assuming there are no major equipment failures before year end.

Financial Implications:

I am recommending the following:

Options: A) Council approves the reallocation of funds for both projects as follows:

From Revenue fund	\$60,000
As provided for in the Capital Budget	
Transfer to Capital Fund	\$40,000. approx.
Unexpended funds in account 1-4-7200-61265 at year end	
Balance from Reserves	\$21,355. approx.

B) Council provide for an addition \$10,900 from Reserves for the budget shortfall for the project.

Recommendation: It is recommended that Council approve Option A

Respectfully submitted by:



Margaret Hartling
Treasurer/Deputy-Clerk

AGENDA	
Item No.	09-07
Meeting Date:	13 / 11 / 13
	D M Y

Township of Manitowadge Administration Report

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NOV 08 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOWADGE

Date: November 8th, 2013 **No. CS2013 – 06**

From: Paula M. McCloskey, Director of Community Services

Submitted to: Mayor & Council

Issue: Kiwissa Ski Hill Operations Update

Background:

2013 continues to be a challenging year for our ski hill operations at the Kiwissa Ski Hill.

In my August 8th, Administration Report to Council I made mention of numerous mechanical problems we were addressing on both of our lift systems and our snow grooming equipment. I also informed Council of the spring thaw water damage to the lower level of the Chalet, our training plans for Ski Hill Operator Jason Louvelle, our plans for snow making equipment training and for actual snow making in Dec of 2013.

To date I am happy to report that we have been able to: complete all the necessary repairs to our ski hill equipment, provide Jason with his training course, address the final repairs to the lower level of the Chalet, complete the snow making training program and have plans in place to commence our snow making process in the earlier part of December pending weather conditions.

Discussion:

In order to accomplish all of the above planned and unplanned operational repairs and required training opportunities we have placed undue strain on our 2013 Ski Hill Budget (Department 7700)

I am projecting that at the close of the 2013 fiscal year the 2013 Ski Hill Budget will most likely be anywhere from \$10,000 - \$15000 over budget .

The main contributors to this budget overrun include: 1.) Additional visits from technical mechanical personnel for the necessary repairs on both of our lift systems, 2.) The costs incurred for proper training on our snowmaking equipment, 3.) The costs incurred for qualified staff to assist with our snowmaking process in December and 4.) The unexpected spring flooding of the lower level of our chalet.

Although the Department is pleased to have all of this work completed and is well situated for the upcoming ski season, it is necessary to develop a plan to address this financial shortfall in Ski Hill operations.

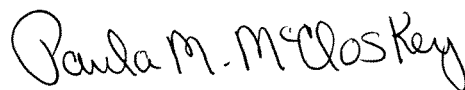
Pursuant to reviewing the current and year end projections of all areas of the 2013 Community Services Budget, I have been able to identify areas where additional funds have not been expended which will keep my overall operations within budget:

- the unavailability of professionally trained playground inspection personnel.
- the inability to source qualified personnel in the Beautification (Flowers) section of the Parks budget.
- the proper management of other areas of my budget due to lower than expected revenues.

Financial Implications: N/A

Recommendation: This report is provided to Council for informational purposes only.

Respectfully Submitted by:



Paula M. McCloskey
Director of Community Services

AGENDA	
Item No.	09-08
Meeting Date:	13 / 11 / 13
	D M Y

Township of Manitowadge Administration Report

RECOMMEND

NOV 08 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOWADGE

Date: November 7, 2013

No. PW2013-08

Submitted to: Mayor and Council

Issue: Back-up Generators for the Sewage Lift Station

Background:

We run a back-up generator, located at Wells 3 & 4, in the event of a power failure. This back-up generator is required to supply emergency power to our sewage lift station to run one of our two 100 hp sewage pumps. This pump needs to run approximately every 25 minutes regardless of a power outage. If this pump does not run every 25 minutes or so, then the sewage continues to accumulate in the reservoir until such time as it overflows into the by-pass reservoir. Once the by-pass reservoir reaches its capacity, the system is designed to discharge into Manitowadge Lake via the creek from Perry Lake. Depending on the pump cycle at the time of the power outage and also assuming that the back-up generator fails to start, we can assume that we have approximately anywhere from one hour to one and a half hours before we start dumping into the lake.

On Wednesday October 16, 2013 this back-up generator failed and raw sewage was just minutes away from being dumped into Manitowadge Lake. The unit is in need of repairs and is still not operational. Upon further inspection of the unit we are finding that it was pieced together to make a package, meaning the motor on this unit is too small to run the generator portion of the unit. I've been told that this unit was probably used in a marine type application before it came to be ours. The generator is rated as a 200 kilowatt and the motor is only capable of running at 115 kilowatts. Given that the pump that it supplies power to during a power failure is rated at 75 kilowatts when running, it requires 93.5 kilowatts to start up. When there is a power failure the genset starts up immediately and if the sewage pump is calling for it to run, or was already running at that time, chances are the generator will fail to start and give a rpm failure code, meaning it could not get up to speed and therefore shut down. This means that a manual restart is needed. Although someone always responds to a power outage to correct this error code, this should be looked at as another indicator that the generator is undersized. You have to keep in mind that it also powers up all the lights, electric heaters and the controls for the pumping stations so there is also that added power being demanded.

Discussion:

There are some other things to consider. We know that our old generator is undersized so there is no room for expansion. The unit is old and the fact that parts will be harder to acquire should be considered. We know we have to change the alternator part on the old unit and if we do, do we

resize it to match the engine, obviously that is not an option as we know it is under powered. The electrical hardware that helps to make up the stand-by power system is also obsolete, drawings are scarce and without the exact drawings, electricians over the years have had to rely on their experience to make things functional.

So moving forward we have looked at a few options; one was to repair the existing unit at an unknown cost until it is shipped out and looked at. The other thing we looked at was while the rental generator was here; we could look at what it would cost to upgrade the electrical end of the stand-by power system, but until a decision is made on what generator we would be using this exercise was useless. We also looked at possibly moving the generator to the sewage lift station where the stand-by power is actually needed. This is where we set up the rental unit as it was easier to connect it directly to the transfer switch and manually start it when there is a power outage. Otherwise we would have had to once again, revamp the wiring schematics to accommodate the rental unit.

The best option we found was to move the unit to the sewage lift station and it is the better option for these reasons.

