

**REGULAR MEETING OF COUNCIL OF THE CORPORATION OF
THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE
COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION
COMPLEX, MANITOUWADGE, ONTARIO, ON WEDNESDAY,
MARCH 12, 2014, AT THE HOUR OF 7:00 p.m.**

AGENDA

01 CALL TO ORDER

02 PECUNIARY INTEREST

**03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR
MEETINGS**

01 Minutes of the Regular Meeting held on Wednesday, February 26, 2014.

04 DEPUTATIONS

None.

05 DISBURSEMENTS

01 Statement of Disbursement Sheet #2014-04 for \$341,285.86.

06 CORRESPONDENCE

01 Correspondence from Martin Quinn, Chair of the Communities in Bloom Ontario inviting the Township of Manitouwadge to participate in the 2014 Edition of Communities in Bloom Ontario.

02 Correspondence from AMO Communications regarding Bill 69, The Prompt Payment Act.

AGENDA

DATE: March 12, 2014

07 PETITIONS

None.

08 BY-LAWS

None

09 NEW BUSINESS

- 01** Administration Report No. PW2014-04, submitted by Omer Collin, Public Works Superintendent dated March 6, 2014, regarding Landfill site review.
- 02** Administration Report No. ADM2014-01, submitted by Cecile Kerster, Municipal Manager Clerk dated March 6, 2014, regarding the Regional East Mayor's Group (REMG).
- 03** Memo from Cecile Kerster, Municipal Manager Clerk dated March 6, 2014, regarding support from Council regarding the Algoma Central Railway (ACR) passenger train service to end on March 31, 2014.
- 04** Administration Report No. CS2014-03, submitted by Paula McCloskey, dated March 7, 2014, regarding Healthy Kids Community Challenge Grant Proposal Initiative.
- 05** Administration Report PW2014-0, submitted by Omer Collin, Public Works Superintendent dated March 7, 2014, Re: New Generation Project Update further to Administration Report #PW2013-08(Also Attached) submitted by Omer Collin, Public Works Superintendent

10 OLD BUSINESS

None.

11 REPORTS AND COMMITTEES

- 01** Minutes of Meetings: Manitouwadge Public Library Board held on December 6, 2013.
- 02** Minutes of Meetings: Manitouwadge Public Library Board held on January 7, 2014.

AGENDA

DATE: March 12, 2014

- 03** Minutes of Meetings: The District of Thunder Bay Social Services Administration Board held on January 23, 2014.
- 04** Minutes of Meetings (Closed Session): The District of Thunder Bay Social Services Administration Board held on January 23, 2014.
- 05** Minutes of Meetings: The Thunder Bay District Health Unit, Board of Health Annual Meeting held on January 15, 2014.
- 06** Minutes of Meetings: The Thunder Bay District Health Unit, held on January 15, 2014.
- 07** Minutes of Meetings: Northeastern Superior Mayors Group Meeting held on October 28, 2013.
- 08** Minutes of Meetings: Northeastern Superior Mayors Group Meeting held on November 18, 2013.
- 09** Minutes of Meetings: Northeastern Superior Mayors Group Meeting held on January 20, 2014.
- 10** Report from Mayor MacEachern on OGRA/ROMA Combined Conference Delegation with Mr. Glen Murray, Minister of Transportation held on Sunday, February 23, 2014.

12 MOTIONS AND NOTICES OF MOTION

None.

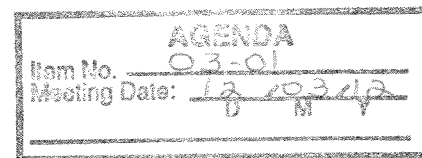
13 RESOLUTION TO GO INTO CLOSED SESSION

- personal matters about an identifiable individual, including municipal or local board employees
- labour relations or employee negotiation

14 ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD
IN THE COUNCIL CHAMBERS, MANITOUWADGE, ONTARIO ON
WEDNESDAY, FEBRUARY 26, 2014 AT THE HOUR OF 7:00 P.M.**

PRESENT: Councillor Connie Hunter
Councillor Donna Jaunzarins
Councillor Natalie Labbé
Councillor Sheldon Plummer



ABSENT: Mayor John MacEachern
Cecile Kerster, Municipal Manager Clerk

STAFF: Margaret Hartling, Treasurer/Deputy Clerk
Omer Collins, Public Works Superintendent

PUBLIC: 3

01 CALL TO ORDER

RESOLUTION NO. 2014-47

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the Regular Meeting commence at the hour of 7:03 p.m.

CARRIED

02 PECUNIARY INTEREST

None.

03 ADOPTION OF MINUTES OF PREVIOUS COMMITTEE AND REGULAR MEETINGS

01 Minutes of the Regular Meeting held on February 12, 2014.

RESOLUTION NO. 2014-48

Moved by: Councillor Labbé

Seconded by: Councillor Jaunzarins

RESOLVED THAT: the Minutes of the Regular Meeting of February 12, 2014 are adopted as circulated.

CARRIED

04 DEPUTATIONS

None.

05 DISBURSEMENTS

01 Statement of Disbursement Sheet #2014-03 in the amount of \$135,503.35.

RESOLUTION NO. 2014-49

Moved by: Sheldon Plummer

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Disbursement Sheet No. 2014-03 for One Hundred and Thirty-Five Thousand, Five Hundred and Three Dollars and Thirty-five Cents (\$135,503.35), for the period ending February 21, 2014, as provided to Council for information purposes only.

CARRIED

06 CORRESPONDENCE

- 01** Correspondence to Members of Council dated February 7, 2014, from Municipality of Neebing, regarding the 2014 Budget Request for Superior North EMS.
- 02** Correspondence from Manitouwadge Municipal Housing Corporation to The Thunder Bay District Social Services Administration Board dated January 29, 2014 regarding the request to waive the 50% claw back and reclassify project in difficulty.
- 03** Correspondence from the Corporation of the Town of Atikokan dated January 13, 2014, Council Resolution regarding the proposed new police billing model.

RESOLUTION NO. 2014-50

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: correspondence items O6-01 to and 06-03 be received and filed.

CARRIED

07 PETITIONS

None.

08 BY-LAWS

None

09 NEW BUSINESS

- 01** Administration Report No. PW2014-01, submitted by Omer Collins, Public Works Superintendent dated February 18, 2014, regarding 2013 Water Treatment Subsystem Class I & Water Distribution Subsystem Class I Annual Report.

RESOLUTION NO. 2014-51

Moved by: Councillor Hunter

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Council is in receipt of Administration Report No. PW2014-01, submitted by Omer Collin, Public Works Superintendent, dated February 18, 2014, regarding "2013 Water Treatment subsystem Class I & Water Distribution subsystem Class I Annual Report, which is accepted as received.

CARRIED

- 02** Administration Report No. PW2014-02, submitted by Omer Collins, Public Works Superintendent dated February 18, 2014, regarding 2013 Wastewater Collection System Class II and Wastewater Treatment System Class I Annual Report.

MINUTES OF MEETING

FEBRUARY 26, 2014

RESOLUTION NO. 2014-52

Moved by: Councillor Jaunzarins

Seconded by: Councillor Hunter

RESOLVED THAT: Council is in receipt of Administration Report No. PW2014-02, submitted by Omer Collin, Public Works Superintendent, dated February 18, 2014, regarding "2013 Wastewater Collection System Class II & Wastewater Treatment System Class I" Annual Report, which is accepted as received.

CARRIED

- 03** Notice regarding the 2014 Northwestern Ontario Municipal Association Annual General Meeting, being held in Fort Frances, Ontario on April 23, 24 & 25, 2014.

RESOLUTION NO. 2014-53

Moved by: Councillor Jaunzarins

Seconded by: Councillor Hunter

RESOLVED THAT: Council is in receipt of notice regarding the 2014 Northwestern Municipal Association Annual General Meeting being held in Fort Frances, Ontario on April 23, 24 & 25, 2014.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review, the following Council and/or Staff members will attend, such as:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Mayor John MacEachern | |
| <input type="checkbox"/> Councillor Donna Jaunzarins | <input type="checkbox"/> Councillor Connie Hunter |
| <input type="checkbox"/> Councillor Natalie Labbee | <input type="checkbox"/> Councillor Sheldon Plummer |
| <input type="checkbox"/> Other: _____ | |

CARRIED

- 04** Administration Report No. PW2014-03, submitted by Omer Collins, Public Works Superintendent dated February 20, 2014, regarding Landfill site hours of operation.

RESOLUTION NO. 2014-54

Moved by: Councillor Labbée

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Council is in receipt of Administration Report No. PW2014-03, submitted by Omer Collin, Public Works Superintendent, dated February 20, 2014, regarding Landfill site hours of operation.

AND BE IT RESOLVED THAT: upon the conclusion of Councils review herein, Council accepts option:

- ☒ Accept the recommendation to reduce the operating hours at the landfill site to 3 days a week and look at the job description and the possibility of making the position of landfill site attendant a part time position which could be alternated by 2 attendants bi-weekly.
- ☐ Do not accept the recommendation and review other options.

CARRIED

10 OLD BUSINESS

None

MINUTES OF MEETING

FEBRUARY 26, 2014

11 REPORTS AND COMMITTEES

- 01** Minutes of Meetings: Manitouwadge Municipal Housing Corporation Board held on December 17, 2013.

RESOLUTION NO. 2014-55

Moved by: Councillor Labbée

Seconded by: Councillor Hunter

RESOLVED THAT: Council is in receipt of the Minutes of Manitouwadge Municipal Housing Corporation Board held on December 17, 2013, which are accepted as received.

CARRIED

- 02** Minutes of Meetings: Manitouwadge Municipal Housing Corporation Board held on January 21, 2014.

RESOLUTION NO. 2014-56

Moved by: Councillor Labbée

Seconded by: Councillor Jaunzarins

RESOLVED THAT: Council is in receipt of the Minutes of Manitouwadge Municipal Housing Corporation Board held on January 21, 2014, which are accepted as received.

12 MOTIONS AND NOTICES OF MOTION

None.

13 RESOLUTION TO GO INTO CLOSED SESSION

None.

14 ADJOURNMENT

RESOLUTION NO. 2014-57

Moved by: Councillor Hunter

Seconded by: Councillor Labbée

RESOLVED THAT: the Regular Meeting adjourn at the hour of 7:35 p.m.

CARRIED

Acting Mayor Sheldon Plummer

Margaret Hartling, Treasurer/Deputy Clerk



STATEMENT OF DISBURSEMENTS

☐ DEPUTY CLERK

Payroll Disbursements - Council Report

<u>Payroll Date</u>		<u>Amount</u>
Mar. 7/14	Regular	\$ 83,944.79
2014-04		<u>\$ 83,944.79</u>

TOWNSHIP OF MANITOUWADGE

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Mar 06, 2014

Time : 1:43 pm

Vendor : 1143301 To ZENGO01
 Cheque Dt. 20-Feb-2014 To 06-Mar-2014
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
3693	25-Feb-2014	COLLI01	COLLIN, OMER	Issued	41	C	187.27
3694	25-Feb-2014	CUPEL01	CANADIAN UNION OF PUBLIC EMPLOYEES	Issued	41	C	745.41
3695	25-Feb-2014	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	41	C	27,994.76
3696	25-Feb-2014	MACEA01	MACEACHERN, JOHN	Issued	41	C	290.00
3697	25-Feb-2014	MINIS03	MINISTER OF FINANCE	Issued	41	C	2,680.38
3698	25-Feb-2014	OMERS01	OMERS	Issued	41	C	21,636.78
3699	25-Feb-2014	RECEI01	RECEIVER GENERAL	Issued	41	C	20,564.04
3700	25-Feb-2014	SHAWC01	SHAW CABLESYSTEMS G.P.	Issued	41	C	121.81
3701	25-Feb-2014	WSIB01	WSIB	Issued	41	C	3,210.42
3702	06-Mar-2014	ACKLA01	ACKLANDS - GRAINGER INC.	Issued	51	C	95.43
3703	06-Mar-2014	AJSTO01	AJ STONE COMPANY LTD.	Issued	51	C	505.11
3704	06-Mar-2014	ALSLA01	ALS LABORATORY GROUP	Issued	51	C	2,173.22
3705	06-Mar-2014	AMCO01	AIRPORT MNGMNT COUNCIL OF ONTARIO	Issued	51	C	423.75
3706	06-Mar-2014	BLUEW01	BLUEWAVE ENERGY	Issued	51	C	18,630.69
3707	06-Mar-2014	CALGA01	CAL-GAS INC.	Issued	51	C	15,411.58
3708	06-Mar-2014	CAPRI01	CAPRI RESTAURANT	Issued	51	C	78.98
3709	06-Mar-2014	CIMCO01	CIMCO REFRIGERATION	Issued	51	C	3,522.78
3710	06-Mar-2014	CLEAN02	CLEAN-SWEEP	Issued	51	C	1,638.50
3711	06-Mar-2014	DISNE01	DISNEY MOVIE CLUB	Issued	51	C	47.40
3712	06-Mar-2014	EMCOC01	EMCO CORP./WESTERN SUPPLIES	Issued	51	C	7,874.53
3713	06-Mar-2014	ENVIR01	ENVIROGATE EVENT MNGMNT INC.	Issued	51	C	1,678.05
3714	06-Mar-2014	GREAT01	GREAT-WEST LIFE ASSURANCE CO.	Issued	51	C	17,272.04
3715	06-Mar-2014	GUILL01	GUILLEVIN INTERNATIONAL	Issued	51	C	253.80
3716	06-Mar-2014	HARTL01	HARTLING, MARGARET	Issued	51	C	56.50
3717	06-Mar-2014	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	51	C	9,981.12
3718	06-Mar-2014	KERST01	KERSTER, CECILE	Issued	51	C	613.47
3719	06-Mar-2014	LAKEH06	LAKEHEAD MEDIA SERVICES LTD.	Issued	51	C	77.97
3720	06-Mar-2014	MACEA01	MACEACHERN, JOHN	Issued	51	C	795.00
3721	06-Mar-2014	MANIT10	MANITOUWADGE PHARMACY	Issued	51	C	45.06
3722	06-Mar-2014	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	51	C	4,904.41
3723	06-Mar-2014	MCCLO01	MCCLOSKEY, PAULA	Issued	51	C	1,500.00
3724	06-Mar-2014	MINIS04	MINISTER OF FINANCE	Issued	51	C	60,977.00
3725	06-Mar-2014	NORTH13	NORTH STAR LINEN & UNIFORM	Issued	51	C	647.82
3726	06-Mar-2014	NOSPW01	NOSPPWA	Issued	51	C	70.00
3727	06-Mar-2014	ONTAR06	ONTARIONEWSNORTH.COM	Issued	51	C	120.00
3728	06-Mar-2014	ORFA01	ORFA	Issued	51	C	796.65
3729	06-Mar-2014	PAULD01	PAUL DALLAIRE WELDING	Issued	51	C	758.68
3730	06-Mar-2014	PPESO01	PPE SOLUTIONS INC.	Issued	51	C	550.14
3731	06-Mar-2014	PUROL01	PUROLATOR COURIER	Issued	51	C	16.43
3732	06-Mar-2014	RECEI01	RECEIVER GENERAL	Issued	51	C	21,474.72
3733	06-Mar-2014	REIDE01	REID, ELAINE	Issued	51	C	1,000.00
3734	06-Mar-2014	SLING01	SLING CHOKER MFG. (HEMLO) LTD.	Issued	51	C	91.12
3735	06-Mar-2014	TBAYT01	TBAYTEL	Issued	51	C	600.93
3736	06-Mar-2014	TECHS01	TECH STANDARDS & SAFETY AUTH.	Issued	51	C	100.00
3737	06-Mar-2014	THUND06	THUNDER BAY DISTRICT HEALTH UNIT	Issued	51	C	4,054.00
3738	06-Mar-2014	TOROM02	TOROMONT INDUSTRIES LTD.	Issued	51	C	575.17
3739	06-Mar-2014	VALHA01	VALHALLA INN - THUNDER BAY	Issued	51	C	134.47
3740	06-Mar-2014	WORKE01	WORK EQUIPMENT LTD.	Issued	51	C	149.50
3741	06-Mar-2014	XEROX01	XEROX CANADA LTD.	Issued	51	C	214.18

Total Computer Paid : 257,341.07

Total EFT PAP : 0.00

Total Paid : 257,341.07

Total Manually Paid : 0.00

Total EFT File : 0.00

Enhancing Green Spaces
in Communities



RECEIVED

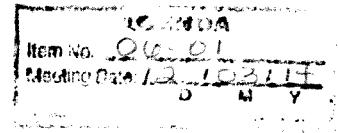
FEB 27 2014

THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Mise en valeur des espaces
verts au sein des collectivités

February 22, 2014

Mrs. Cecile Kerster
Township of Manitouwadge
1 Mississauga Drive
Manitouwadge, Ontario P0T 2C0



Dear Mrs. Kerster :

This letter is to invite the Township of Manitouwadge to the 2014 Edition of Communities in Bloom Ontario.

Communities in Bloom is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community involvement and the challenge of a national program.

Communities have recognized numerous benefits from participating in the program: increased civic pride and community involvement, valuable information and feedback from the judges, positive benefits for tourism and improved quality of life.

Your community is invited to participate in the Ontario edition. Municipalities obtain all benefits of participation such as networking, promotion, and information exchange and, most importantly, an in-depth evaluation by professional volunteer judges but are not competing with other municipalities.

Also, take advantage of a CIB info session to get the most out of the program. We are planning workshops in the Municipality of Southwest Middlesex, in the Town of Greater Napanee and in Muskoka Lakes (dates to be confirmed); sessions will run from 10:00am to 2:00pm, registration is complimentary and a light lunch will be served. Experts will discuss the criteria: Tidiness, Environmental Awareness, Heritage Conservation, Landscape Areas, Tree/Urban Forestry and Floral Displays along the essence of the program, Community Involvement.

