

**REGULAR MEETING OF COUNCIL OF THE CORPORATION OF  
THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE  
COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION  
COMPLEX, MANITOUWADGE, ONTARIO, ON WEDNESDAY,  
FEBRUARY 27, 2013, AT THE HOUR OF 7:00 p.m.**

**AGENDA**

**01 CALL TO ORDER**

**02 PECUNIARY INTEREST**

**03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR  
MEETINGS**

**01** Minutes of the Regular Meeting held on Wednesday, February 13, 2013.

**04 DEPUTATIONS**

None.

**05 DISBURSEMENTS**

**01** Statement of Disbursement Sheet #2013-03 for \$145,895.89

**06 CORRESPONDENCE**

**01** None.

**07 PETITIONS**

None.

**08 BY-LAWS**

None.

# AGENDA

FEBRUARY 27, 2013

## 09 NEW BUSINESS

- 01 Millier Dickinson Blais, Consultants, presentation regarding “Needs and Gaps Study and Marketing Study”, as provided by Sarah Lewis, Senior Development Analyst.
- 02 Statement of: 2012 Council Remuneration & Expenses, as required under *Municipal Act*, s.284(1).
- 03 Administration Report No. TR2013-01, regarding 2012 Tax Write-Offs.

## 10 OLD BUSINESS

None.

## 11 REPORTS AND COMMITTEES

- 01 Minutes of Meeting: Manitouwadge Municipal Housing Corporation, held on Monday, January 21, 2013.
- 02 Minutes of Meetings (Annual and Regular): Thunder Bay District Health Unit Board, held on January 16, 2013.
- 03 Minutes of Meeting: Manitouwadge Economic Development Corporation, held on January 17, 2013,

## 12 MOTIONS AND NOTICES OF MOTION

None.

## 13 RESOLUTION TO GO INTO CLOSED SESSION

None.

## 14 ADJOURNMENT

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**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, MANITOUWADGE, ONTARIO ON WEDNESDAY, February 13, 2013 AT THE HOUR OF 7:00 P.M.**

**PRESENT:** Mayor John MacEachern  
Councillor Connie Hunter  
Councillor Donna Jaunzarins  
Councillor Natalie Labbé  
Councillor Sheldon Plummer

<b>AGENDA</b>	
Item No. <u>03</u>	
Meeting Date: <u>27 / 02 / 13</u>	
D M Y	

**ABSENT: 0**

**STAFF:** Cecile Kerster, Municipal Manager Clerk  
Margaret Hartling, Treasurer/Deputy Clerk  
Omer Collin, Public Works Superintendent

**PUBLIC: 4**

**01 CALL TO ORDER**

**RESOLUTION NO. 2013-44**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Hunter

**RESOLVED THAT:** the Regular Meeting commence at the hour of 7:00 p.m.

**CARRIED**

**02 PECUNIARY INTEREST**

None.

**03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR MEETINGS**

**01** Minutes of the Special Meeting held on Monday, January 21, 2013.

**RESOLUTION NO. 2013-45**

Moved by: Councillor Plummer

Seconded by: Councillor Hunter

**RESOLVED THAT:** the Minutes of the Special Meeting of Wednesday, January 21, 2013, are adopted as circulated.

**CARRIED**

**02** Minutes of the Regular Meeting held on Wednesday, January 23, 2013.

**RESOLUTION NO. 2013-46**

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** the Minutes of the Regular Meeting of Wednesday, January 23, 2013, are adopted as circulated.

**CARRIED**

**03** Minutes of the Special Meeting held on Wednesday, February 6, 2013.

**RESOLUTION NO. 2013-47**

Moved by: Councillor Labbee

Seconded by: Councillor Hunter

**RESOLVED THAT:** the Minutes of the Special Meeting of Wednesday, February 6, 2013, are adopted as circulated.

**CARRIED**

**04 DEPUTATIONS**

None.

**05 DISBURSEMENTS**

**01** Statement of Disbursement Sheet #2013-02 for \$431,296.08.

**RESOLUTION NO. 2013-48**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** Disbursement Sheet No. 2013-02 for Four Hundred and Thirty-One Thousand, Two Hundred and Ninety-Six Dollars and Eight Cents (\$431,296.08), for the period ending February 8, 2013, as provided to Council for information purposes only.

**CARRIED**

**06 CORRESPONDENCE**

**01** Northwestern Ontario Municipal Association (N.O.M.A.) emailed release dated January 23, 2013, regarding "Endangered Species Act Panel Excludes Northern Communities".

**RESOLUTION NO. 2013-49**

Moved by: Councillor Labbee

Seconded by: Councillor Hunter

**RESOLVED THAT:** correspondence items O6-01 to and 06-01 be received and filed.

**CARRIED**

**07 PETITIONS**

None.

**08 BY-LAWS**

None.

**09 NEW BUSINESS**

**01** Invitation to attend Thunder Bay District Municipal League "96<sup>th</sup> Annual Meeting and Conference", being held at the Ramada Prince Arthur Hotel, Thunder Bay, Ontario, on March 1<sup>st</sup> and 2<sup>nd</sup>, 2013.

**RESOLUTION NO. 2013-50**

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** Council is in receipt of an invitation to attend the 96<sup>th</sup> Annual Meeting and Conference”, for the Thunder Bay District Municipal League, being held at the Ramada Prince Arthur Hotel, Thunder Bay, on March 1<sup>st</sup> and 2<sup>nd</sup>, 2013.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council’s review, the following Council and/or Staff members will attend, such as:

- X Mayor John MacEachern
- Councillor Donna Jaunzarins
- Councillor Natalie Labbee
- Other: \_\_\_\_\_
- Councillor Connie Hunter
- X Councillor Sheldon Plummer

**CARRIED**

- 02 Invitation to attend Northwestern Ontario Municipal Association “Annual General Meeting”, being held at the Victoria Inn, Thunder Bay, Ontario, on April 24-26, 2013.

