

**REGULAR MEETING OF COUNCIL OF THE CORPORATION OF
THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE
COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION
COMPLEX, MANITOUWADGE, ONTARIO, ON WEDNESDAY,
SEPTEMBER 11, 2013, AT THE HOUR OF 7:00 p.m.**

AGENDA

01 CALL TO ORDER

02 PECUNIARY INTEREST

03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR MEETINGS

01 Minutes of the Regular Meeting held on August 14th, 2013

02 Minutes of the Special Meeting held on August 16th, 2013

04 DEPUTATIONS

None.

05 DISBURSEMENTS

01 Statement of Disbursement Sheet #2013-13 for \$501,923.02

06 CORRESPONDENCE

01 Copy of Correspondence from Michael Mantha, MPP Algoma-Manitoulin, addressed to The Honourable Michael Gravelle, MNDM, regarding Maintenance of Highway 625 (Caramat Road).

02 Invitation to attend Grand Opening of the Manitouwadge Learning Centre at their new location, Hallmark Square, Unit #11.

- 03 Correspondence to Cecile Kerster, Municipal Manager Clerk, from Melanie Muncaster, Manager, Program Services, Northern Ontario Heritage Fund Corporation, regarding application for funding Airport Infrastructure Upgrades.
- 04 Correspondence to Mayor MacEachern, from Madeleine Meilleur, Minister of Community Safety and Correctional Services, regarding our community volunteering to host evacuees in 2013.
- 05 Correspondence to Mayor MacEachern, from The Honourable David Oraziotti, Minister of Natural Resources, dated August 13, 2013, regarding MNR 3 year transformation plan.
- 06 Correspondence to Mayor and Council, from The Corporation of the Township of Baldwin, seeking support regarding provincially mandated services and their costs thereto.
- 07 Correspondence from Fred Hahn, President, CUPE Ontario, regarding Child Care Worker & Early Childhood Educator Appreciation Day, October 30th, 2013.

07 PETITIONS

None.

08 BY-LAWS

- 01 **Being a By-law to authorize** the execution of the Terms of Reference for the newly formed “Nuclear Waste Community Liaison Committee”.
- 02 **Being a By-law to authorize** The Corporation of the Township of Manitouwadge to enter into a Lease Agreement with the Nuclear Waste Management Organization for the lease of office space at 1 Mississauga Drive.

AGENDA

SEPTEMBER 11, 2013

09 NEW BUSINESS

- 01 Proclamation: "Prevent Kitchen Fires - Fire Safety Week", October 6-12, 2013.
- 02 Attendees for the Northwestern Ontario Regional Conference, to be held in Thunder Bay on September 25, 26 & 27, 2013, as provided by N.O.M.A.
- 03 Administration Report No. CS2013-04, submitted by Paula McCloskey, dated September 5, 2013, regarding a request from the Manitowadge Curling Club for Ice in upcoming season.

10 OLD BUSINESS

None.

11 REPORTS AND COMMITTEES

- 01 Minutes of Meetings: Manitowadge Public Library Board, held on June 3rd, 2013.

12 MOTIONS AND NOTICES OF MOTION

None.

13 RESOLUTION TO GO INTO CLOSED SESSION

- the security of the property of the municipality or local board.
- personal matters about an identifiable individual, including municipal or local board employees
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

14 ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, MANITOUWADGE, ONTARIO ON WEDNESDAY, AUGUST 14, 2013, AT THE HOUR OF 7:00 P.M.

PRESENT: Mayor John MacEachern
Councillor Connie Hunter
Councillor Donna Jaunzarins
Councillor Natalie Labbé
Councillor Sheldon Plummer

AGENDA	
Item No.	03-01
Meeting Date:	11 / 09 / 13
	D M Y

ABSENT: Cecile Kerster, Municipal Manager Clerk

STAFF: Margaret Hartling, Treasurer/Deputy Clerk
Owen Cranney, Fire Chief/Building/Airport Manager
Omer Collin, Public Works Superintendent
Paula McCloskey, Director of Leisure Services

PUBLIC: 3

01 CALL TO ORDER

RESOLUTION NO. 2013-254

Moved by: Councillor Labbé

Seconded by: Councillor Hunter

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

CARRIED

02 PECUNIARY INTEREST

None.

03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR MEETINGS

01 Minutes of the Special Meeting held on July 5, 2013.

RESOLUTION NO. 2013-255

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the Minutes of the Special Meeting of July 5, 2013 are adopted as circulated.

CARRIED

02 Minutes of the Special Meeting held on July 10, 2013.

RESOLUTION NO. 2013-256

Moved by: Councillor Jaunzarins

Seconded by: Councillor Hunter

RESOLVED THAT: the Minutes of the Special Meeting of July 10, 2013 are adopted as circulated.

CARRIED

03 Minutes of the Regular Meeting held on July 10, 2013.

RESOLUTION NO. 2013-257

Moved by: Councillor Hunter

Seconded by: Councillor Labbé

RESOLVED THAT: the Minutes of the Regular Meeting of July 10, 2013 are adopted as circulated.

CARRIED

04 Minutes of Special Meeting held on July 11, 2013.

RESOLUTION NO. 2013-258

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the Minutes of the Special Meeting of July 11, 2013 are adopted as circulated.

CARRIED

05 Minutes of Special Meeting held on August 6, 2013.

RESOLUTION NO. 2013-259

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the Minutes of the Special Meeting of August 6, 2013 are adopted as circulated.

CARRIED

04 DEPUTATIONS

None.

05 DISBURSEMENTS

01 Statement of Disbursement Sheet #2013-12 for \$773,994.50.

RESOLUTION NO. 2013-260

Moved by: Councillor Labbé

Seconded by: Councillor Hunter

RESOLVED THAT: Disbursement Sheet No. 2013-12 for the period ending August 9, 2013, as provided to Council for information purposes only.

CARRIED

06 CORRESPONDENCE

- 01** Letter addressed to Mayor MacEachern, from Jonathon Spencer, Executive Director, Ontario Electronic Stewardship, dated July 19, 2013, advising on the successful diversion of more than 200,000 tonnes of electronic waste from our landfill site.
- 02** Email Notification addressed to Margaret Hartling, Treasurer/Deputy Clerk, dated July 9, 2013, from Judy Dezell, Manager, Canada's Gas Tax Fund Implementation, AMO, regarding Gas Tax Indexing increment changes starting in 2014.
- 03** Letter addressed to Cecile Kerster, Municipal Manager Clerk, from Ken Allan, Director Health Protection, Thunder Bay District Health Unit, dated July 12,

2013, regarding surveillance program for the West Nile Virus (WNV).

- 04 Letter addressed to Cecile Kerster, Municipal Manager Clerk, from Mr. William Bradica, CGA, Acting Chief Administrative Officer, The District of Thunder Bay Social Services Administration Board, dated July 26, 2013, regarding 2012 Levy Surplus share calculated for return to municipalities.

RESOLUTION NO. 2013-261

Moved by: Councillor Hunter

Seconded by: Councillor Plummer

RESOLVED THAT: correspondence items O6-01 to and 06-04 be received and filed and that Agenda Items 06-01 and 06-03, be returned to Council under New Business for the meeting of August 14, 2013.

CARRIED

07 PETITIONS

None.

08 BY-LAWS

None.

09 NEW BUSINESS

- 01 Memorandum submitted by Omer Collin, Public Work Superintendent requesting Water Treatment Plant Roof Repair additional funding, dated July 29, 2013.

Councillor Hunter requested a recorded vote for this item which read as follows:

RESOLUTION NO. 2013-262

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbé

WHEREAS: Council is in receipt of a Memorandum submitted by Omer Collin, Public Works Superintendent, dated July 31, 2013, regarding the tender results for “Water Treatment Plant Roof Repairs”, which resulted in a shortfall for project projection in the approved 2013 Budget.

AND WHEREAS: Mr. Collin provided his recommendation of approving the company with the lowest tender received, should Council give their approval that the budget shortfall would be taken from reserves;

THEREFORE, BE IT RESOLVED THAT: Upon conclusion of Council’s review and discussions herein; direction to Staff is that:

- ✓ Council accepts recommendation to award work to the lowest tender received from Holmes Roofing & Sheet Metal, in the amount of \$105,180.00 and to cover the budget shortfall, be taken from reserves in the amount of \$3,813.47.

Other: _____

Recorded Vote	FOR	AGAINST
Mayor John MacEachern	✓	
Councillor Connie Hunter		✓
Councillor Donna Jaunzarins	✓	
Councillor Natalie Labbé		✓
Councillor Sheldon Plummer	✓	

CARRIED

- 02 Trial Balance by Department for period ending July 31, 2013, submitted by Margaret Hartling, Treasurer/Deputy Clerk.

RESOLUTION NO. 2013-263

Moved by: Councillor Jaunzarins

Seconded by: Councillor Labbé

RESOLVED THAT: Council accepts the Financial Statement for the period ending July 31, 2013, as presented.

CARRIED

- 03 Administration Report: #PW2013-07, submitted by Omer Collin, Public Works Superintendent, dated August 8, 2013, regarding Agreement with Carillion for use of the Sand Dome and Loader Shed.

RESOLUTION NO. 2013-264

Moved by: Councillor Labbé

Seconded by: Councillor Hunter

RESOLVED THAT: Council is in receipt of Administration Report No. #PW2013-07, submitted by Omer Collin, Public Works Superintendent, dated August 8, 2013, regarding entering into an agreement with MTO's new 14 Year Highway Maintenance Contract company, Carillion, for the use of our Sand Dome and Loader Shed;

AND BE IT FURTHER RESOLVED THAT: upon the conclusion of Council's review and discussions held herein, Council directs staff to:

- ✓ 1. Under cover of a by-law, enter into a one year agreement with Carillion for a 50/50 cost sharing on the heating and hydro used at the sand dome and loader shed, and that we purchase our winter sand/salt, at the going MTO's rate, from Carillion and keep the plow truck in the Manitowadge yard. Also, find alternative storage for the garbage truck for the winter months and review the user agreement at the end of the 2013/2014 winter season, to see if it is still viable.
- ✓ 2. That we set aside the 50% funding received from Carillion as a reserve for continued future repairs and maintenance costs to the sand dome and loader shed.
- 3. We absorb the full cost of the heating/hydro for the sand dome/loader shed and put up our own wintered sand/salt mix and risk losing the plow truck from the Manitowadge yard.

CARRIED

- 04** Administration Report: #FBA2013-03, submitted by Owen Cranney, Fire Chief/Building/Airport Manager, dated August 8, 2013, regarding Confederation College Request for Proposal, #13-JW-0716 Float Training Operation Locations.

RESOLUTION NO. 2013-265

Moved by: Councillor Plummer

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Council is in receipt of Administration Report No. FBA2013-03, prepared by Owen Cranney, Fire Chief/Building/Airport Manager, dated August 8, 2013, regarding, “Confederation College Request for Proposal, #13-JW-0716 Float Training Operation Locations”.

AND BE IT FURTHER RESOLVED THAT: upon the conclusion of Council’s review and discussion thereto, Council directs Staff to:

- ✓ **1.** Council supports the preparation and submission of a proposal to Confederation College, as per proposal #13-JW-0716, Float Training Operation Locations.
- **2.** Council chooses not to pursue proposal #13-JW-0716, Float Training Operation Locations, Confederation College.

CARRIED

- 05** Administration Report: CS2013-03, submitted by Paula McCloskey, Director of Community Services, dated August 8, 2013, regarding January-July 2013 Community Services Update Report.

RESOLUTION NO. 2013-266

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Council is in receipt of Administration Report #CS2013-03, submitted by Paula McCloskey, Director of Community Services, dated August 8, 2013, providing an update covering January to July, 2013 – Community Services Department, which is accepted as received.