The 2014 Ontario Provincial Awards, hosted by the Municipality of Lambton Shores, will be on Saturday September 13.

You will find enclosed program information:

- the registration is online at www.communitiesinbloom.ca/cib2014 **to be completed by May 1st, 2014**
- contact us at 1-888-991-9319 or bloom@cib-cef.com for any further information.

Hopefully, our invitation will be of interest to your community.

Sincerely,

Martin Quinn, Chair
Communities in Bloom Ontario
c.c. Mayor and Council

Registration information enclosed on reverse



***An Invitation to participate in a program that will
showcase, involve and benefit your community***

Since 1995, communities have recognized numerous benefits from participating in the program:

Economic benefits

- Best practices and information exchange to maximize effectiveness of expenditures
- Valuable information and feedback from the judges
- Marketing and promotional opportunities
- Positive benefits for the tourism, hospitality and retail industries

Social benefits

- Increased civic pride, community involvement and improved quality of life
- Mobilization of citizens, groups, businesses and municipality working together
- Participation from all ages and walks of life learning more about their community
- Information exchanges with provincial, national and international communities

Environmental stewardship through the enhancement of green spaces

- Improving air quality through tree planting and preservation of green spaces
- Improvements in energy and water conservation
- Awareness of environmental sustainability

Your community is invited to participate in 2014 to be evaluated or to learn about the program:

Population Category (community is evaluated):

- jury formed of two volunteer judges visits and evaluates the community to provide a **feedback report, mention and bloom rating** : the evaluation will be planned for one day unless otherwise requested
- evaluation can be done to receive a **bloom rating**, to learn about the program and to participate in challenges with other communities of similar population sizes:

☐ Up to 5,000: \$ 350 + \$ 45.50 HST = \$ 395.50

☐ 5,001 to 10,000: \$ 500 + \$ 65.00 HST = \$ 565.00

☐ 10,001 to 20,000: \$ 600 + \$ 78.00 HST = \$ 678.00

☐ 20,001 to 50,000: \$ 750 + \$ 97.50 HST = \$ 847.50

☐ Over 50,000 : \$ 850 + \$ 110.50 HST = \$ 960.50

Note: accommodation may be requested if community requires evaluation to be done over two days

Friends Category (community is not evaluated):

- community is not evaluated but becomes part of the **Communities in Bloom network**

☐ \$ 225 + \$ 29.25 HST = \$ 254.25

Registration is done online at www.communitiesinbloom.ca/cib2014 **to be completed by May 1st, 2014**

For any further information, please contact us at:

Communities in Bloom Ontario

Tel: 1-888-991-9319

Email: bloom@cib-cef.com



How to Participate in Communities in Bloom

www.communitiesinbloom.ca

People, Plants and Pride...Growing Together

THE PROGRAM

Communities In Bloom is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community participation and the challenge of a national program, with focus on enhancing green spaces in communities. National beautification programs have flourished in Europe – including Great Britain, France and Ireland – for decades, and were the inspiration for Communities in Bloom.

The program began in 1995 with 29 Canadian communities and has grown to improve the quality of life in hundreds of participating communities in the provincial, national and international editions.

All communities are invited to participate in the provincial or national editions, within their population category.

Trained volunteer judges travel across Canada during the summer to evaluate communities and the overall contributions of municipality, businesses & institutions and residents, including volunteer efforts in regards to the following criteria:

Tidiness. Includes an overall tidiness effort. Elements for evaluation are green spaces (parks, etc.), medians, boulevards, sidewalks, streets; municipal, commercial, institutional and residential properties; ditches, road shoulders, vacant lots and buildings; weed control, litter clean-up (including cigarette butts and gum), graffiti and vandalism programs.



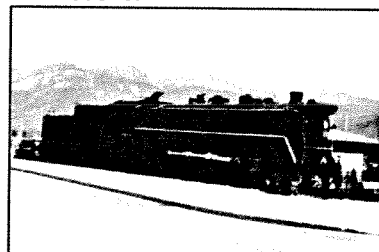
< Sun Rivers Resort Community, BC - Tidiness Award Winner, presented by Natura

Environmental Action. Includes efforts and achievement with respect to: policies, by-laws, programs and best practices, 3-R initiatives (reduce/reuse/recycle), waste reduction, composting sites, hazardous waste collections, water conservation, naturalization, and environmental stewardship activities under the guiding principles of sustainable development pertaining to green spaces.



Yarmouth, NS - Environmental Action Award Winner, presented by the Canadian Nursery and Landscape Association

Heritage Conservation. The criteria includes efforts to preserve heritage within their community. Priority in evaluation is given to natural heritage, as well as the integration of landscape and streetscapes as it pertains to the built heritage of a community. Also consists of preservation of cultural heritage which includes monuments, memorials, artefacts, museums and history, archives, traditions, customs, festivals and celebrations.



Jasper, AB - Heritage Conservation Award Winner, presented by Beauti-Tone

Urban Forestry. Includes the efforts with regards to written policies, by-laws, standards for tree management (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, tree inventory, Integrated Pest Management (IPM), heritage, memorial and commemorative trees.



< Brandon, MB - Urban Forestry Award Winner, presented by CN

Landscape. This section of the evaluation supports all efforts to create an environment showcasing the overall surroundings. The overall plan and design must be suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; balance of plants, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers.



Southwest Middlesex, ON - Landscape Award Winner, presented by Scotts® Turf Builder®

Floral Displays. Evaluates efforts to design, plan, execute, and maintain floral displays. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses) in the context of originality, distribution, location, diversity and balance, colour, and harmony. This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.



Boisseguin, MB - Floral Displays Award Winner, presented by the National Capital Commission

PROGRAM STRUCTURE

Communities in Bloom is designed to be a continuous community improvement program. It is divided into three phases: Provincial, National and International.

Provincial Editions

Communities participate with other communities in their population category within their province. Provincial judges evaluate the communities on the criteria previously listed and award a certificate with a rating of 1 to 5 blooms (5 being the highest ranking) at a provincial awards ceremony in the fall. Any community is allowed to participate in a non-competitive category either to learn about the program or, if they are past participants, to maintain their initiatives, program and committees.

The provincial editions may also include a non-competitive Mentoring category, where an experienced community guides a new community through the process of their first participation. Each provincial organization also offers special programs and categories specific to provincial context and objectives.

PROGRAM COMMITMENT

The participating communities have a responsibility to:

- Involve the entire community to participate (with the support of municipal council)
- Prepare for the judging during the summer
- Provide lodging for 1 or 2 nights for 2 judges.
- Provide transportation for the judges to and from the nearest airport/train station.
- Attend the Provincial and/or National awards ceremonies.
- Pay a registration fee, based on population categories and level of competition.

THE JUDGES' VISIT – USEFUL TIPS

- Prepare information that addresses all criteria in the evaluation form.
- Make good use of the time spent by the judges in your community, to benefit from their expertise.
- The judges' itinerary should include all of the criteria.
- Provide the judges with the opportunity to interact with key individuals and network in your community.
- Let them see that you are proud of your achievements.

PROGRAM BENEFITS

Communities have recognized numerous benefits from participating in the program:

- Increased civic pride and community involvement
- Environmental stewardship through the enhancement of green spaces
- Mobilization of citizens, groups, organizations, businesses and the municipality
- Best practices and Information exchange
- Valuable information and feedback from the judges
- Economic development and increased property values
- Marketing and promotional opportunities
- Positive benefits for the tourism, hospitality and retail industries
- Improved quality of life
- Participation from all ages and walks of life of the community

AWARDS CEREMONIES

The Provincial Awards Ceremonies will be held in the Municipality of Lambton Shores on September 13, 2014 and will include presentations and awards to all participants along with the judges' feedback.

The National Awards Ceremonies will be held in the City of Charlottetown, in conjunction with the National Symposium on Parks and Grounds, from September 17 to 20, 2014. All National Finalists are encouraged to attend. The communities are showcased by means of community exhibits and promotional material.

OUTSTANDING ACHIEVEMENT AWARDS

Awards are also part of the provincial and national editions and recognize exemplary achievement in each criteria, plus other special initiatives.

PROCESS FOR PARTICIPATION

Registrations

Helpful Information on the program and the evaluation form are available by contacting the National Office or the Provincial Organizations by visiting: www.communitiesinbloom.ca.

Registration can be done through the provincial organizations or the Communities in Bloom National Office.

Your Local Committee

The committee is usually composed of local citizens, including one member of council and members of associations, businesses and organizations interested in horticulture, heritage and improving community life.

The committee's objectives are:

- To involve the community by means of local contests, which increase awareness about the program, its benefits and opportunities
- To act as a liaison with the municipal authorities and Communities in Bloom?

Minto, ON - Land Reclamation Award Winner, presented by The Butchart Gardens



Bloom Ratings

Communities are rated from 1 to 5 blooms

Up to 55 points:	1 bloom
56-63 points:	2 blooms
64-72 points:	3 blooms
73-81 points:	4 blooms
82 points and more:	5 blooms

Budget

While participation in the program does not require considerable financial resources, obtaining funds to promote the program, involve the community, honour participants and volunteers, attend the award ceremonies, etc. is recommended. It is suggested for the community to prepare an estimated budget and to find sources of funding, such as fundraising programs, community events, etc. Communities in Bloom can provide fundraising ideas and examples from other communities.



112 Terry Fox
Kirkland QC H9H 4M3
Tel.: 1-888-991-9319
bloom@clb-cef.com
www.cibontario.ca
www.communitiesinbloom.ca

Cecile Kerster

AGENDA	
Item No.	06-02
Meeting Date:	12-03-14

From: AMO Communications <communicate@amo.on.ca>
Sent: February 24, 2014 4:27 PM
To: ckerster@manitouwadge.ca
Subject: AMO BREAKING NEWS - Bill 69

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

February 24, 2014

Prompt Payment Act, 2013 – Immediate Municipal Action Required

Bill 69, *The Prompt Payment Act, 2013* has been referred to the Standing Committee on Regulations and Private Bills of the Ontario Legislature. Municipalities are urged to write to the members of the Standing Committee, the party leaders and their local MPPs. Following is a sample letter municipalities can use to voice their concerns.

The Prompt Payment Act, a Private Members Bill proposed by Liberal MPP Steven Del Duca will set strong limits on municipalities' freedom of contract for construction and infrastructure projects if it is passed without amendment. To ensure contractors and sub-contractors are paid quickly when they undertake work, the Act would:

- Amend all construction contracts to conform – no ability to negotiate payment terms;
- Eliminate any hold-back (including warranty and maintenance) beyond that allowed under the *Construction Liens Act* and allow one day to release that hold back;
- Not permit payments tied to contract or construction milestones;
- Require progress payments every 31 days or less;
- Deem payment applications as accepted within 10 days unless the payer provides written notice and full particulars;
- Payment applications can be based on services performed or materials delivered – or services and materials to be supplied;
- Allow suspension or termination of a contract if progress payments are not paid on time; and
- Allow contractors to request financial information regarding the construction owners' viability to undertake a project without limit.

Bill 69 provides for extremely short payment timelines that will not allow for appropriate review of work and certification of the payments process. The Bill could result in costly work stoppages and restarts and potential litigation to settle disputes.

AMO is requesting that Bill 69, *The Prompt Payment Act, 2013* be amended to allow municipalities to continue to exert prudent stewardship over public financial resources by:

- reflecting more realistic timelines for payments in infrastructure projects;
- allowing time for due diligence before accepting work and certifying payments; and
- allow payments to continue to be tied to project milestones;

AMO Contact: Craig Reid, Senior Advisor, E-mail creid@amo.on.ca, 416.971.9856 ext. 334.

Members of the Standing Committee on Regulations and Private Bills

c/o Valerie Quioc Lim, Committee Clerk

valerie_quioc@ontla.ola.org

Local MPPs

Dear ()::

Re: Bill 69, *The Prompt Payments Act, 2013* - An Act respecting payments made under contracts and subcontracts in the construction industry

I am writing to you today regarding Bill 69, *The Prompt Payments Act, 2013*. This legislation will have significant impacts on my municipalities' ability to manage taxpayer funds prudently in construction and infrastructure contracts. If it is passed as is, Bill 69 could negatively impact municipalities, other public sector organizations, provincial government ministries and agencies as well as potentially residents and homeowners.

In particular, Bill 69 will limit our ability to contract for the best payment arrangements to safeguard public funds in each construction project we manage. It imposes unrealistic and imprudent timelines for payment and to review work and certify payments; limits our ability to hold back reserves for warranty and maintenance; and does not reflect the complex nature of financial arrangements under large infrastructure projects.

As a result, we are requesting that Bill 69 be amended to:

- reflect more realistic timelines for payments in infrastructure projects;
- allow time for due diligence before accepting work and certifying payments; and
- allow payments to continue to be tied to project milestones;

Sincerely,

(Name)

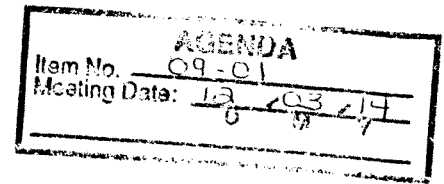
cc: The Honourable Kathleen Wynne, Premier of Ontario
The Honourable Linda Jeffrey, Minister of Municipal Affairs and Housing
Steven Del Duca, MPP, Vaughan
Andrea Horwath, NDP Leader
Tim Hudak, PC Leader

PLEASE NOTE AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these

broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.

PUBIC WORKS
ADMINISTRATION REPORT
TOWNSHIP OF MANITOUWADGE



DATE: March 06, 2014

NUMBER: PW2014-04

SUBJECT: Landfill site review

SUBMITTED BY: Omer Collin, Public Works Superintendent

Background:

Many factors are considered when planning for a landfill site approval. Things to consider are amount of trash that may be generated over a certain amount of time, size of work area needed (footprint) and also amount of property needed to accomplish all the workings of a landfill site, as opposed to a dump site where all you need is a hole in the ground and once it's full, you bury it. Once all these factors are considered and approvals are met, you get a C of A, Certificate of Approval and this becomes your working guide until it is either amended or you face closure from either reaching maximum volume allowed or you run out of space in your footprint.

Discussion:

In order to establish the remaining landfill site life expectancy the auditors need a site survey every five years to determine how much money we should be putting away for a site closure which is inevitable once you start filling a site. The 2009 survey showed a significant decrease in life expectancy and they requested that we get a site survey done every 3 years as opposed to every 5 years so that we may get a better picture of the future life span moving forward.

From that 2009 survey information I also looked at what I could possibly do to help increase our landfill site life span and discovered that compaction was the solution. We bought a used loader and filled the tires with foam to not only help eliminate flat tires but to also increase the overall weight of the machine so that we could get better compaction by driving over the garbage, then covering it with soil as per our C of A.

We thought we were doing well but the 2013 site survey revealed that we didn't gain much time, we only gained a ½ year of life. Although we gained a ½ year over the 3 years of working with the loader we did not take into account the amount of demolitions that occurred and ended up at the landfill site since the 2009 survey.

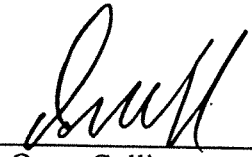
Our landfill site yearly volumes are measured by the amount of garbage we actually pick up every week and the consultants use a formula to estimate normal yearly drive in traffic for the annual report but this formula does not take into account the amount of demolition projects that may be occurring yearly and only a site survey as we currently do can determine these amounts.

Recommendations:

I believe the 2013 Topographic Survey and Volume Estimates submitted by the KGS Group and also the Waste Compaction Report also submitted by KGS Group (council's package) to be beneficial information and along with our request for the footprint expansion and landfill site total volume increased would put our landfill life in a very good position of over the 50 year mark.

My recommendation would be option B)

Submitted by:



Omer Collin
Public Works Superintendent



Kontzamanis|Graumann|Smith|MacMillan|Inc.

November 4, 2013

File No. 13-0899-003



Suite 301A
1001 William Street
Thunder Bay,
Ontario
P7B 6M1
807.623.2195
fax: 807.473.5671
www.ksgroup.com

Township of Manitouwadge
1 Mississauga Drive
Manitouwadge, Ontario
P0T 2C0

ATTENTION: Omer Collin
Public Works Superintendent

RE: Topographic Survey and Volume Estimate – Manitouwadge Landfill

Dear Mr. Collin:

Kontzamanis Graumann Smith MacMillan (KGS Group) is pleased to provide the Township of Manitouwadge with this letter report outlining the results of the Limited Topographic Survey of the waste placement area at the Manitouwadge Landfill (Figure 1). The purpose of the work was to estimate the volume of in-situ waste and cover material in order to determine the remaining life expectancy of the landfill.

1.0 SCOPE OF WORK

The scope of work for the project included the following:

- Conduct a topographic survey using a survey grade Global Positioning System (GPS) of the waste placement area at the landfill.
- Provide the Township with an updated topographic plan; and
- Provide an insitu waste volume estimate and estimate of remaining life expectancy of the landfill.

2.0 SURVEY METHEDOLOGY

The topographic survey was completed on May 5, 2013 by KGS Group personnel using a survey grade GPS, and was limited to the active waste disposal area.

Existing iron bars from the 2009 landfill survey were utilized to combine the 2009 and 2013 surveys. The updated topographic plan of the landfill site is included as Figure 2. The base elevation (i.e. estimated ground elevation) used in the survey and subsequent volume estimates was El. 316m.

3.0 RESULTS AND DISCUSSION

Based on the results of the 2013 survey, an estimated 18,589 m³ of waste and cover material has been placed at the site since 2009. This would equate to an average fill rate of 4,647 m³ per year. The estimated total volume of insitu waste and cover material is 174,036m³.