**RESOLUTION NO. 2013-51**

Moved by: Councillor Plummer

Seconded by: Councillor Hunter

**RESOLVED THAT:** Council is in receipt of an invitation to attend Northwestern Ontario Municipal Association (NOMA), “Annual General Meeting”, being held at the Victoria Inn, Thunder Bay, on April 24<sup>th</sup> to 26<sup>th</sup>, 2013.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council’s review, the following Council and/or Staff members will attend, such as:

- X Mayor John MacEachern,
- Councillor Donna Jaunzarins
- X Councillor Natalie Labbee
- Other: \_\_\_\_\_
- X Councillor Connie Hunter
- Councillor Sheldon Plummer

**CARRIED**

- 03 Administration Report #FBA2013-01, submitted by Owen Cranney, Fire Chief/ Building Official/Airport Manager, dated February 8, 2013, regarding “Airport Upgrade Project & NOHFC Application.

A recorded vote was requested by Councillor Connie Hunter, as noted below:

**RESOLUTION NO. 2013-52**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbee

**RESOLVED THAT:** Council is in receipt of Administration Report No. FBA2013-01, regarding Airport Upgrade Project and Northern Ontario Heritage Fund Corporation (NOHFC) Project #950607, dated February 11, 2013;

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council’s review and consideration, Council selects the following option:

- X *to approve* the submission of the Stage 2 Application to NOHFC for funding in the amount of \$143,054.00 regarding Project #950607, for which the total cost of the project is \$406,108.00. The Build Canada fund will cover \$120,000.00 leaving a balance of \$286,108.00 which will be split 50/50 with NOHFC. Therefore the municipality’s portion will be \$143,054.00. The municipality will be responsible for any cost overruns.

- to not approve* the submission of the Stage 2 Application to NOHFC for funding in the amount of \$143,054.00 regarding Project #950607, for which the total cost of the project is \$406,108.00. The Build Canada fund will cover \$120,000.00 leaving a balance of \$286,108.00 which will be split 50/50 with NOHFC. Therefore the municipality's portion will be \$143,054.00. The municipality will be responsible for any cost overruns.

Recorded Vote	FOR	AGAINST
Mayor John MacEachern	✓	
Councillor Connie Hunter		✓
Councillor Donna Jaunzarins	✓	
Councillor Natalie Labbée	✓	
Councillor Sheldon Plummer	✓	

CARRIED:.....X..... DEFEATED:.....

**CARRIED**

**RESOLUTION NO. 2013-53**

Moved by: Councillor Labbee

Seconded by: Councillor Hunter

**RESOLVED THAT:** Council is in receipt of Administration Report No. FBA2013-01, regarding Airport Upgrade Project and Northern Ontario Heritage Fund Corporation (NOHFC) Project #950607, dated February 11, 2013;

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, Council selects the following option:

- to approve* the use of the 2012 Net Revenue from the Airport Jet-A Fuel Sales in the amount of **\$33,500.00**;
- to not approve* the use of the 2012 Net Revenue from the Airport Jet-A Fuel Sales in the amount of **\$33,500.00**;

**CARRIED**

**RESOLUTION NO. 2013-54**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** Council is in receipt of Administration Report No. FBA2013-01, regarding Airport Upgrade Project and Northern Ontario Heritage Fund Corporation (NOHFC) Project #950607, dated February 11, 2013;

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, Council selects the following option:

- to approve* the amount of **\$36,000.00** to be taken from the Airport Reserve Fund, GL #3-1-1000-13225;
- to not approve* the amount of **\$36,000.00** to be taken from the Airport Reserve Fund, GL #3-1-1000-13225;
- to approve* the amount of **\$13,555.00** as a pre-approval for the 2013 Capital Budget;

- to not approve* the amount of \$13,555.00 as a pre-approval for the 2013 Capital Budget;

**CARRIED**

**10 OLD BUSINESS**

None.

**11 REPORTS AND COMMITTEES**

- 01** Minutes of Meetings: Manitouwadge Municipal Housing Corporation, held on Wednesday, December 12, 2012.

**RESOLUTION NO. 2013-55**

Moved by: Councillor Hunter

Seconded by: Councillor Labbee

**RESOLVED THAT:** Minutes of Meeting for the Manitouwadge Municipal Housing Corporation, held on Wednesday, December 12<sup>th</sup>, 2012, be accepted as received.

**CARRIED**

- 02** Minutes of Emergency Meeting: Manitouwadge Municipal Housing Corporation, held on Tuesday, January 8, 2013.

**RESOLUTION NO. 2013-56**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** Minutes of Meeting for the Manitouwadge Municipal Housing Corporation, held on Tuesday, January 8, 2013, be accepted as received.

**CARRIED**

- 03** Minutes of Meeting: Manitouwadge Public Library Board, held on January 8, 2013.

**RESOLUTION NO. 2013-57**

Moved by: Councillor Hunter

Seconded by: Councillor Labbee

**RESOLVED THAT:** Minutes of Meeting for the Manitouwadge Public Library Board, held on Tuesday, January 8, 2013, be accepted as received.

**CARRIED**

- 04** Minutes of Meeting: Regional East Mayors Group, held on January 7, 2013, in Wawa, Ontario.

**RESOLUTION NO. 2013-58**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** Minutes of Meeting for the Regional East Mayor's Group, held on Monday, January 7<sup>th</sup>, 2013 in Wawa, Ontario, be accepted as received.

**CARRIED**

- 05** Report to Council, submitted by Councillor Connie Hunter, regarding the Pupil Assessment Review Committee (PARC) meeting held on January 24, 2013, with the Superior Greenstone District School Board

**RESOLUTION NO. 2013-59**

Moved by: Councillor Plummer

Seconded by: Councillor Labbee

**RESOLVED THAT:** Report to Council submitted by Councillor Connie Hunter, dated February 5<sup>th</sup>, 2013, regarding the Pupil Assessment Review Committee (PARC) meeting held on Thursday, January 24<sup>th</sup>, 2013 with the Superior Greenstone District School Board, be accepted as received.

**CARRIED**

**12 MOTIONS AND NOTICES OF MOTION**

None.