CARRIED

- 05** Proclamation: September 25th as Franco-Ontarian Day.

RESOLUTION NO. 2013-267

Moved by: Councillor Labbé

Seconded by: Councillor Jaunzarins

WHEREAS: The French presence in Ontario dates back nearly 400 years with the start of explorations by a young Étienne Brulé in 1610;

AND WHEREAS: In May 2010, the Legislature enacted the “Franco-Ontarian Day Act, designating the 25th day of September as Franco-Ontarian Day, a day to officially recognize the contributions of the Francophone community of Ontario to the social, economic and political life of the Province and the community’s importance in Ontario’s society.

THEREFORE, I, MAYOR JOHN MacEACHERN, DO HEREBY PROCLAIM, SEPTEMBER 25TH AS “FRANCO-ONTARIAN DAY” AND ENCOURAGE ALL CITIZENS TO RECOGNIZE AND CELEBRATE THIS CONTRIBUTION.

CARRIED

- 06** Correspondence Item #06-01, letter addressed to Mayor MacEachern, from Jonathon Spencer, Executive Director, Ontario Electronic Stewardship, dated July 19, 2013, advising on the successful diversion of more than 200,000 tonnes of electronic waste from our landfill site.

Discussion item only.

- 07** Correspondence Item #06-03, letter addressed to Cecile Kerster, Municipal Manager Clerk, from Ken Allan, Director Health Protection, Thunder Bay District Health Unit, dated July 12, 2013, regarding surveillance program for the West Nile Virus (WNV).

Discussion item only.

10 OLD BUSINESS

None.

11 REPORTS AND COMMITTEES

- 01** Minutes of Meeting: Thunder Bay District Social Services Administration Board, held on June 27, 2013, Thunder Bay, ON.

RESOLUTION NO. 2013-268

Moved by: Councillor Hunter

Seconded by: Councillor Plummer

RESOLVED THAT: Council is in receipt of the Thunder Bay District Social Services Administration Board's Minutes of Meeting, held on June 27, 2013, which are accepted as received.

CARRIED

12 MOTIONS AND NOTICES OF MOTION

None.

13 RESOLUTION TO GO INTO CLOSED SESSION

None.

14 ADJOURNMENT

RESOLUTION NO. 2013-269

Moved by: Councillor Hunter

Seconded by: Councillor Labbé

RESOLVED THAT: the Regular Meeting commence at the hour of 7:52 p.m.

CARRIED

Mayor John MacEachern

Margaret Hartling, Treasurer/Deputy Clerk

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, MANITOUWADGE, ONTARIO ON THURSDAY, AUGUST 16, 2013 AT THE HOUR OF TIME 9:00 A.M.

PRESENT: Councillor Donna Jaunzarins
Councillor Natalie Labbé
Councillor Sheldon Plummer

AGENDA	
Item No. <u>03-02</u>	
Meeting Date: <u>11 / 08 / 13</u>	
D M Y	

ABSENT: Mayor John MacEachern
Councillor Connie Hunter
Cecile Kerster, Municipal Manager Clerk

STAFF: Margaret Hartling, Treasurer/Deputy Clerk

PUBLIC: 0

01 CALL TO ORDER

RESOLUTION NO. 2013-270

Moved by: Councillor Plummer

Seconded by: Councillor Labbé

RESOLVED THAT: the Special Meeting commenced at the hour of 9:00 a.m.

CARRIED

02 DISCLOSURE OF INTEREST

None.

03 DISCUSSION ITEM:

- 01** Being a By-law to establish the percentages by which tax decreases are limited for 2013.

RESOLUTION NO. 2013-271

Moved by: Councillor Labbé

Seconded by: Councillor Plummer

RESOLVED THAT: Being a By-law to establish the percentages by which tax decreases are limited for 2013, be read a first and second time.

CARRIED

RESOLUTION NO. 2013-272

Moved by: Councillor Plummer

Seconded by: Councillor Labbé

RESOLVED THAT: Being a By-law to establish the percentages by which tax decreases are limited for 2013, be read a third time, passed and numbered as **By-law No. 2013-11**.

CARRIED

04 ADJOURNMENT

RESOLUTION NO. 2013-273

Moved by: Councillor Plummer

Seconded by: Councillor Labbée

RESOLVED THAT: the Special Meeting adjourn at the hour of 9:05 a.m.

CARRIED

Acting Mayor Donna Jaunzarins

Margaret Hartling, Treasurer/Deputy Clerk



The Corporation of the
TOWNSHIP OF MANITOUWADGE
 Manitouwadge, Ontario
 POT 2C0

AGENDA		
Item No.	05-01	
Meeting Date:	11	09
	D	M
		Y

STATEMENT OF DISBURSEMENTS

DISBURSEMENT SHEET NO. 2013-13 FOR THE PERIOD

ENDING September 6, 2013

PAYROLL	\$	<u>193,343.56</u>
REGULAR CHEQUES	\$	<u>309,678.29</u>
VOID CHEQUES	\$	<u>-1,098.83</u>
TOTAL	\$	<u>501,923.02</u>

Manitouwadge
 TREASURER/DEPUTY CLERK

 MAYOR

APPROVED BY RESOLUTION NO. _____

MEETING OF COUNCIL HELD _____

MUNICIPAL MANAGER CLERK

DEPUTY CLERK

Payroll Disbursements - Council Report

<u>Payroll Date</u>		<u>Amount</u>
Aug 23/13	Regular	\$ 96,503.09
Aug 23/13	Council	\$ 3,063.36
Sept 6/13	Regular	<u>\$ 93,777.11</u>
2013-13		<u><u>\$ 193,343.56</u></u>

TOWNSHIP OF MANITOUWADGE
Cheque Deletions and Cancellations
Audit Trail

AP5160

Page : 1

Date : Sep 05, 2013

Time : 3:39 pm



Audit Date : Mar 09, 2013 To Sep 06, 2013

Audit Trail Option : Both Cancelled and Deleted

Audit User : All

Cheque Number	Cheque Date	Cheque Amount	Vendor Code	Bank Acct Code	Deleted or Cancelled	Deleted / Cancelled On	Deleted / Cancelled By
670	05-Apr-2012	898.35	OGRA01	1	Cancelled	28-Aug-2013	albrechts
726	19-Apr-2012	75.00	NORTH21	1	Cancelled	28-Aug-2013	albrechts
2693	04-Jul-2013	125.48	SLING01	1	Cancelled	28-Aug-2013	albrechts

3 Records Printed.

Cheque Register-Summary-Bank



Date : Sep 05, 2013

Time : 3:32 pm

Vendor : 2335401 To ZENGO01
 Cheque Dt. 09-Aug-2013 To 06-Sep-2013
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
2825	21-Aug-2013	ACAPU01	ACAPULCO POOLS	Issued	188	C	1,022.72
2826	21-Aug-2013	AIRLI01	AIR LIQUIDE CANADA INC.	Issued	188	C	163.24
2827	21-Aug-2013	ALBRE01	ALBRECHT, SUZANNE	Issued	188	C	281.37
2828	21-Aug-2013	ALSLA01	ALS LABORATORY GROUP	Issued	188	C	1,615.39
2829	21-Aug-2013	AVONS01	AVON SECURITY PRODUCTS	Issued	188	C	231.03
2830	21-Aug-2013	BELLC02	BELL CANADA	Issued	188	C	2,779.98
2831	21-Aug-2013	BELLC03	BELL CANADA	Issued	188	C	11.58
2832	21-Aug-2013	BELLC04	BELL CANADA	Issued	188	C	179.12
2833	21-Aug-2013	BLRED01	B&L REDDICK	Issued	188	C	1,294.12
2834	21-Aug-2013	BLRED01	B&L REDDICK	Issued	188	C	1,195.92
2835	21-Aug-2013	BLRED01	B&L REDDICK	Issued	188	C	905.89
2836	21-Aug-2013	BMHAU01	B & M HAULING LTD.	Issued	188	C	113.00
2837	21-Aug-2013	BOBSD01	BOB'S DELIVERY SERVICE	Issued	188	C	226.00
2838	21-Aug-2013	CALGA01	CAL-GAS INC.	Issued	188	C	5,545.60
2839	21-Aug-2013	CANAD09	CANADIAN RED CROSS SOCIETY	Issued	188	C	100.00
2840	21-Aug-2013	CHAIN01	CHAINSAW CENTRE & EQUIPMENT	Issued	188	C	201.74
2841	21-Aug-2013	CIMCO01	CIMCO REFRIGERATION	Issued	188	C	445.10
2842	21-Aug-2013	CONSE03	CONSOLIDATED TURF EQUIPMENT	Issued	188	C	146.90
2843	21-Aug-2013	COURT01	COURTESY FREIGHT SYSTEMS LTD.	Issued	188	C	102.77
2844	21-Aug-2013	CRANN01	CRANNEY, OWEN	Issued	188	C	592.62
2845	21-Aug-2013	CUPEL01	CANADIAN UNION OF PUBLIC EMPLOYEES	Issued	188	C	898.48
2846	21-Aug-2013	DATAM01	DATAMARK SYSTEMS	Issued	188	C	992.30
2847	21-Aug-2013	DISNE01	DISNEY MOVIE CLUB	Issued	188	C	15.23
2848	21-Aug-2013	DONAL01	DONALD L. DAVIDSON FUELS LTD.	Issued	188	C	30,335.90
2849	21-Aug-2013	DULUX01	DULUX	Issued	188	C	1,078.78
2850	21-Aug-2013	EDAEN01	EDA ENVIRONMENTAL LTD.	Issued	188	C	4,520.00
2851	21-Aug-2013	EVENS01	EVEN-SPRAY & CHEMICALS LTD.	Issued	188	C	144.08
2852	21-Aug-2013	FISHE01	FISHER'S REGALIA	Issued	188	C	36.16
2853	21-Aug-2013	FREEH01	FREEHAWK ENTERPRISES	Issued	188	C	135.60
2854	21-Aug-2013	GREYH01	GREYHOUND COURIER EXPRESS	Issued	188	C	20.34
2855	21-Aug-2013	HARTL01	HARTLING, MARGARET	Issued	188	C	758.51
2856	21-Aug-2013	HOLLI01	HOLLINSTEAD, STAN	Issued	188	C	410.00
2857	21-Aug-2013	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	188	C	2,498.97
2858	21-Aug-2013	JIMMO01	JIM MOFFAT ENTERPRISES LTD.	Issued	188	C	288.13
2859	21-Aug-2013	KGSGR01	KGS GROUP	Issued	188	C	109.61
2860	21-Aug-2013	LAKEH06	LAKEHEAD MEDIA SERVICES LTD.	Issued	188	C	155.94
2861	21-Aug-2013	LIFES01	LIFESAVING SOCIETY	Issued	188	C	128.97
2862	21-Aug-2013	LOUDO01	LOUDON BROS. LTD.	Issued	188	C	624.63
2863	21-Aug-2013	LOWER01	LOWERY'S LTD.	Issued	188	C	523.59
2864	21-Aug-2013	MACEA01	MACEACHERN, JOHN	Issued	188	C	466.00
2865	21-Aug-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	188	C	4,491.95
2866	21-Aug-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	188	C	64.04
2867	21-Aug-2013	MARAT01	MARATHON MERCURY	Issued	188	C	52.50
2868	21-Aug-2013	MINIS01	MINISTER OF FINANCE	Issued	188	C	1,015.55
2869	21-Aug-2013	MINIS03	MINISTER OF FINANCE	Issued	188	C	3,316.84
2870	21-Aug-2013	MORIN01	MORIN AUTO	Issued	188	C	810.58
2871	21-Aug-2013	NORTH13	NORTH STAR LINEN & UNIFORM	Issued	188	C	665.13
2872	21-Aug-2013	NORTH14	NORTH SUPERIOR BROADCASTING LTD.	Issued	188	C	497.20
2873	21-Aug-2013	NORTH23	NORTHERN LOGISTICS	Issued	188	C	2,012.00
2874	21-Aug-2013	OLDDU01	OLD DUTCH FOODS LTD.	Issued	188	C	154.17
2875	21-Aug-2013	OMERS01	OMERS	Issued	188	C	23,264.12
2876	21-Aug-2013	ONTAR01	ONTARIO CLEAN WATER AGENCY	Issued	188	C	20,000.00
2877	21-Aug-2013	ONTAR05	ONTARIO LIBRARY SERVICE - NORTH	Issued	188	C	99.78
2878	21-Aug-2013	ONTAR06	ONTARIONEWSNORTH.COM	Issued	188	C	300.00