The maximum capacity of the landfill under the current C of A (No. A591707) is estimated at approximately 232,500 m³. Based on an estimated volume of insitu waste and cover material of 174,036 m³ and an annual fill rate of 4,647 m³, the remaining life expectancy of the landfill is approximately 12.5 years. An increase or decrease in yearly fill rate will shorten or lengthen the life expectancy of the landfill.

The township has submitted an application to the Ministry of Environment (MOE) for the addition of a down gradient containment attenuation zone and to expand the existing footprint of the landfill. If the proposed 1.5 ha footprint expansion is approved by the MOE, then the landfill footprint will increase to 5.5 ha and the estimated capacity of the landfill would increase to 329,000 m³, extending the life expectancy of the landfill to 33 years. Again, any increase or decrease in the yearly fill rate will shorten or lengthen the life expectancy of the landfill.

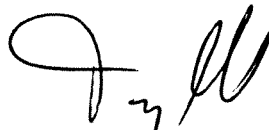
We trust that the above meets with the Townships requirements. Should you have any questions or require further information then please contact Mr. Tony Gallo in our Thunder Bay Office.

Prepared By:

Approved By:



for Gary Crewdson, Hon. B.Sc.
Environmental Scientist



Tony Gallo, M.Sc.
Senior Environmental Scientist

GC/mgr
Enclosure



November 4, 2013

File No. 13-0899-003

Suite 301A
1001 William Street
Thunder Bay,
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P7B 6M1
807.623.2195
fax: 807.473.5671
www.kgsgroup.com

Township of Manitouwadge
1 Mississauga Drive
Manitouwadge, ON
P0T 2C0

ATTENTION: Mr. Omer Collins
Public Works Superintendent

RE: Waste Compaction – Manitouwadge Landfill

Dear Mr. Collins:

Kontzamanis, Graumann, Smith, MacMillan Inc. (KGS Group) is pleased to provide the Township of Manitouwadge with this letter comparing the compaction abilities of a landfill compactor vs. a front end loader for waste management at the Manitouwadge Municipal Landfill.

1.0 OVERVIEW

In general, small municipal landfills lack the equipment necessary to allow for efficient compaction of municipal wastes. Such is the case for the Manitouwadge landfill (Appendix A, Photos 1, 2). Efficient compaction reduces waste volumes allowing for a longer landfill lifespan, thus reducing capital expenditures on acquiring and certifying a new landfill site, which can take a decade or more in time, and cost millions.

Additional benefits of increased waste compaction include reducing the amount of light materials such as plastic bags, which under current practices, are often transported to areas around and off the landfill site by the wind. Currently, at the Manitouwadge landfill, workers are covering the waste with a substantial amount of fill to keep the lighter waste from blowing away (Appendix A, Photos 3, 4). This fill adds to the insitu volume of the landfill, further decreasing its lifespan.

2.0 COMPARISON OF COMPACTION METHODOLOGY

Compaction of landfill wastes is generally completed using a landfill compactor, which is a machine specifically designed to compact waste at a landfill.

FIGURES

Currently, waste at the Manitouwadge landfill is compacted using a front end loader. To compare and contrast compaction rates, KGS Group has used equipment values for the CAT® model landfill compactor 816F2 and the front end loader currently used at the site (a T16 Hyundai HL).

Compaction of underlying material is dependent on the weight of the machine, and the contact of the machine with the material.

If the weight of a front end loader and a landfill compactor are similar, it is reasonable to suggest an ability to compare the two models compaction rates. This can be completed by estimating the pounds per square inch (PSI) exerted by the tires on each machine on the underlying material. As outlined below, pounds per square inch exerted by the wheels onto underlying waste can be estimated by dividing the weight of the machine by the amount of surface area on the ground:

$$PSI = \frac{Force}{Area}$$

Surface area of the front end loader tires on the ground was determined using the formula outlined below, where the width and the diameter of one tire is divided by the amount of the machines tire applying force to the ground (estimated at 1/8), multiplied by the amount of tires on the machine (4).

$$SA(inch^2) = \left(\frac{width \times diameter}{8} \right) \times 4$$

Surface area of the landfill compactor tires, which have teeth, was estimated using the following equation where the width and the diameter of one tire is divided by the approximate width and diameter of the total amount of "tips" on one tire (1/4). This value is then divided by the amount of the machines tire applying force to the ground (estimated at 1/8), multiplied by the amount of tires on the machine (4).

$$SA(inch^2) = \left(\frac{(width \times diameter) \left(\frac{1}{4} \right)}{8} \right) \times 4$$

3.0 RESULTS AND DISCUSSION

The following table (Table 1) compares the front end loader currently used at the site vs. a CAT® model landfill compactor of a similar weight^[1,2]. The teeth on the wheels of the landfill compactor increases PSI on underlying waste by a factor of 4.75. The ratio of weight to surface area between the compactor "tips" vs. the loader tires suggests that the compactor has 4.75x the ability to compact waste then the loader of the same weight.

Table 1: Comparison of a Loader vs. a Compactor

Model	Tire Surface Area (inch²)	Tire teeth* Surface Area (inch²)¹	Weight of Model (lbs)	PSI each machine has on underlying material	PSI compactor with teeth* has on underlying material
816F2 Landfill Compactor	994	249	52364	53 PSI	210 PSI
T16 Hyundai HL Front End Loader	1140	n/a	50000	44 PSI	n/a

*1. The term "teeth" represents the tips or chopper components of compactor wheels that enable a smaller surface area for greater focused compaction (Appendix A, Photo 5 and 6).

The ratio of increased compaction can be used to give an estimate of the difference between the projected lifespan of the Manitouwadge landfill, using the current front end loader, vs. a landfill compactor. Survey data collected by KGS Group at the Manitouwadge landfill in 2009 and 2013^[3,4] suggests an approximate increase rate in insitu volume of fill (waste and cover material) to be 4,647m³ per year. The maximum capacity for the landfill, as dictated by its current C of A is 232,000m³. Currently, the volume of insitu fill at the landfill, determined from 2013 survey data, is 174,036m³. Assuming the annual fill rate remains constant, and the means of compacting the waste continues to be the loader presently being used for the task, the life expectancy of the landfill is approximately 12.5 years.

Assuming wastes deposited at the landfill achieves a compaction value of 4.75 times utilizing the landfill compactor vs. the front end loader, the lifespan of the landfill site could potentially increase to approximately 59 years.

In conclusion, the results of the comparison suggest that a landfill compactor for use at the Manitouwadge landfill would be beneficial for the municipality in terms of the following:

- Increasing the life expectancy of the landfill resulting in a reduction of annual funds to be saved for the future closure of the landfill, as per the requirements set out as part of the Landfill Financial Assurance process.
- Reduce the amount of cover material required on a daily and weekly basis, thereby reducing landfill operating costs.

In addition to the above, it should be noted that there would be a cost to the Municipality for the purchase of the compactor. The cost of a typical re-furbished compactor is in the order of \$200,000 - \$300,000. Some of this cost can be offset by lower operating costs at the landfill. In addition, the cost of a compactor is insignificant in comparison to the cost of sitting and developing a new landfill site.

4.0 THIRD PARTY USE OF REPORT

This report has been prepared for the Township of Manitouwadge to whom this report has been addressed and any use by a third party, or any reliance on or decisions made based on it, are the responsibility of such third parties. KGS Group accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions undertaken based on this report.

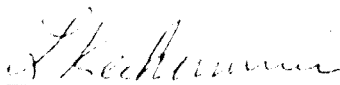
5.0 STATEMENT OF LIMITATIONS

KGS Group prepared this report in a professional manner using the degree of skill and care exercised for similar projects under similar conditions by reputable and competent environmental consultants. The information contained in this report, including its conclusions, is based on the information that was made available to KGS Group during the investigation and upon the services described, which were performed within the time and budgetary requirements of the Township of Manitouwadge. As the report is based on the available information, some of its conclusions could be different if the information upon which it is based is determined to be false, inaccurate or contradicted by additional information.

KGS Group makes no representation concerning the legal significance of its finding or the value of the property investigated. KGS Group has no contractual liability to third parties for the information or opinions contained in this report.

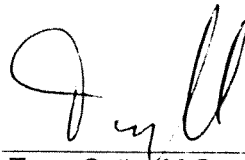
We trust that the above meets with your requirements. Should you have any questions or require further information, please contact the undersigned.

Prepared By:



Leah Kerkermeier, M. Sc
Environmental Scientist

Approved By:



Tony Gallo, M.Sc.
Senior Environmental Scientist

LK/mgr
Enclosure

APPENDICES



Photo 1 – View of Waste Dumping Area

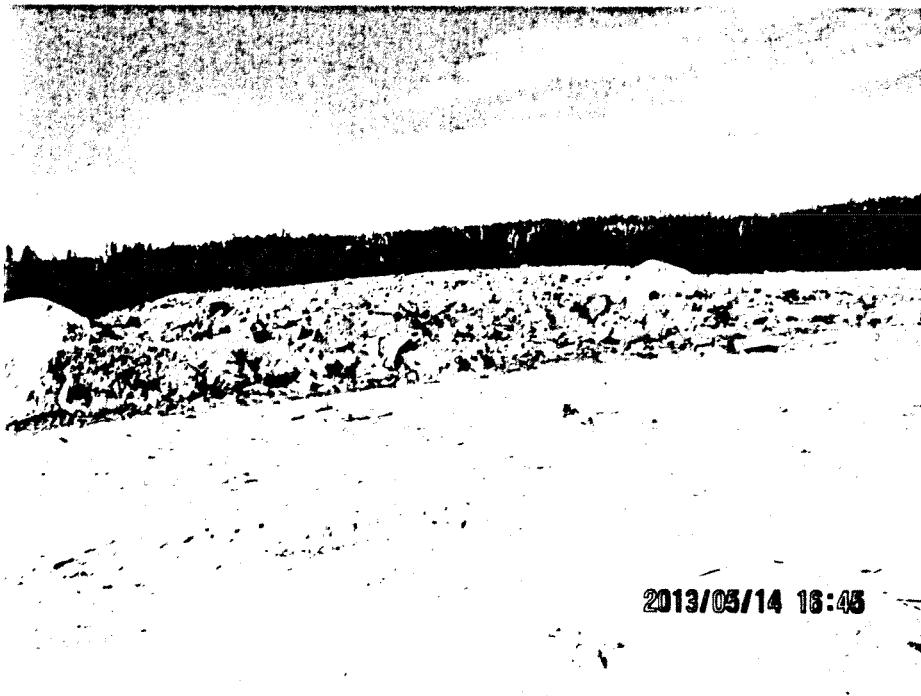


Photo 2 – View of Household Waste Dumping Area



Photo 3 – View of Waste Site Covered in Sand Cover



Photo 4 – View of Sand Berm at Waste Site



Photo 5 – Example of a Tip Found on Compactor Wheels

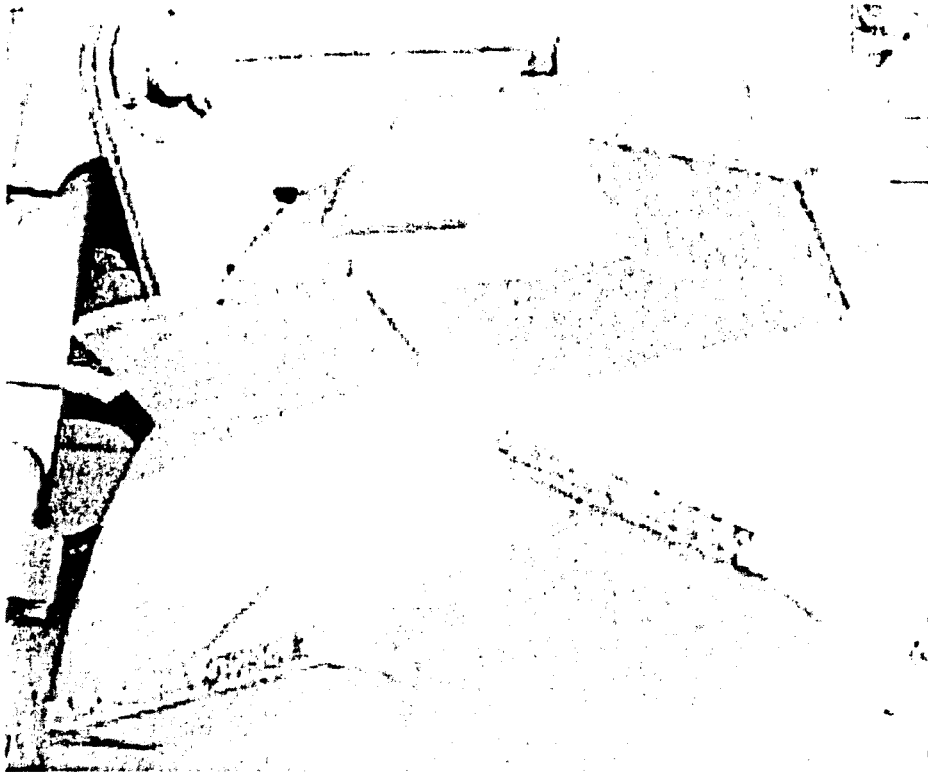


Photo 6 – Example of a Chopper Found on Compactor Wheels

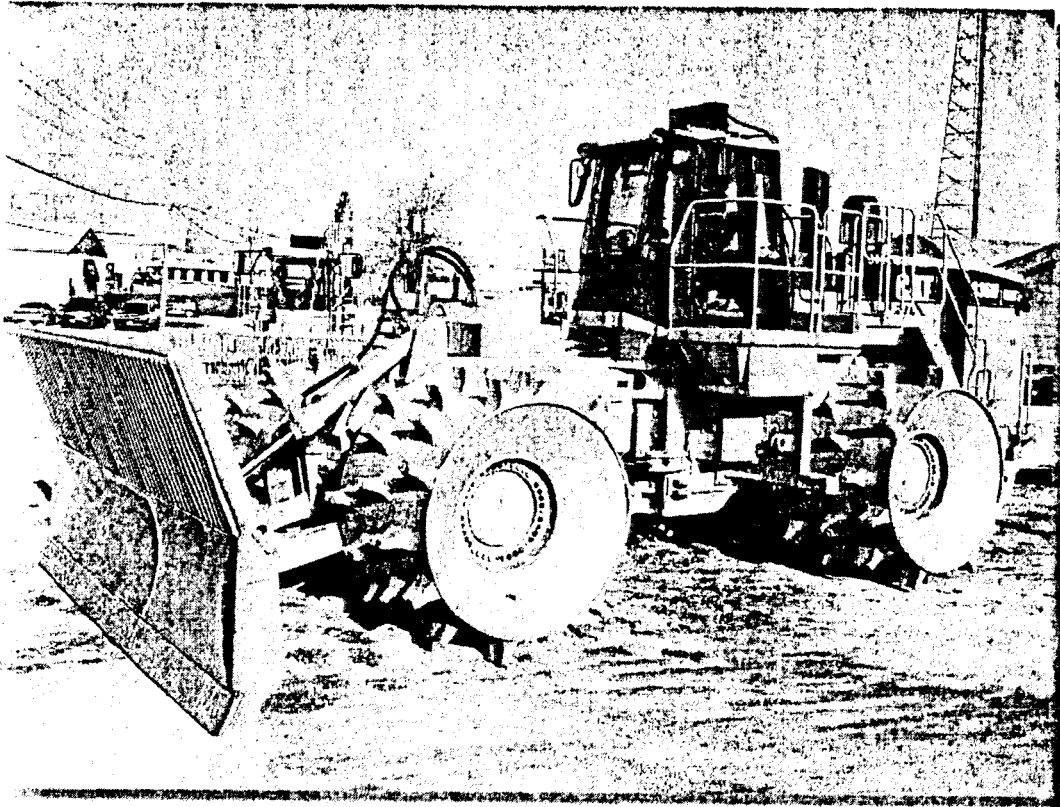


Image 1 of 16
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AGENDA	
Item No.	09.02
Meeting Date:	12 / 03 / 14
	D M Y

Township of Manitouwadge Administration Report

Date: March 6, 2014

No. ADM2014-01

Submitted to: Mayor & Council

Issue: Regional East Mayor's Group (REMG)

Background: The Regional East Mayor's Group is comprised of the Mayors from the following communities: White River, Hornepayne, Dubreuilville, Wawa Chapleau and Manitouwadge.

An application for internship funding was submitted to NOHFC and FedNor for the REMG through the Superior East Community Futures Development Corporation (SECFDC). The intern would be doing work from the REMG.

Financial Implications: Please see attached memo from Daniel Friya, General Manager of the SECFDC which shows the breakdown of the financial numbers for the intern position based on funding available from NOHFC and FedNor

The NOHFC funding would be for two (2) years which requires each community to fund up to \$2,000 per year.

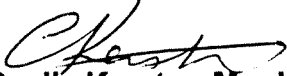
The FedNor funding is for 1 year which might be extended, but there is no guarantee. The cost required for each community would be \$1,625 for one (1) year.

Options:

- 1) NOHFC two (2) year internship not to exceed the amount \$2,000 contribution a year from the Township
- 2) FedNor one (1) year internship not to exceed the amount of \$1,625 contribution from the Township.

Recommendation: Administration is recommending Option 1)

Respectfully submitted by:

A handwritten signature in black ink, appearing to read 'C Kerster', written over the printed name.

Cecile Kerster, Municipal Manager Clerk

7,17

Shelley B. Casey

From: Cathy Cyr <ccyr@wawa.cc>
Sent: February 4, 2014 10:07 AM
To: mahyberdna@hotmail.com; apellow@chapleau.ca; Louise Perrier; Shelley B. Casey; Morley Forester, Mayor, Hornepayne; smith.hpayne@bellnet.ca; mayor@manitouwadge.ca; ckerster@manitouwadge.ca; ddyer@manitouwadge.ca; Linda Nowicki-External; winniempl@onlink.net; winniempl@onlink.net
Cc: friyia@ontera.net
Subject: FW: Mayors Group survey
Attachments: Internship Memo.docx

Please see message below from Dan Friyia.