**13 RESOLUTION TO GO INTO CLOSED SESSION**

- personal matters about an identifiable individual, including municipal or local board employees;
- a proposed or pending acquisition or disposition of land by the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**RESOLUTION NO. 2013-60**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbee

**WHEREAS** Section 239(4) of the Municipal Act, 2001, S.O. 2001, C.25 provided that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting; **NOW THEREFORE BE IT RESOLVED THAT:** this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- the security of the property of the municipality or local board.
- personal matters about an identifiable individual, including municipal or local board employees.
- a proposed or pending acquisition or disposition of land by the municipality or local board.
- labour relations or employee negotiations.
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- a matter in respect of which a council, board, committee or other body may hold a meeting to be closed under another Act.
- a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the Council is designated as head of the institution for the purposes of that Act.
- a meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied
  - S the meeting is held for the purpose of educating or training the members
  - S at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

**CARRIED**

**RESOLUTION NO. 2013-61**

Moved by: Councillor Hunter

Seconded by: Councillor Labbee



**RESOLVED THAT:** the meeting is hereby declared to be open to the public.

**CARRIED**

**RESOLUTION NO. 2013-62**

Moved by: Councillor Jaunzarins

Seconded by: Councillor Plummer

**RESOLVED THAT:** after Council discussion in the closed session regarding the agreement of purchase and sale of 45 Manitou Road East described as Plan M163 Blk L & PT UNSUBD, Reference Plan PAR 84 Parts 1 & 2 PCL 23117 TBF, Administration is hereby directed to proceed with the sale and legal documentation.

**CARRIED**

**RESOLUTION NO. 2013-63**

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** after Council discussion in the closed session regarding the two (2) bids to purchase 3 Sault Road described as Plan M164 Lot 2 PCL 21848 TBF, Council hereby accepts the bid of \$10,501.00 and directs Administration to proceed with the sale and legal documentation.

**CARRIED**

**14 ADJOURNMENT**

**RESOLUTION NO. 2013-64**

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

**RESOLVED THAT:** the Regular Meeting adjourn at the hour of 8:50 p.m.

**CARRIED**

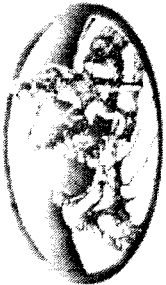
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Mayor John MacEachern

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Cecile Kerster, Municipal Manager Clerk





The Corporation of the  
**TOWNSHIP OF MANITOWADGE**  
 Manitowadge, Ontario  
 POT 2C0

**STATEMENT OF DISBURSEMENTS**

DISBURSEMENT SHEET NO. 2013-03 FOR THE PERIOD

ENDING February 22, 2013

PAYROLL	\$	<u>81,827.67</u>
REGULAR CHEQUES	\$	<u>64,068.22</u>
VOID CHEQUES	\$	<u>0.00</u>
<b>TOTAL</b>	\$	<b><u>145,895.89</u></b>

*[Signature]*  
 TREASURER/DEPUTY CLERK

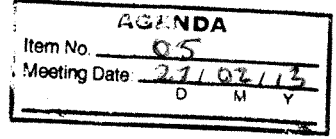
\_\_\_\_\_  
 MAYOR

APPROVED BY RESOLUTION NO. \_\_\_\_\_

MEETING OF COUNCIL HELD \_\_\_\_\_

MUNICIPAL MANAGER CLERK

DEPUTY CLERK



**Payroll Disbursements - Council Report**

<b><u>Payroll Date</u></b>		<b><u>Amount</u></b>
Feb. 22/13	Regular	\$ 78,250.29
Feb. 22/13	Council	\$ 3,577.38
<b>2013-03</b>		<b><u>\$ 81,827.67</u></b>

**TOWNSHIP OF MANITOUWADGE**  
**Cheque Register-Summary-Bank**



AP5090

Page : 1

Date : Feb 20, 2013

Time : 2:50 pm

Vendor : 2335401 To ZENGO01  
 Cheque Dt. 09-Feb-2013 To 20-Feb-2013  
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All

Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
2126	14-Feb-2013	DECHNO01	DECHENO, FRED & JIMMY	Issued	31	C	1,000.00
2127	14-Feb-2013	EMCOC01	EMCO CORP./WESTERN SUPPLIES	Issued	31	C	6,037.74
2128	14-Feb-2013	MACEA01	MACEACHERN, JOHN	Issued	31	C	450.00
2129	14-Feb-2013	MANIT15	MANITOUWADGE PUBLIC LIBRARY	Issued	31	C	168.00
2130	14-Feb-2013	PITNE01	PITNEYWORKS	Issued	31	C	530.98
2131	14-Feb-2013	PITNE02	PITNEY BOWES	Issued	31	C	1,009.44
2132	14-Feb-2013	SHAWC01	SHAW CABLESYSTEMS G.P.	Issued	31	C	90.34
2133	14-Feb-2013	THUND09	THUNDER BAY DISTRICT MUNICIPAL LEAGU	Issued	31	C	200.00
2134	20-Feb-2013	AIRLI01	AIR LIQUIDE CANADA INC.	Issued	33	C	163.24
2135	20-Feb-2013	AMCTO01	AMCTO - ZONE 9	Issued	33	C	100.00
2136	20-Feb-2013	AONRE02	AON REED STENHOUSE INC.	Issued	33	C	3,720.60
2137	20-Feb-2013	BARGA01	THE BARGAIN SHOP	Issued	33	C	89.27
2138	20-Feb-2013	BELLC02	BELL CANADA	Issued	33	C	2,689.28
2139	20-Feb-2013	BELLC03	BELL CANADA	Issued	33	C	16.44
2140	20-Feb-2013	BELLC04	BELL CANADA	Issued	33	C	169.50
2141	20-Feb-2013	BLRED01	B&L REDDICK	Issued	33	C	1,518.97
2142	20-Feb-2013	BLRED01	B&L REDDICK	Issued	33	C	1,302.98
2143	20-Feb-2013	BLUEW01	BLUEWAVE ENERGY	Issued	33	C	3,150.59
2144	20-Feb-2013	BUSET01	BUSET & PARTNERS LLP	Issued	33	C	7,699.83
2145	20-Feb-2013	CANAD11	CANADIAN TIRE	Issued	33	C	118.64
2146	20-Feb-2013	CAPRI01	CAPRI RESTAURANT	Issued	33	C	57.18
2147	20-Feb-2013	CIMCO01	CIMCO REFRIGERATION	Issued	33	C	3,522.78
2148	20-Feb-2013	COURT01	COURTESY FREIGHT SYSTEMS LTD.	Issued	33	C	782.45
2149	20-Feb-2013	COURT01	COURTESY FREIGHT SYSTEMS LTD.	Issued	33	C	22.46
2150	20-Feb-2013	DISNE01	DISNEY MOVIE CLUB	Issued	33	C	46.70
2151	20-Feb-2013	GOODW01	GOODWIN, GRANT	Issued	33	C	295.41
2152	20-Feb-2013	HACHS01	HACH SALES & SERVICE CAN. LTD.	Issued	33	C	614.72
2153	20-Feb-2013	KERST01	KERSTER, CECILE	Issued	33	C	370.65
2154	20-Feb-2013	LABBE01	LABBEE, NATALIE	Issued	33	C	1,825.00
2155	20-Feb-2013	LAKEH06	LAKEHEAD MEDIA SERVICES LTD.	Issued	33	C	75.71
2156	20-Feb-2013	LAMOT01	LAMOTHE, JANIS	Issued	33	C	113.60
2157	20-Feb-2013	MANIT02	MANITOUULIN TRANSPORT	Issued	33	C	904.66
2158	20-Feb-2013	MANIT10	MANITOUWADGE PHARMACY	Issued	33	C	13.16
2159	20-Feb-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	33	C	907.81
2160	20-Feb-2013	MARTI02	MARTIN, DANIEL JOSEPH	Issued	33	C	289.90
2161	20-Feb-2013	MUNIC03	MUNICIPAL WORLD INC.	Issued	33	C	66.50
2162	20-Feb-2013	OMERS01	OMERS	Issued	33	C	8,507.82
2163	20-Feb-2013	PATIF01	PATIFF ENTERPRISES INC.	Issued	33	C	995.53
2164	20-Feb-2013	PRAXA01	PRAXAIR DISTRIBUTION	Issued	33	C	305.38
2165	20-Feb-2013	RENDE01	RENDEZ-VOUS RESTAURANT	Issued	33	C	60.00
2166	20-Feb-2013	RODNEY01	MACGIBBON, RODNEY	Issued	33	C	2,754.90
2167	20-Feb-2013	TBDSS01	TBDSSAB	Issued	33	C	6,949.00
2168	20-Feb-2013	TDVIS01	TD VISA	Issued	33	C	165.29
2169	20-Feb-2013	TECHS01	TECH STANDARDS & SAFETY AUTH.	Issued	33	C	872.93
2170	20-Feb-2013	TOROM02	TOROMONT INDUSTRIES LTD.	Issued	33	C	435.29
2171	20-Feb-2013	TOURO02	TOUROUT, JUDY	Issued	33	C	92.50
2172	20-Feb-2013	TREMB01	TREMBLETT, MARILYN	Issued	33	C	100.00
2173	20-Feb-2013	UNITE01	UNITED ROTARY BRUSH OF CANADA INC.	Issued	33	C	2,695.05