Cheque Register-Summary-Bank



Date : Sep 05, 2013

Time : 3:32 pm

Vendor : 2335401 To ZENGO01
 Cheque Dt. 09-Aug-2013 To 06-Sep-2013
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1	GENERAL OPERATING						
2879	21-Aug-2013	PATTE01	PATTERSON, SHAWNA	Issued	188	C	74.87
2880	21-Aug-2013	PINEW01	PINEWOOD FORD LTD.	Issued	188	C	75.42
2881	21-Aug-2013	PITNE02	PITNEY BOWES	Issued	188	C	1,009.44
2882	21-Aug-2013	POTTE01	POTTER ENVIRONMENTAL	Issued	188	C	2,830.65
2883	21-Aug-2013	PPESO01	PPE SOLUTIONS INC.	Issued	188	C	655.84
2884	21-Aug-2013	PUROL01	PUROLATOR COURIER	Issued	188	C	31.00
2885	21-Aug-2013	QMISA01	QMI-SAI CANADA LTD.	Issued	188	C	2,734.32
2886	21-Aug-2013	RECEI01	RECEIVER GENERAL	Issued	188	C	20,844.73
2887	21-Aug-2013	SAUND01	SAUNDERS BOOK COMPANY	Issued	188	C	82.57
2888	21-Aug-2013	SHAWC01	SHAW CABLESYSTEMS G.P.	Issued	188	C	93.73
2889	21-Aug-2013	SPADO01	SPADONI MOTORS LTD.	Issued	188	C	27,755.05
2890	21-Aug-2013	STMP000003	GIRARD, MICHAEL JERRY ELTON AND GIRAF	Issued	188	C	264.55
2891	21-Aug-2013	TERRA02	TERRACE BAY FIRE & EMERGENCY SERVI	Issued	188	C	320.00
2892	21-Aug-2013	TROYS01	TROY SPRINKLER LIMITED	Issued	188	C	3,031.23
2893	21-Aug-2013	TURFC01	TURF CARE PRODUCTS	Issued	188	C	504.35
2894	21-Aug-2013	WSIB01	WSIB	Issued	188	C	3,924.61
2895	03-Sep-2013	ALSLA01	ALS LABORATORY GROUP	Issued	199	C	1,581.77
2896	03-Sep-2013	APPRO01	APPROACH NAVIGATION SYSTEMS	Issued	199	C	3,376.23
2897	03-Sep-2013	BLUEW01	BLUEWAVE ENERGY	Issued	199	C	5,569.63
2898	03-Sep-2013	BRUNO01	BRUNO'S CONTRACTING LTD.	Issued	199	C	2,745.11
2899	03-Sep-2013	CALGA01	CAL-GAS INC.	Issued	199	C	4,392.58
2900	03-Sep-2013	CHAIN01	CHAINSAW CENTRE & EQUIPMENT	Issued	199	C	203.48
2901	03-Sep-2013	CIMCO01	CIMCO REFRIGERATION	Issued	199	C	3,522.78
2902	03-Sep-2013	CLEAN02	CLEAN-SWEEP	Issued	199	C	1,695.00
2903	03-Sep-2013	CORAL01	CORAL CANADA WIDE	Issued	199	C	459.33
2904	03-Sep-2013	CRANN01	CRANNEY, OWEN	Issued	199	C	1,266.12
2905	03-Sep-2013	EMERG01	EMERGENCY NORTH TRAINING	Issued	199	C	762.75
2906	03-Sep-2013	GREAT01	GREAT-WEST LIFE ASSURANCE CO.	Issued	199	C	19,062.52
2907	03-Sep-2013	GREAT02	GREAT SPIRIT MEDIA	Issued	199	C	148.07
2908	03-Sep-2013	HARTL01	HARTLING, MARGARET	Issued	199	C	85.00
2909	03-Sep-2013	JJEQU01	J&J EQUIPMENT RENTALS INC.	Issued	199	C	2,216.50
2910	03-Sep-2013	KGSGR01	KGS GROUP	Issued	199	C	12,044.98
2911	03-Sep-2013	LOWER01	LOWERY'S LTD.	Issued	199	C	197.74
2912	03-Sep-2013	MACEA01	MACEACHERN, JOHN	Issued	199	C	1,908.19
2913	03-Sep-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	199	C	717.90
2914	03-Sep-2013	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	199	C	441.91
2915	03-Sep-2013	MARTI02	MARTIN, DANIEL JOSEPH	Issued	199	C	95.00
2916	03-Sep-2013	MCCLO01	MCCLOSKEY, PAULA	Issued	199	C	291.43
2917	03-Sep-2013	MCFARL01	MCFARLING, JUSTIN ANDREW	Issued	199	C	275.00
2918	03-Sep-2013	MUNIC03	MUNICIPAL WORLD INC.	Issued	199	C	56.62
2919	03-Sep-2013	NELSO01	NELSON TECHNICAL SERVICES	Issued	199	C	463.02
2920	03-Sep-2013	OLDDU01	OLD DUTCH FOODS LTD.	Issued	199	C	348.15
2921	03-Sep-2013	PATTE01	PATTERSON, SHAWNA	Issued	199	C	96.00
2922	03-Sep-2013	PUROL01	PUROLATOR COURIER	Issued	199	C	66.54
2923	03-Sep-2013	RICHA01	RICHARD, PAUL	Issued	199	C	742.20
2924	03-Sep-2013	ROUSS01	ROUSSELLE'S VALU-MART	Issued	199	C	351.94
2925	03-Sep-2013	ROUSS01	ROUSSELLE'S VALU-MART	Issued	199	C	146.16
2926	03-Sep-2013	SHAWC01	SHAW CABLESYSTEMS G.P.	Issued	199	C	121.81
2927	03-Sep-2013	SLING02	SLING CHOKER MFG. (THUNDER BAY) LTD.	Issued	199	C	125.48
2928	03-Sep-2013	SOSMA01	SOS MARKETING	Issued	199	C	203.40
2929	03-Sep-2013	SUPER08	SUPERIOR PETROLEUM	Issued	199	C	54,195.93
2930	03-Sep-2013	TBAYT01	TBAYTEL	Issued	199	C	530.93
2931	03-Sep-2013	THUND06	THUNDER BAY DISTRICT HEALTH UNIT	Issued	199	C	3,994.00

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 3

Date : Sep 05, 2013

Time : 3:32 pm

Vendor : 2335401 To ZENGO01
 Cheque Dt. 09-Aug-2013 To 06-Sep-2013
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1 GENERAL OPERATING							
2932	03-Sep-2013	TOROM02	TOROMONT INDUSTRIES LTD.	Issued	199	C	1,938.82
2933	03-Sep-2013	TWSTR01	TWS - TRANS-WEST	Issued	199	C	144.64
2934	03-Sep-2013	VANHO01	VANHOUTTE	Issued	199	C	97.60
2935	03-Sep-2013	VISUA01	VISUAL REFLECTIONS INC.	Issued	199	C	255.00
2936	03-Sep-2013	WREGG02	WREGGITT, SHANE	Issued	199	C	469.50

Total Computer Paid :	309,678.29	Total EFT PAP :	0.00	Total Paid :	309,678.29
Total Manually Paid :	0.00	Total EFT File :	0.00		

112 Total No. Of Cheque(s) ...



AGENDA	
Item No. <u>06-cj</u>	
Meeting Date: <u>11</u> / <u>09</u> / <u>13</u>	
	D M Y

RECEIVED

AUG 29 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Michael Mantha MPP/député
Algoma–Manitoulin

August 14th, 2013

COPY

The Honourable Michael Gravelle
Ministry of Northern Development and Mines
Room 5630, 5th Floor, Whitney Block
99 Wellesley Street West
Toronto, Ontario M7A 1W3

The Honourable Linda Jeffrey
Ministry of Municipal Affairs and Housing
17th Floor
777 Bay Street
Toronto, Ontario M5G 2E5

Re: Maintenance of Highway 625

Dear Minister Gravelle, Minister Jeffrey,

Constituents from the Manitouwadge area have contacted the office with regards to the safety and risk they face when travelling Highway 625, also known as, Caramat Road (Industrial Road) leading to Highway 11.

Originally built by the Marathon Corporation to get access to wood supplies for their Marathon Mill, but road is now identified as “use at your own risk”. Our constituents worry because this road is used by residents of the surrounding communities to decrease the distance of their travels to Greenstone from Manitouwadge. It saves time rather than having to travel to Highway 17 and around by Nipigon to get to Longlac Geraldton, Nakina etc. Adding to the issue, Carmat road has recently washed out due to the excessive rain which the area received in recent weeks.

Our office contacted the Ministry of Natural Resources to clarify the responsibility for the maintenance of this road to allow travellers continued access. Their original response confirmed that it was “use at own risk” and that alternative routes were available. They encouraged the communities of Hillspport and Manitouwadge to work with other stakeholders and road users to explore options, which may include the development of a cooperative maintenance agreement. When asked who could initiate such an agreement and which government agencies would have to participate in the process, the ministry responded the following:

“Any interested group, association, industry or local users can initiate or propose a cooperative maintenance agreement or look for alternative options.

- *The following Ministries may be in a better position to provide some options on proceeding:*
- *Ministry of Northern Development and Mines (MNDM)-mandated for economic growth, infrastructure enhancements and investment in Northern Ontario; and,*
- *Ministry of Municipal Affairs and Housing (MMAH)-Mandated for promoting and supporting local governments to plan, manage and invest in their communities' futures*

Once discussions have been initiated, dialogue can focus on what options may be available and identify additional Ministries that would have an interest in or a mandate to participate.”

I look forward to hearing from your ministries regarding a cooperative maintenance agreement and how this community can move forward as per the Ministry of Natural Resources suggestion. Your attention and assistance to this matter is appreciated.

Sincerely,



Michael Mantha
MPP/député

MM:ch

Cc: The Township of Manitouwadge, Mayor John MacEachern
Concerned constituents



AGENDA	
Item No.	06-02
Meeting Date:	11 / 09 / 13
	D M Y

Centre de Formation
Manitouwadge Learning Centre

Huron Walk,
Hallmark Square, Unit #11,
P.O. Box 467
Manitouwadge, ON, P0T 2C0

Tel.: 807-826-4362 – Fax.: 807-826-4917

Open Mon. – Thurs. : 8:00 a.m. to 4:00 p.m., closed for lunch

Email: manitouwadglearningcentre@gmail.com

Facebook: <https://www.facebook.com/ManitouwadgeLearning>

RECEIVED

AUG 28 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Monday, August 26, 2013

Mayor and Council
Township of Manitouwadge
1 Mississauga Drive
Manitouwadge, Ontario
P0T 2C0

Dear Mayor and Council,

As you are no doubt already aware, the Manitouwadge Learning Centre has recently moved to a new location. We are now situated in the downtown core at Hallmark Square, Unit #11.