The stand-by generator is presently located at the Wells 3&4 building, power lines run overhead to the lift station and go into a transfer switch, which deactivates the Hydro One feed when there is a power interruption, this enables the standby power to run the pumps. This connection is clean and simple. Where it gets complicated is back at Wells 3&4, when the generator was installed it was just that, a generator with no controls to start it automatically. These controls have been added over the years and are complex and old. The new units come equipped with the controls attached. Unless we decide to rebuild the older generator, these controls would become obsolete and would have to be removed to remain compliant with the electrical codes but presently they would have to be upgraded to pass the new inspection.

The plan is to install the new generator at the sewage lift station as this is where most of the power is needed. From that location we would back-feed the stand-by power to Wells 3, 4 & 5 to be used if needed during a power outage. Also with minor changes to the electrical panel at the lift station we could feed power to Wells 3, 4 & 5 from the lift station and this would eliminate two hydro meters and close two hydro accounts for us. Power would flow from the lift station meter and it would be one bill as opposed to three hydro bills. The power consumption would remain the same but we will save on the fixed service charge on two accounts.

This change would also give us greater protection for source water from Wells 3, 4 & 5 during a power failure as we never had this option before. We also have a back-up generator at the main pump house that runs the Distribution System and Wells 1 & 2 for source water supply, but we never had a good back-up system should Wells 1 & 2 become unusable from things like contamination or well failure. We are all well aware of the possibility of Wells 1 and 2 becoming contaminated by outside forces. By having this second option available it will give us greater security and better options for such an emergency. At the moment if we wanted to run Well 3 during a power failure we could only run it while the lift pumps were in the off position.

Financial Implications:

We applied for the Capacity Funding under the SNRNIF program (Small, Rural and Northern Municipal Infrastructure Program - Capacity Funding) and we have been told that this project would be considered for funding for a total of \$22,268.78 as it falls under the Water/Waste Water Category. Funds may not flow until March of 2014 but the program does allow 2013 expenditures from October 4th of this year and onward.

The cost to repair the old unit and to upgrade the electrical to meet the code requirements is not known at this time. We know the rental unit cost per month and this cost would be ongoing until the unit is repaired and reinstalled.

TABLE 1: Costs to date are estimated as follows:

First month rent and delivery charge	5,195.97
New Generator	63,206.55
Ongoing rent (estimated 4 months delivery time)	12,746.40
Pick up Charges	<u>1,977.50</u>
Total	83,126.42

NOTE: This costing includes all taxes. **The price does not include the cost for electrical upgrades to meet code for the new installation.**

The cost to purchase the rental unit is \$50,850.00 plus the first month rental and delivery charge of \$5,195.97 for a total of \$56,045.97. This unit has 208 runtime hours on it. This would result in savings of approx. \$27,080.45. **The costs associated with the needed electrical upgrades to meet code are still unknown and would still have to be factored in plus the costs for the new retrofit.**

Now, if we purchase the present rental unit and relocate our standby generator to the sewage lift station the cost would be as follows:

TABLE 2: Costs to date are estimated as follows:

First month rent and delivery charge	5,195.97
Purchase Rental Generator	50,850.00
Building to house generator	14,430.00
Electrical set up and inspections	<u>9,040.00</u>
Total	79,517.95

This would give us not only the back-up power needed to run our sewage lift station, it would also give us the upgraded electrical needed plus give us added security for our source water supply.

Options:

- (A) We purchase a new generator for a total of \$83,126.42 as shown in Table 1. The costs of the generator and associated costs of the electrical upgrade and retrofit be funded from Reserve Fund – Capital Acquisitions/Renewal Account 3-1-1000-13375. Any funding received under the SNRNIF would be applied to this project.
- (B) We purchase the rental generator for the price of \$56,045.97. The costs of the generator and associated costs of the electrical upgrade and retrofit to be funded from Reserve Fund – Capital Acquisitions/Renewal Account 3-1-1000-13375. Any funding received under the SNRNIF would be applied to this project.
- (C) We purchase the rental generator for the price of \$79,517.95 and relocate the generator to the lift station as shown in Table 2.

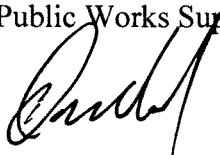
The costs to be funded from Reserve Fund – Capital Acquisitions/Renewal Account 3-1-1000-13375. Any funding received under the SNRNIF would be applied to this project.

Recommendation:

My recommendation would be go with option C

Respectfully submitted by:

Omer Collin, Public Works Superintendent



cc: Cecile Kerster, Municipal Manager Clerk
Margaret Hartling, Treasurer/Deputy-Clerk

MANITOUWADGE MUNICIPAL HOUSING CORPORATION

AGENDA	
Item No. <u>11-01</u>	
Meeting Date: <u>23 / 09 / 13</u>	
<u>Cancelled</u>	D M Y

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

September 23, 2013

AGENDA	
Item No. <u>11-01</u>	
Meeting Date: <u>13 / 09 / 13</u>	
	D M Y

1. The meeting was called to order at 6:30 p.m. (Resolution No. 13-512)

2. In attendance:

Kristine Costigan	Chairperson
Lisa Jomphe	Vice Chairperson
Helen Williams	Secretary
Sheldon Plummer	Director
Jen Curtis	Director
Donna Jaunzarins	Director

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THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Rita Aguiar	Property Manager
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Absent:

John MacEachern	Director
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3. The Board reviewed the Confidentiality and Conflict of Interest policies.

Kristine Costigan declared a conflict under Board Discussions re: Maintenance Person.

4. The Board welcomed the New Board Members.

5. The minutes and resolutions of the meeting held on Monday, June 24th, 2013 were reviewed by the Board and accepted. (Resolution No. 13-513)

6. **Property Manager's Report:**

The Property Manager's Report was provided to the Board.

7. **Vacant Unit Report:**

The Vacant Unit Report was provided to the Board.

8. **Tenant Request:**

9. **Board Discussion:**

- Kristine Costigan left the meeting at 6:36 p.m.(Resolution No. 13-514)
- The MMHC board members will request the Chairperson to declare a conflict of interest when appropriate and be required to leave the meeting.(Resolution No. 13-515)
- Kristine Costigan returned to the meeting at 6:45 p.m. (Resolution No. 13-514)
- The MMHC Board was reminded about the policies updates.
- The Board will not be attending ONPHA 2013.
- The MMHC Board is in favor of increasing the 2014 market rents up to meet the benchmark. (Resolution No. 13-516)
- Garbage Dumpsters are to be monitored.