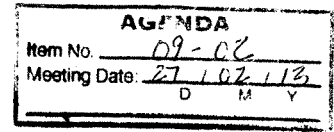
<b>Total Computer Paid :</b>	<b>64,068.22</b>	<b>Total EFT PAP :</b>	<b>0.00</b>	<b>Total Paid :</b>	<b>64,068.22</b>
<b>Total Manually Paid :</b>	<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>		



AGENDA	
Item No.	09-01
Meeting Date:	27 10 13
	D M Y

Due to unforeseen circumstances, copies pertaining to AGENDA ITEM NO. 09-01, Millier Dickinson Blais, Consultants, presentation regarding "Needs and Gaps Study and Marketing Study", as provided by Sarah Lewis, Senior Development Analyst, were not available at the time of publishing.

Copies will be provided to Council by the end of business day, Monday, February 25, 2013.



Township of Manitouwadge

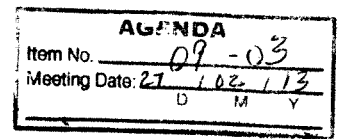
**2012 Council Remuneration & Expenses**

*as required under Municipal Act, s 284 (1)*

	<b>Remuneration</b>	<b>Per Diem</b>	<b>Expenses</b>	<b>Total</b>
MacEachern, John	9,560.04	7,120.00	7,732.06	24,412.10
Hunter, Connie	6,580.04	160.00	827.43	7,567.47
Jaunzarins, Donna	6,360.04	640.00	1,912.43	8,912.47
Labbee, Natalie	6,470.04	1,680.00	2,687.55	10,837.59
Plummer, Sheldon	6,525.04	720.00	2,335.62	9,580.66
				-
<b>Total</b>	<b>35,495.20</b>	<b>10,320.00</b>	<b>15,495.09</b>	<b>61,310.29</b>

By-Law 2010-13      Travel Expenses  
By-Law 2010-14      Remuneration/Meetings  
Resolution 2002-316    1/3 Salary Allowance





## Township of Manitowadge Administration Report

**Date:** February 11, 2013 **No.** TR2013-01

**Submitted to:** Mayor and Council  
Cecile Kerster, Municipal Manager

**Issue:** 2012 Tax Write Offs

**Background:** The Township owns several properties and has acquired others via failed tax sales. As we continue to work through the Tax Sale process, we have property taxes that need to be written off. Manitowadge continues to experience a high level of tax arrears.

**Discussion:** Several properties were in the final stages of the tax sale process in 2011 and 2012. The Tax Sale process has now been completed on some of these properties without a successful sale. These properties have now been vested by the Township.

The budget for various types of tax write offs in 2012 was \$300,000.00 and there was also an allowance set aside to offset the balance of these costs. The balance of the budget allocation will be transferred to an allowance for doubtful accounts as will the balance of the budget for Uncollectable Accounts.

You will notice in the listing that there are several reasons for the write offs:

- Vested property: property which the Township has taken ownership of
- Municipal property – property that is currently owned by the Township
- Vacancy Rebate – for Commercial, Industrial and Multi Residential properties. An application form must be completed each year
- Others – assessment appeals, posting corrections etc.

Council has to formally accept the write offs by resolution. These are write offs that would normally occur in any year. Any unusual situation would be brought to Council for approval prior to the write off being processed.

In the current economic climate, we expect that we will continue to experience a growing number of tax arrears and will continue to work towards reducing these in the year(s) to come.

**Financial Implications:**

These funds were provided for in the 2012 budget.

**Options:**

For information purposes only.