Cathy Cyr
Deputy Clerk
Municipality of Wawa

From: Daniel Friyia [<mailto:friyia@ontera.net>]
Sent: Tuesday, February 04, 2014 9:44 AM
To: Jessica Carter
Subject: Mayors Group survey

Jessica,

I've attached a memo for the Mayor's Group that outlines the two options we have before us. I have currently ran the advertisement for the position a second time with the cut off being Feb 15. Hopefully we can get suitable candidates.

Could you please do me a favour and send this memo out to the Mayor's group and CAO with a poll to see which option they would prefer in terms of the NOHFC and FedNor offers. We had intended the two year option, but things may have changed with the group.

This guidance is required to make the offer to the candidate and to inform one of the funding agencies of our decision.

Your assistance is appreciated.

Dan

Internship Memo

Mayors Group

As it turns out we have been approved for an intern from both the NOHFC and FedNor. FedNor's offer is for one year while the NOHFC's can be extended for 2 if we send our student off to training at the University of Waterloo. The cost options are presented below:

NOHFC

Wage costs over 2 years with MERCs	(15%)	\$72,450
NOHFC Contribution		55,000
Net Costs		\$17,450
Waterloo Year 1 and 2 tuition and travel		6,000
Total Cost		\$23,450
Town portion		\$3,908 or \$1,954 per year

- MERC includes all deductions and holiday pay that the funders do not cover.

This option includes a higher financial commitment, but is attractive offer for a young person, or mature student. It provides continuity for the group as well over two years.

FedNor Option – One year

Wage costs over 1 years with MERCs	(15%)	\$40,250
FedNor Contribution		31,500
Net Costs		\$8,750
CESD Spring Institute 2 tuition and travel (optional)		1,000
Total Cost		\$9,750
Town portion		\$1,625

Lower contribution is the main benefit here. A bit higher wage for the Intern. Contract might be extended, but there is no guarantee.

AGENDA	
Item No.	09.03
Meeting Date:	12 / 03 / 14
	D M Y

Memo

To: Mayor & Council
From: Cecile Kerster, Municipal Manager Clerk
Date: March 6, 2014
Re: Support from Council regarding the Algoma Central Railway (ACR) passenger train service to end on March 31, 2014.

At the Regional East Mayor's Group meeting on Monday, March 3, 2014, Mayor Linda Nowicki from Wawa asked the Mayors if they would go back to their communities and give their support by resolution of Council that the passenger service from Sault Ste. Marie to Hearst should not be cut.

I've attached for Council information that I've printed regarding the Federal Government (Transport Canada) announcement and also a copy of the resolution which the Corporation of the Municipality of Wawa carried at their Council meeting of Tuesday, February 4, 2014.



Coalition for Algoma Passenger Trains

*Protecting and Enhancing Algoma's
Passenger Rail*

Federal Government(Transport Canada) announces end to ACR passenger Service Mar. 31!

Posted on [January 27, 2014](#) by [admin](#)

Hello CAPT supporters,

We have some shocking news. On Friday CN called the Mayor of Hearst to say that the Federal government has ended the subsidy that pays for the passenger service from the Sault to Hearst. As a result that service will end on March 31, 2014. Also on the 24th a CN representative flew to the Sault to inform the CN employees at the ACR station and Mayor Debbie Amaroso about this news. This happened in 1995, but the communities, businesses and other users of the passenger train successfully reversed the decision. Since Friday afternoon CAPT board members and supporters have been contacting the municipalities, First Nations, business owners, camp owners and other stakeholders to find out more about this decision and how we can have it reversed. If any of you would like to help with this effort, please reply with your name and contact information. We will keep you up to date on this urgent matter.

Save the ACR Passenger Train!!!!

We suggest that you write a letter or email Bryan Hayes, MP (bryan.hayes@parl.gc.ca) and Carol Hughes MP (carol.hughes@parl.gc.ca), and please copy it to CAPT at info@captrains.ca or mail it to CAPT, c/o NORDIK, Algoma University, 1520 Queen St. East, Sault Ste. Marie, ON P6A2G4.

Here is a suggested message:

Dear Bryan Hayes, MP and Carol Hughes, MP:

I am writing to discuss a most serious decision by the federal government that I would like to see reversed—namely, the cancellation of the ACR passenger train effective March 31, 2014. We depend entirely on the train as we are in a remote area with no other transportation access.

Yours truly,

.....

cc info@captrains.ca

This entry was posted in [Uncategorized](#). Bookmark the [permalink](#).

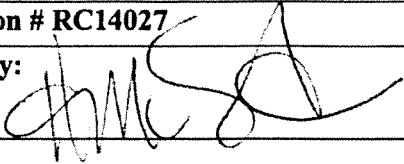
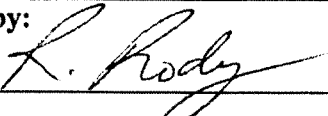


The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, February 4, 2014

Resolution # RC14027	Meeting Order: 8
Moved by: 	Seconded by: 

WHEREAS on January 24, 2014 the communities between Sault Ste Marie and Hearst were advised by officials from CN Rail that the federal funding for the passenger service from Sault Ste. Marie to Hearst had been cut and that as a result the service provided by Algoma Central Railway (ACR) between these two locations would cease to operate as of March 31, 2014;



AND WHEREAS this passenger rail service had been in operation for several generations and has provided transportation to a number of communities as well as a number of properties, including private cottages, hunting and fishing lodges and other tourist designations; most of these destinations are accessed by rail;

AND WHEREAS the rail line running north from Sault Se. Marie is a vital transportation link for the region;

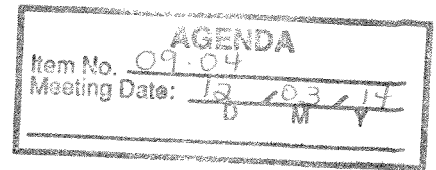
NOWHEREFORE BE IT RESOLVED that the Council of The Corporation of the Municipality of Wawa does hereby support the City of Sault Ste. Marie's resolution, and requests the Federal Government (Transport Canada) to continue financial support for the operation of the passenger rail service between Sault Ste. Marie and Hearst for a further period of one year and also requests CN Rail to continue to operate this service for the one year period of time, so as to allow all stakeholders to come together and devise various options which would ensure the continued viability of all aspects of the rail service well into the future;

AND FURTHER that Council agrees to participate in a working committee to deal with the CN Rail announcement.

<input checked="" type="checkbox"/> CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/> DEFEATED	Linda Nowicka		
<input type="checkbox"/> TABLED	Yvan Besner		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Bill Chiasson		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Holly Morrison-Smith		
<input type="checkbox"/> WITHDRAWN	Ron Rody		

	
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Township of Manitouwadge Administration Report



Date: March 7th, 2014 No. CS2014-03

Submitted to: Mayor & Council

Issue: 2014 Healthy Kids Community Challenge Grant Proposal Initiative.

Background: In 2014 a grant opportunity called “Healthy Kids Community Challenge” was launched by the Provincial Ministry of Health and Long Term Care. 30 communities from across the province will be selected to receive funding of up to 1.5 million each, over 4 years. The funds will support preventative health efforts to reduce childhood obesity through adequate physical activity, healthy eating, adequate rest and a well-planned implementation program. The minimum population requirement for municipalities to apply was originally 10,000.

Discussion: Our region stands out provincially as having lower levels of health and higher health care costs per person. Children in our region are not doing as well overall in measured areas of health and development as others elsewhere in Ontario.

Recently municipalities have been made aware of an opportunity through the Ministry Of Health and Long Term Care to allow Municipalities in the Northern Ontario Region to collectively submit an application to this funding program.

With all of the above in mind there is currently an initiative underway, spear headed by the municipality of Marathon, to join together North Shore Regional Municipalities and First Nations in submitting an application for funding under this initiative.

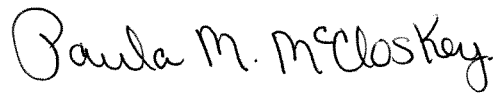
Marathon will be deciding at its Council Meeting on Monday March 10th if they will be proceeding with this initiative and if so, will be inviting resolutions confirming the participation of other municipalities in the region of which Manitouwadge will be one.

Financial Implications:

The financial implications would most likely involve some work by existing Community Services Dept. staff for programs and initiatives involving our area. Further information will follow on this.

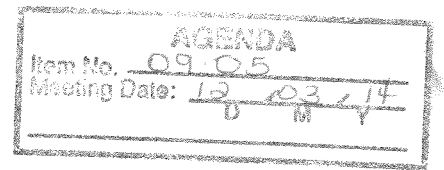
Recommendation This report is presented To Council for information purposes only at this time, with the understanding that further information will follow at a later date.

Respectfully Submitted by:

A handwritten signature in black ink that reads "Paula M. McCloskey". The signature is written in a cursive, flowing style.

Paula M. McCloskey
Director of Community Services

PUBIC WORKS
ADMINISTRATION REPORT
TOWNSHIP OF MANITOUWADGE



DATE: March 07, 2014

NUMBER: PW2014-05

SUBJECT: New Generator Project update

SUBMITTED BY: Omer Collin, Public Works Superintendent

Background:

Based on administration report PW2013-08 council approved the recommendation to purchase the rental generator from Gal Power and relocate the unit to the sewage lift station.

The cost to be funded from Reserve Fund- Capital Acquisitions/Renewal Account 3-1-1000-13375. Along with any funding received under the SNRNIF would be applied to this project.

Discussion:

As it was mentioned in that report, the costs submitted to council were estimated to be \$79,517.95 including taxes. Additional Funding were applied for with SNRNIF (Small, Northern and Rural Municipal Infrastructure Program- Capacity Funding) program and we received \$22,268.78 to help fund this project.

The project was submitted to council as a priority given the failure of the old back-up generator and high the cost for a rental unit and unknown cost of the repairs to the old generator and electrical upgrades to meet code.

At the time of construction there were a few variables that changed the project. The new building was to be constructed on the North side of the lift station but upon inspection for locates before you dig, we located a sewage pipe running underground in that area, so the new building had to be relocated to the West side of the lift station. The elevation in this new area had to be modified to avoid possible spring flooding. Because of the time of year, (frozen ground) proper compaction could not be accomplished so the cement pad specifications had to be altered slightly.

The biggest challenge was getting the cement pad constructed and cured during the coldest part of the December and although the building was to be erected by our own staff as a cost saving measure, increased snow falls and water breaks would not allow us complete this project and a contractor was hired to erect the building before winter actually set in.

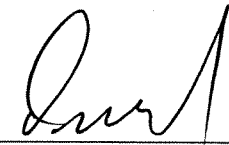
The building being of wood construction had to have a fire rating interior which meant insulated and drywall interior. Then as mentioned in the previous administration report the electrical work was also estimated. The plan was submitted to the electrical authorities and some modifications had to be done because of the new codes and the age of the existing electrical at the sewage lift station did not meet the new regulations. The existing electrical at the plant did meet code as is but once changes or additions are added they have to be brought to today's code. These upgrades would of had to done regardless of this project moving forward. Time was the only factor as to when the upgrades would of have had to be done.

Given the extra variables that we had to contend with, the end result becomes a short fall in requested funding. The added cost breakdown is as follows:

Building and cement pad modifications:	\$2,644.65
Contractor to help with cement pad and building:	\$3,442.80
Electrical modifications:	\$4,960.00
Total	<u>\$11,047.45</u>

The additional cost of \$11,047.45 would make the total project cost \$90,565.40. Therefore this means that we have to use the SNRNIF grant to offset the increased cost rather than reducing the amount funded from reserves.

Submitted by: _____




Omer Collin
Public Works Superintendent

The building being of wood construction had to have a fire rating interior which meant insulated and drywall interior. Then as mentioned in the previous administration report the electrical work was also estimated. The plan was submitted to the electrical authorities and some modifications had to be done because of the new codes and the age of the existing electrical at the sewage lift station did not meet the new regulations. The existing electrical at the plant did meet code as is but once changes or additions are added they have to be brought to today's code. These upgrades would of had to done regardless of this project moving forward. Time was the only factor as to when the upgrades would of have had to be done.

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Submitted by: 
Omer Collin
Public Works Superintendent

Township of Manitouwadge Administration Report

Date: November 7, 2013

No. PW2013-08

Submitted to: Mayor and Council

Issue: Back-up Generators for the Sewage Lift Station

Background:

We run a back-up generator, located at Wells 3 & 4, in the event of a power failure. This back-up generator is required to supply emergency power to our sewage lift station to run one of our two 100 hp sewage pumps. This pump needs to run approximately every 25 minutes regardless of a power outage. If this pump does not run every 25 minutes or so, then the sewage continues to accumulate in the reservoir until such time as it overflows into the by-pass reservoir. Once the by-pass reservoir reaches its capacity, the system is designed to discharge into Manitouwadge Lake via the creek from Perry Lake. Depending on the pump cycle at the time of the power outage and also assuming that the back-up generator fails to start, we can assume that we have approximately anywhere from one hour to one and a half hours before we start dumping into the lake.

On Wednesday October 16, 2013 this back-up generator failed and raw sewage was just minutes away from being dumped into Manitouwadge Lake. The unit is in need of repairs and is still not operational. Upon further inspection of the unit we are finding that it was pieced together to make a package, meaning the motor on this unit is too small to run the generator portion of the unit. I've been told that this unit was probably used in a marine type application before it came to be ours. The generator is rated as a 200 kilowatt and the motor is only capable of running at 115 kilowatts. Given that the pump that it supplies power to during a power failure is rated at 75 kilowatts when running, it requires 93.5 kilowatts to start up. When there is a power failure the genset starts up immediately and if the sewage pump is calling for it to run, or was already running at that time, chances are the generator will fail to start and give a rpm failure code, meaning it could not get up to speed and therefore shut down. This means that a manual restart is needed. Although someone always responds to a power outage to correct this error code, this should be looked at as another indicator that the generator is undersized. You have to keep in mind that it also powers up all the lights, electric heaters and the controls for the pumping stations so there is also that added power being demanded.

Discussion:

There are some other things to consider. We know that our old generator is undersized so there is no room for expansion. The unit is old and the fact that parts will be harder to acquire should be considered. We know we have to change the alternator part on the old unit and if we do, do we

resize it to match the engine, obviously that is not an option as we know it is under powered. The electrical hardware that helps to make up the stand-by power system is also obsolete, drawings are scarce and without the exact drawings, electricians over the years have had to rely on their experience to make things functional.

So moving forward we have looked at a few options; one was to repair the existing unit at an unknown cost until it is shipped out and looked at. The other thing we looked at was while the rental generator was here; we could look at what it would cost to upgrade the electrical end of the stand-by power system, but until a decision is made on what generator we would be using this exercise was useless. We also looked at possibly moving the generator to the sewage lift station where the stand-by power is actually needed. This is where we set up the rental unit as it was easier to connect it directly to the transfer switch and manually start it when there is a power outage. Otherwise we would have had to once again, revamp the wiring schematics to accommodate the rental unit.

The best option we found was to move the unit to the sewage lift station and it is the better option for these reasons.

The stand-by generator is presently located at the Wells 3&4 building, power lines run overhead to the lift station and go into a transfer switch, which deactivates the Hydro One feed when there is a power interruption, this enables the standby power to run the pumps. This connection is clean and simple. Where it gets complicated is back at Wells 3&4, when the generator was installed it was just that, a generator with no controls to start it automatically. These controls have been added over the years and are complex and old. The new units come equipped with the controls attached. Unless we decide to rebuild the older generator, these controls would become obsolete and would have to be removed to remain compliant with the electrical codes but presently they would have to be upgraded to pass the new inspection.

The plan is to install the new generator at the sewage lift station as this is where most of the power is needed. From that location we would back-feed the stand-by power to Wells 3, 4 & 5 to be used if needed during a power outage. Also with minor changes to the electrical panel at the lift station we could feed power to Wells 3, 4 & 5 from the lift station and this would eliminate two hydro meters and close two hydro accounts for us. Power would flow from the lift station meter and it would be one bill as opposed to three hydro bills. The power consumption would remain the same but we will save on the fixed service charge on two accounts.

This change would also give us greater protection for source water from Wells 3, 4 & 5 during a power failure as we never had this option before. We also have a back-up generator at the main pump house that runs the Distribution System and Wells 1 & 2 for source water supply, but we never had a good back-up system should Wells 1 & 2 become unusable from things like contamination or well failure. We are all well aware of the possibility of Wells 1 and 2 becoming contaminated by outside forces. By having this second option available it will give us greater security and better options for such an emergency. At the moment if we wanted to run Well 3 during a power failure we could only run it while the lift pumps were in the off position.

Financial Implications:

We applied for the Capacity Funding under the SNRNIF program (Small, Rural and Northern Municipal Infrastructure Program - Capacity Funding) and we have been told that this project would be considered for funding for a total of \$22,268.78 as it falls under the Water/Waste Water Category. Funds may not flow until March of 2014 but the program does allow 2013 expenditures from October 4th of this year and onward.

The cost to repair the old unit and to upgrade the electrical to meet the code requirements is not known at this time. We know the rental unit cost per month and this cost would be ongoing until the unit is repaired and reinstalled.