- The Board was updated on the Market Rent Analysis
- The Board was updated on the BCA'S
- The Board instructed the property manager to get pricing for office equipment.
- The Board was updated on the contractor situation in regards to windows and flooring.
- Invitation to tender for Snow Removal is to be sent out.
- The Board also reviewed the TBDSSAB settlement letter for 2012.
- The Budget "year to date" figures for June/2013, July/2013 & August/2013 was presented to the Board members for review.
- The Bank Reconciliation for June/2013, July/2013 and August/2013 was reviewed and signed by the Chairperson.

10. **Disbursements:**

Disbursement Sheet #13-06 from June 25th, to September 23rd, 2013 in the amount of \$209,132.90 was reviewed by the Board and accepted. (Resolution No. 13-517)

11. **Correspondence:**

The Board reviewed the Correspondence received from June 25th, 2013 to September 16th, 2013.


12. **Additions:**

13. **Next Meeting:**

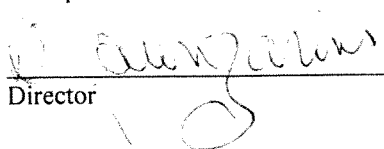
The next regular meeting will be held on Wednesday, October 16th, 2013 at 6:30 p.m. in the Meeting Room at the Township of Manitouwadge, Municipal Office.

14. **Adjournment:**

The meeting was adjourned at 7:36 p.m. (Resolution No. 12-518)



Chairperson



Director

Item No. 11-02
Meeting Date: 13 / 11 / 13
D M Y

MINUTES OF THE REGULAR GENERAL MEETING
OF THE MANITOUWADGE ECONOMIC DEVELOPMENT CORPORATION
HELD ON April 18, 2013
IN THE COUNCIL CHAMBERS, MUNICIPAL COMPLEX

AGENDA
Item No. 11-02
Meeting Date: 13 / 11 / 13
Cancelled D M Y

Present: Barbara St. Pierre, Chair
Carole Desilets – Vice Chair
Bob Kirkpatrick, Executive Director
Grant Goodwin – Director
Ron Jung, Director
John MacEachern, Council Representative
Karlson Hunter, Executive Director
Kevin Turner – Director

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THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Absent: Dave Raymond – Director
Jimmy Moffat – Executive Director

Staff: Karen Robinson, Administrative Assistant/Treasurer
Cecile Kerster – Municipal Manager Clerk

Guests: 0

1. CALL TO ORDER

RESOLUTION NO. 2013-33

Moved by: Robert Kirkpatrick
Seconded by: Grant Goodwin

RESOLVED that the Regular General Meeting of the Manitouwadge Economic Development Corporation commence at the hour of 7.02 PM.

CARRIED

2. APPROVAL OF MINUTES

RESOLUTION NO. 2013-34

Moved by: Robert Kirkpatrick
Seconded by: Grant Goodwin

RESOLVED that the Minutes of the Regular Meeting of March 21, 2013 of the Manitouwadge Economic Development Corporation be accepted and filed.

CARRIED

3. DEPUTATIONS & MEETINGS

None

4. EXPENDITURE REPORT

- ❖ Expenditures for the month ending March 31, 2013.
- ❖ Resolution to accept expenditure report for month ending March 31, 2013.

RESOLUTION NO. 2013-35

Moved by: Grant Goodwin

Seconded by: Karlson Hunter

RESOLVED that the Expenditures Report of the Manitouwadge Economic Development Corporation for the month ending March 31, 2013 be accepted and filed.

CARRIED

6. CORRESPONDENCE (Items listed are available in folder for viewing at the Meeting)

6.1 – Correspondence from Regional Power regarding the White River Hydro Project Name Change and Date Change to Ontario Energy Board.

7. NEW BUSINESS

- 7.1 Banners** – Discussion regarding downtown banners, Karen will send out a news letter requesting sponsorship from Business, Community Groups and Individuals to cover the cost of the Banners. The board discussed if the banners were not all sponsored that the MEDC would sponsor the remaining banners needed.

RESOLUTION NO. 2013-36

Moved by: Grant Goodwin

Seconded by: Karlson Hunter

RESOLVED that the MEDC will cover the cost of those banners that are not sponsored up to total of 50 banners. The MEDC will cover the cost of 5 extra banners.

CARRIED

- 7.2 **Audit Statements-** The board reviewed the draft financials and would like clarification on a couple of items which Karen will contact the accountant to get and get back to the board for approval.
- 7.3 **Community Joint Venture –** Cecile Kerster asked the board if they had any suggestions on a representative that would sit on the CJV for Manitouwadge. The board will email any suggestions to Cecile Kerster by April 26, 2013.
- 7.4 **Event –** Discussion regarding an event will bring the item to the next Joint Meeting with the Township Mayor and Council. Karen Robinson will check around the North Shore for event dates in other communities.
- 7.5 **Board Seat Opening –** The MEDC has a board seat opening and Karen Robinson will put out an advertisement for possible board members and bring to the next board meeting on May 16, 2013.

8. OLD BUSINESS

- 8.1 **Strategic Planning Session –**Update on the Joint Meeting held on April 11, 2013, and date for next meeting of May 9, 2013.
- 8.2 **Proposal to the CSF –** The board reviewed the proposal put forward to the CSF and passed a resolution.

RESOLUTION NO. 2013-37

Moved by: Karlson Hunter
Seconded by: Carole Desilets

RESOLVED that the MEDC accept the proposal put forward by an investor at the meeting of March 21, 2013. Motion Defeated.

CARRIED

9. RESOLUTION TO GO INTO CLOSED SESSION

None

10. ADJOURNMENT

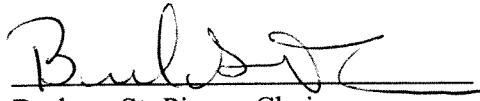
RESOLUTION NO. 2013-38

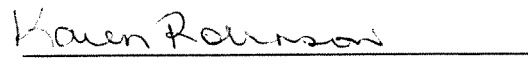
Moved by: Carole Desilets

Seconded by: Kevin Turner

RESOLVED that the Regular Meeting of the Manitouwadge Economic Development Corporation adjourn at the hour of 8.50 pm.