**Respectfully submitted by:**



Margaret Hartling  
Treasurer/Deputy-Clerk

2012 Taxes Written Off

Voucher#	Roll	Total of Batch	Remark	General Amount	
PT73	001-23510	101,573.52	Vested Property	17,840.14	
PT73	003-12700		Vested Property	22,778.18	
PT73	004-09500		Vested Property	48,969.79	
PT73	003-05900		Vested Property	11,985.41	101,573.52
PT72	004-36500	120,187.47	Municipal property	2,866.55	
PT72	004-36150		Municipal property	911.47	
PT72	004-36700		Municipal property	9,619.01	
PT72	004-37501		Municipal property	2,922.59	
PT72	004-37900		Municipal property	577.93	
PT72	004-36800		Municipal property	697.00	
PT72	004-47800		Municipal property	48,050.31	
PT72	004-39482		Municipal property	2,000.73	
PT72	004-39200		Municipal property	20,613.21	
PT72	004-03100		Municipal property	5,484.36	
PT72	002-06500		Municipal property	760.92	
PT72	00205500		Municipal property	1,639.94	
PT72	001-14000		Municipal property	2,908.19	
PT72	001-09700		Municipal property	1,541.56	
PT72	002-15400		Municipal property	14,242.48	
PT72	004-39111		Municipal property	5,351.22	120,187.47
PT66	001-08500		Municipal property	983.97	
PT71	001-270	24,106.36	Municipal property	12,799.11	
PT71	004-006		Municipal property	4,384.86	
PT71	001-127		Municipal property (since Nov.19.2012)	6,922.39	24,106.36
PT68&73/GL269	001-045	8,400.63	Municipal property	8,400.63	
PT71/GL315	001-127		School Board allocation	(255.99)	
PT68&73/GL269			School Board allocation	(31,669.93)	
PT54	004-01800		Vacancy Rebate	308.11	
PT54	004-02900		Vacancy Rebate	1,738.76	
PT54	004-07010		Vacancy Rebate	159.57	
PT54	004-07010		Vacancy Rebate	209.69	
PT54	004-34710		Vacancy Rebate	3,955.51	6,371.64
PT52/GL197	004-01800		MOS	101.70	
PT47/GL192	004-02900		ARB Minutes of Settlement	96.85	
PT26-28/GL192	004-02900		ARB Minutes of Settlement	8,938.69	9,137.24
PT9	004-03500		uncollectable arrears	336.10	
GL206	004-39090		GL-account (cash overpmnt) adj./asyst	204.27	
PT13	002-09200		due to overstated assessment	1,078.63	
PT61	004-39568		Application 357	1,856.41	
PT61/GL204	004-39568		Application 357 education portion	(62.54)	
PT47	2-092, 4-006		P+I written off	48.30	
PT6&11/GL307	2-161, 2-092		due to 2011 MOS	2,862.43	
GL168	004-00600		P+I write off charged to revenue a/c	(44.81)	
PT36	004-10700		Obsolete roll closed	(307.50)	
PT3	001-04100		obsolete rental a/c closed	(207.89)	
PT4	004-47800		obsolete rental a/c closed	(172.50)	
<b>Total Write Off</b>				<b>244,425.81</b>	

<b>Total Write-offs:</b>	
<b>GL Balance - 1-140-000-61158</b>	<b>228,916.93</b>
<b>GL Balance - 1-140-000-61159</b>	<b>6,371.64</b>
<b>GL Balance - 1-140-000-61160</b>	<b>9,137.24</b>
<b>Difference</b>	<b>-</b>



**MANITOUWADGE MUNICIPAL HOUSING CORPORATION**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**January 21, 2013**

<b>AGENDA</b>	
Item No.	11-01
Meeting Date	27 / 02 / 13
	D M Y

1. The meeting was called to order at 6:45p.m. (Resolution No. 12-467)

2. In attendance:

Kristine Costigan	Interim-Chairperson
Natalie Labbee	Director
Connie Hunter	Director
Sheldon Plummer	Director

Rita Aguiar	Property Manager
-------------	------------------

Absent:

Helen Williams	Secretary
Lisa Jomphe	Director

- 
3. The Board reviewed the Confidentiality and Conflict of Interest policies. Natalie Labbee and Kristine Costigan declared a Conflict of Interest in regards to item #11 under Board Discussions.
4. The minutes and resolutions of the meeting held on Wednesday, December 12<sup>th</sup>, 2012 were reviewed by the Board and accepted. (Resolution No. 12-468)
5. The minutes and resolutions for the emergency meeting held on Tuesday, January 8<sup>th</sup>, 2013 were reviewed by the board and accepted. (Resolution No. 12-469)
6. **Property Manager's Report:**

We had 0 Move Outs and 2 scheduled move outs. We had 1 Move In and 2 Scheduled Move Ins. I have an anticipation of 4 Move Ins. We have 6 vacancies as of January 21<sup>st</sup>, 2013. There is \$1241.00 in outstanding rent for the month of January and our O/S receivables are \$4276.73(\$4513.28).

7. **Vacant Unit Report:**

The Vacant Unit Report was provided to the Board.

8. **Tenant Request:**

19-3:

- The Board was updated in regard to this matter.

19-5:

- The Board was notified that we lost this tenant.

23AO/27AO:

- The Board was updated in regards to this matter.

9. **Board Discussion:**

- The Board was updated on the status of the elevator.
- The Board advised the Property Manager to look into buying the binder/cd version of policy templates.
- The Board discussed the training possibilities and were informed that we are tentatively looking at possibly holding it at the end of April.
- The Board was provided another copy of the HSC report and a few Board members are scheduled to meet on Monday, January 28<sup>th</sup>, 2013 in order to review the recommendations.
- The Board authorizes the capital purchase of 5 HRV units by Fred Allen Electric in the amount of \$5621.75. (Resolution No. 12-470)
- The Board accepts the quote presented by HML for various renovations to units as a capital expenditure in the amount of \$14,226.70. (Resolution No. 12-471)
- The Board decided that they will not be making any modifications to 17 Ohsweken Road, Apt. # 6.
- The Board resent the tender for the MKT Rent Analysis.
- The Board reviewed a copy of the letter that was sent to TBDSSAB on behalf of the Township.
- The Board accepts the quote submitted by J&J Equipment Rentals for snow removal for the 2013 season at \$79.00 per hour. (Resolution No. 12-472)
- The Property Manager provided the Township with the information requested in regards to Snow Removal and the Board was also informed to the situation at 70 Graham Drive, Apt. # 3 in regards to the Water Account.
- Benefits discussion was tabled for the February Meeting as ~~there was no quorum~~ <sup>WAS INTEREST CONFLICT OF INTEREST.</sup>
- The Budget "year to date" figures for November/2012 & December 2012 were presented to the Board members for review.
- The Bank Reconciliation for November/2012 & December 2012 were reviewed and signed by the Interim-Chairperson.