The Centre plays an important role in our community by offering Adult Education programs to its citizens, in addition to assisting with Basic Literacy Skills; plans are customized to each individual learner, young and old. The Centre has been in existence in Manitouwadge for 20+ years and has had near perfect success rate with all of its learners over the years. It has operated under many different government umbrellas, at the moment we are under the watchful eye of the Ministry of Training, Colleges and Universities.

The Centre is planning a "Grand Opening" ceremony bringing focus on our new location as well as to what the Centre offers, on September, 12, 2013 at 3:30 p.m. and would be honored if Mayor MacEachern, or one of our dedicated Councillors, would participate in this important landmark, by cutting the ceremonial ribbon.

I would appreciate a confirmation as soon as possible so I may move forward with the many preparations that this event will entail.

Should you require further information, please do not hesitate to contact me and I look forward to hearing from you at your earliest convenience.

Yours sincerely,



Danielle Cooke
Coordinator

Copies to:

Councillor Connie Hunter
Councillor Donna Jaunzarins
Councillor Natalie Labbée
Councillor Sheldon Plummer

AGENDA	
Item No.	06-03
Meeting Date:	11 16 13
	D M Y

NOHFC File No: 950607

August 15, 2013

Cecile Kerster
The Corporation of the Township
of Manitouwadge
1 Mississauga Drive
Manitouwadge ON P0T 2C0

RECEIVED

AUG 26 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Dear Cecile Kerster:

I am writing further to your application for funding from the Northern Ontario Heritage Fund Corporation (NOHFC) toward the *Airport Infrastructure Upgrades*.

The NOHFC Infrastructure and Community Development Committee has considered your application, and determined that it should be declined.

It was the opinion of the Committee that a project of this nature requires an anchor tenant to be eligible; the forecasted short-term and occasional usage was not sufficient.

Thank you for your interest in the Northern Ontario Heritage Fund Corporation.

I wish you success in your initiative.

Sincerely,



Melanie Muncaster
Manager, Program Services

AGENDA	
Item No.	Mo - C4
Meeting Date:	11 1 09 13
	D M Y

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels

Office of the Minister

Bureau de la ministre

25 Grosvenor Street
18th Floor
Toronto ON M7A 1Y6
Tel: 416-325-0408
Fax: 416-325-6067

25, rue Grosvenor
18^e étage
Toronto ON M7A 1Y6
Tél.: 416-325-0408
Téloc.: 416-325-6067



RECEIVED
AUG 13 2013
THE TOWNSHIP OF MANITOWADGE

MC-2013-2487

AUG 06 2013

His Worship John MacEachern
Mayor
Township of Manitowadge
1 Mississauga Road
Manitowadge ON P0T 2C0

Dear Mayor MacEachern:

I would like to extend my sincere appreciation to you, members of your council, and your entire community for volunteering to host evacuees affected by the 2013 Spring Floods.

The flood emergencies that affected First Nations communities and municipalities in central and northern Ontario gave Ontarians the opportunity to demonstrate the strong values of community and partnership that make this province a wonderful place to live.

Staff from Emergency Management Ontario and the Ministry of Natural Resources, working closely with federal departments and municipalities like yours, have assisted hundreds of evacuees in host communities across Ontario. That relief provided a large measure of comfort for homes and communities that were threatened or that were damaged and faced the potential of a long recovery.

While we did not need to accept your generous offer of assistance this time, the next emergency event is never far from our thoughts. I trust that we can continue to count on you should the need arise, for whatever reason, in the future.

Again, thank you very much for your help and please accept my best wishes.

Sincerely,

A handwritten signature in cursive script, appearing to read 'M. Meilleur'.

Madeleine Meilleur
Minister

Ministry of Natural
Resources

Office of the Minister

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301
Fax: 416-314-2216

Ministère des Richesses
naturelles

Bureau du ministre

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Télééc.: 416-314-2216

AGENDA	
Item No.	06-05
Meeting Date:	11 / 09 / 13
	D M Y



August 13, 2013

His Worship John MacEachern
Mayor
Township of Manitouwadge
mayor@manitouwadge.ca

RECEIVED

AUG 14 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Dear Mayor MacEachern:

I am writing to keep you informed about the Ministry of Natural Resources' (MNR's) progress on our three-year transformation plan, which was originally announced in the 2012 Ontario Budget.

We are modernizing our business so that we can deliver on our mandate in a way that serves Ontarians better. Today, we are moving forward with a reorganization of our field office structure, science functions and some corporate areas.

As part of our reorganization, we will be shifting the lead for some functions that are now being led by our district or area offices to our regional offices in Thunder Bay, Timmins and Peterborough. All of our 25 district offices will continue to operate.

The reorganization will result in a change in MNR staffing levels at some locations across the province. As a result, some staff will be offered relocation, while others will be receiving notice that their position is being surplus.

As of March 31, 2013 there were six staff working out of the Manitouwadge office. As a result of our reorganization, we are withdrawing three staff from the community. These staff have been offered relocation to our Wawa District Office.

We expect this reorganization to be completed by April 1, 2014. After that time, MNR clients and stakeholders will be directed to the ServiceOntario location in Manitouwadge, or to the Wawa District Office.

Should you have any questions about this reorganization, please contact Dianne Corbett, Acting Northeast Regional Director, at (705) 235-1284.

Sincerely,

A handwritten signature in black ink, appearing to read "David Oraziotti".

David Oraziotti
Minister of Natural Resources

c: Dianne Corbett



The Corporation of the
TOWNSHIP OF BALDWIN

P.O. BOX 7095
MCKERROW, ONTARIO
POP 1M0

TEL: (705) 869-0225 • FAX: (705) 869-5049

AGENDA	
Item No.:	06-06
Meeting Date:	11 / 09 / 13
	D M Y

RECEIVED

AUG 21 2013

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

August 16, 2013

Mayor and Council
Township of Manitouwadge
1 Mississauga Drive
Manitouwadge, ON P0T 2C0

REQUEST FOR SUPPORT

Greetings from the Township of Baldwin. On behalf of our Council, I am providing this correspondence to seek your support. We would like to initiate a dialogue with the Province on the real needs of small municipalities that are not accommodated by their cookie cutter approach. We are frustrated by the uncontrollable rising costs we are constantly forced to incur as we try to manage our financial house in an effective manner. We are tired of having to explain to the local taxpayers why their taxes are going up with no increase in service. We firmly believe that it is time that the Province take a new approach in how they share provincial revenues. Our voice alone will not garner any attention. We are too small. This letter is being sent to each of the 195 municipalities in Ontario with a population less than 5,000 with the intent that like us, you too are frustrated and are willing to offer your voice.

Baldwin Township (McKerrow) is a small rural community in Northern Ontario located along Highway 17 near the Town of Espanola. We have a year-round population of 553 people swelling slightly in the cottage season. We do not have a large commercial or industrial sector. Our total assessment in 2012 was around 34 million. Our tax rate is getting to a point that we consider it to be preposterously high considering we do not have large costly municipal services like water and sewer.

Around one-third of our municipal budget expenses come from provincially mandated services that are provided by third parties that we have no control over. In addition, fire protection is not even considered as an essential service that should receive acknowledgement and funding subsidies like Policing and ambulance. Yet thirty percent of our fire calls in the previous 48 months were to calls on a provincial highway. While we can be compensated for some of the calls there is no recognition of the cost of the equipment and firefighter training required to undertake the provision of this service in the first place. The small amount of money that we can collect from these calls does not even cover the cost of maintaining the equipment annually. It is also unlikely that we would even have this equipment if we did not have the provincial highway within our Township.

Adjacent to us, as well as in many areas throughout Northern Ontario are unincorporated areas. In fact there are 1,580 in the North. The people who have properties in these townships are required to pay property tax directly to the province. Based on the current PLT rate, a house assessed at \$54,000 would pay \$87.33. This is supposed to be the contribution that is made to offset the costs of the services provided by the Province like policing, social service and health unit costs. The same property in Baldwin Township would be paying \$827.23 for the year. Based on our total assessment and if our policing cost was the only service we had to levy taxes for that same house would be paying \$407.06. Is this fair? Is it fair that we as individual income tax payers are subsidizing the cost for someone to live in one of these municipalities? In some of these townships there are \$400,000+ homes.

In order for there to be real and significant impacts to communities there needs to be an overhaul of the Provincial Land Tax system. This would allow for additional monies to be collected by the province that would in turn be able to augment the OMPF contributions made to municipalities. As well, the Province needs to recognize that fire protection is an essential service that we just cannot simply stop providing. The Province also has to recognize the challenges that we face are often different than our larger counterparts. We need to be able to have a stronger voice with the province when small municipalities having a population of under 5000 represent 44% of all the municipalities in Ontario.

So, we would like to initiate a campaign. We are requesting that you provide us with a letter of support and if you could provide us with the following information:

1. Total Assessment
2. Total Cost for
 - a. Policing,
 - b. Fire Protection,
 - c. Ambulance,
 - d. Social Services,
 - e. Health Unit,
 - f. MPAC,
 - g. Child Care
3. Total budget and Total levy
4. Total infrastructure deficit

We will prepare a summary and package to be sent to the Province for consideration. We would like to have the package sent before the middle of September. If you are willing to support this initiative can you please forward the above noted information to our Clerk-Treasurer by email to peggy@townshipofbaldwin.ca and then a letter of support by regular mail by no later than September 12, 2013.

Thank you in advance for your cooperation and collaboration in this matter.

Sincerely


Archie Bovin
Reeve

AGENDA		
Item No.	016-07	
Meeting Date:	11	18
	D	M
		Y



80 Commerce Valley Drive, East., Suite 1
 Markham, ON L3T 0B2
 Phone: 905-739-9739 • Fax: 905-739-9740
 Web: cupe.on.ca E-mail: cupeont@web.net

August 22, 2013

To Mayors and Councils,

We are writing to ask that you and your Council endorse a day of recognition for the many people who work providing care to children in your community. This year will mark the 13th Anniversary of our Awareness Day which recognizes the education, skills, commitment and dedication of Early Childhood Educators and Child Care Staff.

The Ontario Coalition for Better Child Care (OCBCC), the Canadian Union of Public Employees (CUPE) and our other labour partners representing child care workers across Ontario are asking that Wednesday, October 30, 2013 be proclaimed as *Child Care Worker & Early Childhood Educator Appreciation Day* in accordance with the attached resolution.

Many groups are recognized by way of Municipal Resolution. Such a day allows the community to recognize the work of various groups and to acknowledge the contributions they make in the lives of community members.

Many children, families and communities benefit from the work of child care workers. Child care also contributes to the economic life of communities. Research shows the many economic benefits accrued from affordable, accessible high quality child care. These benefits come from the number of people employed in the child care industry and because the availability of child care allows parents to work and to contribute to the economic life of society.

Even if your Council does not issue official proclamations, there are many ways for your municipality to participate in and celebrate this special day. We ask your Council to sponsor public announcements, display our posters and distribute our buttons. Many municipalities also organize events and contests for the day or have Councillors or the Mayor participate in events hosted by child care centres within the municipality. A list of ideas and examples is attached.

We hope that your proclamation of this day of appreciation, or your active support, will encourage and promote a day of community recognition for child care workers. Please fax the attached order to request posters and buttons to help you raise awareness and celebrate.

Please advise us of your participation in this day of recognition so that we can acknowledge your community's role in celebrating child care workers across Ontario on October 30th. Please direct any correspondence on proclamations and/or celebration activities to the attention of Sarah Declerck, by mail: CUPE, 80 Commerce Valley Drive East, Markham, Ontario, L3T 0B2 or by fax at 905-739-3999.