TABLE 1: Costs to date are estimated as follows:

First month rent and delivery charge	\$ 5,195.97
New Generator	\$ 63,206.55
Ongoing rent (estimated 4 months delivery time)	\$ 12,746.40
Pick up Charges	\$ <u>1,977.50</u>
Total	\$ 83,126.42

NOTE: This costing includes all taxes. **The price does not include the cost for electrical upgrades to meet code for the new installation.**

The cost to purchase the rental unit is \$50,850.00 plus the first month rental and delivery charge of \$5,195.97 for a total of \$56,045.97. This unit has 208 runtime hours on it. This would result in savings of approx. \$27,080.45. **The costs associated with the needed electrical upgrades to meet code are still unknown and would still have to be factored in plus the costs for the new retrofit.**

Now, if we purchase the present rental unit and relocate our standby generator to the sewage lift station the cost would be as follows:

TABLE 2: Costs to date are estimated as follows:

First month rent and delivery charge	\$ 5,195.97
Purchase Rental Generator	\$ 50,850.00
Building to house generator	\$ 14,430.00
Electrical set up and inspections	\$ <u>9,040.00</u>
Total	\$ 79,517.95

This would give us not only the back-up power needed to run our sewage lift station, it would also give us the upgraded electrical needed plus give us added security for our source water supply.

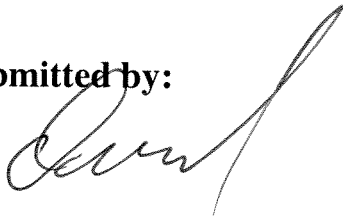
Options:

- (A) We purchase a new generator for a total of \$83,126.42 as shown in Table 1. The costs of the generator and associated costs of the electrical upgrade and retrofit be funded from Reserve Fund – Capital Acquisitions/Renewal Account 3-1-1000-13375. Any funding received under the SNRNIF would be applied to this project.
- (B) We purchase the rental generator for the price of \$56,045.97. The costs of the generator and associated costs of the electrical upgrade and retrofit to be funded from Reserve Fund – Capital Acquisitions/Renewal Account 3-1-1000-13375. Any funding received under the SNRNIF would be applied to this project.
- (C) We purchase the rental generator for the price of \$79,517.95 and relocate the generator to the lift station as shown in Table 2. The costs to be funded from Reserve Fund – Capital Acquisitions/Renewal Account 3-1-1000-13375. Any funding received under the SNRNIF would be applied to this project.

Recommendation:

My recommendation would be go with option (C).

Respectfully submitted by:



Omer Collin, Public Works Superintendent

cc: Cecile Kerster, Municipal Manager Clerk
Margaret Hartling, Treasurer/Deputy-Clerk

MANITOUWADGE PUBLIC LIBRARY BOARD

AGENDA	
Item No.	11-01
Meeting Date:	12 / 03 / 14
	D M Y

A regular meeting of the Manitouwadge Public Library Board was held on Friday December 6th, 2013 at 6:30 p.m.

AGENDA

RECEIVED
MAR 03 2014
THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

1. Call to order
2. Declarations of Interest
3. Adoption of Minutes from Oct. 1st, 2013
4. Business Arising from the Minutes
 1. Policies
 2. Budget
 3. Pot Luck
5. Financial Report
6. Correspondence
7. CEOs Report
8. New Business:
 1. Technology
 2. Christmas Hours
 3. Vacation time
 4. Upcoming events in the Library
 5. Volunteer Pins
9. Business from the Floor
10. Notice of Adjournment

Next Meeting

MANITOUWADGE PUBLIC LIBRARY BOARD

A regular meeting of the Library Board was held in the Community meeting room on Friday December 6th, 2013

Called to order at 5:05pm

Chairperson: Lise Lafrenière

**Membres: Sue Partridge, Lisa Jomphe, Cécile Lafrenière,
Ray Lelièvre**

Regrets: Connie Hunter

CEO/ secretary/treasurer: Janis Lamothe

No declarations of interest at this time

As Lise Lafrenière advised us that she is running late, Lisa Jomphe stepped in as Chair till Lise arrives.

#49-13

Moved by: Ray Lelièvre
Seconded by: Cecile Lafrenière

that the agenda for tonight's meeting and the minutes from November 5th, 19th and 21st, 2013 meeting be accepted as distributed.

Carried

4. Business from the minutes:

- 01 The CEO presented the Board with policies provided by the Municipal Manager. There was a brief discussion and the Board passed the following motions:**

#50-13

Moved by: Sue Partridge

Seconded by: Cecile Lafrenière

that the Board shall update their personnel policy Per-19 through 23 with the Township office policies as per by-law No. 2012-05.

Carried

#51-13

Moved by: Sue Partridge

Seconded by: Ray Lelièvre

that the Board shall hereby adopt the Township Policy by-law No.2010-13 which includes expenses for officers and employees of the Municipality.

Carried

Lise Lafrenière joined us at 5:30 pm and assumed the role of Chairperson.

#52-13

Moved by Lisa Jomphe

Seconded by: Sue Partridge

that the Board adopts the Township Policy CORP 2013-02 Code of Conduct for employees.

Carried

#53-13

Moved by: Ray Lelièvre

Seconded by: Cecile Lafrenière

that the Board adopts the Township Policy "Workplace Violence/Harassment Prevention Policy as per Bill 168.

Carried

- 02 The CEO presented the Board with the 2014 Proposed Budget with explanation. The Board past the following motion:**

#54-13

Moved by: Cecile Lafrenière

Seconded by: Sue Partridge

that the Board approves the proposed 2014 budget and authorizes the CEO to submit it to the Treasurer/Deputy Clerk with explanation, as well as cc. to Municipal Manager.

Carried.

- 03 The Board discussed its annual Pot luck, and set a date for Saturday January 18th, 2014. Board and Staff are asked to contact the CEO prior to this date to confirm their attendance as well as what they will bring.**

5. Financial Report

Deposits for Nov. = \$1,936.20

Funds generated since last meeting were \$1,897.10

**Checks written to Township since our last meeting Dec. 2, 2013 #000012
for \$1,897.10**

- 01 The CEO presented the Board with the bills since their last meeting, and they passed the following Motions:**

#55-13

Moved by: Sue Partridge

Seconded by: Lisa Jomphe

that the Board approves the checks to the Township of Manitouwadge for funds generated in the Library since their last meeting, in the amount of: \$1,897.10 dated Dec. 2, 2013, #000012

Carried

#56 -13

Moved by: Lisa Jomphe

Seconded by: Ray Lelièvre

that the Board approves the bills submitted to the office for payment since our last meeting, in the amount of \$15,490.18

Carried.

6. Correspondence

- 01 Cheque from OLA for Youth Intern (\$1061.92)**
- 02 Cheque from OLSN for travel (\$618.83)**

7. CEO's Report

Circulation for Nov. Publications = 1885

patrons = 415

Phone = 78

Fax = 46

Web Access Oct. = 129

8. New Business

- 01 The CEO presented information gathered from her attendance of the Technology summit. Training took place on various electronic devices as it was pointed out to the librarians, libraries are more than just books, people look to us for help with all their electronic devices. The library will be changing the internet password periodically and shutting down the wireless on the weekend. The CEO will review the internet policy currently in place and make changes as/when needed.**
- 02 The CEO explained the Christmas hours. Because there is a Youth Intern at this time, the library will be open to the public as per Recreation facility open schedule.**
- 03 This item was tabled till next meeting. The CEO has asked to invite the Municipal Manager to join our January meeting for her input.**
- 04. The CEO presented the Board with upcoming events that are planned in the Library. The Library is hosting their donation box for the Food Bank. On December 21, there will be a Children's Christmas party with crafts, snacks and story time with guest Katyana Du Leon-West, who will read the Christmas story she wrote and will sign books that are purchased.**
- 05. After our last meeting, some members were inquiring about volunteer pins. The CEO will apply for said pins for those having 5 and 10 consecutive years of service to the Library Board.**

9. Business from the floor.

The Board discussed the cleaning of the carpet and has asked the CEO to include an explanation with the Budget proposal.

The Board has requested that policy review start as of January. The CEO will bring a few to each meeting till they have all been reviewed.

As there were no more discussions, the following motion was passed:


#57-13

Moved by: Ray Lelièvre

Seconded by: Cecile Lafrenière

that we adjourn at 6:10pm., till Tuesday January 7, 2014 at 6:30 pm.

Carried.


Chairperson
Secretary

AGENDA	
Item No.	11-02
Meeting Date:	12 / 03 / 14
	D M Y

MANITOUWADGE PUBLIC LIBRARY BOARD

A regular meeting of the Manitowadge Public Library Board was held on Tuesday January 7th, 2014 at 6:30 p.m.

AGENDA

- 1. Call to order**
- 2. Declarations of Interest**
- 3. Adoption of Minutes from Dec. 6th, 2013**
- 4. Business Arising from the Minutes**
 - 1. Banking**
 - 2. Vacation Time (in camera)**
 - 3. Budget**
 - 4. Policies**
- 5. Financial Report**
- 6. Correspondence**
- 7. CEOs Report**
- 8. New Business:**
 - 1. OLA Conference**
 - 2. Upcoming events in the Library**
 - 3. Pot Luck**
- 9. Business from the Floor**
- 10. Notice of Adjournment**

Next Meeting

MANITOUWADGE PUBLIC LIBRARY BOARD

A regular meeting of the Library Board was held in the Community meeting room on Tuesday January 7, 2014

Called to order at 6:30pm

Chairperson: Lise Lafrenière

**Membres: Sue Partridge, Lisa Jomphe, Cécile Lafrenière,
Ray Lelièvre, Connie Hunter (Council Rep)**

CEO/ secretary/treasurer: Janis Lamothe

No declarations of interest at this time

#01-14

Moved by: Cecile Lafrenière

Seconded by: Sue Partridge

that the agenda for tonight's meeting and the minutes from Dec.6th 2013 meeting be adopted as amended; rescind motion #53-13.

Carried

4. Business from the minutes:

- 01 The Board discussed the Banking for 2014 and has tabled it till the Chair receives information from the Ministry.**
- 02 The Chair suggested the Board go in-camera for this item.**

#02-14

Moved by: Cecile Lafrenière

Seconded by: Lisa Jomphe

that the Board shall go in-camera at 6:55pm to discuss vacation time.

Carried

#03-14

Moved by: Lisa Jomphe

Seconded by: Ray Lelièvre

that the Board returns to regular meeting at 7:15pm.

Carried

- 03 The CEO informed the Board that she has submitted the Budget as per instructed, and has received no reply.**
- 04 The Board discussed polices and passed the following motion:**

#04-14

Moved by: Sue Partridge

Seconded by: Cecile Lafrenière

that the Board amends the Policy governing "Other Charges" in the library, and changes "Photocopying" to increase by .05 cents per copy, as well as Hours of service to reflect the new open hours being Monday 1-4:30pm and Saturday 1-4:30 pm pending funding.

Carried.

5. Financial Report

Deposits for Dec. = \$2,504.87

Funds generated since last meeting were \$2,504.87

**Cheque written to Township since our last meeting Dec. 23, 2013 #000013
for \$2,504.87**

- 01 The CEO presented the Board with the bills since their last meeting, and they passed the following Motions:**

#05-14

Moved by: Lisa Jomphe

Seconded by: Ray Lelièvre

that the Board approves the check to the Township of Manitouwadge for funds generated in the Library since their last meeting, in the amount of: \$2,504.87 dated Dec. 23, 2013, #000013

Carried

#06-14

Moved by: Sue Partridge

Seconded by: Lisa Jomphe

that the Board approves the bills submitted to the office for payment since our last meeting, in the amount of \$9,722.97

Carried.

Ray Lelièvre left the meeting at 7:45pm

6. Correspondence

- 01 Cheque from OLA for Youth Intern (\$974.24)**
- 02 Cheque from SOLS connectivity (\$281.19)**

7. CEO's Report

Circulation for Dec. Publications = 2827 (up 942)
patrons = 427 (up 12)
Phone = 76 (down 2)
Fax = 34 (down 12)

Web Access Dec. = 115 (down 14)

8. New Business

- 01 The Chair received a bursary to attend the OLA conference, however as the CEO will not be attending she declined it.**

- 02 The Library has partnered with Best Start and will be hosting Family Literacy night on Thursday Jan. 23, 2014 from 7-8pm.
The library will hold a craft day on the Saturday of Frosty Days. The CEO is also working with the Friends of the Library, to have a gift basket available for donation draw.
Our CAP intern has been working with the hospital staff teaching them computers.
- 03 The Board has decided to cancel the Pot luck and will look at having a BBQ this summer.

9. Business from the floor.

The Council rep requested that the items `Strategic Plan` and ``Community Questionnaire` remain an item on the agenda.

As there were no more discussions, the following motion was passed:


#07-14

Moved by: Connie Hunter

Seconded by: Lisa Jomphe

that we adjourn at 8:10pm., till Tuesday February 4, 2014 at 6:30 pm.

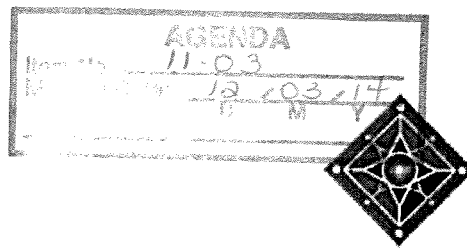
Carried.



Chairperson



Secretary



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

RECEIVED
FEB 28 2014
THE CORPORATION OF THE
TOWNSHIP OF MANTOUWADGE

**MINUTES OF BOARD MEETING NO. 01/2014
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: January 23, 2014
TIME OF MEETING: 10:10 AM
LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Mr. Robert (Bob) Katajamaki

PRESENT:

Mr. Robert (Bob) Katajamaki
Councillor Iain Angus
Mayor Jody Davis
Councillor Armand Giguere
Mayor Keith Hobbs
Reeve Kevin Holland
Councillor Paul Pugh
Councillor Aldo Ruberto
Councillor Joe Virdiramo

OFFICIALS:

Mr. William (Bill) Bradica, Chief Administrative Officer
Mr. Terry Flaherty, Director, Client Services Division
Mr. Ken Ranta, Director, Housing Operations
Ms. Lynda DaCosta, Director, Human Resources Dept.
Mr. Keri Greaves, Manager, Finance
Ms. Wendy McLean, Technical Services Officer
Ms. Glenda Flank, Recording Secretary
Mrs. Sandra Legros, Executive Assistant
Ms. Roxanne Brunnelle, HR Specialist

REGRETS:

Councillor Andrew Foulds
Councillor Kelly Tsubouchi
Councillor Sara Park

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

INAUGURAL BOARD MEETING

DISCLOSURES OF INTEREST

CONFIRMATION OF BOARD MEETING AGENDA

William Bradica, CAO, provided an overview with respect to the agenda resolutions being presented.

Resolution No. 14/01

Moved by: Mayor J. Davis
Seconded by: Councillor I. Angus

THAT with respect to the agendas for the Inaugural Board and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for January 23, 2014, we recommend that the agendas as printed, including any additional information and new business, be confirmed.

CARRIED

Resolution No. 14/02

Moved by: Councillor I. Angus
Seconded by: Mayor J. Davis

THAT with respect to the January 23, 2014 and the remainder of the 2014 agendas, we recommend:

1. that in accordance with Section 4. (1) (iv) of the TBDSSAB Governance & Procedural By-law, the Board approve the structure of the Board Meeting Agenda as follows:
 - DISCLOSURES OF INTEREST
 - DEPUTATIONS / PRESENTATIONS
 - MINUTES OF PREVIOUS MEETING
 - REPORTS OF ADMINISTRATION
 - (RED FLAG ISSUES)
 - CORRESPONDENCE
 - BY-LAWS
 - NEW BUSINESS
 - NEXT MEETING
 - ADJOURNMENT

2. that any matters discussed or resolutions passed which relate to the business of The District of Thunder Bay Social Services Administration Board (TBDSSAB) shall be deemed to have been discussed by the Directors of TBDSSAB.
3. that any matters discussed or resolutions passed which relate to the business of the Thunder Bay District Housing Corporation (TBDHC) shall be deemed to have been discussed by the Directors of TBDHC.

CARRIED

ELECTION OF OFFICERS

Election of Board Chair and Executive Officers

The first order of business was to elect a Chair and Board Executive in accordance with the *DSSAB Act*, for the term ending on December 31, 2014.

Chair

William Bradica, CAO, called for nominations for the position of Chair of TBDSSAB for the above noted term.

Mr. Robert Katajamaki was nominated and accepted the nomination. There were no further nominations.

Resolution No. 14/03

Moved by: Mayor J. Davis
Seconded by: Mayor K. Hobbs

THAT the position of Chair of The District of Thunder Bay Social Services Administration Board for the term ending December 31, 2014, be filled by:

Mr. Robert Katajamaki

CARRIED

Vice-Chair

Chair R. Katajamaki called for nominations for the position of Vice-Chair of TBDSSAB for the above noted term.

Councillor Aldo Ruberto was nominated and accepted the nomination. There were no further nominations.

Resolution No. 14/04

Moved by: Councillor J. Virdiramo
Seconded by: Mayor K. Holland

THAT the position of Vice-Chair of The District of Thunder Bay Social Services Administration Board, for the term ending December 31, 2014, be filled by:

Councillor Aldo Ruberto

CARRIED

Secretary/Treasurer

Chair R. Katajamaki called for nominations for the position of Secretary/Treasurer of TBDSSAB for the above noted term.

Councillor Armand Giguere and Councillor Joe Virdiramo were both nominated and accepted the nomination. There were no further nominations.

It was the consensus of the Board that voting be conducted by written ballot; ballots were collected with Councillor Joe Virdiramo elected as Secretary/Treasurer.

Resolution No. 14/05

Moved by: Mayor K. Holland
Seconded by: Councillor A. Ruberto

THAT the position of Secretary/Treasurer of The District of Thunder Bay Social Services Administration Board, for the term ending December 31, 2014, be filled by:

Councillor Joe Virdiramo

CARRIED

TBDSSAB Committees

Memorandum from William Bradica, CAO, dated January 10, 2014, relative to providing policies and terms of references for Board Committees, and containing resolutions for consideration relative to appointments to the relative committees.