10. **Disbursements:**

Disbursement Sheet #12-10 from December 13<sup>th</sup> to January 21<sup>st</sup>, 2013 in the amount of \$49,581.77 was reviewed by the Board and accepted. (Resolution No. 12-473)

11. **Correspondence:**

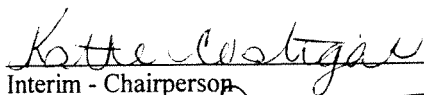
The Board reviewed the Correspondence received from December 13<sup>th</sup>, 2012 to January 21<sup>st</sup>, 2013.

12. **Next Meeting:**

The next regular meeting will be held on Tuesday, February 19<sup>th</sup>, 2013 at 6:30 p.m. in the Common Room at Lakeview Terrace, 84 Huron Walk.

13. **Adjournment:**

The meeting was adjourned at 8:30p.m. (Resolution No. 12-474)

  
Interim - Chairperson

  
Director

AGENDA	
Item No	11-02
Meeting Date	27 Feb 2013
	D M Y

Annual Mtg @ 1:07  
Regular Bd Mtg @ 1:15

Please find attached the approved minutes from the January 16, 2013 Board of Health meeting, which were approved on February 20, 2013.

Our next meeting will be held on March 20, 2013.

If you have any questions, please feel free to contact me.

Thank you.

*Barbara Moro*

Executive Assistant to the Medical Officer of Health and the Chief Executive Officer  
Secretary to the Board of Health  
999 Balmoral Street  
Thunder Bay ON P7B 6E7  
Phone: 807-625-5965  
Fax: 807-625-5973  
email: [barbara.moro@tbdhu.com](mailto:barbara.moro@tbdhu.com)

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**THUNDER BAY DISTRICT HEALTH UNIT**

**MINUTES OF MEETING: BOARD OF HEALTH (ANNUAL MEETING)**

**DATE:** JANUARY 16, 2013

**TIME:** 1:07 P.M.

**PLACE:** BOARD ROOM

**CHAIR:** MR. DOUG HEATH

**BOARD MEMBERS PRESENT:**

Ms. C. Bryson  
Mr. T. Fox  
Ms. M. Harding  
Mr. B. Kamphof  
Mr. J. MacEachern  
Mr. J. Masters  
Ms. B. Metzler  
Ms. D. Robinson  
Mr. J. Virdiramo

**ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer  
Dr. D. Williams, Medical Officer of Health  
Dr. J. DeMille, Associate Medical Officer of Health  
Mr. K. Allan, Director, Health Protection  
Ms. G. Daniels, Manager – Finance & Strategic Quality Initiatives  
Ms. B. Moro, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board of Health

**VIA TELECONFERENCE:**

Ms. G. Garbutt

**REGRETS:**

Mr. J. Daiter  
Mr. N. Gale  
Mr. A. Ruberto  
Ms. L. Turk

**The Chair called the meeting to order at 1:07 p.m.**

**1. DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.



**2. AGENDA APPROVAL**

Resolution No.: 1 - 2013

MOVED BY: Mr. J. MacEachern  
SECONDED BY: Mr. J. Virdiramo

THAT the Agenda for the Board of Health Annual Meeting to be held on January 16, 2013, be approved.

CARRIED

**3. ELECTION OF CHAIR**

Mr. D. Heath called for nominations from the Members for the appointment of Chair.

Ms. Maria Harding was nominated and the nomination was accepted.

There were no further nominations.

Ms. Maria Harding was acclaimed as Chair.

Ms. M. Harding assumed the Chair for the remainder of the meeting.

**4. ELECTION OF VICE-CHAIR**

Ms. M. Harding, Chair called for nominations from the Members for the appointment of Vice Chair.

Ms. Beatrice Metzler was nominated and the nomination was accepted.

There were no further nominations.

Ms. B. Metzler was acclaimed as Vice Chair.

**5. ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE**

Ms. M. Harding, Chair called for nominations from the Members for the appointment of Members-at-Large to sit on the Executive Committee.

The following Members of the Board were nominated to sit as Members-At-Large on the Executive Committee and the nominations were accepted.

- Mr. John MacEachern
- Mr. Terry Fox

There were no further nominations.

Mr. John MacEachern and Mr. Terry Fox were acclaimed as Members-At-Large on the Executive Committee.

The Executive Committee will consist of the following members of the Board of Health:

- Ms. M. Harding, Chair
- Ms. B. Metzler, Vice-Chair
- Mr. J. Virdiramo, Past Chair
- Mr. J. MacEachern
- Mr. T. Fox

**6. APPOINTMENT OF DESIGNATED BOARD MEMBER FOR SIGNING AUTHORITY**

Report No. 2 - 2013 (Chief Executive Officer) relative to recommending the appointment of a designated Board Member for signing authority for the Thunder Bay District Health Unit for 2013.

Resolution No.: 2 - 2013

MOVED BY: Mr. T. Fox  
SECONDED BY: Mr. J. MacEachern

THAT with respect to Report No. 2 – 2013 (Chief Executive Officer) we recommend that the following Board member be granted signing authority for the Thunder Bay District Health Unit for a period of one year commencing January 16, 2013 until the Board of Health's next Annual Meeting in 2014:

1. Mr. B. Kamphof

CARRIED

**7. 2013 MEETING SCHEDULE**

Report No. 1 - 2013 (Chief Executive Officer) relative to establishing the regular Board of Health meeting schedule for 2013.

Resolution No.: 3 - 2013

MOVED BY: Ms. B. Metzler  
SECONDED BY: Ms. D. Robinson

THAT with respect to Report No. 1 – 2013 (Chief Executive Officer), we recommend that the following schedule for regular Board of Health meetings for 2013 be approved:

Wednesday, February 20, 2013	Wednesday, March 20, 2013
Wednesday, April 17, 2013	Wednesday, May 15, 2013
Wednesday, June 19, 2013	Wednesday, September 18, 2013
Wednesday, October 16, 2013	Wednesday, November 20, 2013
Wednesday, December 18, 2013	

AND THAT the meetings commence at 1:00 p.m.