Thank you for your consideration.

Yours sincerely,

Fred Hahn
 President, CUPE Ontario
 cc: CMSMs/DSSABs

Sheila Olan-MacLean
 President, OCBCC

RECEIVED

AUG 29 2013

THE CORPORATION OF THE TOWNSHIP OF MANITOWAGAN

13th Annual Child Care Worker & Early Childhood Educator Appreciation Day October 30, 2013

Ideas to Recognize the Day

- ★ Support the resolution declaring October 30th Child Care Worker & Early Childhood Educator Appreciation Day.
- ★ Distribute buttons and posters – visit www.childcareontario.org for an order form for free materials including posters and buttons.
- ★ Host an appreciation breakfast, lunch or dinner.
- ★ This year our theme “Let’s Rethink Child Care: Together We Can Make It Better” invites child care advocates to actively participate in a National multi-year campaign to put child care back on the agenda. The first step is for municipalities, schools, child care centers, workers, parents and other child care advocates to host a “kitchen table conversation”. Please visit the campaign website at www.rethinkchildcare.ca to learn more about how to host a “kitchen table discussion”.

Municipalities

- ★ Encourage local Councilors to tour a child care centre or early learning program to learn more about the work of ECE’s. Event could also generate media coverage in local papers.
- ★ Take out an ad in the local newspaper.
- ★ Take nominations from local child care centres for outstanding staff to be recognized by the Mayor through a letter, announcement or event.
- ★ Distribute information on the day to all centres and agencies with child care staff.
- ★ Organize a community-wide celebration to recognize individual staff or centres and programs.

School Boards

- ★ Encourage school board trustees to tour an early learning program to learn more about the work of ECE’s. Event could also generate media coverage in local papers.
- ★ Arrange to have the day announced on the school PA with the morning announcements.
- ★ Notify parents in advance. Set up a "Wall of Fame" for parents to help in writing words of thanks to each of the staff. Laminate afterwards for the staff to keep.
- ★ Notify other staff in the school and host an event with cake or dessert in the staff room.

Local Child Care Centers, Boards of Directors

- ★ Distribute carnations to staff working in child care centres.
- ★ Start the day right with a breakfast. Distribute buttons and posters and certificates of appreciation to all staff.
- ★ Have the board of directors take the staff out for dinner and an evening of fun.
- ★ Host an afternoon tea party (with desserts provided by parents) for all the staff and children.
- ★ Host coffee, tea, and treats from 4:00 pm. to 7:30 pm. to accommodate staff finishing shifts.
- ★ Give each staff member a certificate of appreciation.
- ★ Have the board of directors send out a notice to each family and ask that they contribute a fruit, jam, tea, to fill a basket for all the staff.
- ★ Have the Board of Directors provide homemade cards and chocolates.
- ★ Make a bulletin board with posters and place the certificates of appreciation on the board.
- ★ Host a Child Care Worker and Early Childhood Educator Appreciation Day event with a guest motivational speaker and refreshments.
- ★ Set up a "Wall of Fame" for parents to help in writing words of thanks to each of the staff. Laminate afterwards for the staff to keep.
- ★ Have the board of directors send a letter to all families and board members accompanied by a cut-out of a hand. Ask parents to write a note to staff on the hand as a way of "giving the staff a hand" for a job well done. Then display the hands in the centre.
- ★ Put up a big poster with the staff's 'bios' and photo and have the parents sign a message on it.
- ★ Distribute cards hand made by children and parents.
- ★ Send staff a letter from the board thanking them for their commitment to children and families.
- ★ Make a donation on behalf of the staff to a shelter for women and children in your community.
- ★ Host a pizza lunch for the staff.
- ★ Have the Board of Directors host an evening of celebration for all staff in honour of Child Care Worker and Early Childhood Educator Appreciation Day.
- ★ Have community businesses sponsor the day and give discounts and gifts to all staff or provide door prizes for appreciation events, or gift bag items.

This is just a short list of activities - there are many things you can do to recognize and celebrate the valuable role child care staff play in the lives of children, families and communities. Please contact the OCBCC for further information, posters, buttons and certificates of appreciation.

Ontario Coalition for Better Child Care

Phone: 416-538-0628 x 2 / toll-free 1-800-594-7514 x 2

Email at andrea@childcareontario.org

:us/ cope491



**Child Care Worker and Early Childhood
Educator Appreciation Day
October 30, 2013**

Materials Request Form
Materials are Bilingual (English / French)

- Please send the following items:

Number of Buttons _____

Number of Posters _____

A template Certificate of Appreciation will be automatically sent with each request.

Quantities are limited so please order only what you need! PLEASE PRINT!

Name: _____ Tel.# _____

Organization: _____

Address: _____

City: _____ Prov. _____ Postal Code: _____

Email Address: _____

Return this form by Mon October 21 to:

Fax: 416-538-6737

Mail: OCBCC, 489 College St., Suite 206, Toronto, ON M6G 1A5

E-Mail: info@childcareontario.org

13th Annual Child Care Worker & Early Childhood Educator Appreciation Day

October 30, 2013

Resolution

Whereas years of research confirms the benefits of high quality child care for young children's intellectual, emotional, social and physical development and later life outcomes; and

Whereas child care promotes the well-being of children and responds to the needs of parents, child care workers and the broader community by supporting quality of life so that citizens can fully participate in and contribute to the economic and social life of their community; and

Whereas Many studies show trained and knowledgeable Early Childhood Educators and child care staff are the most important element in quality child care, and that good wages and working conditions are associated with higher job satisfaction and morale, lower staff turnover which leads to high quality education and care;

Therefore Be It Resolved that October 30, 2013 be designated the 13th annual "Child Care Worker & Early Childhood Educator Appreciation Day" in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community.

AGENDA		
Item No.	08-01	
Meeting Date:	11	13
	D	M

THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE

BY-LAW NO. 2013 - _____

Being a By-law to authorize the execution of the Terms of Reference for the newly formed "Nuclear Waste Community Liaison Committee".

WHEREAS pursuant to Section 9 of the *Municipal Act, 2001* S.O., c.25 states that a municipality has the capacity, right, power and privileges of a natural person for purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10(2) of the *Municipal Act, 2001*, c.25, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the economic, social and environmental well-being of the municipality.

AND WHEREAS Council wishes to authorize the execution of the Terms of Reference for the newly formed "Nuclear Waste Community Liaison Committee", which meets the requirements of the Nuclear Waste Management Organization's recommendations in preparation for the "Adaptive Phases Management and the Deep Geologic Repository Site Selection Process".

NOW THEREFORE the Council of the Corporation of the Township of Manitouwadge enacts as follows that:

1. Council hereby approves the attached Terms of Reference for the newly formed "Nuclear Waste Community Liaison Committee", in preparation for the "Adaptive Phases Management and the Deep Geologic Repository Site Selection Process", as required by the Nuclear Waste Management Organization.
2. This bylaw comes into force and takes effect on the date of its final passing.

READ A 1ST AND 2ND TIME this day of , 2013 **and READ A THIRD TIME AND FINALLY ENACTED** this day of , 2013.

Acting Mayor Connie Hunter

Cecile Kerster, Municipal Manager Clerk

TERMS OF REFERENCE – THE TOWNSHIP OF MANITOUWADGE NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE

A DEFINITIONS

“Chairperson” – shall mean the person chairing any meeting of the Committee as selected by a majority of the Committee.

“Committee” – shall mean the Nuclear Waste Community Liaison Committee.

“Council” – shall mean the Mayor and Council of the Township of Manitouwadge.

“Majority” – shall mean more than half of the Members present and voting on an issue. The count shall include only those present including the Chairperson of the meeting.

“Municipal Manager Clerk” – shall mean the Municipal Manager Clerk of the Township of Manitouwadge.

“Municipality” - shall mean the Township of Manitouwadge.

“NWMO” – shall mean the Nuclear Waste Management Organization.

“NWMO Community Liaison/Project Coordinator” – shall mean an employee of the Township of Manitouwadge appointed to assist the Committee as they learn about the Adaptive Phases Management and the Deep Geologic Repository Site Selection Process.

“Quorum” – shall be the number equal to a majority of the members of the whole Committee.

“Residency” – shall mean a person who is the owner or tenant of land in the Municipality and resides in the Municipality in a permanent residence.

“Secretary” – shall be the NWMO Community Liaison-Project Coordinator for the Township of Manitouwadge.

“Vice-Chairperson” – shall mean the person who has been selected to the position by a majority of the Committee and shall have all the powers of the Chairperson in the absence of the Chairperson.

“Voting Member” shall mean all members of the CLC who have voting privileges as set out in the attached Schedule A.

**TERMS OF REFERENCE - THE TOWNSHIP OF MANITOUWADGE
NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE**

B. MANDATE

1. To engage, educate and listen to the community of Manitouwadge regarding the NWMO's Site Selection Process.
2. To gather technical and social research and information related to the NWMO's Site Selection Process.
3. To provide advice to the Council of the Municipality regarding the NWMO's Site Selection Process and Adaptive Phased Management.
4. In addition to items "B-1, 2, 3", as outlined above, the Committee Members will:
 - a) Be a positive catalyst for the community as it applies to learning more about the Deep Geological Repository in Manitouwadge.
 - b) Act as one body and speak as one body.
 - c) Liaise with NWMO representatives, members of the community, independent consultants and other advisors to obtain information which will assist in making recommendations for a clear and concise plan of action.
 - d) Interact with other associations and interest groups.
 - e) Identify, discuss and explore issues relating to the establishment of a long term nuclear waste storage facility and make recommendations to Council based on findings.
 - f) Facilitate learning for the community in an open-minded, unbiased manner while respecting the diverse views of others.

C. COMMITTEE STRUCTURE

- 1) The Nuclear Waste Community Liaison Committee shall consist of no more than seven (7) voting members.
- 2) The members of the Committee shall be comprised of no more than one (1) member of council and six (6) members who shall have residency in the Municipality of Manitouwadge.
- 3) The Mayor shall sit on the Committee as *ex-officio* without voting rights.
- 4) The Nuclear Waste Community Liaison Committee shall consist of representatives offering a diversified cross-section of the community as the Mayor and Council see fit.

**TERMS OF REFERENCE - THE TOWNSHIP OF MANITOUWADGE
NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE**

- 5) The Chairperson and Vice-Chairperson of the Committee shall be appointed by the Committee at the first meeting.
- 6) The Secretary of the Committee will be an employee of the Township of Manitowadge and will attend all meetings as a non-voting staff resource.
- 7) The Committee Composition is outlined in the attached Schedule "A".
- 8) The Responsibilities and Reporting Relationships are outlined in the attached Schedule "B".

D. TERM

- 1) The term of office of the members of the Nuclear Waste Community Liaison Committee shall expire at the completion of the term of Council in an election year. Upon written request every member of the Committee shall be eligible for re-appointment to the Committee. Council has the right to not re-appoint without just cause and seek out new members.
- 2) If Council decides to exit the Nuclear Waste Management Organization's Site Selection Process, the term of office shall end immediately upon a Council Resolution directing the Corporation to end involvement in the Site Selection Process.