Executive Committee

Chair R. Katajamaki called for appointments to the Executive Committee. Councillor Armand Giguere was nominated for the At Large position on the Executive Committee and accepted the nomination. There were no further nominations.

Resolution No. 14/06

Moved by: Councillor J. Virdiramo
Seconded by: Mayor K. Holland

THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Executive Committee, for the term ending December 31, 2014:

1. Mr. Robert Katajamaki, Chair
2. Councillor Aldo Ruberto, Vice-Chair
3. Councillor Joe Virdiramo, Secretary/Treasurer
4. Councillor Iain Angus, Past Chair
5. Councillor Armand Giguere, At Large

AND THAT the Committee will meet on the following 2014 dates, commencing at 10:00 a.m., if agenda items warrant:

February 4, March 4, April 1, May 6, June 3, July 8,
August 5, September 2, October 7, November 4, and
December 2

AND THAT the Board Chair is appointed the Chair of the Executive Committee in accordance with the Committee Terms of Reference.

CARRIED

Audit Committee

Chair R. Katajamaki called for appointments to the Audit Committee. Mayor Kevin Holland was nominated for the At Large position and accepted the nomination. There were no further nominations.

Resolution No. 14/07

Moved by: Mayor K. Holland
Seconded by: Councillor A. Ruberto

THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Audit Committee, for the term ending December 31, 2014:

1. Mr. Robert Katajamaki, Chair
2. Councillor Aldo Ruberto, Vice-Chair
3. Councillor Joe Virdiramo, Secretary/Treasurer
4. Mayor Kevin Holland, At Large

AND THAT the Board Secretary/Treasurer is appointed the Chair of the Audit Committee in accordance with the Committee Terms of Reference.

CARRIED

Child Care Committee

Chair R. Katajamaki called for appointments to the Child Care Committee. William Bradica, CAO advised the Board that Councillor K. Tsubouchi had advised Administration that he was willing to have his name put forward for any Committees as required. The Board requested that Administration contact any Board Members who were not in attendance at the meeting to determine if they would fill the vacant position.

Councillor Kelly Tsubouchi and Councillor Sara Park were contacted and agreed to have their names stand on the Committee.

Resolution No. 14/08

Moved by: Mayor K. Holland
Seconded by: Councillor A. Ruberto

THAT the following Members of The District of Thunder Bay Social Services Administration Board are appointed to the Child Care Committee for the term ending December 31, 2014:

1. Councillor Aldo Ruberto
2. Councillor Joe Virdiramo
3. Councillor Kelly Tsubouchi
4. Councillor Sara Park

AND THAT the Committee Chair be appointed at the first Committee meeting of the year.

CARRIED

Ontario Works Committee

Chair R. Katajamaki called for appointments to the Ontario Works Committee. The previous Ontario Works Committee Members in attendance agreed to remain on the Ontario Works Committee.

Resolution No. 14/09

Moved by: Mayor K. Holland
Seconded by: Councillor A. Ruberto

THAT the following Members of The District of Thunder Bay Social Services Administration Board are appointed to the Ontario Works Committee for the term ending December 31, 2014:

1. Councillor Iain Angus
2. Councillor Armand Giguere
3. Councillor Paul Pugh
4. Councillor Joe Virdiramo

AND THAT the Committee Chair be appointed at the first Committee meeting of the year.

CARRIED

Social Housing Committee

Chair R. Katajamaki called for appointments to the Social Housing Committee.

Councillor Iain Angus expressed an interest in sitting on the Committee. Councillor Armand Giguere, Mr. Robert Katajamaki, Mayor Kevin Holland and Councillor Paul Pugh requested to remain on the Social Housing Committee.

It was the consensus of the Board that voting be conducted by written ballot; ballots were collected with Councillor Iain Angus, Mayor Kevin Holland, Mr. Robert Katajamaki and Councillor Paul Pugh being appointed.

Resolution No. 14/10

Moved by: Mayor K. Hobbs
Seconded by: Mayor J. Davis

THAT the following Members of The District of Thunder Bay Social Services Administration Board are appointed to the Social Housing Committee for the term ending December 31, 2014:

1. Councillor Iain Angus
2. Mayor Kevin Holland
3. Mr. Robert Katajamaki
4. Councillor Paul Pugh

AND THAT the Committee Chair be appointed at the first Committee meeting of the year.

CARRIED

Appointment of Board Members to Ad Hoc / Special Committees

Political Action Committee

Chair R. Katajamaki called for appointments for the At Large positions on the Political Action Committee. Councillor Iain Angus, Mayor Jody Davis, Mayor Kevin Holland and Mayor Keith Hobbs expressed an interest in sitting on the Committee.

It was the consensus of the Board that voting be conducted by written ballot; ballots were collected with Mayor Kevin Holland and Mayor Keith Hobbs being appointed to the At Large positions.

Resolution No. 14/11

Moved by: Mayor K. Hobbs
Seconded by: Mayor J. Davis

THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Political Action Committee, for the term ending December 31, 2014:

1. Mr. Robert Katajamaki, Chair
2. Councillor Aldo Ruberto, Vice-Chair
3. Councillor Joe Virdiramo, Secretary/Treasurer
4. Mayor Keith Hobbs, At Large
5. Mayor Kevin Holland, At Large

AND THAT the Board Chair is appointed the Chair of the Political Action Committee in accordance with the Committee Terms of Reference.

CARRIED

Destruction of Ballots

Resolution No. 14/11(A)

Moved by: Councillor I. Angus
Seconded by: Mayor K. Holland

THAT with respect to the appointment of the Board Executive and Committee Members, we recommend that the written ballots be destroyed.

CARRIED

Special Committee for Governance Review

Memorandum from William Bradica, CAO, dated January 10, 2014, containing a resolution for consideration relative to the above noted Committee.

William Bradica, CAO, provided an overview.

Resolution No. 14/12

Moved by: Mayor K. Hobbs
Seconded by: Mayor J. Davis

THAT with respect to finalization of the Governance by-law and Committee Work plan, the Governance Review Special Committee be disbanded;

AND THAT any further review of the Governance by-law be referred to the Executive Committee.

CARRIED

CONFIRMATION OF MEETING DATES

2014 TBDSSAB Meeting Dates and
Next Inaugural Meeting Date

Memorandum from William Bradica, CAO, dated January 10, 2014, containing a resolution to confirm Board meeting dates for the balance of 2014 and the inaugural meeting for 2015.

William Bradica, CAO, provided an overview.

Resolution No. 14/13

Moved by: Mayor K. Hobbs
Seconded by: Mayor J. Davis

THAT the regularly scheduled meetings of The District of Thunder Bay Social Services Administration Board for the year 2014 be held in the City of Thunder Bay, beginning at 10:00 a.m. on the following dates:

February 27, March 27, April 17 (Includes the Annual General Meeting), May 22, June 26, July 24, September 25, October 23, November 27, and December 11.

AND THAT the next Inaugural Meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 22, 2015;

AND THAT any changes to the meeting schedule can be made by resolution of the Board.

CARRIED

William Bradica, CAO provided information with respect to setting Committee Meeting dates. On consensus of the Board, Committee Meetings will be set on an as required basis.

William Bradica, CAO advised the Board that Terry Flaherty, Director, Client Services would be retiring on May 16, 2014 after 34 years of services.

At 10:30 a.m. Wendy McLean, Technical Services Officer, entered the meeting room and Sandra Legros, Executive Assistant, left the meeting room.

PRESENTATION

TBDHC Energy Savings Initiatives & 2013 Programs and Opportunities

William Bradica, CAO, provided a brief introduction to the presentation.

Presentation by Wendy McLean, Technical Services Officer, provided an overview and responded to questions. Copies of the presentation were distributed at the meeting.

William Bradica, CAO and Ken Ranta, Director, Housing Operations provided further information and responded to questions.

At 11:15 a.m. Wendy McLean, Technical Services Officer, left the meeting room and Keri Greaves, Manager, Finance entered the meeting room.

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to solicitor-client privilege and security of the property of the Board.

Resolution No. 14/14

Moved by: Mayor K. Holland
Seconded by: Councillor P. Pugh

THAT the Board adjourns to Closed Session relative to receipt of information with respect to solicitor-client privilege as presented under Investment in Affordable Housing Program and security of the property of the Board as presented under Royal Edward Arms.

CARRIED

At 12:21 p.m. the Chair called for the lunch break.

At 12:55 p.m. the Board reconvened in Open Session with remaining Officials in attendance.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 23/2013 and Meeting No. 24/2013 (Regular and Closed Session) of TBDSSAB, held on December 12, 2013, respectively, to be confirmed.

Resolution No. 14/15

Moved by: Councillor A. Giguere
Seconded by: Councillor P. Pugh

THAT the Minutes of Meeting No. 23/2013 and Meeting No. 24/2013 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 12, 2013, respectively, be confirmed.

CARRIED

Committee Meetings

Executive Committee

Draft Minutes of the Executive Committee meetings held on December 3, 9 and 11, 2013, respectively, for information only.

Child Care Committee

Draft Minutes of the Child Care Committee meeting held on November 28, 2013, for information only.

Social Housing Committee

Draft Minutes of the Social Housing Committee meeting held on December 12, 2013, for information only.

REPORTS OF ADMINISTRATION

Shelter House Cold Weather Pilot Project

Report No. 2014-01 (Client Services), relative to providing the Board with information regarding the Shelter House Cold Weather Pilot Project and recommend funding, for approval.

Terry Flaherty, Director, Client Services provided an overview and responded to questions. William Bradica, CAO also responded to questions.

Resolution No. 14/16

Moved by: Councillor P. Pugh
Seconded by: Councillor A. Giguere

THAT with respect to Report No. 2014-01 (Client Services), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve one time funding of \$35,000 from the Ministry of Community and Social Services (MCSS) one time transitional allocation to the 2014 Shelter House Cold Weather Pilot Project, as presented by Administration;

AND THAT the Board authorizes the Chair and the Chief Administrative Officer, or designates, of TBDSSAB to execute any required agreements with Shelter House, Thunder Bay and any other documents related thereto provided there are no significant changes;

AND THAT any necessary By-law be presented to the Board.

CARRIED

Lakehead Social Planning Council
Poverty Reduction Strategy

Report No. 2014-02 (Client Services), relative to providing the Board with information relative to the LSPC's Community Action Strategy to Reduce Poverty, for approval.

William Bradica, CAO provided clarification and responded to questions.

A discussion was held regarding the scope of the LSPC's strategy. On consensus of the Board, a letter will be sent to the Chair of the Lakehead Social Planning Council Poverty Reduction Strategy requesting that the scope of the strategy be expanded to include the entire District of Thunder Bay prior to receiving funding.

Resolution No. 14/17

Moved by: Councillor A. Giguere
Seconded by: Councillor P. Pugh

THAT with respect to Report No. 2014-02 (Client Services), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve one time funding of \$35,000 per year for 2014, 2015 and 2016 to the Lakehead Social Planning Council (LSPC) to implement the Poverty Reduction Strategy from the Ministry of Community and Social Services (MCSS) one time transitional allocation;

AND THAT the Board authorizes the Chair and the Chief Administrative Officer, or designate, of TBDSSAB to execute any required agreements with the LSPC and any other documents related thereto provided there are no significant changes;

AND THAT any necessary By-law be presented to the Board.

CARRIED

A discussion was held regarding the Housing and Homelessness Plan. William Bradica, CAO advised that the Plan had been forwarded to the Ministry of Municipal Affairs and Housing (MMAH) for comment and this item would be brought to the February 27, 2014 Board Meeting once comments from MMAH were received.

At 1:08 p.m. Roxanne Brunelle, HR Specialist entered the meeting room.

Multi-Year Accessibility Plan

Report No. 2014-03 (Human Resources), relative to the above noted, in compliance with the requirements of Ontario Regulation 191/11 made under the AODA, a Multi-Year Accessibility Plan for The District of Thunder Bay Social Services Administration Board was developed and presented for approval.

Resolution No. 14/18

Moved by: Councillor J. Virdiramo
Seconded by: Councillor A. Ruberto

THAT with respect to Report No. 2014-03 (Human Resources), we, The District of Thunder Bay Social Services Administration Board approve the Multi-Year Accessibility Plan (Plan) as presented;

AND THAT the Plan be posted in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA).

CARRIED

At 1:12 p.m. Roxanne Brunelle, HR Specialist leaves the meeting room.

Board Member Remuneration

Memorandum from Keri Greaves, Manager, Finance, dated January 13, 2014 relative to the above noted, for information only.

A discussion was held and William Bradica, CAO responded to questions.

CORRESPONDENCE

Ministry of Community and Social
Services – Low-Income Children's
Dental Program Announcement

Memorandum from the Ministry of Community and Social Services (MCSS) dated December 16, 2013, relative to the above noted, for information only.

William Bradica, CAO advised that Administration has arranged for a presentation to be made by the Thunder Bay District Health Unit to the Board at the February 27, 2014 meeting with respect to dental health programs.

NEW BUSINESS

Royal Edward Arms

At the Closed Session meeting earlier, the Board requested further documentation with respect to the Royal Edward Arms. This information was provided to the Board upon reconvening in Open Session.

William Bradica, CAO advised that Stantec would be providing a presentation at the February 27, 2014 Board meeting.

Mayor Kevin Holland advised the Board that Councillor Robert Rydholm has been quite ill and is in the Thunder Bay Regional Health Science Centre at this time.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 27, 2014, in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

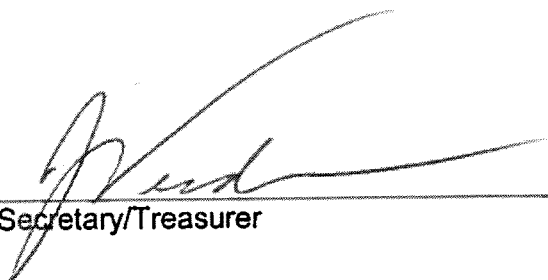
Resolution No. 14/19

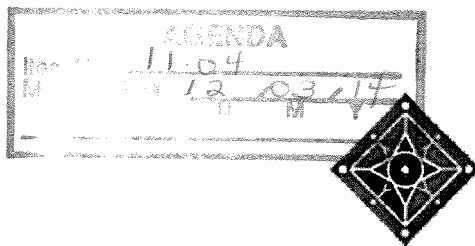
Moved by: Councillor J. Virdiramo
Seconded by: Councillor A. Ruberto

THAT the Inaugural Board Meeting No. 01/2014 of The District of Thunder Bay Social Services Administration Board, held on January 24, 2014, be adjourned 1:20 p.m.

CARRIED


Chair


Secretary/Treasurer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

RECEIVED
FEB 28 2014
THE CORPORATION OF THE
TOWNSHIP OF MANITOUPWADGE

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 2/2014
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: January 23, 2014
TIME OF MEETING: 11:15 AM
LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON
CHAIR: Mr. Robert (Bob) Katajamaki

PRESENT:

Mr. Robert (Bob) Katajamaki
Councillor Iain Angus
Mayor Jody Davis
Councillor Armand Giguere
Mayor Keith Hobbs
Mayor Kevin Holland
Councillor Paul Pugh
Councillor Aldo Ruberto
Councillor Kelly Tsubouchi
Councillor Joe Virdiramo

OFFICIALS:

Mr. William (Bill) Bradica,
Chief Administrative Officer
Ms. Lynda DaCosta, Director, Human Resources
Mr. Terry Flaherty, Director, Client Services
Mr. Ken Ranta, Director, Housing Operations
Mr. Keri Greaves, Manager, Finance
Ms. Glenda Flank, Recording Secretary

REGRETS:

Councillor Andrew Foulds
Councillor Sara Park
Councillor Kelly Tsubouchi

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD (CLOSED SESSION) MEETING

DISCLOSURES OF INTEREST

Councillor I. Angus disclosed an interest relative to the verbal update pertaining to the Investment in Affordable Housing Program Update, due to his consultant work with a proponent under the IAH Program.

Councillor A. Ruberto disclosed an interest relative to the Royal Edward Arms Update, due to a family member having knowledge of this matter.

At 11:16 a.m., Councillor I. Angus left the meeting room.

REPORTS OF ADMINISTRATION

Investment in Affordable Housing Program

William Bradica, CAO provided a verbal update regarding the Investment in Affordable Housing Program and responded to questions.

On consensus of the Board, Administration to prepare a report to be brought back to the Board in February providing the options as discussed.

At 11:38 a.m. Councillor A. Ruberto left the meeting room and Councillor I. Angus entered the meeting room.

Royal Edward Arms

Report No. 2014CS-01 (Housing Operations), regarding lease arrangements with the City of Thunder Bay, for information only.

Memorandum from William Bradica, CAO, dated January 22, 2014 including attachments, for information only.

William Bradica, CAO provided an overview, further clarification on the report and attachments and responded to questions.

Ken Ranta, Director, Housing Operations and Keri Greaves, Manager, Finance provided further information and responded to questions.

A discussion was held and on consensus the Board, Administration was requested to provide further documentation to the Board with respect to the above noted and subsequently schedule a meeting with relevant parties.

At 12:19 p.m. Councillor A. Ruberto entered the meeting room.