CARRIED

**8. ADJOURNMENT**

Resolution No.: 4 - 2013

MOVED BY: Ms. C. Bryson  
SECONDED BY: Mr. B. Kamphof

THAT the Board of Health Annual Meeting held on January 16, 2013, be adjourned at 1:14 p.m.

CARRIED

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Chair, Board of Health

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Chief Executive Officer

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Recording Secretary

**THUNDER BAY DISTRICT HEALTH UNIT**

**MINUTES OF MEETING:**           **BOARD OF HEALTH**  
**DATE:**                                JANUARY 16, 2013  
**TIME:**                                1:15 P.M.  
**PLACE:**                              BOARD ROOM  
**CHAIR:**                              MR. DOUG HEATH

**BOARD MEMBERS PRESENT:**

Ms. C. Bryson  
Mr. T. Fox  
Ms. M. Harding  
Mr. B. Kamphof  
Mr. J. MacEachern  
Mr. J. Masters  
Ms. B. Metzler  
Ms. D. Robinson  
Mr. J. Virdiramo

**ADMINISTRATION PRESENT:**

Mr. D. Heath, Chief Executive Officer  
Dr. D. Williams, Medical Officer of Health  
Dr. J. DeMille, Associate Medical Officer of Health  
Mr. K. Allan, Director, Health Protection  
Ms. G. Daniels, Manager – Finance & Strategic Quality Initiatives  
Ms. B. Moro, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board of Health

**VIA TELECONFERENCE:**

Ms. G. Garbutt

**REGRETS:**

Mr. J. Daiter  
Mr. N. Gale  
Mr. A. Ruberto  
Ms. L. Turk

The Chair called the meeting to order at 1:16 p.m.

**1.    DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**2.    DECLARATIONS OF INTEREST**

**3. AGENDA APPROVAL**

Resolution No.: 5 - 2013

MOVED BY: Mr. J. Masters  
SECONDED BY: Mr. J. MacEachern

THAT the Agenda for the Regular Board of Health Meeting to be held on January 16, 2012, be approved.

CARRIED

**4. INFORMATION SESSION**

There was no information session at this meeting.

**5. MINUTES OF THE PREVIOUS MEETINGS**

5.01 Thunder Bay District Board of Health

The Minutes of the Meetings (Regular and Closed Session) for the Board of Health for the Thunder Bay District held on December 19, 2012, to be approved.

Resolution No.: 6 - 2013

MOVED BY: Ms. C. Bryson  
SECONDED BY: Mr. B. Kamphof

THAT the Minutes of the Meetings (Regular and Closed Session) for the Board of Health for the Thunder Bay District held on December 19, 2012, be approved.

CARRIED

**6. MATTERS ARISING FROM THE MINUTES**

**7. BOARD OF HEALTH (CLOSED SESSION) MEETING**

There is no Board of Health (Closed Session) meeting scheduled at this time.

**8. DECISIONS OF THE BOARD**

**8.1 HIV Anonymous Testing Program Budget**

Report No. 3-2013 (Sexual Health and Clinical Programs) relative to providing the Board of Health with the proposed HIV Anonymous Testing Program Budget from the AIDS Bureau of the Ministry of Health and Long-Term Care.

Resolution No.: 7 - 2013

MOVED BY: Ms. B. Metzler  
SECONDED BY: Mr. J. Virdiramo

THAT with respect to Report No. 3 – 2013 (Sexual Health and Clinical Programs), we recommend that:

- The application of HIV Anonymous Testing Program Budget of \$58,471 be approved for submission to the Ministry of Health and Long-Term Care;
- AND THAT the Chief Executive Officer and Manager of Finance & Strategic Quality Initiatives be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

**8.2 One-Time 100% Healthy Communities  
Fund Partnership Stream (CDP)**

Report No. 4-2013 (Chronic Disease Prevention) relative to providing the Board of Health with the proposed one-time 100% Healthy Communities funding opportunity from the Ministry of Health and Long-Term Care.

8. **DECISIONS OF THE BOARD** (Continued)

8.2 One-Time 100% Healthy Communities  
Fund Partnership Stream (CDP) (Continued)

Resolution No.: 8 - 2013

MOVED BY: Ms. D. Robinson  
SECONDED BY: Mr. T. Fox

THAT with respect to Report No. 4-2013 (Chronic Disease Prevention), we recommend that:

- The application of one-time 100% Healthy Communities Partnership Stream funding totaling \$36,900 be approved for submission to the Ministry of Health and Long-Term Care; and
- The Chief Executive Officer and Manager of Finance & Strategic Quality Initiatives be authorized to complete any administrative requirements of the respective budget submission processes, as required.

CARRIED

8.3 aPHa Winter Symposium

Memorandum from Mr. D. Heath, Chief Executive Officer, dated December 28, 2013, containing a resolution relative to the above noted.

Resolution No.: 9 - 2013

MOVED BY: Mr. T. Fox  
SECONDED BY: Ms. D. Robinson

THAT the following members of the Board be authorized to attend aPHa's Winter Symposium to be held in Toronto, Ontario on February 14 and 15, 2013:

**8.0 DECISIONS OF THE BOARD (Continued)**

8.3 aPHa Winter Symposium (Continued)

1. Ms. Beatrice Metzler
2. Ms. Maria Harding

AND THAT all expenses be paid in accordance to Policy No.  
BH-02-04 - Board Members' Reimbursement.

CARRIED

**9. COMMUNICATIONS FOR INFORMATION**

9.1 Respiratory Outbreaks – Influenza 2012 0 2013

Report No. 5-2013 (Medical Officer of Health) relative to providing the Board of Health with information relative to the respiratory outbreaks in institutions from November 2012 to early January 2013, for information.

Attachment 1: Pages 1 to 6 - Sections of the Ontario Respiratory Virus Bulletin 2012-2013, dated December 16 to 29, 2012 was distributed separately with the agenda.

Mr. K. Allan, Director – Health Protection and Ms. D. Binette, Manager – Infectious Disease Programs gave a presentation summarizing the outbreaks and the impacts of influenza on the local community, residents of the institutions and TBDHU resources.

**9. COMMUNICATIONS FOR INFORMATION (Continued)**

9.2 2013 Mileage Rate for Board of Health Members

Memorandum from Mr. D. Heath, Chief Executive Officer, dated December 28, 2013, relative to the above noted, for information, was placed on the desks.