CARRIED


Barbara St. Pierre, Chair


Karen Robinson, Secretary/MEDC Treasurer

MINUTES OF THE REGULAR GENERAL MEETING
OF THE MANITOUWADGE ECONOMIC DEVELOPMENT CORPORATION
HELD ON May 28, 2013
IN THE COUNCIL CHAMBERS, MUNICIPAL COMPLEX

AGENDA	
Item No. <u>11-03</u>	
Meeting Date: <u>13</u> / <u>11</u> / <u>13</u>	
D M Y	

Present: Barbara St. Pierre, Chair
Carole Desilets – Vice Chair
Bob Kirkpatrick, Executive Director
Grant Goodwin – Director
Ron Jung, Director
John MacEachern, Council Representative
Kevin Turner – Director
Dave Raymond – Director

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OCT 28 2013
THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Absent: Jimmy Moffat – Executive Director
Karlson Hunter, Executive Director

Staff: Karen Robinson, Economic Development Assistant/Treasurer
Cecile Kerster – Municipal Manager Clerk

Guests: 0

1. CALL TO ORDER

RESOLUTION NO. 2013-39

Moved by: Ron Jung
Seconded by: Dave Raymond

RESOLVED that the Regular General Meeting of the Manitouwadge Economic Development Corporation commence at the hour of 7.00 PM.

CARRIED

2. APPROVAL OF MINUTES

RESOLUTION NO. 2013-40

Moved by: Ron Jung
Seconded by: Grant Goodwin

RESOLVED that the Minutes of the Regular Meeting of April 18, 2013 of the Manitouwadge Economic Development Corporation be accepted and filed.

CARRIED

3. DEPUTATIONS & MEETINGS

None

4. EXPENDITURE REPORT

- ❖ Expenditures for the month ending April 30, 2013.
- ❖ Resolution to accept expenditure report for month ending April 30, 2013.

RESOLUTION NO. 2013-41

Moved by: John MacEachern

Seconded by: Ron Jung

RESOLVED that the Expenditures Report of the Manitouwadge Economic Development Corporation for the month ending April 30, 2013 be accepted and filed.

CARRIED

6. CORRESPONDENCE (Items listed are available in folder for viewing at the Meeting)

None

7. NEW BUSINESS

None

8. OLD BUSINESS

7.1 Banners – Karen Robinson updated the board on the sale of the banners.

7.2 Audit Statements – The MEDC board was given an explanation to the questions regarding the Draft Financial Statements and a resolution was passed to accept the 2012 Draft Financial Statements.

RESOLUTION NO. 2013-42

Moved by: Robert Kirkpatrick

Seconded by: Kevin Turner

RESOLVED THAT: the MEDC accept Grant Thornton's Draft Statements for the year 2012 as received.

CARRIED

8. RESOLUTION TO GO INTO CLOSED SESSION

8.1 Personal matters about an identifiable individual.

RESOLUTION NO. 2013-43

Moved by: Grant Goodwin

Seconded by: Robert Kirkpatrick

RESOLVED THAT: the MEDC go into closed session at 7:15 p.m.

CARRIED

RESOLUTION NO. 2013-44

Moved by: Robert Kirkpatrick

Seconded by: Dave Raymond

RESOLVED THAT: the MEDC return from closed session at 7:50 p.m.

CARRIED

Addition to the Agenda:

Room table discussion about what we individually believe the CSF is for.

How to handle any new requests regarding the CSF?

Karen Robinson will provide the board with a list of where the CSF money has been given in the past and the criteria used to decide on the investments.

10. ADJOURNMENT


RESOLUTION NO. 2013-45

Moved by: John MacEachern

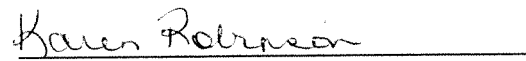
Seconded by: Dave Raymond

RESOLVED that the Regular Meeting of the Manitouwadge Economic Development Corporation adjourn at the hour of 8.25 pm.

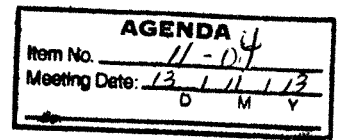
CARRIED



Barbara St. Pierre, Chair



Karen Robinson, Secretary/MEDC Treasurer



**MINUTES OF THE SPECIAL MEETING WITH THE EXECUTIVE
OF THE MANITOUWADGE ECONOMIC DEVELOPMENT CORPORATION
TOWNSHIP OF MANITOUWADGE COUNCIL CHAMBERS**

Thursday, June 20, 2013 at 3:00 pm.

Present: Carole Desilets, Vice-Chair
Bob Kirkpatrick, Executive Director
Jim Moffat, Executive Director

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OCT 28 2013

Absent: Barbara St. Pierre, Chair
Karlson Hunter, Executive Director

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Municipal Staff: Karen Robinson, Economic Development Assistant, MEDC Treasurer

1. CALL TO ORDER

RESOLUTION NO. 2013-46

Moved by: Robert Kirkpatrick
Seconded by: Jim Moffat

RESOLVED that the Executive Meeting of the Manitouwadge Economic Development Corporation commences at the hour of 3.00 PM.

CARRIED

2. OLD BUSINESS

**01 Boat Launch
Presentation by Paula McCloskey – Director of Community
Services**

RESOLUTION NO. 2013-47

Moved by: Jim Moffat
Seconded by: Bob Kirkpatrick

RESOLVED that the Executive of the Manitouwadge Economic Development Corporation has instructed the following option:

- Recommend further information before going further with this proposal.
- Recommend this proposal be forwarded on to the CSF managers for approval of funds.
-

CARRIED

*****The Executive suggests that the CSF managers agree to fund the project with the stipulation that the cost of the Boat Launch project be put through the Township of Manitouwadge as did the Dock Project in order to recover the rebate for the HST. The Township will have ownership to this Boat Launch and the asset. The MEDC will pay the cost of the Boat Launch less the HST rebate.**

3. ADJOURNMENT

RESOLUTION NO. 2013-48

Moved by: Jimmy Moffat
Seconded by: Robert Kirkpatrick

RESOLVED that the Executive Meeting of the Manitouwadge Economic Development Corporation adjourn at the hour 3.25 p.m.