E. ADMINISTRATION

- 1) In carrying out the provisions of this By-law the Committee shall, at all times, be the agent of the Municipality and while acting *bona fide* within the limits of the authority of this By-Law, neither the Committee nor any member thereof, shall incur any liability by reason of anything done or left undone by the Committee; provided, however, that nothing in the paragraph contained shall authorize or empower the Committee to incur any debt, liability or obligation for which the Municipality shall become liable, without having previously obtained the consent of Council.
- 2) The Committee shall be responsible for advising Council on issues related to the NWMO's Site Selection Process as defined in the Mandate for the Committee.
- 3) The Committee shall hold Regular Meetings and Special Meetings from time to time as deemed necessary. Minutes shall be kept of all Meetings and forwarded to the Municipal Manager Clerk by the Committee Secretary once adopted.
- 4) Within fifteen (15) minutes after the hour appointed for a Meeting, and if the Chairperson does not attend, the Vice-Chairperson or designate shall call the members to order if a

**TERMS OF REFERENCE - THE TOWNSHIP OF MANITOUWADGE
NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE**

quorum is present, and shall preside during the Meeting until the arrival of the Chairperson.

- 5) Where the Chairperson has advised the Municipal Manager Clerk that he/she will not be present at the Meeting, the designate shall be advised as soon as practicable.
- 6) A quorum of Members shall be required to conduct any Committee business.
- 7) If no quorum is present within the fifteen (15) minutes after the hour appointed for a Meeting, the Secretary shall record the names of those present and the Meeting shall stand adjourned until the next Meeting.
- 8) Council, on the recommendation of the Committee, may declare vacant the seat of any Committee Member missing three (3) consecutive Meetings without just cause.
- 9) The most current Procedural By-Law shall apply to Committee Meetings.
- 10) In the case of a disagreement between this By-law and the Procedural By-law, the Procedural By-Law shall govern.
- 11) A person who would like to appear as a Delegation or Presentation in a Meeting of the Committee must submit a copy of their Delegation Report/Presentation Report to the Municipal Manager Clerk by 12:00 p.m. (noon) one week prior to a Committee Meeting.
- 12) The subject matter of the Delegation/Presentation must be a matter within the Committee's area of responsibility as defined in Section B – Mandate.
- 13) No person other than the designated spokesperson may speak on the matter and not for more than ten (10) minutes, except that a delegation consisting of three (3) or more persons who are present at the meeting and wish to discuss the same issue may have more than one (1) speaker provided that the speaking time collectively does not exceed more than ten (10) minutes. Committee members may ask questions, or seek additional information from the delegate beyond the ten (10) minute total time limit at the discretion of the Committee.
- 14) Notwithstanding *Item 13*: Presentations such as consultants reports or deputations, which are made at the request of the Committee, are not considered to be the same as Delegations and are not subject to the time limit.
- 15) The Committee shall not make a decision in response to a Delegation/Presentation during the Delegation/Presentation. Members of the Committee may seek clarification from the presenter(s) but shall not enter into a debate on the subject matter.

**TERMS OF REFERENCE - THE TOWNSHIP OF MANITOUWADGE
NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE**

- 16) A delegation appearing before the Committee shall not be placed on an Agenda to discuss the same subject matter within six (6) months of the last appearance by the same delegate or group.
- 17) The Municipal Manager Clerk shall have the discretionary authority to determine whether sufficient detail has been provided in preparation for the subject Delegation/Presentation and to request additional information as required from the presenter.
- 18) The Municipal Manager Clerk shall have the authority to determine the Meeting at which a Delegation/Presentation will be scheduled, having regard to time sensitive issues.
- 19) The Municipal Manager Clerk reserves the right to deny a Delegation/Presentation request where the subject matter includes content which falls within Section 239 of *The Municipal Act, 2001* or matters covered by *The Municipal Freedom of Information and Protection of Privacy Act*, as amended.
- 20) The Municipal Manager Clerk may refuse a delegation when the subject matter of the delegation is beyond the jurisdiction of the Committee.

E. PERSONNEL

- 1) The Committee will be provided with Municipal Staff resources for the purpose of preparing Committee Agendas and Minutes or for other requirements as approved by the Municipal Manager Clerk.
- 2) All staff providing assistance to the Committee shall report directly to the Municipal Manager Clerk.

F. FINANCIAL

- 1) All accounting shall be centralized in the Treasury Department and all purchasing, handling or revenue and the issuing of cheques will be done according to established Municipal Procedures.

G. REPORTING

- 1) The Committee shall be required to submit regular reports to Council on information that should be shared with Council or, on advice to Council on any matter within its mandate.
- 2) All reports shall be in the written format as established by the Municipality.

**TERMS OF REFERENCE - THE TOWNSHIP OF MANITOUWADGE
NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE**

H. RECONSIDERATION

- 1) An issue shall not be brought back for reconsideration within six (6) months of the issue being originally determined, discussed, or raised.

I. ACCESS TO INFORMATION FOR COMMITTEE MEMBERS

- 1) Members of the Committee shall have access to information through the Municipal Manager Clerk in order to fulfill their mandate as a Member, provided he/she is not prohibited by statute from having such information.
- 2) Files and documents may not be removed from the care and control of the Municipal Manager Clerk and, under no circumstances, shall such material be removed from the Municipal Office, except as required by Statute.
- 3) In all cases, the *Municipal Freedom and Information and Protection of Privacy Act* (Provincial) and the *Personal Information Protection and Electronic Documents Act* (Federal) will govern.

SCHEDULE A

TERMS OF REFERENCE - THE TOWNSHIP OF MANITOUWADGE NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE

ADAPTIVE PHASES MANAGEMENT COMMUNITY LIAISON COMMITTEE COMPOSITION

Committee Composition	Number of Representatives
<u>Voting Members</u>	
Council Member	1
Resident Members	6
<u>Non Voting Member/Staff Resource</u>	
Secretary – NWMO Community Liaison/Project Coordinator	1
Municipal Manager Clerk	1
Mayor <i>ex-officio</i>	1

SCHEDULE B

TERMS OF REFERENCE - THE TOWNSHIP OF MANITOUWADGE NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE

RESPONSIBILITIES AND REPORTING RELATIONSHIPS

THE CHAIR

1. The Chair is the head of the Committee.
2. The Chair of the Nuclear Waste Community Liaison Committee in conjunction with the Municipal Manager Clerk shall be the primary liaison between Council and the Committee.
3. The Chair shall be responsible for maintaining decorum at meetings.
4. The Chair shall, in conjunction with the Municipal Manager Clerk and the Secretary, develop agendas for the regular meetings of the Committee.
5. The Chair shall strive to ensure that the Committee is fulfilling the Mandate of the Committee.

THE SECRETARY

1. The Secretary in conjunction with the Municipal Manager Clerk shall prepare the agenda and supporting materials for the committee meetings.
2. The Secretary shall record the time, place, and date of each meeting held by the Committee.
3. The Secretary shall remit to the Municipal Manager Clerk, in a timely manner, the minutes of each meeting in order that they may be placed on the Council agenda for review.
4. The Secretary shall record the decisions of the Committee.
5. The Secretary is the primary staff support person for the Committee.
6. The Secretary shall ensure notice of each meeting is provided.
7. The Secretary shall attend the committee meetings with non-voting privileges.

Schedule B continued

THE MEMBERS

1. Members shall report to the Secretary any issues that they feel should be addressed by the Committee, in order that the Secretary may place the item on the agenda for the Committee's consideration.
2. Members shall abide by the procedural decisions made by the chair.
3. Members shall conduct themselves at meetings in a mannerly fashion.
4. Members should report to the Chair and/or Secretary their concerns or issues.

THE MUNICIPAL MANAGER CLERK

1. The Municipal Manager Clerk is the administrative head of the Municipality and as such all staff, part-time, full-time, contract, or otherwise fall under this position.
2. The Municipal Manager Clerk in conjunction with the Chair of the Nuclear Waste Community Liaison Committee shall be the primary liaison between Council and the Committee with non-voting privileges.
3. The Municipal Manager Clerk may request the Treasurer/Deputy Clerk to attend committee meetings at any time. The Treasurer/Deputy Clerk will attend with non-voting privileges.

THE MAYOR

1. The Mayor is the executive head of the Municipality and as such is a member of all Committees by virtue of the office, without voting privileges

Item No.	08-02
Meeting Date:	11/09/13
	D M Y

THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE

BY-LAW NO. 2013 - _____

Being a By-law to authorize The Corporation of the Township of Manitowadge to enter into a Lease Agreement with the Nuclear Waste Management Organization for the lease of office space at 1 Mississauga Drive.

WHEREAS Section 9 of the *Municipal Act, 2001 S.O., c.25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10(2) of the *Municipal Act, S.O. 2001, c.25*, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the economic, social and environmental well-being of the municipality;

AND WHEREAS it is considered desirable to enter into an agreement with the Nuclear Waste Management Organization for the lease of office space at 1 Mississauga Drive.

NOW THEREFORE the Council of the Corporation of the Township of Manitowadge enacts as follows that:

- 1. That** The Corporation of the Township of Manitowadge hereby enter into a Lease Agreement with the Nuclear Waste Management Organization, respecting the lease of office space at 1 Mississauga Drive, the original of which is attached here to and marked as Schedule "A": to this by-law.
- 2. That** the Acting Mayor and Municipal Manager Clerk are hereby authorized to sign this By-law and to affix the corporate seal thereto.
- 3. This** bylaw comes into force and takes effect on the date of its final passing.

READ A 1ST AND 2ND TIME this day of , 2013 and **READ A THIRD TIME AND FINALLY ENACTED** this day of , 2013.

Acting Mayor Connie Hunter

Cecile Kerster, Municipal Manager Clerk

Schedule "A" to Municipality of Manitowadge By-Law No. 2013-____, passed this _____ day of September, 2013.

TOWNSHIP OF MANITOUWADGE

LEASE AGREEMENT

This Lease made this _____ day of September, 2013

In pursuance of the *Short Form Lease Act*, R.S.O. 1990, c.S.11

BETWEEN:

The Nuclear Waste Management Organization (NWMO)
Hereinafter referred to as the "Tenant"
OF THE FIRST PART

-And-

The Corporation of the Township of Manitowadge
Hereinafter referred to as the "Landlord"
OF THE SECOND PART

Address: 1 Mississauga Drive,
Manitowadge, ON
P0T 2C0

RECITALS

WHEREAS the Township of Manitowadge and NWMO recognize the mutually beneficial opportunities for closer relationships based on our common interest in engaging, educating and listening to the community of Manitowadge regarding the NWMO's Site Selection Process;

AND WHEREAS the Township of Manitowadge and NWMO have agreed to gather technical and social research and information related to the NWMO's Site Selection Process;

AND WHEREAS the Township of Manitowadge has leased to NWMO 2 offices at 1 Mississauga Drive (Manitowadge) for the purposes of meeting and office space;

AND WHEREAS the Township of Manitowadge and NWMO agree to negotiate and mutually consent on all changes to be made to the lease as required;

NOWHEREFORE, in consideration of the mutual covenants and agreement contained herein and for other good and valuable consideration, the parties agree as follows:

1. Term of Agreement

Starting October 1st, 2013. This is a one year agreement with two one year options to renew and can be terminated with reasonable notice of 90 days by either party. A new lease will be negotiated on or around July 21st, 2014.

2. Location & Description

The Municipal Townhall Building located at 1 Mississauga Drive and subject areas are Office "A", Office "B" measuring approximately 271 square feet.

3. Utilities

Utilities included in this agreement: heat, light, water, internet, photocopier, cleaning services, garbage removal and the use of washroom and kitchen facilities.

4. Accessibility

The landlord will provide a building that is handicap accessible according to Provincial regulations.

5. Parking

Parking is inclusive of this agreement.

6. Maintenance & Repairs

The landlord will provide a clean facility. The tenant will be responsible for maintaining the physical condition in which the facilities were received. The landlord will provide reasonable building maintenance and repair of the premises in a timely fashion when identified by the tenant and mutually agreed upon by the landlord.

7. Alterations & Additions

The Tenant shall be provided with basic office furnishings, if the Tenant required extra furnishings it thinks necessary to conduct its business in Leased Premises the Tenant will be responsible for that. The Tenant may remove its furnishings at the end of the Term (or Extension Term, if applicable), and shall not damage the Leased Premises in so doing.