**9. COMMUNICATIONS FOR INFORMATION (Continued)**

9.3 Oxycontin Update

Memorandum from Dr. D. Williams, Medical Officer of Health, dated January 9, 2013, advising that the report relative to the above noted will be presented at the February 20, 2013 Board of Health meeting, for information.

**10. NEXT MEETING**

The next meeting will be held on Wednesday, February 20, 2013.

**11. ADJOURNMENT**

Resolution No.: 10 - 2013

MOVED BY: Mr. J. MacEachern  
SECONDED BY: Mr. J. Masters

THAT the Board of Health meeting held on January 16, 2013  
be adjourned at 2:16 p.m.

CARRIED

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Chair, Board of Health

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Chief Executive Officer

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Recording Secretary

<b>AGENDA</b>	
Item No. <u>11-03</u>	
Meeting Date: <u>27</u> / <u>02</u> / <u>13</u>	
D M Y	

**MINUTES OF THE REGULAR GENERAL MEETING  
OF THE MANITOUWADGE ECONOMIC DEVELOPMENT CORPORATION  
HELD ON January 17, 2013  
IN THE COUNCIL CHAMBERS, MUNICIPAL COMPLEX**

**Present:** Carole Desilets – Vice Chair  
Ed Hedderson, Director  
Karlson Hunter, Executive Director  
Bob Kirkpatrick, Executive Director  
Jimmy Moffat – Executive Director  
Dave Raymond – Director  
Kevin Turner – Director

**Absent:** Barbara St. Pierre, Chair  
Grant Goodwin – Director  
Ron Jung, Director  
John MacEachern, Council Representative

**Staff:** Karen Robinson, Administrative Assistant/Treasurer  
Cecile Kerster – Municipal Manager Cler

**Guests:** 0

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**1. CALL TO ORDER**

**RESOLUTION NO. 2013-11**

**Moved by:** Carole Desilets  
**Seconded by:** Kevin Turner

**RESOLVED** that the Regular General Meeting of the Manitouwadge Economic Development Corporation commence at the hour of 7:16 PM.

**CARRIED**

**2. APPROVAL OF MINUTES**

**RESOLUTION NO. 2013-12**

**Moved by:** Dave Raymond  
**Seconded by:** Jimmy Moffat

**RESOLVED** that the Minutes of the Regular Meeting of December 13, 2012 of the Manitouwadge Economic Development Corporation be accepted and filed.

**CARRIED**

**RESOLUTION NO. 2013-13**

**Moved by:** Carole Desilets

**Seconded by:** Ed Hedderson

**RESOLVED** that the Minutes of the Special Meeting of the Executive on January 10, 2013 of the Manitouwadge Economic Development Corporation be accepted and filed.

**CARRIED**

**4. DEPUTATIONS & MEETINGS**

None

**5. EXPENDITURE REPORT**

- ❖ Expenditures for the month ending December 31, 2012.
- ❖ Resolution to accept expenditure report for month ending December 31, 2012.

**RESOLUTION NO. 2013-14**

**Moved by:** Jimmy Moffat

**Seconded by:** Dave Raymond

**RESOLVED** that the Expenditures Report of the Manitouwadge Economic Development Corporation for the month ending December 31, 2012 be accepted and filed.

**CARRIED**

**6. CORRESPONDENCE** (Items listed are available in folder for viewing at the Meeting)

- 6.1** Project completed by Brandon MacKinnon at Algoma University in the Sault using our Play in the Extreme Currency for his thesis.

**7. NEW BUSINESS**

- 7.1** Executive Committee – No elections due to all five members being acclaimed.

**RESOLUTION NO. 2013-15**

**Moved by:** Jimmy Moffat  
**Seconded by:** Carole Desilets

**RESOLVED** that the following board members will be acclaimed as the 2013 Executive Committee along with the President and Vice-President, for the Manitouwadge Economic Development Corporation.

**CARRIED**

Barbara St. Pierre had instructed Karen Robinson to let her name stand for the Chair position.

- (1) Barbara St. Pierre – Chair
- (2) Carole Desilets – Vice Chair
- (3) Karlson Hunter – Executive Director
- (4) Robert Kirkpatrick – Executive Director
- (5) Jimmy Moffat – Executive Director

**8. OLD BUSINESS**

**8.1 Decoration Contest Winners** – Karen Robinson informed the board of the winners of the Decoration Contest:

- (1) **Nicholas Family** – 21 Moose Drive
- (2) **Martin Family** – 48 Graham Drive
- (3) **Georgette Robichaud** – Lakeview Apartments
- (4) **1<sup>st</sup> Place Commercial** – Manroc Developments
- (5) **1<sup>st</sup> Place School** – Manitouwadge Public

**8.2 Strategic Planning Session** – The new date for the Strategic Planning Session is February 7<sup>th</sup>, 2013 at 7:00 pm.

**8.3 MEDC and Township Meeting** – The new date for the MEDC and Township meeting will be March 7, 2013 at 7:00 pm.

**8.4 Report on Signage Update** – No update on the Signage at this meeting.

**9. RESOLUTION TO GO INTO CLOSED SESSION**

**9.1** Personal matters about an identifiable individual.

**RESOLUTION NO. 2013-16**

**Moved by:** Jimmy Moffat

**Seconded by:** Carole Desilets

**RESOLVED** that the MEDC go into Closed Session at 7:47 pm.

**CARRIED**

**RESOLUTION NO. 2013-17**

**Moved by:** Jimmy Moffat

**Seconded by:** Carole Desilets

**RESOLVED** that the MEDC return from Closed Session at 8:11 pm.

**CARRIED**

**10. ADJOURNMENT**

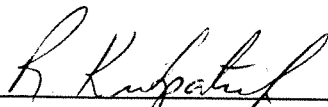
**RESOLUTION NO. 2011-18**

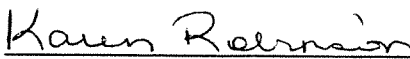
**Moved by:** Jimmy Moffat

**Seconded by:** Ed Hedderson

**RESOLVED** that the Regular Meeting of the Manitouwadge Economic Development Corporation adjourn at the hour of 8.22 pm.

**CARRIED**

  
\_\_\_\_\_  
Robert Kirkpatrick – Acting Chair

  
\_\_\_\_\_  
Karen Robinson, Secretary/MEDC Treasurer