CARRIED

Carole Desilets, Vice Chair



Karen Robinson, Secretary, MEDC Treasurer



AGENDA		
Item No.	11-05	
Meeting Date:	13	11
	D	M
		Y

MANITOUWADGE PUBLIC LIBRARY BOARD

A regular meeting of the Library Board was held at KG's Bar and Grill on Tuesday October.1, 2013.

Called to order at 5:30pm

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NOV 07 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Chairperson: Lise Lafrenière

Membres: Sue Partridge, Lisa Jomphe, Connie Hunter,
Cécile Lafrenière

Absent: Ray Lelièvre

CEO/ secretary/treasurer: Janis Lamothe

No declarations of interest at this time

#35-13

Moved by: Lisa Jomphe
Seconded by: Sue Partridge

that the agenda for tonight's meeting and the minutes from September 3rd, 2013 meeting be adopted as distributed.

Carried

4. Business from the minutes:

- 01 The CEO discussed her resent training in Toronto with TVO as well as her OLSN conference in Sudbury and the ideas she has on networking with the Township as well as promoting in the library.
- 02 The CEO discussed with the Board the upcoming Library week (Oct, 20-26th) and had asked the Board for assistance that week in promoting the library.
- 03 The CEO met with OLSN staff to discuss changes to the library Logo. OLSN will work on it in October. The CEO is hoping it will be completed before Ontario Library Week.

- 04 **The CAP student has been busy advertising and researching programs available for patrons to learn and use in the library.**

5. Financial Report

Deposits for Sept.. = \$656.19

Funds generated since last meeting were \$8240.13

Checks written to Township Sept. 16, \$7,583.94

- 01 **The CEO presented the Board with the revenues and bills since their last meeting, and they passed the following Motions:**

#36-13

Moved by: Cecile Lafrenière

Seconded by: Sue Partridge

that the Board approves the checks to the Township of Manitouswadge for funds generated in the Library since their last meeting, in the amount of \$7,583.94

Carried

#37 -13

Moved by: Connie Hunter

Seconded by: Lisa Jomphe

that the Board approves the bills submitted to the office for payment since our last meeting, in the amount of \$9,263.07

Carried.

6. Correspondence

- 01 **Letter from Ministry (Operating Grant funds (\$7,094.00))**
- 02 **Cheque from SOLS (internet connectivity \$281.19)**

7. CEO's Report

Circulation for Sept. = 1324
Web Access Sept. = 114

8. New Business

- 01 The CEO discussed the need for a survey to know how better to serve the patrons of Manitowadge, especially those not using the services. She will work with OLSN to develop and distribute said survey.**
- 02 The CEO discussed the need for the Board to start working on a Strategic Plan, and asked each member to start a list of what they would like, and to bring it to the next meeting.**

9. Business from the floor.

As there were no more discussions, the following motion was passed:

#38-13

Moved by: Lisa Jomphe


Seconded by: Cecile Lafrenière

that we adjourn at 6 pm., till Tuesday November 5th, 2013, at 6:30 pm.

Carried.



Chairperson



Secretary

THUNDER BAY DISTRICT HEALTH UNIT

AGENDA	
Item No. <u>11-06</u>	
Meeting Date: <u>13 / 11 / 13</u>	
	D M Y

MINUTES OF MEETING: **BOARD OF HEALTH**

DATE: **SEPTEMBER 18, 2013**

TIME: **1:05 P.M.**

PLACE: **BOARD ROOM**

CHAIR: **MS. MARIA HARDING**

RECEIVED

OCT 22 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

BOARD MEMBERS PRESENT:

Ms. C. Bryson
Mr. J. Daiter
Mr. T. Fox
Mr. N. Gale
Ms. G. Garbutt
Ms. M. Harding
Mr. B. Kamphof
Mr. J. Masters
Mr. J. MacEachern
Ms. B. Metzler
Ms. L. Turk
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Dr. D. Williams, Medical Officer of Health
Dr. J. DeMille, Associate Medical Officer of Health
Mr. K. Allan, Director – Health Protection
Ms. G. Daniels, Manager – Finance & Strategic Quality Initiatives
Ms. B. Moro, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board of Health

REGRETS:

Ms. D. Robinson
Mr. A. Ruberto

CALL TO ORDER

The Chair called the meeting to order at 1:05 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair announced that she had received notification of the resignation of Ms. C. Bryson from the Board of Health for the Thunder Bay District, effective December 1, 2013.

The Annual Report was distributed and introduced to the Board of Health.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

Resolution No.: 66 – 2013

MOVED BY: Ms. B. Metzler
SECONDED BY: Ms. C. Bryson

THAT the Agenda for the Regular Board of Health Meeting to be held on September 18, 2013, be approved.

CARRIED

4. INFORMATION SESSION

4.1 Support for Professional Practice

Memorandum from Mr. K. Allan, Director – Health Protection, dated September 4, 2013, providing information relative to the above noted.

A copy of the Nursing Professional Practice at the Thunder Bay District Health Unit presentation, for information.

Mr. K. Allan, Director – Health Protection and Ms. J. DiCasmirro, Professional Practice Lead were in attendance, gave a presentation and responded to questions relative to the above noted.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on June 19, 2013, to be approved.

Resolution No.: 67 – 2013

MOVED BY: Mr. N. Gale
SECONDED BY: Ms. B. Metzler

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on June 19, 2013, be approved.

CARRIED

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.2 Board of Health Executive Committee

The Minutes of the following Executive Committee Meetings were presented for approval at an Executive Committee meeting held on August 27, 2013 and will be presented to the Board for information:

- September 17, 2012 (Regular Session)
- June 13, 2013 (Regular and Closed Session)

The Minutes of the Executive Committee Meetings (Regular and Closed Sessions) held on August 27, 2013, were presented for approval at an Executive Committee meeting held on September 18, 2013 and were be distributed at the Board meeting for information.

6. MATTERS ARISING FROM THE MINUTES

There are no matters arising from the previous set of minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 67(A) – 2013

MOVED BY: Mr. J. MacEachern
SECONDED BY: Mr. J. Virdiramo

THAT the Board of Health move into Closed Session relative to personal matters about an identifiable individuals.

CARRIED

At 1:29 p.m., the Board of Health moved into Closed Session.