8. Damage

Any and all damage incurred by the tenant is the responsibility of the tenant including abnormal "wear and tear" on furniture, fixtures and equipment.

9. Indemnity

The Lessee covenants and agrees to indemnify and save harmless the Lessor of and from any and all manner of claims, suffered by, or imposed upon the Lessor or its property, either directly or indirectly, in respect of any matter or arising out of the Lessee's occupancy or use of the premises hereby demised, or out of any operation

in connection therewith, or in respect of any accident, damage or injury to any person, animal or thing by, from or on account of the same but only if such claims, damages, loss, costs or charges aforesaid are caused by or arise out of the negligence of the Lessee, its executors, administrators, successors and assigns, or the improper use of the said premises by the Lessee.

10. Rental Fee & Payment

The rental rate for each office space will be \$750.00 per month HST included. Rent to be paid monthly in advance beginning October 1, 2013.

11. Schedule "A-1"

Attached hereto is a list of rules and regulations in general with respect to the property and the leased area.

SCHEDULE "A-1"

RULES AND REGULATIONS

1. Fire Safety

There must not be any flammable liquids or materials kept in or around the building. In case of fire, please note location of nearest fire alarm pull and all the fire exits. There will be annual fire alarm and safety inspections done by the landlord.

2. Emergencies / Incidents

Any emergencies should be reported immediately to the landlord as well as the proper agency, police, fire, ambulance. Any incidents of theft, damage or vandalism shall be reported to the landlord.

3. Keys

The tenant will be issued keys to the municipal building. These keys must not be duplicated. Please notify the landlord of any lost keys.

4. Noise

The tenant agrees to ensure reasonable quiet for other spaces in the building. The tenants are to make sure that all visitors do not wander throughout the facility unattended.

5. Smoking

Smoking in any part of the building is prohibited by law.

6. Building Closure

The landlord reserves the right to close buildings. During these closures the tenant will not have access to the office space. Dates may include but not limited to all statutory holidays, Christmas break (Dec. 24 to Jan. 1 inclusive), and maintenance power shut downs.

7. Changes

The Landlord reserves the right to amend these rules and regulations as required.

The Nuclear Waste Management Organization (NWMO)

NAME:

NAME:

The Corporation of the Township of Manitouwadge

NAME: Acting Mayor Connie Hunter

NAME: Cecile Kerster, Municipal Manager Clerk

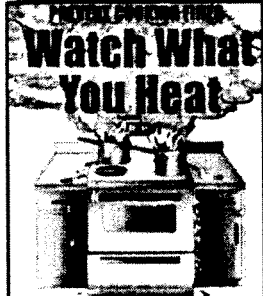
Ministry of Community Safety and Correctional Services :: Fire Prevention Week

The Facts About Cooking Safety

AGENDA	
Item No. <u>09-01</u>	
Meeting Date: <u>11/09/13</u>	
D	M
Y	

PDF version (700kb)

<http://www.mcses.gov.on.ca/stellent/groups/public/@mcses/@www/@ofm/documents/webasset/ec163789.pdf>




Watch What You Heat

Cooking left unattended is the most common type of cooking fire. Watch what you heat. Always stay in the kitchen while you're cooking.

The Facts About Cooking Safety

STAND BY YOUR PAN.




Cooking is the #1 cause of home fires. Don't leave your cooking unattended. Keep an eye on your fire!

Key Messages:

- ✓ Stay in the kitchen when cooking – especially if using oil or high temperatures.
- ✓ Keep a proper-fitting pot lid near the stove when cooking. If a pot catches fire, slide the lid over the pot and turn off the stove. Do not move the pan.
- ✓ Wear tight-fitting or rolled up sleeves when using the stove. Loose, dangling clothing can easily catch fire. If your clothing catches fire, stop, drop to the ground and roll over and over to put out the fire.
- ✓ Keep combustible items such as cooking utensils, dishcloths, paper towels and pot holders a safe distance from the stove.
- ✓ Keep children away from the stove. Make sure electrical cords are not dangling from countertops, where they could be pulled over by small children.
- ✓ Cool a burn by running cool water over the wound for 3 to 5 minutes. If the burn is severe, seek medical attention.

STAND BY YOUR PAN.



Office of the Fire Marshal ©2008 www.ofm.gov.on.ca

Fact Cooking is the number one cause of residential fires in Ontario.

Fact Cooking is the number one cause of residential fires in Ontario.

- Keep a proper-fitting pot lid near the stove when cooking. If a pot catches fire, slide the lid over the pot and turn off the stove. Do not move the pan.
- Wear tight-fitting or rolled up sleeves when using the stove. Loose, dangling clothing can easily catch fire. If your clothing catches fire, stop, drop to the ground and roll over and over to put out the fire.
- Keep combustible items such as cooking utensils, dishcloths, paper towels and pot holders a safe distance from the stove.
- Keep children away from the stove. Make sure electrical cords are not dangling from countertops, where they could be pulled over by small children.
- Cool a burn by running cool water over the wound for 3 to 5 minutes. If the burn is severe, seek medical attention.

FIRE PREVENTION WEEK OCT. 6-12, 2013

PREVENT KITCHEN FIRES

GO TO FPW.ORG AND GET COOKIN' WITH FIRE SAFETY!





THE FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL

Committed to making Ontario the most fire safe community in North America

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Cooking Safety: Stand by Your Pan

The Fire Marshal's Public Fire Safety Council: Public Service Announcement (PSA)

For immediate release

The Fire Marshal's Public Fire Safety Council and your local fire department request that you announce the following important message during your broadcast.

Voice Over Length: 30 seconds

Did you know that cooking is the number one cause of home fires in Ontario? Many of these fires start because pots and pans are left unattended on the stove. So next time you cook, your fire department encourages you to **STAND BY YOUR PAN**.

If you must leave the kitchen when you're cooking, turn off the stove and remove the pot from the burner—especially if you are using oil or high temperatures.

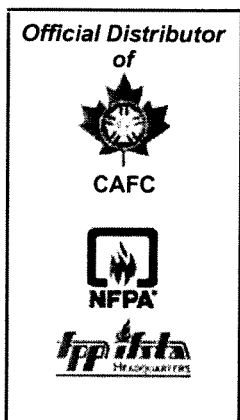
A cooking fire can start in a flash, so keep an eye on your fries and **STAND BY YOUR PAN!**

A message from the Fire Marshal's Public Fire Safety Council and this station.

Voice Over Length: 10 seconds

Did you know that cooking is the number one cause of home fires in Ontario? Don't leave your cooking unattended on the stove. The next time you cook, your fire department encourages you to **STAND BY YOUR PAN!**

A message from the Fire Marshal's Public Fire Safety Council and this station.



Last updated:
July 21, 2005
© Copyright 2011 Fire Marshal's
Public Fire Safety Council

OUR SPONSORS

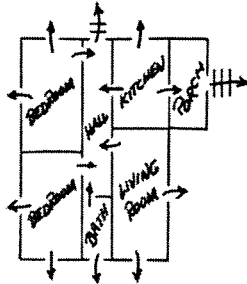


Develop a home fire escape plan today... It could save your life tonight!

If a fire occurred in your home tonight, would your family get out safely? Everyone must know what to do and where to go when the smoke alarm sounds. Take a few minutes with everyone in your household to make a home fire escape plan, following the instructions below.



1. Draw a floor plan of your home



Use the grid on the back to draw a floor plan of your home. You should draw a plan for each level of your home.

2. Include all possible emergency exits

Draw in all the doors, windows and stairways. This will show you and your family all possible escape routes at a glance. Include any features, such as the roof of a garage or porch, that would help in your escape.

3. Show two ways out of every room, if possible.

The door will be the main exit from each room. However, if the door is blocked by smoke or fire, identify an alternate escape route, which could be a window. Make sure that all windows can open easily and that everyone knows how to escape through them to safety. If windows have security bars, equip them with quick-releasing devices.

4. Does anyone need help to escape?

Decide in advance who will assist the very young, older adults or people with disabilities in your household. A few minutes of planning will save valuable seconds in a real emergency.



5. Choose a meeting place outside

Choose a meeting place a safe distance from your home that everyone will remember. A tree, street light or a neighbour's home are all good choices. In case of fire, everyone will go directly to this meeting place so they can be accounted for.

6. Call the fire department from outside your home

Don't waste valuable seconds calling the fire department from inside your home. Once you have safely escaped, call the fire department from a cell phone or a neighbour's home.

7. Practice your escape

Review the plan with everyone in your household. Walk through the escape routes for each room with the entire family. Use this walk-through exercise to check your escape routes, making sure all exits are practical and easy to use. Then hold a fire drill twice a year and time how long it takes. In a real fire, you must react without hesitation as your escape routes may be quickly blocked by smoke or flames.

Remember:

- ***Plan two ways out of every room, if possible***
- ***Hold a fire drill twice a year***
- ***Install smoke alarms on every level of your home and outside all sleeping areas***

If you live in a high-rise apartment building, contact the building management for information on your building's fire safety plan.

AGENDA		
Item No.	09-02	
Meeting Date:	11	09/13
	D	M Y

Tentative Agenda - Northwestern Ontario Regional Fall Conference
The following is an outline of the agenda confirmed as of September 5, 2013.

Wednesday, September 25, 2013

5:00 pm to 7:00 pm	Registration & After Business Networking	Valhalla Inn, Thunder Bay
<p>NOTE - 6:30 pm SNC Lavalin will conduct their Grand Opening at its office in Thunder Bay located at Suite 804, 34 Cumberland St. N. Thunder Bay. You will be invited to attend.</p>		

Thursday, September 26, 2013 – All meetings held at the Victoria Inn

8:00 am to 9:00 am	Buffet Breakfast and Welcome Address	Victoria Inn, Thunder Bay
9:00 am to 10:00 am	Keynote Address – Maria Meyers	
10:20 am to 11:15 am	College & University: Economic Impacts on our Communities, President Jim Madder, Confederation College. LU to confirm presenter	
11:15 am to 11:45 am	Immigration Portal – Stephanie Ash to present	
11:45 am to 12:00 pm	Bill Mauro, MPP Thunder Bay- Atikokan and Parliamentary Assistant to Minister of Municipal Affairs and Housing	
12:00 pm to 1:00 pm	Lunch followed by a presentation from David Sword, Union Gas – Update on the Pipelines	
1:00 pm to 2:00 pm	<p>NOMA Concurrent Session – Making Choices: Using Service Delivery Reviews to Improve Municipal Services and Better Manage Spending</p> <p><i>Municipalities are faced with making hard decisions now more than ever in maintaining service demands while making choices that ensure their financial integrity. This session will take a look at an overview of a six stage approach to Service Delivery Reviews as well as examine some examples of SDRs done by municipalities across the Region and Northern Ontario with an intent to reduce costs and find efficiencies.</i></p>	

2:00 pm to 3:00 pm	NOMA Concurrent Session – Overview of Shared Services for Municipalities Oscar Poloni, KPMG to present <i>An overview of shared services and what that means for municipalities in an effort to maintain performance while identifying ways of saving costs in order to operate more cost efficiently.</i>	
3:20 pm to 4:00 pm	Charles Cirtwell, CEO, Northern Policy Institute	
4:00 pm to 4:30 pm	Update from the North Superior Workforce Planning Board	
4:30 pm	Adjournment	
Free Time	Note: Confederation College is hosting the Partners Reception at the Valhalla Inn. For ticket information contact – Cheryl-Lyn.Lamers@confederationc.on.ca	
8:30 pm to 11:00 pm	Hospitality Suite – Hosted by Unicon Benefits	Victoria Inn, Thunder Bay

Friday, September 27, 2013

7:45 am to 8:40 am	Buffet Breakfast and Presentation from Ontario Power Generators to recognize their 50 th Anniversary	Victoria Inn, Thunder Bay
8:40 am to 9:20 am	Honourable Michael Gravelle, Minister of Northern Development & Mines	
9:20 am to 10:30 am	Keynote Address – George Borovilos	
10:45 am to Noon	Breakout session – Ready to Grow Priorities	
12:00 pm to 1:30 pm	Buffet Lunch – Hon. Greg Rickford has been invited to speak. Awaiting confirmation.	
1:30 pm	Closing Remarks	

31st Annual Northwestern Ontario Regional Conference

"Connecting the Dots"

September 25, 26 & 27 - Victoria Inn



This conference is an excellent opportunity for learning and networking and provides a venue to share issues of common interest with municipal, business and community leaders from across the Northwest. Our region is on the threshold of many significant opportunities in natural resources, education and healthcare. Join us as we explore ways to strengthen our communities and identify opportunities by "Connecting the Dots".