NEW BUSINESS

ADJOURNMENT

Resolution No. 14/CS01

Moved by: Councillor P. Pugh
Seconded by: Councillor I. Angus

THAT the Board (Closed Session) Meeting No. 2/2014 of The District of Thunder Bay Social Services Administration Board, held on January 23, 2014, be adjourned at 12:20 p.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

Chair

Secretary/Treasurer

AGENDA
Item No. 11-05
Meeting Date: 12-03-14

RECEIVED
FEB 28 2014
THE CORPORATION OF THE
TOWNSHIP OF MANITOWADGE

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: **BOARD OF HEALTH (ANNUAL MEETING)**
DATE: JANUARY 15, 2014
TIME: 1:00 P.M.
PLACE: BOARD ROOM
CHAIR: MR. DOUG HEATH

BOARD MEMBERS PRESENT:

Mr. J. Daiter
Mr. T. Fox
Mr. N. Gale
Ms. G. Garbutt
Ms. M. Harding
Mr. B. Kamphof
Mr. J. Masters
Ms. B. Metzler
Mr. A. Ruberto
Ms. L. Turk
Mr. J. Virdiramo

ADMINISTRATION PRESENT:

Mr. D. Heath, Chief Executive Officer
Dr. D. Williams, Medical Officer of Health
Dr. J. DeMille, Associate Medical Officer of Health
Mr. K. Allan, Director - Health Protection and Chief Nursing Officer
Ms. L. Roberts, Director – Health Promotion
Ms. B. Moro, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board of Health

REGRETS:

Mr. J. MacEachern
Ms. D. Robinson

GUESTS:

Dr. M. Rauker, Resident

The Chair called the meeting to order at 1:00 p.m.

1. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

2. AGENDA APPROVAL

Resolution No.: 1 - 2014

MOVED BY: Mr. J. Daiter
SECONDED BY: Mr. N. Gale

THAT the Agenda for the Board of Health Meeting Annual Meeting to be held on January 15, 2014, be approved.

CARRIED

3. ELECTION OF CHAIR

Mr. D. Heath, Chief Executive Officer will call for nominations from the Members for the appointment of Chair. The Chair advised that Ms. Maria Harding had been appointed as Chair for four consecutive years and was not eligible for re-appointment.

Mr. D. Heath, Chief Executive Officer and Dr. D. Williams, Medical Officer of Health thanked Ms. M. Harding for her commitment and passion as the Chair of the Board and background of some of the accomplishments that have transpired as part of her leadership.

Mr. N. Gale was nominated and the nomination was accepted.

There were no further nominations.

Mr. N. Gale was acclaimed as Chair.

Mr. N. Gale assumed the Chair for the remainder of the meeting.

4. ELECTION OF VICE-CHAIR

Mr. N. Gale, Chair called for nominations from the Members for the appointment of Vice Chair.

Mr. J. Virdiramo was nominated and the nomination was accepted.

There were no further nominations.

Mr. J. Virdiramo was acclaimed as Vice Chair.

5. ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE

Mr. N. Gale, Chair called for nominations for Members-at-Large to sit on the Executive Committee.

The Chair advised that as past Chair, Ms. Maria Harding will automatically have a seat on the Executive Committee, along with the Chair and Vice-Chair, therefore, two additional members will be sought.

The following Members of the Board were nominated to sit as Members-At-Large on the Executive Committee and the nominations were accepted.

- Mr. J. Daiter
- Mr. T. Fox

There were no further nominations.

Mr. J. Daiter and Mr. T. Fox were acclaimed as Members-At-Large on the Executive Committee.

The Executive Committee will consist of the following members of the Board of Health:

- Mr. N. Gale, Chair
- Mr. J. Virdiramo, Vice Chair
- Ms. M. Harding, Past Chair
- Mr. T. Fox
- Mr. J. Daiter

**6. APPOINTMENT OF DESIGNATED
BOARD MEMBER FOR SIGNING AUTHORITY**

Report No. 2-2014 (Chief Executive Officer) relative to recommending the appointment of a designated Board Member for signing authority for the Thunder Bay District Health Unit for 2014.

Resolution No.: 2 - 2014

MOVED BY:	Mr. J. Virdiramo
SECONDED BY:	Ms. M. Harding

THAT with respect to Report No. 2 – 2014 (Chief Executive Officer) we recommend that the following Board member be granted signing authority for the Thunder Bay District Health

**6. APPOINTMENT OF DESIGNATED
BOARD MEMBER FOR SIGNING AUTHORITY (Continued)**

Unit for a period of one year commencing January 15, 2014
until the Board of Health's next Annual Meeting in 2015:

1. Mr. Bernie Kamphof

CARRIED

7. 2014 MEETING SCHEDULE

Report No. 1-2014 (Chief Executive Officer) relative to establish the regular
Board of Health meeting schedule for 2014.

The Board was advised that the date for the Board of Health meeting in May was
incorrectly written as May 14 and should have been recorded as May 21.

Resolution No.: 3 - 2014

MOVED BY: Mr. J. Virdiramo
SECONDED BY: Ms. M. Harding

THAT with respect to Report No. 1 – 2014 (Chief Executive
Officer), we recommend that the following schedule for
regular Board of Health meetings for 2014 be approved:

Wednesday, February 19	Wednesday, March 19
Wednesday, April 16	Wednesday, May 21
Wednesday, June 18	Wednesday, September 17
Wednesday, October 15	Wednesday, November 19

AND THAT no meeting be scheduled in December 2014 in
accordance with Section 24 – Convening of Meetings of the
Board's Amalgamated By-law;

AND THAT the meetings commence at 1:00 p.m.

CARRIED

7. OTHER BUSINESS

Mr. J. Masters introduced the book *Papers and Records, Volume XLI 2013*, which contained information relative to the Thunder Bay District Health Unit. The Chair indicated that he would request Administration to obtain a copy.

8. ADJOURNMENT

Resolution No.: 4 - 2014

MOVED BY: Ms. L. Turk
SECONDED BY: Mr. B. Kamphof

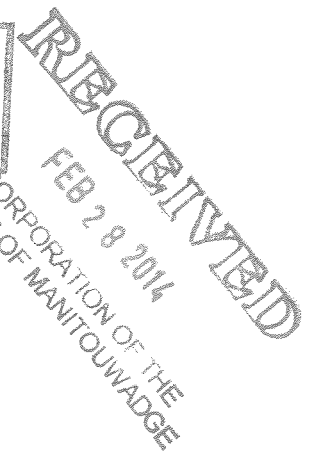
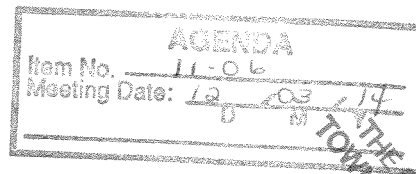
THAT the Board of Health Annual Meeting held on January 15, 2014, be adjourned at 1:19 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary



THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH

DATE: JANUARY 15, 2014

TIME: 1:20 P.M.

PLACE: BOARD ROOM

CHAIR: MR. NORM GALE

BOARD MEMBERS PRESENT: ADMINISTRATION PRESENT:

Mr. J. Daiter
Mr. T. Fox
Mr. N. Gale
Ms. M. Harding
Mr. B. Kamphof
Mr. J. Masters
Ms. B. Metzler
Mr. A. Ruberto
Ms. L. Turk
Mr. J. Virdiramo

Mr. D. Heath, Chief Executive Officer
Dr. D. Williams, Medical Officer of Health
Dr. J. DeMille, Associate Medical Officer of Health
Mr. K. Allan, Director – Health Protection and Chief Nursing Officer
Ms. L. Roberts, Director – Health Promotion
Mr. R. Prasad, Manager – Sexual Health and Clinical Programs
Ms. J. Piper-Wilson, Manager – Injury Prevention, Substance Misuse & Tobacco
Ms. B. Moro, Executive Assistant to the Medical Officer of Health and Chief Executive Officer and Secretary to the Board of Health

REGRETS:

Ms. G. Garbutt
Mr. J. MacEachern
Ms. D. Robinson

GUEST:

Dr. M. Raukar, Resident

CALL TO ORDER

The Chair called the meeting to order at 1:20 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The following announcements were made:

- Please advise the Executive Assistant if you wish to attend the The Ontario Public Health Conference (TOPHC) to be held on March 31 - April 2, 2014
- Mr. K. Allan, Director – Health Protection introduced Mr. Roger Prasad, Manager – Sexual Health and Clinical Programs
- Ms. L. Roberts, Director – Health Promotion introduced Ms. Janice Piper-Wilson, Manager – Injury Prevention, Substance Misuse & Tobacco

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. AGENDA APPROVAL

The following item was added to the agenda:

- Memorandum from Mr. D. Heath, Chief Executive Officer dated January 14, 2014, relative to the alPHa Winter Symposium to be held in Toronto on February 20 and 21, 2014

Resolution No.: 5 - 2014

MOVED BY: Mr. A. Ruberto
SECONDED BY: Mr. J. Virdiramo

THAT the Agenda for the Regular Board of Health Meeting to be held on January 15, 2014, be approved, as amended.

CARRIED

4. INFORMATION SESSION

4.1 Food Strategy

Ms. L. Roberts, Director – Health Promotion introduced Ms. C. Schwartz-Mendez, Nutritionist and Ms. K. Donahue, Food Strategy Coordinator – EcoSuperior who gave a presentation to the Board and responded to questions relative to the above noted.

A copy of the presentation was placed on the desks.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on December 18, 2013, to be approved.

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.1 Thunder Bay District Board of Health (Continued)

Resolution No.: 6 - 2014

MOVED BY: Ms. B. Metzler
SECONDED BY: Mr. T. Fox

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on December 18, 2013, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There are no matters arising from the previous set of minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 7 - 2014

MOVED BY: Mr. B. Kamphof
SECONDED BY: Ms. B. Metzler

THAT the Board of Health move into Closed Session to receive information relative to labour relations or employee negotiations.

CARRIED

At 1:50 p.m. the Board moved into Closed Session.

Mr. K. Allan, Director – Health Protection, Ms. L. Roberts, Director – Health Promotion, Dr. M. Raukar, Resident and Ms. B. Moro, Executive Assistant left the meeting room.

At 2:50 p.m. the Board moved out of Closed Session to resume regular business.

Mr. K. Allan, Ms. L. Roberts, Dr. M. Raukar and Ms. B. Moro returned to the meeting room.

8. DECISIONS OF THE BOARD

8.1 Public Health Accountability Agreement – Amendment #6

Report No. 3-2014 (Administrative Services) relative to providing the Board of Health with an update to the Public Health Accountability Agreement, for approval.

Resolution No.: 9 - 2014

MOVED BY: Mr. J. Masters
SECONDED BY: Mr. A. Ruberto

THAT with respect to Report No. 03 – 2014 (Administrative Services) we recommend that:

- Amendment #6 of the Public Health Accountability Agreement with the Province of Ontario is approved to accept one-time funding for the 2013-14 funding year of \$22,600 for the Healthy Communities Fund - Partnership Stream program (100%) and \$16,785 for the Pharmacists Integration into the Universal Influenza Immunization program (UIIP) (100%) to support programming related to these initiatives.
- The Chief Executive Officer and Manager of Finance are authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

8.2 alpha Winter Symposium

Memorandum from Mr. D. Heath, Chief Executive Officer, dated January 14, 2014, was placed on the desks providing notification to the Board of Health Members of the upcoming alpha Winter Symposium to be held on Thursday, February 20 and Friday, February 21, 2014 in Toronto, ON was distributed at the meeting.

8. DECISIONS OF THE BOARD (Continued)

8.2 alPHa Winter Symposium (Continued)

Resolution No.: 10 - 2014

MOVED BY: Mr. T. Fox
SECONDED BY: Mr. J. Virdiramo

THAT the following members of the Board be authorized to attend alPHa's Winter Symposium to be held in Toronto, Ontario on February 20 and 21, 2014:

1. Maria Harding
2. Norm Gale
3. Terry Fox
4. Linda Turk

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Reimbursement.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Influenza 2013-2014 Status Update

Report No. 4-2014 (Medical Officer of Health) relative to providing the Board of Health with an update on the Influenza A, in particular the H1N1 strain that has the Thunder Bay District.

Attachment 1: PHO – Ontario Respiratory Virus Bulletin - December 15 to 28, 2013 (Pages 1 to 9)

Dr. D. Williams, Medical Officer of Health appeared before the Board, gave a presentation and responded to questions relative to the above noted.

**9.2 Ontario Dental Programs for
Low-Income Children and Youth**

Memorandum from Dr. D. Williams, Medical Officer of Health and Mr. D. Heath, Chief Executive Officer, dated January 6, 2014, and attaching a memo from the Ministry of Health and Long-Term Care, dated December 16, 2013, relative to the above noted.

10. COMMUNICATIONS FOR INFORMATION

9.3 2014 Mileage Rates

Memorandum from Mr. D. Heath, Chief Executive Officer, dated January 3, 2014, relative to the above noted.

10. NEXT MEETING

The next meeting will be held on Wednesday, February 19, 2014.

11. ADJOURNMENT

Resolution No.: 11 - 2014

MOVED BY: Ms. L. Turk
SECONDED BY: Mr. B. Kamphof

THAT the Board of Health meeting held on January 15, 2014, be adjourned at 3:25 p.m.

CARRIED

Chair, Board of Health

Chief Executive Officer

Recording Secretary



**The Corporation of the
Municipality of Wawa**

Northeastern Superior Mayors Group Meeting

Monday, October 28, 2013

**Northern Training and Technology Centre
3 Maple Street, Wawa**

11:00 a.m.



MINUTES

(1) CALL TO ORDER & NOTE MEMBERS PRESENT

Mayor Nowicki called the meeting to order at 11:00 a.m.

Present:

Mayor Linda Nowicki, Municipality of Wawa
Jessica Carter, Administrative Assistant, Municipality of Wawa
Mayor Louise Perrier, Township of Dubreuilville (via teleconference)
Shelley Casey, CAO/Clerk, Dubreuilville
Mayor Morley Forster, Township of Hornepayne
Mayor Angelo Bazzoni, Mayor, Township of White River
Mayor John MacEachern, Township of Manitouwadge
Cecile Kerster, Town Manager/Clerk, Township of Manitouwadge
Mayor André Byham, Township of Chapleau
Allan Pellow, CAO/Clerk, Township of Chapleau

Regrets: Susan Smith, Clerk, Township of Hornepayne
Marilyn Parent-Lethbridge, CAO/Clerk, Township of White River

Guests: Joël Lafrance, MNDMF, Chapleau
Guy Pelletier, MNDMF, Chapleau
Chad Anderson, Ministry of Natural Resources
Jim Duncan, Ministry of Natural Resources
Daryl Skworchinski, Board Chair, Nawiignikomia Forest Management Organization

Media: None

(2) REVIEW OF ADDENDUM & APPROVAL OF AGENDA

Moved by: J. MacEachern **R. Verbal**

Seconded by: A. Byham

RESOLVED THAT the Agenda for the Northeastern Superior Regional Mayors Group scheduled for Monday, October 28, 2013, be approved, as presented.

CARRIED.

NORTHEASTERN SUPERIOR MAYORS GROUP
MINUTES
MONDAY, OCTOBER 28, 2013

(3) **ANNOUNCEMENTS**

None.

(4) **DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

(5) **APPROVAL OF MINUTES**

5.1 September 23, 2013 - Wawa

Moved by: M. Forster

R. Verbal

Seconded by L. Perrier

RESOLVED THAT the Minutes of the Northeastern Superior Regional Mayors Group meeting held on Monday, September 23, 2013 in Wawa be approved, as presented.

CARRIED.

Action:

Obtain signatures and file Minutes.

(6) **DELEGATIONS AND VISITORS**

6.1 Daryl Skworchinski, Board Chair, Nawiignikomia Forest Management Organization – Update on the NFMC

The main focus of the organization is to become established.

It appears there are two (2) local Not for Profit Forest Management organizations established by the province (one established in 2012). Each Forest Management organization would consider local interests with the core function of eSFLs (sustainable forest licence). Studies were undertaken and determined the Forest Management organizations would be profitable with a portion of revenues generated through stumpage fees. The NFMC would be reviewed every five (5) years with the first review tentatively scheduled for the year 2016. The purpose of the review would determine successes of the NFMC.

The NFMC was created to utilize the forest resources and improve local communities. The community of Hornepayne had expressed an interest in the process (in 2008/09). The local communities would be the priority; NFMC has the ability to drive wood value. The decision makers in the process would be made by the Board of Directors, of which are members of the local community. Local employment would be created and support innovation.

The Board of Directors would determine wood usage and harvesting. The Board of Directors would consist of First Nation representation and others to a maximum of eleven (11) members; each community may choose one member from its community as a member. The NFMC proposes to create strategic business plan.

Currently, there are six members on the Board working with three communities. The community member appointment was completed in each community by Mayor and Council. Elected officials were prohibited from sitting on the Board. The Board meets

**NORTHEASTERN SUPERIOR MAYORS GROUP
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monthly either in person or via teleconference. It is anticipated the Strategic Plan training may take 2-3 full days to review the material.

Wood consumption is quite high prior to the regional economic collapse. The region is witnessing the re-opening of some mills with the possibility of other markets. All wood products are utilized with consideration of local interests.

6.2 Leigh Colpitts, Manager Forestry Tenure Division - eSFL

Ms. Colpitts reviewed the role of the Forestry Tenure Division (eSFL). It is managed by a single entity with local input. Members of the RMG discussed the inclusion of the North Algoma region as it appears Wawa was not included in the proposal. The group was re-assured all communities are included in the proposal.

All member communities desire involvement in the process. The First Nations wish to ensure the forests are better managed. It is important for the forest management boards to consider all users of the forest – from forest companies, communities, users and tourism. The group identified the need for the Chiefs and local Mayors to discuss the community involvement in the process.

Dubreuilville has not been involved in process as it does not have the provincial commitment; Dubreuilville wants to be involved in the process.

(7) OLD BUSINESS

7.1 Outstanding Listing

The member communities reviewed the outstanding list.

7.2 Leadership Skills in the Workplace (Dubreuilville)

Due to lack of local interest, the training opportunity will not proceed.

Action:

Item to be dropped as there is not interest.

7.3 The Essentials of Fire Protection for Municipal Decision Makers Course (Update)

The member communities determined the training opportunity would be beneficial to the newly elected councils. Mr. Bob Thorpe of the Ministry of Community Safety and Emergency Management will provide the members with date identifying his availability to speak with the group.