Mr. K. Allan, Director – Health Promotion, Ms. G. Daniels, Manager – Finance & Strategic Quality Initiatives and Ms. B. Moro, Executive Assistant left the meeting room.

At 1:35 p.m. the Board of Health moved back into open session to resume regular business.

Mr. Allan, Ms. Daniels and Ms. Moro returned to the meeting room.

8. DECISIONS OF THE BOARD

8.1 General Insurance Program Renewal

Report No. 51-2013 (Finance & Strategic Quality Initiatives) relative to recommending the renewal of the General Insurance Program for the Thunder Bay District Health Unit.

Resolution No.: 68 – 2013

MOVED BY: Mr. N. Gale
SECONDED BY: Mr. T. Fox

THAT with respect to Report No. 51-2013 (Finance & Strategic Quality Initiatives), we recommend that the insurance renewal for the Thunder Bay District Health Unit from Frank Cowan Company Limited effective October 20, 2013 to October 20, 2014, at a total cost of \$69,787, be approved;

AND THAT the Chief Executive Officer and Manager of Finance & Strategic Quality Initiatives be authorized to complete any administrative requirements of the General Insurance Program Renewal as required.

CARRIED

8.2 Program Based Grants – 2013 Approved Allocation

Report No. 52-2013 (Finance & Strategic Quality Initiatives) relative to providing the Board of Health with the approved allocation for the 2013 Program Based Grants.

Attachment 1 – Program Based Grants Approved Allocation

Attachment 2 – Provincial Allocation vs Board of Health Approved Budget – Variances only

Resolution No.: 69 – 2013

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. Daiter

THAT with respect to Report No. 52 – 2013 (Finance & Strategic Quality Initiatives) we recommend that:

8. DECISIONS OF THE BOARD (Continued)

8.2 Program Based Grants – 2013 Approved Allocation (Continued)

- Amendment #5 of the Public Health Accountability Agreement with annual base funding up to \$11,235,724 for the 2013 funding year to support the provision of mandatory and related public health programs and services, and up to \$273,412 in one-time funding to support projects related to these initiatives be approved for submission to the Ministry of Health and Long Term Care; and
- The 2013 Municipal Levy remain at the original Board of Health approved level with any required additional local share funded from the Capital Expenditure Reserve Fund for budget submission purposes;
- Any additional local share funds required from the Capital Expenditure Reserve Fund be replenished on a priority basis through Year End municipal surpluses; and
- The Chief Executive Officer and Manager of Finance & Strategic Quality Initiatives be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

8.3 Cost-Shared Budget Parameters

Report No. 53-2013 (Finance and Strategic Quality Initiatives) relative to provide the Board of Health with the funding approach for the 2014 Cost-Shared Budget.

Resolution No.: 70 – 2013

MOVED BY: Mr. J. Masters
SECONDED BY: Mr. N. Gale

THAT with respect to Report No. 53 – 2013, (Finance & Strategic Quality Initiatives) we recommend that Administration proceed with maximizing internal capacity, while minimizing budget increases using a continuous quality improvement approach to program management for the 2014 Cost-Shared Budget.

CARRIED

8.0 DECISIONS OF THE BOARD (Continued)

8.4 Tanning Bed Legislation - Support for Bill 30

Report No. 54-2013 (Medical Officer of Health) relative to requesting the Board of Health endorse a resolution in support of Bill 30 - An Act to Prevent Skin Cancer.

Attachment 1: Report No. 47-2010 – Support for Bill 31 “An Act to Prevent Skin Cancer”

Attachment 2: Bill 30 – An Act to regulate the selling and marketing of tanning services and ultraviolet light treatments

A statement from Health Minister Deb Matthews and Government House Leader John Milloy on Fast-Tracing Tanning Bed Legislation, dated September 11, 2013, was placed on the desks.

Resolution No.: 71 – 2013

MOVED BY: Ms. B. Metzler
SECONDED BY: Ms. G. Garbutt

WHEREAS the Thunder Bay District Board of Health passed Resolution #05-108 in 2005 in support of the World Health Organization’s recommendation that governments enact legislation “restricting access [to artificial tanning devices] to those under the age of 18” and passed Resolution 99-2010 on June 15, 2010 requesting support of the passage for Bill 31 – An Act to Prevent Skin Cancer;

AND WHEREAS the Canadian Cancer Society, Canadian Dermatology Association and Ontario Medical Association support a legislated ban on tanning for those under the age of 18;

AND WHEREAS radiation from artificial tanning sources has been classified as a carcinogen by the International Agency for Research on Cancer, and the use of these devices before the age of 18 increases the risk of melanoma skin cancer by 75%;

AND WHEREAS the tanning bed industry has been shown to be unsuccessful in terms of self-regulating according to Health Canada’s “Guidelines for Tanning Salon Owners, Operators and Users”;

8.0 DECISIONS OF THE BOARD (Continued)

8.4 Tanning Bed Legislation - Support for Bill 30 (Continued)

THEREFORE BE IT RESOLVED THAT with respect to Report No. 54-2013 (Medical Officer of Health) we recommend that the Board of Health for the Thunder Bay District write a letter to encourage the development of strong and comprehensive legislation including Bill 30 "An Act to Prevent Skin Cancer";

AND FURTHER THAT the Thunder Bay District Board of Health urges the Ontario Ministry of Health and Long-Term Care and local Members of the Provincial Legislature to encourage priority passage of Bill 30 in the upcoming sitting of the Legislature;

AND FURTHER THAT copies of the letter be sent to the Premier of Ontario, the Minister of Health and Long-Term Care, the Minister of Children and Youth Services, the Chief Medical Officer of Health, local Members of the Provincial Parliament, The Association of Local Public Health Agencies and the Ontario Public Health Association.

CARRIED

8.5 Review of Amalgamated By-law and Board Policies

Memorandum from Mr. D. Heath, Chief Executive Officer, dated September 6, 2013, relative to the above noted.

Resolution No.: 72 – 2013

MOVED BY: Ms. B. Metzler
SECONDED BY: Mr. J. MacEachern

THAT the Board of Health approves the recommendations of the Executive Committee as contained in Report No. 45-2013 and passed by Resolution No. 60-2013 at their meeting held on August 27, 2013 relative to the annual review of the Board of Health's Amalgamated By-law and Policies;

AND THAT the Board's Amalgamated By-law be numbered By-law No.: 2013-01;

AND THAT By-law No.: 2012-01 be repealed.