Hotel and program information available at:
www.noma.on.ca

AGENDA AT A GLANCE

Wednesday, September 25

5:00pm– 7:00pm Chamber After Business & Prosperity
 Northwest Forum at Valhalla Inn

Reconnect with colleagues from across the Northwest and visit a broad range of exhibitors. Hors d'oeuvres and Cash Bar available.

Thursday, September 26

8:00 am—5:00pm Plenary & Concurrent Sessions

Friday, September 27

8:00 am—2:00pm Plenary & Concurrent Sessions

REGISTRATION FORM

FEE SCHEDULE

Contact Name:

Municipality/Ministry/Company:

Address:

City/Province/Postal Code:

Phone: Member of (circle one): NOACC NODN NOMA

Email:

ATTENDEE NAME(S) & ELECTED TITLE(S)

Full Conference

Member/Ministry: \$175

Non-member: \$275

Includes: Wednesday reception; Thursday breakfast & lunch; Friday breakfast & lunch

One Day Only

Member/Ministry: \$100

Non-Member: \$125

Includes one day breakfast & lunch

Total Fee \$

Cheque attached OR Visa/Mastercard #:

Expiry date: _____

Return with payment to: NOMA P.O. Box 10308,
 Thunder Bay, ON P7B 6T8 Ph/Fx: (807)683-6662
 Email: admin@noma.on.ca A \$50 administration fee
 will be charged on cancellations prior to September 1,
 cancellations after that date will not be refunded.

AGENDA	
Item No. <u>09-03</u>	
Meeting Date: <u>11/09/13</u>	
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Township of Manitowadge Administration Report

SEP 05 2013

Date: September 5th, 2013 **No. CS2013 - 04**

Submitted to: Mayor & Council

Issue: Request from Manitowadge Curling Club for Ice from:
Nov. 1st, 2013 – March 31st 2014

Background: The Manitowadge Curling Club's season was considerably reduced this past year with the club only operating for a period of 3 months (January – March 2013) as opposed to their regular schedule of 5 months (Nov.2012-March 2013).

In November of 2012 the Curling Club sent a letter to Town Council requesting only 3 months of Ice time for the January – March 2013 time period. Council approved the Curling Club's request and the Club operated only for a 3 month period (Jan-March 2013).

In discussions with Yvonne MacNeill President of the Curling Club as well as discussions throughout the past curling season with several curling club members the club was not at all happy with the shortened season. According to Yvonne the Club never wished to have a reduced season and only requested it as a result of a presentation made to the club by the Director of Community Services at the time during a Manitowadge Curling Club meeting on January 16th, of 2012. During this presentation as outlined in the Manitowadge's Curling Club's minutes of January 16th, 2012 the Curling Club was informed that due to current high utility costs of the Recreation Centre the Curling Club had the following options to choose from:

- Let the Club die a natural death
- The Recreation Department and Curling Club work together to keep it going.
- The Curling Club gives the keys to the Town
- Close the doors
- Ice only goes in in January, a savings of \$12-\$15,000/yr. The Club's rent would be adjusted accordingly.

Faced with the above 5 options the Curling Club agreed to work together with the Community Services Dept. and reduce their season to only Jan – March for 2013. The Curling Club, at that time was of the understanding that it would operate for only 3 months or not operate at all. This resulted in the Curling Club requesting Ice time from Town Council in Nov of 2012, for only 3 of the 5 months.

During the past curling season the Manitouwadge Curling Club had a registration 60 Adult curlers and 16 junior curlers for a total of 76 members. The Club on an average utilized approximately 25 hours of ice time per week.

Having experienced a shortened season last year the Curling Club is now requesting that Council consider restoring the upcoming Curling season to the regular 5 month duration beginning in November of 2013 and running through to the end of March 2014.

Discussion:

Based on last year's numbers and additional plans underway for this upcoming season the Curling Club is experiencing growth in membership as well as in the number of programs being offered.

According to current Curling Club plans the following programs are going to be offered this upcoming season:

- Manitouwadge Public School
- Manitouwadge High School Team
- Junior Curling Program
- Stick Curling Leagues
- Ladies league
- Several Bonspiels

The proposed curling schedule indicates that approximately 30 hours of Ice time will be used on a weekly basis. The Club is also currently considering opening the Lounge area for large screen viewings of TSN Curling Championships throughout February and March as a means of raising additional funds and providing a service to curling enthusiasts within the community. Please note that currently the weekly hours of ice usage at the arena is approximately 32 hours.

The Curling Club is actively seeking new members via the following promotional initiatives: Northern Ontario Curling Association, The Forecaster, The Echo, Facebook, Common Registration Night, and Word of Mouth.

The Club as well is looking forward to hosting their regular annual bonspiels as well as possibly adding a few more with the intent of attracting out of town teams to participate now that the Town has motel accommodations available.

The 2013 user fees approved earlier in the year by Council includes a rental rate of \$7204.43 for a 5 month operational season for the Curling Club. This represents a 5% increase from the 5

month rate of \$6861.36 approved in 2012. Please note that due to only operating for a 3 month period the Curling Club actually paid a pro-rated fee of \$4116.16 this past year.

Please note as well that in discussions with the Recreation Centre staff from a maintenance point of view it is preferred that the curling club ice be prepared directly following the arena ice as conditions/scheduling are more favorable for them as well as for the Cimco Refrigeration staff at that time.

The Curling Club is doing its utmost to continue to grow its membership and at the same time increase its programs and services to accommodate residents and outside visitors.

Financial Implications:

The financial implications would involve operating the Curling Club ice plant for an additional 2 months but also collecting an additional \$2900 in rental for those 2 months.

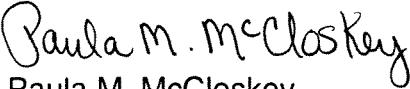
A longer season will assist the Curling Club in their efforts to attract new members, host additional bonspiels and have a similar operating schedule with other Curling Clubs in the area which will assist our Manitowadge curlers when competing in bonspiels.

Options:

- 1.) Approve the September 1st, 2013 request from the Manitowadge Curling Club to provide ice for the period of November 1st, 2013 to March 31st, 2014 for a fee of \$7204.43 in accordance with Council's 2013 User fee rates.
- 2.) Approve Ice Time for the Curling club for January – March 2014 only, at a cost of \$4322.65.
- 3.) Approve neither of the above options.

Recommendation: Based on my above report, it is my recommendation that Council approve Option #1.

Respectfully Submitted by:


Paula M. McCloskey
Director of Community Services

Manitouwadge Curling Club
Manitouwadge ON P0T 2C0

September 1, 2013

Ms Paula McCloskey
Director of Community Services
The Corporation of the Township of Manitouwadge
1 Mississauga Drive
Manitouwadge ON P0T 2C0

SEP 04 2013
TOWNSHIP OF MANITOUWADGE

Dear Paula

On behalf of the curling club, I would like to request that the curling ice goes in for November 1, 2013. We would like to have a welcoming social for new curlers and old ones alike on that night. Our season for this year would be from November to the end of March 2014; this would put us on par with other clubs in the area.

Our use of the facilities includes: Monday: Manitouwadge Public school for the season end of the day and after for extracurricular and Junior Curling in the evening; Tuesdays: Ladies; Wednesday afternoon stick curling and stick curling in the evening; Thursdays or Fridays: Manitouwadge High School, Phys Ed classes and boys and girls curling teams and mixed/doubles/open/drop-in curling. This would make use of the club for approximately 30 hours/week.

There would also be bonspiels: LADIES, STICK, DOUBLES, and JUNIOR, on weekends and possibly Manitouwadge Public school in conjunction with Our Lady of Lourdes.

We are trying to coordinate with Marathon Curling Club to have their seniors come in to be introduced to stick curling.

Thank you very much for your consideration in this matter to help make our curling season a great one.

Yours in curling.



Yvonne MacNeill, President

AGENDA	
Item No. <u>11-01</u>	
Meeting Date: <u>11/09/13</u>	
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MANITOUWADGE PUBLIC LIBRARY BOARD

A regular meeting of the Library Board was held in the Community Centre meeting room on Monday June 3rd, 2013

Called to order at 6:30pm

SEP 05 2013

Chairperson: Lise Lafrenière
Membres: Sue Partridge, Lisa Jomphe, Ray Lelièvre
Regrets: Connie Hunter, Cécile Lafrenière
CEO/ secretary: Janis Lamothe

No declarations of interest at this time

#23-13

Moved by: Sue Partridge
Seconded by: Lisa Jomphe

that the agenda for tonight's meeting and the minutes from the May 7th, 2013 meeting be adopted as distributed.

Carried

4. Business from the minutes:

- 01 The CEO met with Council to proposed the 2013 Budget. Council has come back with budget cuts. The Board discussed said cuts and passed the following motion:

#24-13

Moved by: Lisa Jomphe
Seconded by: Ray Lelièvre

that the Board authorizes the CEO to make budget cuts as discussed and requested by Council.

Carried.

- 02 The Board discussed the Summer Programmer position, the CEO will contact the applicants and set up interview times for next Monday.
- 03 The Board reviewed the finance policy and passed the following motion:

#25-13

Moved by: Ray Lelièvre
Seconded by: Sue Partridge

that the Board approves the Finance Policy and marks it as #25-13.

Carried.

5. Financial Report

Deposits for May = \$882.09

- 01 The CEO presented the Board with the revenues and bills since their last meeting, and they passed the following Motions:

#26-13

Moved by: Sue Partridge
Seconded by: Lisa Jomphe

that the Board approves the check to the Township of Manitouwadge for funds generated in the Library since May 6th, 2013, in the amount of \$831.88.

Carried

#27-13

Moved by: Sue Partridge
Seconded by: Lisa Jomphe

that the Board approves the bills submitted to the office for payment since our last meeting, in the amount of \$8,389.54

Carried.

6. Correspondence

- * Check from Nipissing University (proctoring \$115.00)
- * Check from OLSN (networking meeting \$346.33)

7. CEO's Report

Circulation for May	= 1412
Web Access May	= 164
Facebook	6 likes

8. New Business

- 01 The Board discussed the annual appreciation supper and have tabled it at this time.
- 02 The CEO discussed branding and logo's and will work with OLS-N to develop one for the library.
- 03 The Library is participating in the Turn off the Screens week, we are hosting the "Book Pun" contest.

9. Business from the floor.

As there were no more discussions, the following motion was passed:

#28-13

Moved by: Lisa Jomphe

Seconded by: Ray Lelièvre

that we adjourn at 7:20 pm., till Tuesday September 3rd, 2013, at 6:30 pm.

Carried.



Chairperson



Secretary