Action:

Training date to be established in the future.

NORTHEASTERN SUPERIOR MAYORS GROUP
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(8) **NEW BUSINESS**

8.1 NOLUM – Submission to the Province and Speaking Notes

Mayor Nowicki reviewed the NOLUM Submission to the Province. NOLUM is following the RMG process but it appears the group has secured attention from the province. The process appears be flawed as smaller communities are not involved in the process. It was suggested the RMG meet with NOLUM to discussion matters referenced in the NOLUM report. It would also be beneficial to invite Mr. Orazietti to such meeting.

Action:

Each community to gage interest in this program within their own communities.

8.2 East West Tie Line Update (Wawa)

Members of the project would like to meet and discuss the environmental aspect of the tie line. It was suggested a conference call occur prior to the meeting which would allow communities the opportunity to review the document and determine topics to be discussed. Information may be sent to Mayor Nowicki.

8.3 Update from Communities

White River – The construction of two power dams has created a labour shortage for the community. It was suggested a letter of support be prepared requesting for subsidized assistance to address the labour shortage. Supporting document would be required. Mayor Bazzoni requested the draft letters be forwarded to him.

Manitouwadge – A Request for Proposals for the Water Systems Hydrant Upgrade is proceeding. It would be located in the former "Town Centre".

Wawa – Reconstruction of the Wawa Creek and Silver Falls Bridges in Wawa (MRV) is underway. Michipicoten River Village, Long Beach and First Nation residents are utilizing secondary roads to access their homes. Maintenance of these outlying roads impacts the equipment and manpower to maintain these roads. Wawa is seeing some progress with the bridge repairs as part of the recovery from the October 2012 Flood.

MNDMF – Mr. Joel Lafrance reviewed the funding applications for intern positions. He shared information about the community infrastructure fund; planning and infrastructure. Building initiatives and partnerships would likely being used by member communities. Only three programs would be valuable to smaller communities.

If lobbying occurs, it would be beneficial to seek support from other agencies.

8.3 Aviation Fuel (Chapleau)

For communities with airports: Pilots periodically show up and wish to purchase large amount of aviation fuel. It is Chapleau's policy to provide fuel to aircrafts only.

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Manitouwadge confirmed it does not sell fuel. Hornepayne strictly uses jet fuel and supports Chapleau's concerns. Wawa has sold fuel by the barrel when requested, and suggested it may be easier for pilots to obtain the jet fuel via Wawa. Mayor Nowicki would discuss the matter with the Director of Infrastructure Services. Chapleau noted concern that if a drum is contaminated during the transfer process, it would potentially create other problems/issues. It was suggested communities could establish a limit on fuel sales.

Action:

Mayor Nowicki to speak to Infrastructure Services regarding jet fuel transfer.

(9) NEXT MEETING

9.1 Monday, November 25, 2013 – Wawa

Monday, November 18, 2013 at 11:00 am, 3 Maple Street (Wawa)

(10) MEETING CLOSE

Moved by: J. MacEachern

R. Verbal

Seconded by: M. Forster

RESOLVED THAT the meeting close at 2:20 p.m.

CARRIED.

**LINDA NOWICKI, MAYOR
MUNICIPALITY OF WAWA**

**JESSICA CARTER,
ADMINISTRATIVE ASSISTANT
MUNICIPALITY OF WAWA**



**The Corporation of the
Municipality of Wawa**

AGENDA	
Item No.	11-08
Meeting Date:	18 Nov 14

Northeastern Superior Mayors Group Meeting

Monday, November 18, 2013

**Northern Training and Technology Centre
3 Maple Street, Wawa**

11:00 a.m.

MINUTES

(1) CALL TO ORDER & NOTE MEMBERS PRESENT

Mayor Nowicki called the meeting to order at 11:08 a.m.

Present:

Mayor Linda Nowicki, Municipality of Wawa
Jessica Carter, Administrative Assistant, Municipality of Wawa
Mayor Morley Forster, Township of Hornepayne
Mayor André Byham, Township of Chapleau
Mayor John MacEachern, Township of Manitouwadge
Cecile Kerster, Town Manager/Clerk, Township of Manitouwadge
Marilyn Parent-Lethbridge, CAO/Clerk, Township of White River
Mayor Angelo Bazzoni, Township of White River

Regrets: Susan Smith, Clerk, Township of Hornepayne
Allan Pellow, CAO, Chapleau
Mayor Louise Perrier, Township of Dubreuilville
Shelley Casey, CAO, Dubreuilville

Guests: Guy Pelletier, MNDMF, Chapleau
Brent Bullough, MCIP, RRP, Dillon Consulting Limited

Media: None.

(2) REVIEW OF ADDENDUM & APPROVAL OF AGENDA

Moved by: M. Forster R. Verbal
Seconded by: J. MacEachern

RESOLVED THAT the Agenda for the Northeastern Superior Mayors Group scheduled for Monday, November 18, 2013, be approved, as presented.

CARRIED.

18-November-2013

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**NORTHEASTERN SUPERIOR MAYORS GROUP
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(3) ANNOUNCEMENTS

Mayor Byham spoke about the Chapleau Fish Derby which is scheduled to be held in February 2014. Prizes include a trip to Las Vegas.

Mayor Nowicki shared information about the Wawa Pellet plant. There may be an opportunity to establish a network for the sale/delivery of bulk pellets; however, homeowners/businesses would be required to convert their heating systems to wood pellet heat. There are many benefits to wood pellet heating including reduced cost, as it would be less expensive than replacing oil tanks as well as environmental benefits as Carbon emissions would be cut by 90%. Employment opportunities would also be made available including approximately 40 jobs within the pellet plant as well as 150 forestry jobs. This would be a definite boost for the region.

(4) DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

(5) APPROVAL OF MINUTES

5.1 *October 28, 2013 - Wawa*

Mayor Nowicki suggested tabling the motion until the next meeting as many members are absent.

Moved by: J. MacEachern

R. Verbal

Seconded by: M. Forster

RESOLVED THAT the Minutes of the North-eastern Superior Mayors Group meeting, held Monday, October 28, 2013 in Wawa be approved, as presented.

TABLED.

Action:

Tabled to next meeting. Staff to add the item to the December 2013 meeting agenda.

(6) DELEGATIONS AND VISITORS

6.1 *Dillon Consulting Limited - East/West Tie Line Transmission Project (Brent Bullough, MCIP, RRP)*

Representatives from Dillion Consulting reviewed the project and process for the East/West Tie Line Transmission project. The new hydro-electric transmission line will tie the transmission lines in the east to the west lines. There is a need to develop new lines for Wawa to Marathon to Thunder Bay, and it will foster growth in industry and mining. There are many northern First Nation communities which are not connected to hydro-electricity (use diesel generators). The timelines for the project were reviewed with the members.

Public events and open houses will be held to seek public input.

**NORTHEASTERN SUPERIOR MAYORS GROUP
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The first round of meetings will be at the beginning of December 2013, and then in 2014 (July and October).

(7) OLD BUSINESS

7.1 *Outstanding Listing*

RMG Intern – Mr. Dan Friyia shared information about the NOHFC applications for the internship program. An application was submitted to FedNor. The NOHFC program is flexible with no age requirement conditional the individual is a graduate of at least 3 years and graduated from a program in the field of employment.

(8) NEW BUSINESS

8.1 *First Nations Education Act – Nishnawbe Aski Nation – Update (Hornepayne)*

Mayor Forster attended a FONOM meeting, with the Deputy Chief from Fort William First Nation, representing Nishnawbe. The Federal Government is responsible for funding First Nation programming in accordance with Federal legislation and signed Treaties. The Nishnawbe has requested support from FONOM requesting the Federal Government to increase the education funding for First Nations. The First Nations people expressed the importance of educating their youth about their heritage and culture by First Nation people. Historically, the Canadian Government believed it could assimilate the First Nations people.

Members agreed the matter is complicated. The members discussed the education funding allotted to First Nation peoples for Post-Secondary education. Members of Group concurred the matter identified herein related to Primary and Secondary Education for First Nation peoples.

The FONOM Board would be discussing the matter further at its upcoming Board meeting.

8.2 *Rentech – Announcement and Domestic Pellet Potential (Wawa)*

Rentech held its Opening Ceremony. Rentech involved the First Nations from the beginning of the process, and a financial arrangement agreed upon between the parties. The biofuel manufactured at the local mill will be sold to a company in England.

There is a hope that Rentech would provide an economic boost to the region. It would be ideal to use the wood pellets locally by the residents and businesses. The members inquired about the number of jobs to be created by the new mill, and does the area have the skilled workforce available. The mill would be operating 6 to 8 months per year.

Action:

Item to be brought to a future meeting once more information is known about the Rentech operation.

**NORTHEASTERN SUPERIOR MAYORS GROUP
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8.3 Confederation College Strategic Plan – Bandwidth and Other Technology Deficiencies (Wawa)

There is concern for the lack for bandwidths and redundancy for local Internet. During the October 20012 flood, the Bell Alliance fibre optic line was cut and severed communication to other communities. It was suggested that discussions occur with Bell and Rogers.

Bell Alliance erected communication towers in the Wawa area; it is unknown when the towers would become operational due to legal disputes between Bell and TBay Tel/Rogers. It was suggested that perhaps the parties be invited to a future meeting.

8.4 NOLUM and Growth North Plan (Wawa)

The provincial government would be conducting a pilot program for a spring bear hunt in specific wildlife management units; North Bay, Sudbury, Sault Ste. Marie, Timmins and Thunder Bay are the pilot areas. This pilot program would not benefit areas within the region.

It was suggested a letter be sent to NOLUM requesting a meeting to discuss and review the NOLUM Report. Members indicated the meeting should occur within the RMG region, and representation from the group as well as the ADMA should be in attendance.

The members acknowledged the provincial government has allocated funds for the Grow North Plan; large centres would be the focus and centre for developing Northern Ontario. The members suggested a meeting with provincial ministers may be necessary.

The members discussed the OPP costing presentation. The base rate for OPP policing is \$260 per household plus an additional cost for other services provided by the OPP as per community contracts. It is unclear of the financial impact on communities.

Action:

Invite the MNR to a future RMG meeting to speak about the bear problems.

Invite NOLUM to future RMG meeting to discuss the NOLUM Report.

(9) NEXT MEETING

9.1 Date to Be Discussed - Wawa

Monday, December 16, 2014 (Wawa) (proposed)

Members will be polled to determine availability. A minimum of four (4) Mayors must be presented. Other possible dates include: December 9th, or 16th.

**NORTHEASTERN SUPERIOR MAYORS GROUP
MINUTES
MONDAY, NOVEMBER 18, 2013**

(10) MEETING CLOSE

Moved by: M. Forster

R. Verbal

Seconded by: J. MacEachern

RESOLVED THAT the meeting close at 1:42 p.m.

CARRIED.

**LINDA NOWICKI, MAYOR
MUNICIPALITY OF WAWA**

**JESSICA CARTER,
ADMINISTRATIVE ASSISTANT
MUNICIPALITY OF WAWA**



The Corporation of the
Municipality of Wawa

Item No.	11-09
Meeting Date:	12-03-14

Northeastern Superior Mayors Group Meeting

Monday, January 20, 2014

Northern Training and Technology Center
3 Maple Street, Wawa

11:00 a.m.

MINUTES

(1) CALL TO ORDER & NOTE MEMBERS PRESENT

Mayor Nowicki called the meeting to order at 11:00 a.m.

Present:

Mayor Linda Nowicki, Municipality of Wawa
Jessica Carter, Administrative Assistant, Municipality of Wawa
Mayor André Byham, Township of Chapleau
Mayor Angelo Bazzoni, Township of White River
Marilyn Parent-Lethbridge, CAO/Clerk, Township of White River
Mayor Morley Forster, Township of Hornepayne
Julie Roy-Ward, CAO/Clerk, Township of Hornepayne
Mayor John MacEachern, Township of Manitouwadge
Cecile Kerster, Town Manager/Clerk, Township of Manitouwadge

Regrets: Allan Pellow, CAO/Clerk, Township of Chapleau
Mayor Louise Perrier, Township of Dubreuilville
Shelley Casey, CAO/Clerk, Township of Dubreuilville

Guests: Patricia Ricard, Ministry of Culture and Sport
Joel Lafrance, MNM, Chapleau
Dan Friya, SECFC
Michael Mantha, MPP-Algoma/Manitoulin

(2) REVIEW OF ADDENDUM & APPROVAL OF AGENDA

Moved by: M. Forster
Seconded by: J. MacEachern

R. Verbal

RESOLVED THAT the Agenda for the Northeastern Superior Mayors Group scheduled for Monday, January 20, 2014, be approved, as presented.

CARRIED.

(3) ANNOUNCEMENTS

None.

(4) **DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

(5) **APPROVAL OF MINUTES**

5.1 October 28, 2013 and November 18, 2013 – Wawa

Moved by: A. Byham
Seconded by: J. MacEachern

R. Verbal

RESOLVED THAT the following Minutes of the Northeastern Superior Mayors Group Meeting be adopted as presented;

- (a) Minutes of a Northeastern Superior Regional Mayors Group Meeting held on Monday, October 28, 2013, as contained on Pages 1-7, inclusive of the Minute Book.
- (b) Minutes of a Northeastern Superior Regional Mayors Group Meeting held on Monday, November 18, 2013, as contained on Pages 1-5, inclusive of the Minute Book.

DEFERRED.

Action:

Revisions are to be made to the Minutes and brought back to the next meeting for approval.

(6) **DELEGATIONS AND VISITORS**

6.1 Patricia Ricard, Regional Advisor for the Ministry of Tourism - Culture and Sport (Sault Ste. Marie)

Ms. Ricard reviewed programs provided by the Ministry of Tourism, Culture and Sport. Such programs included community development, recreation and youth. She discussed projects that may be eligible and reviewed the application process.

(7) **OLD BUSINESS**

7.1 Outstanding Listing

The Committee reviewed the outstanding list, and discussed item # 3 (Airports) in detail. It may be necessary to keep only one (1) airport open.

(8) **NEW BUSINESS**

8.1 Student Internship Approval (Wawa)

The Superior East Community Futures Corporation submitted funding application under the NOHFC and FedNor Internship Programs. The Committee discussed the term of employment; perhaps two (2) year contract verses one year so as to attract candidates for the position.

8.2 Training Session for Mayors and Councillors of the Regional Mayor's Group following the fall elections (~~White River~~ *Oubreuilville*)

The Committee discussed the costs associated with training newly elected council members. The essential councillor training occurs outside the RMG region requiring council members to travel thus incurring expenses. It would be beneficial if the councillor training could be held in the region.

8.3 L - Ministry of Energy - Long-Term Energy Plan, Achieving Balance (Chapleau)

(10) **NEXT MEETING**

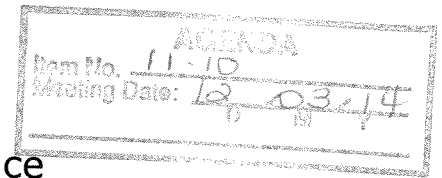
10.1 TBD: Proposed February 3, 2014 - Wawa

(11) **MEETING CLOSE**

The meeting closed at p.m.

LINDA NOWICKI, MAYOR
MUNICIPALITY OF WAWA

JESSICA CARTER
RECORDING SECRETARY
MUNICIPALITY OF WAWA



OGRA/ROMA Combined Conference

The meeting began at 11:00 A.M. Sunday with my duties as a Board Representative of OGRA.

At 3:00 P.M. the Township of Manitouwadge along with a representative of Greenstone attended a delegation with Mr. Glen Murray, Minister of Transportation and his staff. During our presentation, we were assured by Mr. Murray that his Department had secured the funds to ensure that the Caramat Road would be maintained as an Industrial road. MTO is working with the MNR to ensure that the existing wooden bridges are examined by the MTO's Engineering department to make sure they are safe before MTO assumes responsibility for the roads.

We stressed very strongly that the road must be repaired as quickly as possible. As a matter of fact, in our delegation with Mr. Michael Gravelle, the Minister of MMDN, we asked his assistance in guaranteeing the pressure is kept on both MTO and MNR to make the change-over of responsibility swiftly. We pointed out to both Ministers that, with the possibility of an early election in the Spring, there is the real danger of "the Caramat Road issue falling through the cracks". We were assured by Mr. Murray that he **will** keep the pressure on his people to finish the engineering inspection and begin the necessary repairs as quickly as possible.

Mr. Gravelle has promised to continue pressuring both MTO and MNR to get the work completed. We will follow up with Mr. Gravelle to make sure he is applying pressure as promised.

My duties, included Chairing two Workshops - Monday morning was devoted to "Minimum Maintenance Standards" and Tuesday morning was "I Want to Ride My bicycle".

The balance of Monday was taken up by several keynote speakers and the Ministers' Forum. A record number of Ministers attended. Questions from the floor were direct and very topical and the Ministers made every effort to answer as thoroughly as possible. (Possibly, as a result of an anticipated spring election.)

On Tuesday, we conducted OGRA business in the morning as well as visited several of the Exhibitors. I attended a workshop in the afternoon "That's Left Archeological Discoveries During Site Preparation" followed by a presentation by Mr. Glen Murray.

Wednesday included a Keynote speech by Mr. Steven Deluca, Parliamentary Assistant to the Minister of Finance followed by closing remarks by The Honourable Jeff Leal, Minister of Rural Affairs.

The balance of the morning involved OGRA closing business, followed by a Board of Directors Meeting at 11:30 A.M.

Over all, the Conference was a success and set a new record with 1,499 delegates. There were over 500 Exhibitors and Guest Speakers.

A CD of the Conference proceedings will be available by the end of March, 2014.



John MacEachern