CARRIED

8.0 DECISIONS OF THE BOARD (Continued)

8.6 Nominations to 2012-2014 alPHa Board of Directors

Memorandum from Mr. D. Heath, Chief Executive Officer, dated August 20, 2013, containing a resolution relative to the above noted.

Resolution No.: 73 – 2013

MOVED BY: Mr. T. Fox
SECONDED BY: Mr. J. Virdiramo

THAT the Board of Health for the Thunder Bay District Health Unit nominates the following Board Member to represent the North West Region for the remainder of a two-year term expiring June 2014 on the alPHa Board of Directors and the Board of Health Section Executive Committee:

1. Maria Harding

CARRIED

8.7 Board of Health Approval for Upcoming Conferences

Memorandum from Mr. D. Heath, Chief Executive Officer, dated September 4, 2013, containing a resolution relative to the above noted.

Resolution No.: 74 – 2013

MOVED BY: Ms. C. Bryson
SECONDED BY: Mr. J. Daiter

THAT the following members of the Board be authorized to attend alPHa's Fall Symposium to be held in Toronto, Ontario on November 14 and 15, 2013:

1. Maria Harding
2. Jack Masters
3. Beatrice Metzler
4. Joe Virdiramo

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 – Board Members' Reimbursement.

CARRIED

8. DECISIONS OF THE BOARD (Continued)

8.8 Lunch and Information Sessions

Memorandum from Mr. D. Heath, Chief Executive Officer, dated September 10, 2013, containing a resolution relative to the above noted.

Resolution No.: 75 – 2013

MOVED BY: Mr. J. Virdiramo
SECONDED BY: Mr. J. MacEachern

THAT with respect to the memorandum from Mr. D. Heath, Chief Executive Officer, dated September 10, 2013, relative to Board of Health Meeting Times, Lunch and Timing of Information Sessions, we recommend Option 1-Current Practice.

CARRIED

8.9 Special Executive Committee Meeting

Memorandum from Mr. D. Heath, Chief Executive Officer, dated September 18, 2013, containing a resolution relative to requesting a Special Executive Committee meeting for Thursday, October 5, 2013 to consider the contract for the emergency backup generator, was placed on the desks.

Resolution No.: 75(A) – 2013

MOVED BY: Ms. L. Turk
SECONDED BY: Ms. B. Kamphof

THAT the Board of health THAT the Board of Health authorizes the Executive Committee to award the contract for a new emergency backup generator for the Thunder Bay District Health Unit;

AND THAT an Executive Committee meeting be scheduled for Thursday, October 10, 2013 at 12:00 p.m. in order to consider the report.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Communications Project Production Process Quality Project

Report No. 49-2013 (Communications/Finance & Strategic Quality Initiatives) relative to providing the Board of Health with the results of the Communications Project Production Process Quality Project (Process Prowlers), for information.

Attachment 1 – Process Prowlers Project Results – Poster was distributed separately with the agenda.

Attachment 2 – Process Prowlers Project Results – Poster Write up

9.2 Accountability Agreement Performance Indicators – Mid-Year Report

Report No. 50-2013 (Finance & Strategic Quality Initiatives) relative to providing an interim report for the Accountability Agreement Performance Indicators for the period ended June 30, 2013, for information.

Attachment 1 – Accountability Agreement Performance Indicator Summary Table – Non-Cumulative Indicators

Attachment 2 – Accountability Agreement Performance Indicator Summary Table – Cumulative Indicators

9.3 AMOH for First Nations – Pilot Project

Memorandum from Dr. D. Williams, Medical Officer of Health, dated September 9, 2013, relative to the above noted.

A copy of the first draft – SLFNA Area First Nations Public Health Systems Framework, for information was distributed separately with the agenda.

9.4 Board of Health Quality Project – Book Contribution

Memorandum from Mr. D. Heath, Chief Executive Officer, dated September 18, 2013, relative to the above noted.

10. NEXT MEETING

The next meeting will be held on Wednesday, October 16, 2013.

11. ADJOURNMENT

Resolution No.: 76 – 2013

MOVED BY: Ms. C. Bryson
SECONDED BY: Ms. L. Turk

THAT the Board of Health meeting held on September 18, 2013, be adjourned at 2:35 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary

REPORT TO COUNCIL

SUBMITTED BY: **Connie Hunter**

AGENDA	
Item No. <u>11-03</u>	
Meeting Date: <u>23/10/13</u>	
<u>Cancelled</u>	D M Y

October 15, 2013

AGENDA	
Item No. <u>11-07</u>	
Meeting Date: <u>13/11/13</u>	
	D M Y

SUBJECT: Biomass Opportunities – District Heating

On Friday, October 11, 2013, I had the opportunity to attend an information session organized by Marathon Economic Development Corporation. Mayor MacEachern and Margaret Hartling, Treasurer/Deputy Clerk were also in attendance.

The successes of District Heating “DH” in Finland were discussed. As well, Colin Kelly of Confederation College, Thunder Bay Campus, described the process Confederation College has been going through for the last several years to design, obtain permitting, construct and install a biomass fuelled DH system in one of the campus buildings.

Though very well designed and researched, this project ran into difficulties when the College applied for Provincial approval of the boilers. The approved designs at the time were for projects extremely larger in scale than the one that the College proposed. When the College returned to the engineering firm that was supplying the boilers with the Provincially required alterations, the firm had to leave the project because the changes were based on out-dated regulations and would result in the boilers being less efficient. The College ran into similar delays when a second engineering firm was found and, finally, a third firm was able to complete the project with updates to the regulations that the Province was making. The College felt this has been a ground-breaking process and future projects will have few issues and a relatively easier time going through the Provincial approvals.

The two presenters from Finland; Arto Nuorkivi, of Energy-An Consulting and Marko Pihlajamaki, of Saatotuli, discussed how these DH systems work and the products their companies develop and support.

As well, Dr. Dominik Roser, representing FP Innovations, described the current and potential availability of local biomass for supplying fuel for the system. Manitouwadge and other communities, especially within the NFMC management area, are in an excellent position to explore investing in such a system. One issue raised by both Dr. Roser and Colin Kelly was the quality of the chips. The wood chips require three key characteristics, as follows;

- they had to be clean (no dirt from being loaded into the truck from the ground),
- the proper size; and,
- the optimum moisture content was 35%.

Two of the limiting factors have been;

- 1) the difficulty in finding chips with an ideal moisture content, and,
- 2) the price of the biomass.

The price is dependent on the distance from where the chips are produced to the community it is being used in. In a general conversation it was mentioned that each community in the NFMC would have a distance radiated from its centre. That would be the optimal distance and therefore, cost/price for the biomass.

REPORT TO COUNCIL

SUBMITTED BY: Connie Hunter

Description of the Process:


Biomass is made of wood chips derived through chipping trees. District Heating is a process of building a boiler (the size of boiler depends on the size of the project), which burns the biomass to heat treated water. A system of insulated pipes is buried underground (approx. 2-3 feet), which travel from the heating plant to the target areas. The "water" travels through the pipes to the target areas, which could be one building, several buildings - up to entire towns. The building heating systems are modified to accept this type of heating.

The cost savings in heating, propane and electricity for heating were outstanding and this would provide more diversification of markets for products coming from the NFMC management area, resulting in limiting any negative economic effect should a market decline. The Municipal Building, Hallmark Square, the downtown area and the Recreation Centre are potential areas to look at.

This idea and process is not new. Approximately 8 years ago a similar presentation was given and I recall a previous EDO describing the potential this could have for Manitouwadge. I believe it is time to explore the potential for District Heating in Manitouwadge. Mr. Bob Hancherow and Colin Kelly are willing to work with any/all communities interested in looking into this process.

Margaret Hartling obtained extra handout packages and we are working on getting copies of same, or access to the slide show from the presenters.

Respectfully Submitted by:


Connie Hunter

AGENDA	
Item No.:	11-08
Meeting Date:	13 / 11 / 13
	D M Y

RECEIVED

NOV 08 2013

TBDML meeting Nov. 1, 2, / 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

After a warm welcome to the meeting from the President Larry Hebert, he reminded us that we are the oldest of the three districts that make up NOMA. We were also informed on Ken Taniwa and his permanent move out to British Columbia. His service and dedication to the region has been of great value to us all and we wish him well.

The Mayor of Thunder Bay then gave his welcome speech, and how their council is addressing the MPC issue we all have.

Ian Smith from MTO ...

By Oct 1 full complement of equipment is up and running

Road standards have not changed

Class of hwy based on traffic (every 2 years)

Performance driven contracts and penalties are in place

Equipment vehicles are now GPS

Using DLS, non-salt material...pre wetted salt is better for the environment

75% of budget goes to roads, pavement, and bridges

Contractor must have spare equipment and hwy signage issues will be handled by MTO

Only the OPP have the authority to shut down hwys and roads

Despite best efforts, there will be times extreme weather may prevent the hwy from being cleared quickly

Phil Vinet, Mayor Red Lake .. Recovery relating to Fresh Water

It was very clear early in his presentation that the experiences they had were pretty much the same as ours when we also went to metering water..

Underground water leaks.. Interesting note, the average bill for the first three months was \$247.53

Bill Mauro

Spoke of the ring of fire, that there are many hands in this pot, which has brought on most of the many issues that need to be addressed

23 new mine have opened in Ont in the last 10 years

CPP being worked on – looking at a phased in approach to enhance CPP

Gas tax, hoping to flow more to communities without transportation (bus, subway)... and the question is.. Should money be merit based or applied for?

2014 budget, looking for input on set up... Still waiting for formula

Dec 12, debate for spring bear hunt

Lakehead Conservation Authority

Hand out is included in pkg

Ont. One Call

hand out included in pkg.

Transporting Dangerous Goods... Fire Chief John Hay

Explanation of the act, rules and regulations... Can be found on line

Species at Risk... MNR

This was a rather “hot” topic, with no sightings in this area, the conclusion I came to was that they may come to this area, hence the restrictions... Councillor Hunter I am sure will be bet to explain and can be found in her report.

NOMA report

Lobby date Nov.26

Have a good reputation and the respect among the Ministers... MPC issue to be raised

BLT reform, fairer costing with OPP

Social housing is out dated and over mortgaged

Forest agreement.. Caribou issue and effect on community's economy

NAN treaty 3 hoping to help encourage talks with the government

EMS Norm Gail

Budget ... working on it, will have an increase above inflation (prediction) – why – 2 agreements, service costs, looking at cut backs in management

Trying to link ORNGE and EMS , make a new team... problem finding pilots at this time

Strat Plan ... off board delays, paramedics and patience waiting up to 16 hrs for admittance, - new process at regional hospital with a 81% reduction for off load incidents

71% reduction in “lost paramedic” – will have marginal effect on budget

Looking for a solution for non-emergence patient transfers – will mean 2 different solutions for city and area

Independent study for stretcher service, Manitouwadge service is lower this year, bur expected to go up

New system should be in place by next year to be fully funded by the province – looking outside the box to provide some of the services

Thunder Bay Tourism – Paul Pepe

To coordinate tourism

Benefit - Escape to Ont.

OTMPC – great caribou quest campaign

OTMPC –photo shoot contest

North Shore marina marketing

Cruise shipping

CTC/ OTMPC travel / events

Rendezvous Canada travel trade market

German travel trade market

Snowbetterplace.com (N.W.O. winter marketing)

Info at tourismnortherontario.com

Ride Lake Superior motorcycle tourist strategy - developing ride northeast

Angling and hunting program, targeting Manitoba and U.S.A.

NOSTA – Tim Lukinuk

- Coordinate area events and development
- - co-op marketing
- Helping small municipalities and small operators
- Lake Superior Circle Tour
- Is a virtual operation, debt free, LSCT and map guide continue to be published, with no staff and no office
- Contracted out map guide, magazine, web. Site management, and membership sales
- Three year plan, could be longer, revitalization plan, full time professional staff, and a policy board
- Partnership with Sunset Country

Energy Task Force – Ian Angus

We watched the first rough cut and offered input for improvement – shown how energy distribution will happen and how events will impact the area

North Superior Workforce Planning Board - Madge Richardson

15 volunteer board, 21 boards in the province

2013-2014 projects are on the web site- loss of population, mostly youth- result in effects on owner operated businesses re employees- Development of a Regional Employment Plan

I have left my copy of the meeting agenda along with more input from various presentations,

Councillor Donna Jaunzarins

